

November 10, 2011

2011-24-IT

## December Trust Council Program Announced

VICTORIA - The Islands Trust Council will hold its next quarterly business meeting December 7-9, 2011 at the Harbour Towers Hotel in Victoria, BC. The public meeting starts Wednesday, December 7 at 8:30 a.m. and is expected to finish mid-afternoon, Friday, December 9. The 26-member Council makes decisions about overall policy, staff resources and financial management for the Islands Trust and has broad responsibilities to uphold the Islands Trust mandate.

Trust Council invites members of the public to participate in a town hall session, a regular forum for islanders to address trustees, starting at 1:30 p.m. on Thursday, December 8. Persons or organizations wishing to reserve time to make a formal delegation to the Islands Trust Council on topics relevant to the Islands Trust's work must receive an appointment through the Executive Committee. Please send the topic and the speaker's name and contact information to the attention of Marie Smith (email: [msmith@islandstrust.bc.ca](mailto:msmith@islandstrust.bc.ca); fax: 250.405.5155). Guidelines for making a presentation to Council are available at [www.islandstrust.bc.ca/tc/addresstips.cfm](http://www.islandstrust.bc.ca/tc/addresstips.cfm). Please note that the Islands Trust Council does not make local land use decisions, which are the responsibility of the local trustees within their respective local trust areas. A copy of the agenda package for the December Council meeting will be available for viewing on the Islands Trust website and at our Victoria, Salt Spring Island and Gabriola Island offices after Wednesday, November 30.

On the evening of December 6, newly-elected trustees will take the oath of office. Sessions for the inaugural meeting of the 2011-2014 term of Trust Council will focus on providing an orientation and refresher for trustees following the November 19, 2011 elections. Topics will include:

- **The Big Picture: An Overview of the Islands Trust** - An orientation about the role of trustees and staff, the legislative authority of the Islands Trust and an overview of its organizational structure.
- **Trust Council Roundtable - What's Important?** - Trustees will have an opportunity to talk about why they ran for office and to have an informal roundtable discussion about what they believe should be priorities for the coming term.
- **Trust Area Services** - An introduction to the policies, programs and staff that serve the entire Trust Area.
- **Islands Trust Fund** - An introduction of the Islands Trust Fund and the way it supports the 'preserve and protect' mandate of the Islands Trust.
- **Rules of the Road** - An overview of the standards of conduct required of local government officials.
- **Administrative Session** - An introduction to the administrative services provided by Islands Trust staff.
- **Budget Session** - An overview of the Islands Trust budget process, the base budget, potential new programs and revenue requirements. This session will prepare trustees for the decisions regarding the 2012/13 budget that they will make at the March 2012 Trust Council meeting.
- **Local Planning Services** - An overview of Local Planning Services and an introduction to the planning teams, bylaw enforcement and mapping departments.
- **Making Fair Decisions** - Trustees will review the essential elements of fair decision-making.
- **Election of the Islands Trust Council Chair and Vice-Chairs** - Trustees nominate and elect those who will serve on the Executive Committee. Trustees will also elect Trust Council's representatives on the Trust Fund Board.

Trust Council will also consider other routine matters of business that may arise before its December meeting.

The Islands Trust Council is a federation of local government bodies that plan land use and regulate development in the trust area. The Islands Trust Area covers the islands and waters between the British Columbia mainland and southern Vancouver Island. It includes 13 major islands and more than 450 smaller islands covering 5200 square kilometres.

- 30 -

Attached: 3 day agenda program

<b>Contact:</b>	Linda Adams, Chief Administrative Officer	250.405.5160
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## December 2011 Islands Trust Council Agenda Program

Location: Harbour Towers Hotel - 345 Quebec Street, Victoria, BC  
 – West Harbour Ballroom

Nov 9/11

	Wednesday, December 7	Thursday, December 8	Friday, December 9
<b>Morning</b>	8:30 – 9:00 <b>Chair’s Welcome Remarks/ Introductions</b>  9:00 – 10:00 <b>The Big Picture: An Overview of the Islands Trust</b>  10:00– 10:30 Break  10:30 – 10:45 <b>Notice of Elections &amp; Intent for Executive Committee &amp; Trust Fund Board Positions</b>  10:45 – 11:45 <b>Trust Area Services</b>  11:45 – 12:30 <b>Islands Trust Fund</b>	8:30 – 9:45 <b>Executive Committee &amp; Trust Fund Board Elections</b>  9:45 – 10:05 Break  10:05 – 11:20 <b>Rules of the Road</b>  11:20 – 12:45 <b>Budget</b>	8:00 – 9:30 <b>Making Fair Decisions</b>  9:30 – 10:30 <b>**Closed Session**</b>  10:30 – 11:00 Break  11:00 – 12:15 <b>Information &amp; Decision Items</b>
<b>Afternoon</b>	12:30 – 1:30 Lunch  1:30 – 3:00 <b>Council Roundtable – What’s Important?</b>  3:00 – 3:30 Break  3:30 – 5:00 <b>Executive Committee/Trust Fund Board Candidate Presentations</b>	12:45 – 1:30 Lunch  1:30 – 2:30 <b>Delegations &amp; Town Hall</b>  2:30 – 3:15 <b>Administrative Services</b>  3:15 – 3:35 Break  3:35 – 5:30 <b>Local Planning Services</b>	12:15 – 1:00 Lunch  1:00 – 1:30 <b>Information &amp; Decision Items (continued)</b>  1:30 – 1:45 <b>Closing Remarks</b>  1:45 <i>Meeting Adjourned (approx.)</i>

Members of the public are invited to attend all sessions except meals, those marked \*\* ... \*\* and/or otherwise noted.