


Trust Council Quarterly Meeting Schedule

March 14-16, 2017

Gabriola Island, The Haven Auditorium, 240 Davis Rd

Tuesday, March 14	Wednesday, March 15	Thursday, March 16
<p>Members of the public are welcome to attend all sessions of Council except meals and closed meetings.</p>	<p>7:30 a.m. Breakfast</p>	<p>7:30 a.m. Breakfast</p>
	<p>8:30 a.m. New Business Items* Briefing: First Nations Reading List/ Event (7.1)</p>	<p>8:30 a.m. Closed Meeting (14)</p>
<p>12:30 p.m. Lunch</p>	<p>9:30 a.m. Administrative Services Director's Report (8.1) FPC Work Program (8.2) * RFD: Quarterly Financial Report (8.3) Briefing: Financial Forecast (8.4) * RFD: Select Committee Victoria Office Location (8.5)</p>	<p>9:15 a.m. Role of the Trustee (15)</p>
<p>1:30 p.m. Call to Order & Approval of Agenda</p>	<p>10:15 a.m. Break</p>	<p>10:00 a.m. Break</p>
<p>1:35 p.m. General Business Arising RWMs (3.1) * Adoption of Minutes (3.2) FUAL (3.3) Trustee Round Table (3.4)</p>	<p>10:30 a.m. 2017/18 Budget Overview and Approval * RFD: SSI Watershed Management (9.1) * RFD: Financial Plan Bylaw No. 167 (9.2) * RFD: Financial Plan Bylaw No. 167 (9.3)</p>	<p>10:15 a.m. Summary / Updates Trustee Updates (16.1) Priorities Chart (16.2) June TC Draft Schedule (16.3) Dispositions (16.4)</p>
<p>2:45 p.m. Break</p>	<p>11:00 a.m. Trust Area Services Director's Report (10.1) * TPC Work Program (10.2) Trust Fund Board Report (10.3) Briefing: Regional Conservation Plan Revision (10.4) * RFD: Marine Protection Tools (10.5) Briefing: Community Stewardship Awards (10.6) Briefing: Islands Trust Visual Identity (10.7)</p>	<p>11:30 a.m. Lunch</p>
<p>3:00 p.m. 2017/18 Budget Review and Discussion on Amendments Budget Outline Session (4.1) Budget Overview (4.2) Budget Assumptions and Principles (4.3) Budget Detail (4.4) Projects (4.5) Staffing (4.6) Public Consultation (4.7)</p>	<p>12:30 p.m. Lunch</p>	<p>12:30 p.m. Correspondence (17)</p>
<p>4:00 p.m. Executive CAO's Report (5.1) * EC Work Program (5.2) Continuous Learning Plan (5.3) Strategic Plan Update (5.4) Islands Trust Transition Plan (5.5)</p>	<p>1:00 p.m. Community Presentations (11)</p>	<p>1:00 p.m. Adjournment (approx.)</p>
<p>4:45 p.m. Local Planning Services Director's Report (6.1) * LPC Work Program (6.2) First Nations Communications Guide (6.3)</p>	<p>2:00 p.m. Delegations & Town Hall (12)</p>	
<p>5:15 p.m. Meeting recesses for the day</p>	<p>3:00 p.m. Break</p>	
	<p>3:15 p.m. Archaeological Site Protection (13)</p>	
	<p>5:00 p.m. Meeting recesses for the day</p>	

* Denotes resolution/decision items



Islands Trust Council Quarterly Meeting Agenda

Date: Tuesday, March 14, 2017
Location: The Haven
240 Davis Rd., Gabriola Island, BC

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
3. GENERAL BUSINESS ARISING	
3.1 Resolutions Without Meeting	
3.2 December 2016 Trust Council Meeting Draft Minutes	6 - 19
3.3 Trust Council Follow Up Action List	20 - 24
3.4 Trustee Round Table	
4. 2017/18 BUDGET REVIEW AND DISCUSSION ON AMENDMENTS	
4.1 Budget Session Outline	25 - 25
4.2 Budget Overview	26 - 28
4.3 Budget Assumptions and Principles	29 - 34
4.4 Budget Detail	35 - 35
4.5 Projects	
4.5.1 Summary of 2017/18 projects	36 - 36
4.5.2 LTC Expenses and Projects	37 - 51
4.6 Staffing	52 - 52
4.7 Public Consultation	53 - 68
5. EXECUTIVE	
5.1 Chief Administrative Officer's Report	69 - 70
5.2 Executive Committee Work Program Report	71 - 72
That the Islands Trust Council approves the top priorities of the Executive Committee Work Program Report.	
5.3 Continuous Learning Plan	73 - 78

5.4	Strategic Plan Quarterly Update	79 - 80
5.5	Islands Trust Transition Plan	
6.	LOCAL PLANNING	
6.1	Director of Local Planning Services Report	81 - 82
6.2	Local Planning Committee Work Program Report	83 - 84
6.3	First Nations Communication: Language and Tone Guide - Briefing	85 - 189
7.	NEW BUSINESS	
7.1	First Nations Reading List and One Book, One Community Event - Briefing	190 - 207
8.	ADMINISTRATIVE SERVICES	
8.1	Director of Administrative Services Report	208 - 209
8.2	Financial Planning Committee Work Program Report	210 - 210
	That the Islands Trust Council approves the top priorities of the Financial Planning Committee Work Program Report.	
8.3	Quarterly Financial Report - RFD	211 - 216
	That the Islands Trust Council approves the quarterly Financial Report as presented.	
8.4	Financial Forecast - Briefing	217 - 220
8.5	Select Committee Victoria Office Location - RFD	221 - 226
	That Trust Council adopt the recommendations of the Select Committee "That the Management Team, and their Administrative Support staff and the Trust Fund Board staff remain within the Greather Victoria area (32km or less from the current location) for the foreseeable future and that staff examine the possibility of a satellite office for the Southern Planning Team members and/or other staff 'as presented' and give direction to conclude the work of the Committee".	
9.	2017/18 BUDGET OVERVIEW AND APPROVAL	
9.1	SSI LTC Special Property Tax Requisition RFD	227 - 231

9.2	Financial Plan Bylaw No. 167 - RFD	232 - 236
1.	That Islands Trust Council Bylaw 167, cited as the “Financial Plan Bylaw, 2017/2018” be Read a First Time.	
2.	That Islands Trust Council Bylaw 167, cited as the “Financial Plan Bylaw, 2017/2018” be Read a Second Time.	
3.	That Islands Trust Council Bylaw 167, cited as the “Financial Plan Bylaw, 2017/2018” be Read a Third Time.	
4.	That Islands Trust Council Bylaw 167, cited as the “Financial Plan Bylaw, 2017/18” be forwarded to the Minister of Community, Sport and Cultural Development for approval consideration.	
9.3	Borrowing Anticipation Bylaw No. 168 - RFD	237 - 239
1.	That Islands Trust Council Bylaw 168, cited as the “Revenue Anticipation Borrowing Bylaw 2017-2018” be Read a First Time.	
2.	That Islands Trust Council Bylaw 168, cited as the “Revenue Anticipation Borrowing Bylaw 2017-2018” be Read a Second Time.	
3.	That Islands Trust Council Bylaw 168, cited as the “Revenue Anticipation Borrowing Bylaw 2017-2018” be Read a Third Time.	
4.	That Islands Trust Council Bylaw 168, cited as the ‘Revenue Anticipation Borrowing Bylaw 2017-2018” be forwarded to the Minister of Community, Sport and Cultural Development for approval consideration.	
10.	TRUST AREA SERVICES	
10.1	Director of Trust Area Services Report	240 - 241
10.2	Trust Programs Committee Work Program Report	242 - 243
10.3	Trust Fund Board Report	244 - 245
10.4	Regional Conservation Plan Revision - Briefing	246 - 252

10.5	Marine Protection Tools - RFD	253 - 266
1.	That Trust Council amend the Strategic Plan to add in section 2.1 for fiscal year 2017/18 “Develop an inventory of available local government land use planning marine protection tools and develop general categories as to the level of protection these tools can provide (i.e. low, medium, high levels of protection)” assigned to the Executive Committee.	
2.	That Trust Council amend the Strategic Plan to add in section 2.1 for fiscal year 2017/18 “Compile an inventory of the marine protection tools each local trust committee/island municipality utilizes” assigned to the Executive Committee.	
3.	That Trust Council, in recognition of its commitment to reconciliation with Trust Area First Nations amend Strategic Plan Strategy 8.2 to read “Explore opportunities and benefits of cooperating with First Nations and others to seek nominations of the Trust Area as a UN Biosphere Reserve” and that the associated activities be deferred to 2018-2019.	
4.	That Trust Council in recognition of its commitment to reconciliation with Trust Area First Nations, remove from its Follow-up Action List the request for the Chair to send a letter of support for Particularly Sensitive Sea Area Designation for the Salish Sea to the federal Minister of Transport.	
10.6	Community Stewardship Awards 2017 - Briefing	267 - 268
10.7	Islands Trust Visual Identity - Briefing	269 - 270
11.	COMMUNITY PRESENTATIONS	
11.1	Gabriola Arts Council	
12.	DELEGATIONS AND TOWN HALL	271 - 271
12.1	Association for Denman Island Marine Stewards re March 2 Herring Celebration and Dialogue	272 - 272
12.2	Salish Sea Trust re Salish Sea World Heritage Site proposal	273 - 286
12.3	Gulf Island Alliance	287 - 287
12.4	Jacinte Eastick re Subdivision and Density	288 - 288
12.5	Gisele Rudischer re density limits in OCPs in relation to the Islands Trust Policy Statement	289 - 289
13.	ARCHAEOLOGICAL SITE PROTECTION SESSION - PART 1	
13.1	Archaeological Site Protection Session	290 - 290

14. CLOSED MEETING (Separate Agenda)

That the Islands Trust Council meeting be closed to the public subject to Section 90(1) of the Community Charter in order to consider matters related to:

- (c) labour relations or other employee relations,
- (g) litigation affecting the Islands Trust; and
- (i) receipt of advice that is subject to solicitor-client privilege;

and that CAO Russ Hotsenpiller be invited to attend the closed session.

15. ROLE OF THE TRUSTEE SESSION

15.1 Role of the Trustee Session 291 - 300

16. SUMMARY / UPDATES

16.1 Trustee Updates

16.2 Priorities Chart 301 - 302

16.3 Proposed June 2017 Trust Council Agenda Program 303 - 303

16.4 Disposition of Delegations and Town Hall Requests

17. CORRESPONDENCE

18. NEXT MEETING - June 20, 2017 on Lasqueti Island

19. ADJOURNMENT