

November 4, 2015

No. 2015-18-IT

## **December Islands Trust Council Program Announced**

VICTORIA - The Islands Trust Council will hold its next quarterly business meeting December 8-10, 2015 at the Harbour Towers Hotel in Victoria, and invites members of the public to observe and participate.

The 26-member Council, made up of members from 12 local trust committees and Bowen Island Municipality, makes decisions about overall policy and financial management for the Islands Trust and has broad responsibilities to uphold the Islands Trust mandate to preserve and protect the islands. Islands Trust Council does not make local land use decisions, which are the responsibility of local trust committees or Bowen Island Municipality within their respective areas.

Trust Council invites members of the public to participate in a town hall session, a regular forum to promote dialogue between islanders and trustees, starting at 1:30 p.m. on Wednesday, December 9<sup>th</sup>. The public is invited to ask questions and make suggestions about the work of the Islands Trust Council.

Persons or organizations wishing to reserve time to make a formal delegation to the Islands Trust Council must receive an appointment through the Executive Committee. Please send the topic, speaker's name and contact information to Jas Chonk (email: [jchonk@islandstrust.bc.ca](mailto:jchonk@islandstrust.bc.ca); fax: 250.405.5155) by Wednesday, November 18<sup>th</sup>. [Guidelines for presentations to Council](http://islandstrust.bc.ca/trust-council/council-meetings/talk-to-council/tips-addressing-council.aspx) are at <http://islandstrust.bc.ca/trust-council/council-meetings/talk-to-council/tips-addressing-council.aspx>. The public meeting starts Tuesday, December 8<sup>th</sup> at 1 p.m. and is expected to finish by 2 p.m. on Thursday, December 10<sup>th</sup>. The agenda package for the meeting will be posted to the Islands Trust website by November 30<sup>th</sup>.

### **Trust Council Sessions will include:**

**Working with the Islands Trust Fund** – On Tuesday, December 8<sup>th</sup>, trustees will receive an overview of the programs of the [Islands Trust Fund](#) and discuss how collaboration with island-based organizations and other units of the Islands Trust can result in increased protection of special areas.

**Introduction to the Islands Trust Policy Statement** – On Wednesday, December 9<sup>th</sup>, trustees will participate in a Continuous Learning session that reviews the [Islands Trust Policy Statement](#), the foundational document that guides bylaw development and strategic priorities in the Islands Trust Area.

**2016-17 Draft Budget** – On Thursday, December 10<sup>th</sup>, the Financial Planning Committee will present a draft budget for Fiscal Year 2016-17 and discuss the budget process and implications for the [Strategic Plan](#). Public consultation about a proposed budget is planned to begin in February 2016, in advance of budget approval at the end of March 2016.

**Delegations and Town Hall** – From 1:30 – 2:30 p.m. on the afternoon of Wednesday, December 9<sup>th</sup>, Trust Council will invite members of the public to present their federation-wide concerns to trustees. The public is invited to ask questions and make suggestions about the work of the Islands Trust Council.

**Decision and Information Items** – Trust Council will consider a variety of routine business updates and decisions and will review recommendations from each Council Committee regarding proposed work programs for the coming quarter.

**Closed Sessions** – In closed sessions, trustees will review and consider various matters related to litigation and personnel.

**Trustee Roundtable** – Following their business session, Trust Council will end its meeting on the afternoon of Thursday, December 10<sup>th</sup>, with an informal Trustee Roundtable, to exchange ideas about common island topics.

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The Islands Trust is a federation of special-purpose local government bodies representing 25,000 people living within the Islands Trust Area and another 10,000 non-resident property-owners. The Islands Trust is responsible for preserving and protecting the unique environment and amenities of the Islands Trust Area through planning and regulating land use, development management, education, cooperation with other agencies, and land conservation. The area covers the islands and waters between the British Columbia mainland and southern Vancouver Island. It includes 13 major and more than 450 smaller islands covering 5200 square kilometres.

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*Attached: December 8-10, 2015 Trust Council agenda program*

**Contact:** Peter Luckham, Chair, Islands Trust Council                   250.210.2553  
Linda Adams, Chief Administrative Officer                           250.405.5160



## December 2015 Islands Trust Council Meeting Program

Meeting Location: West Harbour Ballroom (unless otherwise noted)  
Harbour Towers Hotel, 345 Quebec Street, Victoria BC

Dec 3/15

	Tuesday, December 8	Wednesday, December 9	Thursday, December 10
<b>A.M.</b>		8:30 – 9:15 <b>*Closed Meeting** (4)</b>  9:15 – 10:15 <b>Decision and Information Items (2 – cont'd)</b>  10:15 – 10:45 Break  10:45 – 12:30 <b>Decision and Information Items (2 – cont'd)</b>	8:30 – 10:30 <b>2016-17 Draft Budget (7)</b> <ul style="list-style-type: none"> <li>• Budget Process</li> <li>• Initial Review</li> <li>• Strategic Plan implications</li> </ul> 10:30 – 11:00 Break  11:00 – 11:45 <b>Decision and Information Items (2 – cont'd)</b>
<b>P.M.</b>	12:00 – 1:00 Lunch  1:00 <b>Call to Order/Notice of New Items</b>  1:05 – 2:30 <b>Working with the Islands Trust Fund (1)</b>  2:30 – 3:00 <b>Decision and Information Items (2)</b>  3:00 – 3:30 Break - Lookout Room 1207  3:30 – 5:00 <b>Adaptation Strategy – Principles and Objectives (3)</b> Lookout Room 1207	12:30 – 1:30 Staff Recognition Awards/Lunch  1:30 – 2:30 <b>Delegations &amp; Town Hall (5)</b>  2:30 – 3:00 Break  3:00 – 5:00 <b>Introduction to the Islands Trust Policy Statement (6)</b>	11:45 – 12:30 Lunch  12:30 – 2:00 <b>Trustee Roundtable (8)</b>  2:00 Meeting Adjourned

\*\* Members of the public are invited to attend all sessions except any closed meetings and meals.