

Age Friendly Community Planning - Project Charter v2

North Pender Island Local Trust Committee

Date: February 5, 2015

Purpose The purpose of this project is to create an Age Friendly Plan for North Pender Island that considers how the North Pender Island Local Trust Committee can improve accessibility and inclusion for its aging and mobility challenged community members.

Background This proposal will explore North Pender Island's current context and evaluate which community assets benefit seniors, and where improvements are needed, in order to create a more accessible, supportive and inclusive community for the island's aging population. Access to affordable housing, transportation, and community services are pivotal to enabling independence and a supportive environment. The goal of this project is to understand the degree to which changes to land use planning policies and regulations can improve North Pender Island in becoming a more supportive and inclusive community for aging seniors. It includes the goal to create partnerships with other agencies and community groups in order to collaborate on furthering all the objectives in a comprehensive way.

Objectives

- Complete an age-friendly community plan based on a community survey, consultation, and interviews.
- Recommendations will address: transportation; the accessibility of North Pender infrastructure; adequate housing for seniors; seniors health services, and social inclusion/civic engagement
- Update OCP/LUB to support an accessible built environment, transportation, housing, and services
- Create partnerships to implement the age friendly community plan

In Scope

- Project management of Age Friendly planning process by Islands Trust staff. The planning process and final report will be developed by a consultant.
- Implementation of recommendations by LTC would only focus on those aspects of community life that are within the land use planning authority of the Local Trust Committee
- Seeking partnerships to enable implementation of those recommendations outside of LTC authority

Out of Scope

- Survey or engagement of those residing outside of the NPLTA
- LTC implementation of changes to health services, employment assistance, income support or other factors that may be pivotal to the lives of seniors or those with disabilities but is outside of the Local Trust Committee's authority.

Workplan Overview

Deliverable/Milestone	Date
Request for Proposals to develop Age Friendly Community Plan	February 02 2015
Engage consultant	March 10 2015
Information gathering, community consultation, engagement	Spring/Summer 2015
LTC review of draft report, feedback from stakeholders and partners	September/October 2015
Receive final draft, make final changes	November 2015
Submit final report to UBCM	December 31 2015
Implementation	January—December 2016

Project Team

Justine Starke, Island Planner	Project Manager
Consultant	Lead Planner
Lori Foster	Admin support

RPM Approval:

Date:

LTC Endorsement:

Resolution #:

Date:

Budget

Budget Source:

LTC Project Budget 4029/UBCM SHSI Grant

Fiscal	Item	Cost
2015-16	Consultant's work	16 500
2015-16	Meetings, advertising.	2,500