



Islands Trust

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SALT SPRING ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 418, 2008
PERMIT APPLICATION FORM

Prior to commencing removal or deposit activity, the property owner or owner's agent must submit this completed permit application form if removing or depositing more than 100 cubic metres of material or the related Registration Form if removing or depositing less than 100 cubic metres of material.

1. APPLICANT NAME: _____

Please indicate if you are: the applicant's agent: [] the owner: []

ADDRESS: _____

CONTACT PHONE: _____ EMAIL: _____

2. APPLICATION LEGAL DESCRIPTION OR STREET ADDRESS: _____

3. LOCATION OF THE WORK ON THE PROPERTY: (Shown by identifying the work location on a location plan; including a description of the work, the purpose of the work, and an estimate of the volumes of soil, rock or topsoil to be removed and/or deposited)

[] Indicate purpose: _____

- [] Include a recent Title Certificate (no more than 30 days old) and attach any covenants that may be on title.
[] Include an assurance of a qualified professional and a commitment for field review prepared by a qualified professional - see Schedule "B" to Bylaw No. 418. Please initial _____
[] Include plans prepared by a qualified professional of the proposed permit area and recommendations detailing how the proposed removal or deposit will be conducted in compliance with each of the operating standards set out in Sections 4 and 5 of Bylaw No. 418. Please initial _____
[] Indicate quantities to be removed or deposited as follows (in cubic metres):
• Amount of rock to be removed _____
• Amount of topsoil to be removed _____
• Amount of rock to be deposited _____
• Amount topsoil to be deposited _____
• Amount of combined rock and topsoil to be removed _____
• Amount of combined rock and topsoil to be deposited _____

The Salt Spring Island Local Trust Committee delegates to the Regional Planning Manager the authority to issue a permit for volumes of soil proposed to be removed or deposited up to and including 5,000 m³. Where the volumes of soil proposed to be removed or deposited are greater than 5,000 m³, approval from the Salt Spring Island Local Trust Committee is required prior to issuing the permit.

4. ESTIMATE THE DURATION OF THE WORK: _____

5. COMPLETE THE CHECKLIST BELOW:

a) Are you either the registered property owner or an agent with the proper authorization of the registered property owner?	Y/N
b) Does the volume of soil being removed or deposited exceed 100 cubic metres?	Y/N
c) Does the volume of soil being removed or deposited exceed 5000 cubic metres?	Y/N
d) Is the location of work a foreshore, wetland or riparian area?	Y/N
e) Is the location of work within a development permit area?	Y/N
f) Has there been a development permit issued for this property?	Y/N
g) Will a development permit be needed for the work proposed?	Y/N
h) Has the owner or owner's agent received or confirmed previous receipt of a copy of the Environmental Guidelines and a summary of regulations that may pertain to the proposed works?	Y/N
i) Does the owner or the owner's agent agree to conduct the deposit and removal activity consistent with the Environmental Guidelines?	Y/N
j) Are there any covenants registered on title of the subject property?	Y/N
k) Is the owner or the owner's agent familiar with the content of the covenants and in compliance with any restrictions that may be imposed by these covenants?	Y/N
l) Are there any archaeological heritage sites on the subject property?	Y/N
m) Is the owner or owner's agent in contact with the Province of British Columbia's Archaeological Branch regarding known archaeological sites on the property?	Y/N
n) Does the owner or the owner's agent acknowledge other approvals or consultations (if any) that are required prior to the commencement of the proposed works?	Y/N

By signing below I confirm that the information provided in this application is complete and accurate and that all regulations and operating standards including all deposit and removal operations comply with Bylaw No. 418 (*copies of the Bylaw are available at the Islands Trust office and website*).

Applicant's signature

Date

This application does not relieve the owner from the obligation to secure all other approvals necessary for completion of the proposed work.

Freedom of Information and Protection of Privacy

Personal information contained on this form is collected under the *Local Government Act* for the purpose of responding to this application, or for purposes directly connected with this application. Information on your application form may be available to the public upon request under freedom of information legislation. Please contact a Deputy Secretary at one of the above noted offices if you have any questions.