



Trust Council Select Committee Review of Victoria Office Location

Notice of Meeting and Proposed Agenda

Date/Time: Wednesday, November 16, 2016 1:00 p.m.

Location: Islands Trust Boardroom
#200, 1627 Fort Street, Victoria, BC

Select Committee Members: Bruce McConchie - Chair, Dan Rogers-Vice Chair, Paul Brent, Peter Grove, Susan Morrison, Alison Morse, Clare Frater, Robert Kojima

Staff Support:

Cindy Shelest, Director of Administrative Services
Sharon Lloyd-deRosario, Recorder and Committee Secretary

* Indicates attachment

MEETING AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES/COORDINATION**
 - 3.1 **Minutes of Meetings**
 - 3.1.1 Select Committee Draft Minutes of October 19, 2016*
 - 3.2 **Resolutions Without Meeting**

none
 - 3.3 **Follow-up Action List***
4. **WORK PROGRAM ITEMS**
 - 4.1 **Review of Draft Option Evaluation Matrix ***
 - 4.2 **Determination of Data & Background Information Needed to Support Statements in Matrix**
 - 4.3 **Development of Report to Trust Council**
5. **DISCUSSION ITEMS**

none
6. **ON-GOING ITEMS**
 - 6.1 **Draft Request for Decision to Trust Council**

(previously deferred)
7. **NEW BUSINESS**
 - 7.1 **Expense Report & Budget Requests**
 - 7.2 **Trust Council Briefing re: Council Committee Input to Strategic Planning Process + Section 5.5 Attachment ***
8. **NEXT MEETING - To Be Determined**
9. **ADJOURNMENT**