

Date: April 18, 2016 **File No.:** 6500-20-Waste Management

To: North Pender Island Local Trust Committee
For the meeting of April 28, 2016

From: Justine Starke, Island Planner, Local Planning Services

CC: Robert Kojima, Regional Planning Manager

Re: **Amended Project Charter: Land Use Planning for Waste & Resource Management**

Purpose

The purpose of this report is to update the North Pender Island Local Trust Committee (LTC) on the top priority project: Land Use Planning for Waste & Resource Management and the planning of a community consultation open house, scheduled for the afternoon of Monday, May 30, 2016 at the Legion on North Pender Island.

Background

The previous work of the Waste and Resource Management Commission (WRMC) identified a number of issues and advanced understanding of the needs of this project. The WRMC developed a categorized list of land selection criteria for siting waste transfer stations. The WRMC also agreed that different types of waste transfer operations would have different land use impacts. Understanding that there may be variations on the different models, the WRMC proposed a range of five basic types of waste transfer operations. This work has been summarized in [a spread sheet and is posted on the website.](#)

The LTC revised the scope of work for this project by endorsing a new [project charter](#) on February 25, 2016. According to the charter, the objectives of the review are:

- *To consult North and South Pender islanders, waste management operators, and other stakeholders.*
- *To consider what level of waste transfer is needed on N. Pender.*
- *To inventory existing industrial zones and waste transfer sites and apply land use criteria for siting a range of waste transfer facilities.*
- *To make recommendations on potential locations and the range of appropriate land uses*
- *To consider amending the OCP with guiding policies and land designations for waste and resource management.*
- *To consider zoning and regulating land to accommodate the preferred level of waste and resource management.*
- *Collaboration with CRD to ensure a comprehensive understanding and integrated approach.*

Update

The May 30, 2016 is an opportunity for the wider community to be informed of the work to date and to gain understanding of the different roles of the Capital Regional District, Islands Trust, and the private sector that are currently in effect. Staff from the Capital Regional District have agreed to participate in a resource capacity.

The project charter also anticipates an integrated decision making process, envisioned as a modified “Structured Decision Making” process, in order to systematically consider the land use impacts and corresponding land use criteria for each model of waste and resource management facility. This process will pick up where the Commission left off in its work on land use selection criteria. A consultant has been identified and discussions have been initiated around scheduling the meeting in mid July, which is on target with the timeline of the Project Charter. In the mean time, staff will be interviewing operators and stakeholders, and developing a community questionnaire for the general public to give input into the service levels needed.

It is recommended that the open house be scheduled as a special meeting of the Local Trust Committee in order for a quorum of the LTC to participate in discussions at the open house.

Recommendation

It is recommended THAT the North Pender Island Local Trust Committee direct staff to schedule the Waste and Resource Management community open house on May 30, 2016 as a “special meeting” of the North Pender Island Local Trust Committee.

Prepared and Submitted by:

Justine Starke, Island Planner
Local Planning Services

April 18, 2016

Date

Concurred in by:



Robert Kojima
Regional Planning Manager

April 18, 2016

Date