

2.3.ii. Policy

LOCAL PLANNING COMMITTEE TERMS OF REFERENCE

Trust Council: June 11, 1994

Amended: March 6, 1998; June 16, 2000; June 13, 2003; March 10, 2015

A: PURPOSE:

1. To outline the Local Planning Committees' specific areas of focus in providing policy and planning advice to Trust Council as one of Council's *three (3)* standing committees (See 2.3.i. Attachment 1).

B: REFERENCES:

1. Policy Manual: Council Committee System (2.3.i.)

C: POLICY:

1. **The Local Planning Committee provides advice to the Islands Trust Council and management by undertaking the following responsibilities:**

- i) **Development Management** – overseeing the procedures for processing of land use bylaws, permits etc. in an efficient and effective manner.
- ii) **Local Trust Committee Functions** – responding to local trust committee planning needs applicable throughout the Trust Area.
- iii) **Local Planning Services** – advising on the provision and allocation of resources to deliver local planning services to island communities.
- iv) **Public Awareness/Education** – promoting opportunities for the enhanced public awareness of land use planning and the Islands Trust's local planning services.
- v) **Emerging Issues** – Identifying and reporting to Council on emerging issues related to the Committee's areas of responsibility for Trust Council direction.
- vi) **Policy Guidance** - Developing guidelines, policies and models for use by staff and local trust committees and/or Trust Council as requested by Trust Council.
- vii) **Liaison** – Maintain liaison to Trust Fund Board and Trust Programs Committee, as required.