



ADOPTED

Select Committee
Review of Victoria Office Location
Minutes of Regular Meeting

Date: February 14, 2017
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present ___ Paul Brent (via telephone)
 ___ Susan Morrison (via telephone)
 ___ Alison Morse (via telephone)
 ___ Robert Kojima, Regional Planning Manager
 ___ Clare Frater, Director of Trust Area Services

Staff Present ___ Cindy Shelest, Director of Administrative Services
 ___ Sharon Lloyd-deRosario, Committee Secretary

Guest(s) ___ Russ Hotsenpiller, CAO

Regrets ___ Bruce McConchie, Chair
 ___ Dan Rogers, Vice Chair
 ___ Peter Groves

1. CALL TO ORDER

Trustee Morrison was nominated to Chair the meeting in the absence of Chair McConchie and Vice Chair Rogers. The meeting was called to order at 10:30 am and it was noted that it was being held within the Coast Salish territory.

2. APPROVAL OF AGENDA

By general consent the Committee approved the agenda as presented.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meetings

3.1.1 Select Committee Draft Minutes of January 17, 2017

The minutes were amended by:

- 1) Deleting the words “for the report” from page 3, second paragraph, second sentence.
- 2) Changing Clare Frater’s title from “Policy Analyst” to “Director of Trust Area Services” on page 1, under Members Present.

By general consent the Committee adopted the minutes as amended.

3.2 Resolutions Without Meeting

none

3.3 Follow-up Action List

The FUAL was reviewed with no changes made, however it was acknowledged that the targeted items dated February 14, 2017, were completed for preparation of today’s meeting.

4. WORK PROGRAM ITEMS

4.1 Final Review of the Revised Option Evaluation Matrix

Chair Morrison asked the committee for any comments or suggested changes to the Matrix. After discussion there were a few minor revisions made.

SCRVOL-2017-002

It was MOVED and SECONDED,

THAT the Select Committee approve the Matrix as amended.

CARRIED

5. DISCUSSION ITEMS

none

6. ON-GOING ITEMS

6.1 Development of Report and Draft Request for Decision, to Trust Council

This item was dealt within the addendum item 6.2

6.2 Chair McConchie's Comments to RFD

After the committee reviewed and discussed both Chair McConchie’s and Trustee Morse’s suggested changes as previously circulated; it was decided to review the attached revised RFD as presented in the agenda. The committee agreed on a few more substantive changes.

The first change was a friendly amendment to the Recommendation on page 1; by deleting everything after “as presented” and replacing with “and give direction to conclude the work of the Committee”.

SCRVOL-2017-003

It was MOVED and SECONDED,

THAT the Select Committee amend the Request for Decision going to Trust Council by removing the second bullet in its entirety on page 3.

AND

Amending the first bullet on page 3 by changing “North” to “South” and changing “Keats” to “Gambier” and “Thetis” to “Lasqueti Local Trust Areas” and changing “Bowen Islands” to “Bowen Island Municipality”.

CARRIED

SCRVOL-2017-004

It was MOVED and SECONDED,

THAT the Select Committee amend the Request for Decision going to Trust Council by removing the word “referenced material” and replacing it with “recommended Request For Decision” at the second to last bullet on page 3.

CARRIED

SCRVOL-2017-005

It was MOVED and SECONDED,

THAT the Select Committee amend the Request for Decision going to Trust Council by adding the words “North” before “Pender” and “local” after “Mayne” at the last bullet on page 2

AND

Adding the bracketed words (within 32 km of the existing location) to the end of the sentence, of the last bullet on page 2.

CARRIED

SCRVOL-2017-006

It was MOVED and SECONDED,

THAT the Select Committee, Review of Victoria Office Location approves and forwards to Trust Council the February 8, 2017, Request for Decision and the Options Evaluation Matrix as amended.

CARRIED

7. NEW BUSINESS

none

8. NEXT MEETING

No new meetings were scheduled.

9. ADJOURNMENT

By general consent the meeting was adjourned at 11:26 am.

Susan Morrison, Acting Chair

Certified Correct:

Sharon Lloyd-deRosario, Recorder