



Memorandum

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Date May 9, 2014 File Number GM 6500-20

To Gambier Island Local Trust Committee
For meeting on May 22, 2014

From Aleksandra Brzozowski
Island Planner
Northern Office

Re **Softer Shorelines Community Information Event**

At the April 10, 2014 LTC meeting, the Gambier Local Trust Committee requested Staff to draft an event plan for a community information event in late July.

Attached is the workshop event plan for the LTC's review and comment. In particular, Staff seeks feedback on the agenda timeline, and seeks direction on the list of invitees.

Attachments:

1. Draft Event Plan for Softer Shorelines Community Information Event

Attachment 1



Event Plan

Gambier Softer Shorelines Info Event

Creation Date: May 9, 2014

Last Updated: May 13, 2014

Version: 1.0

	Name	Endorsement Date
Project Manager	Aleksandra Brzozowski, Island Planner	
Local Trust Committee	Gambier Island	

Purpose

The aim of the Shoreline Friendly Community Event is to engage the local community around soft shore approaches to development in and around the Gambier Island Local Trust Area.

Background

On January 30, 2014, the LTC requested an educational event in the summer on the topic of best practices for landowners considering shoreline development.

The objectives for the workshop are as follows:

- Continue education about both the need for softer shoreline development in the LTA, and the practical implementation options for the area.
- Develop community support for soft shore approaches.
- Collaborate with local governments (Islands Trust and Regional Districts) and property owners to motivate all parties to preserve and protect the foreshore/nearshore ecosystem.

On April 10, 2014, Staff presented a preliminary outline of a possible education event to meet project objectives. It was suggested by Trustees that a venue outside the Local Trust Area be chosen to serve as an example of soft shoreline techniques. Trustees also suggested targeting a location or project from within the Sunshine Coast Regional District (SCRD). It was agreed that the "Landowner's Guide to Protecting Shoreline Ecosystems" that is currently in development be presented at the event.

Event Location

The Chaster House Shoreline Stabilization Project is a recent project done by the SCRD Parks Department to mitigate slow erosion of the property. This location could serve as a good venue for a site visit to discuss the project's objectives, challenges, and lessons learned. The house on the property is managed by the Parks department and available for rent, so it would serve well as the venue for the remainder of the event.

Event Dates

Staff with the Sunshine Coast Regional District Parks department is able to present their recent shoreline stabilization project, Ocean Beach Esplanade and Chaster House, in the last week of July or the first week of August.

Event Agenda

This event is tentatively scheduled to start in the late morning, but could be moved to early afternoon with a shorter break. Staff anticipates this event will take 3 – 3.5 hours.

When	What	Who
10:30 – 10:45 am	<ul style="list-style-type: none"> Introduce event and acknowledge First Nations Outline agenda for day 	Trustees
10:45 – 11:30 am	<ul style="list-style-type: none"> Introduce the need for soft shoreline development The basics of soft shore approaches 	Staff (Aleks) and one “Engineer” Speaker (TBD)
11:30 am – 12:30 pm	<ul style="list-style-type: none"> Presentation on Chaster House Walkabout on Ocean Beach Esplanade Lessons learned 	Sam Adams and Trevor Fawcett, SCRD, perhaps IP Consulting
12:30 – 1:00 pm	LUNCH BREAK	All
1:00 – 1:15 pm	<ul style="list-style-type: none"> Staff presents the “Landowner’s Guide to Protecting Shoreline Ecosystems” Overview of next steps for the Foreshore Protection Project (forage fish mapping, expanding the webpages, etc) 	Trustees and Staff
1:15 – 2:00 pm	<ul style="list-style-type: none"> Questions Thank yous 	All

Task Timeline

	Task	Lead	Target Completion Date
✓	Source speakers	Aleksandra	April 2014
✓	Identify Field Site	Aleksandra	April 2014
	Confirm Speakers	Aleksandra	May 2014
	Confirm date	All	May 22, 2014
	Confirm venue	Penny Hawley	May 2014
	Confirm agenda	All	May 22, 2014
	Develop list of participants	All	May 22, 2014
	Send invitations / Advertise event	All	June 2014
	Prepare info materials	Aleksandra	June 2014
	Confirm catering	Penny	July 2014



	Task	Lead	Target Completion Date
	Finalize agenda schedule	All	July 10, 2014
	Set up materials	All	July 2014
	Post-event posting on webpage	Aleksandra	August 2014

Project Budget

Item	Cost
Venue at Chaster House	\$80
Speaking and/or Travel Fees for Professionals	\$500
Invitations / Advertising	\$200
Printing of Materials (Landowners' Guide)	\$300
Catering	\$200
Notetaker?	
Facilitator?	
Videographer?	
TOTAL	