



# Memorandum

700 North Road Gabriola Island BC V0R 1X3

Telephone **250. 247-2063** FAX: 250. 247-7514

Toll Free via Enquiry BC in Vancouver 660-2421. Elsewhere in BC **1.800.663.7867**

northinfo@islandstrust.bc.ca www.islandstrust.bc.ca

---

Date March 10, 2015 File Number GM-6500-20  
Foreshore Protection

To Gambier Island Local Trust Committee

From Aleksandra Brzozowski  
Island Planner  
Northern Office

Re Foreshore Protection Project Charter

---

This memorandum is to provide the Gambier Island Local Trust Committee (LTC) with the Project Charter for the priority project of Foreshore Protection for the purposes of potentially reviewing the Project Charter for the 2015/2016 year.

Foreshore Protection and Stewardship was a Top Priority project for the Gambier Island Local Trust Committee last term and at its February 12, 2015 meeting, the LTC resolved to keep this project as its Number 1 priority project.

Attached is the current version of the Foreshore Protection Project Charter. While dates may no longer be accurate, staff has continued to work on this according to the milestones noted. Due to some staff turnover, some project team names have been updated.

Staff seeks feedback from the Gambier LTC on whether it wishes to modify the scope, expectations, and/or milestones for this project moving forward.

Attachments: *Gambier LTA Foreshore Protection Project Charter – last revised April 2014*

# Gambier LTA Foreshore Protection Project Charter

Revised: April 10, 2014

Date: January 17, 2014

**Purpose** This project aims to increase understanding about shoreline ecosystems and coastal processes, and to better protect those foreshore ecosystems in the Gambier Local Trust Area.

**Background** Foreshore protection is a priority project of the GMLTC work program in the 2011-2014 term. Mapping of shorelines and eelgrass have been completed for Gambier Island, Keats Island, and the Associated Islands; shoreline mapping was presented in a webinar in 2013. Keats and the Thormanby Islands in particular have previously been identified as shorelines highly sensitive to foreshore modification issues.

## Objectives

- Facilitate a deeper understanding of coastal processes and foreshore ecosystems.
- Provide property owners with best science and best practices for shoreline landscaping and development.
- Identify and develop improved regulatory tools to proactively protect the foreshore.

## Scope & Deliverables

- Modification and printing of existing information materials.
- Forage Fish mapping in Gambier LTA.
- Educational event on the topic of best practices for landowners considering shoreline development.
- Video of educational event posted on website.
- Expansion of *Caring for My Shoreline* webpages.
- Report re: possible regulatory options to improve protection.

## Project Team

Aleksandra Brzozowski (Island Planner) (Lead)
Gambier LTC (promotion of educational event)
Penny Hawley (venue logistics, web posting)
Mike Richards (Forage Fish Mapping lead)
Wendy Hawthorne (webpage design)

## Budget

Budget Source: Work Program 2013/2014 (\$5,000) and 2014/2015 (\$3,000); Forage Fish mapping budget (\$5,000)

Item	Cost	Fiscal
Prep and printing information materials	\$700	2013/ 2014
Forage Fish Mapping	\$5000	2014/2015
Educational event (speaker, venue)	\$2,000	2014/2015
Video of educational event	\$500	2014/2015
Technical review of new webpage information	\$500	2014/2015

## Workplan Overview

Deliverable/Milestone	Date
Modification of <i>Sharing our Shorelines</i> brochure & printing	March 20, 2014
Outline of educational event presented to LTC.	April 10, 2014
Host educational event in the Gambier LTA.	July 2014
Forage Fish Mapping	Summer 2014
Expansion of <i>Caring for My Shoreline</i> webpages.	Fall/Winter 2014
Further brochure design & printing if needed.	Fall/Winter 2014
Report on possible regulatory improvements for foreshore protection.	Winter 2014/2015

**RPM Approval:** Courtney Simpson

**Date:** January 20, 2014

**LTC Endorsement:** January 30, 2014 (Resolution GM-2014-001)

**LTC Endorsed Revision:** April 10, 2014 (Resolution GM-2014-021)