



**Trust Council Select Committee
Review of Victoria Office Location**

Notice of Meeting and Proposed Agenda

Date/Time: Wednesday, October 19, 2016 1:30 p.m.

Location: Islands Trust Boardroom
#200, 1627 Fort Street, Victoria, BC

Select Committee Members: Bruce McConchie - Chair, Dan Rogers-Vice Chair, Paul Brent, Peter Grove, Susan Morrison, Alison Morse, Clare Frater, Robert Kojima

Staff Support:

Cindy Shelest, Director of Administrative Services
Sharon Lloyd-deRosario, Recorder and Committee Secretary

* Indicates attachment

MEETING AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES/COORDINATION**
 - 3.1 **Minutes of Meetings**
 - 3.1.1 Select Committee Draft Minutes of August 24, 2016*
 - 3.2 **Resolutions Without Meeting**

none
 - 3.3 **Follow-up Action List***
4. **WORK PROGRAM ITEMS**
 - 4.1 **Review of Committee Discussions to Date**
 - 4.2 **Review of September Trust Council Input/Comments**
 - 4.3 **Identify Specific Tasks/Resources Needed to Accomplish Further Work of the Committee**
 - 4.4 **Report to Trust Council**
5. **DISCUSSION ITEMS**

none
6. **ON-GOING ITEMS**
 - 6.1 **Draft Request for Decision to Trust Council**
7. **NEW BUSINESS**
 - 7.1 **Expense Report & Budget Requests**
8. **NEXT MEETING - To Be Determined**
9. **ADJOURNMENT**