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## APC Orientation for Denman and Hornby Question and Answers

### Meetings

Q: The 5 day notification for meetings seems tight. How is notification done?

*A: The 5 day notice is the absolute minimum. The package will go out through the mail or electronically depending on the file.*

Q: The power point presentation included more about quorums and voting in a meeting (Robert's Rules of Order) than the binder does. Where can we find this information?

*A: This information will be sent out to APC members.*

Q: Who takes care of organizing the first APC meeting?

*A: Staff will make all of the arrangements and at least one staff member will be present.*

Q: To clarify, is a quorum for Denman 3 members?

*A: Correct.*

### Conflict of Interest

Q: Regarding conflict of interest – How do APC members determine whether they have interest in common with the community or a large part of the community?

*A: There is an excellent example in the APC binder regarding how to determine interest in common. If it affects multiple other people in the community it can usually be considered a community interest.*

Q: Would a past-history of working with people on the island result in a conflict of interest?

*A: This could be dealt with on a case-by-case basis, and depends whether there is a direct influence on the current application or issue. Staff is available to help determine whether a conflict could exist.*

Q: Why are Fisheries and Oceans and Agricultural Land Reserve not listed under areas not within Islands Trust/APC jurisdiction?

*A: The list is not exhaustive but rather gives an idea of what is outside of the Islands Trust jurisdiction.*

## Referrals from the LTC

Q: Who decided that the APC would be reviewing the Denman Farm Plan?

*A: The LTC decides what should be sent to the APC for review. There may be more items in the future, but this one will come up soon which is why it has been mentioned.*

Q: Is it correct that the APC is only involved with work/projects as requested by the LTC.

*A: Yes, that is correct.*

Q: The binder states that changes to the Terms of Reference will occur in Fall 2017. What is the impact of those changes likely to be?

*A: Those changes will come from upper level administration, but more information will be provided as it comes available.*

Q: It was noted that the OCPs are generally reviewed or rewritten every 5-10 years. Will the OCP undergo this process during the current APC term?

*A: Regular amendments to the OCP are taken into consideration when determining whether a full review needs to take place. Targeted reviews are ongoing, which increases the time needed between full writes.*