


**Trust Council Quarterly Meeting Schedule**  
**June 19-21, 2018**  
**Saturna Recreation and Cultural Centre, 104 Harris Road**

Tuesday, June 19	Wednesday, June 20	Thursday, June 21
	<b>7:30 Breakfast</b>	<b>7:30 Breakfast</b>
	8:15 <b>New Business Items*</b> * Temporary Freighter Anchorages in SGI - Trustee McConchie - RFD * Plastics and Microplastics in the Salish Sea - Trustees Law, Critchley and Rogers - RFD * Salt Spring, Bowen Island and SGI Rural Status - Trustee Grove - RFD * Research re Trust secretariat role to coordinating bodies Trustee Stamford - RFD 9:15 <b>Administrative Services</b> * Director's Report * FPC Work Program Report * March 31, 2018 Audited Financial Statements - RFD * Specific Reserve Fund for LTC Projects - RFD 9:45 <b>Strategic Plan Session</b>	8:15 <b>Closed Meeting</b>  8:45 <b>Correspondence</b>  9.15 <b>Summary/Updates</b> Trustee Updates Priorities Chart Proposed September TC Draft Agenda Program  10:00 <b>Adjournment (approx.)</b>
12:00 <b>Executive Committee Meeting</b>		
<b>12:30 Lunch</b>	<b>10:30 Break</b>	
1:30 <b>Call to Order and Approval of Agenda</b> 1:35-2:00 First Nation Address RWMs * Adoption of Minutes FUAL Trustee Round Table	10:45 <b>Islands Trust Act Amendments Session</b>	
<b>3:00 Break</b>	<b>12:30 Community Presentation - Campbell Farm &amp; Abattoir Tour</b> Bag Lunch and Bus Tour	
3:15 <b>Executive</b> * CAO's Report EC Work Program Continuous Learning Plan Strategic Plan Quarterly Update Council Committees Review - RFD  * 2018 Elections Administration - RFD	2:00 <b>Delegations &amp; Town Hall</b> Renewable Energy Coop M. Sketch re Islands Trust ALC Relationship J.Campbell re high standard for BC meats	
4:00 <b>Elections Best Practices Session</b>	<b>3:00 Break</b>	
4:30 <b>Local Planning Services</b> Director's Report * LPC Work Program * Housing Needs Assessments - RFD Telecommunications: Model Strategy	3:15 <b>Agricultural Land Commission/Islands Trust Session</b> Chair Dyson & CEO Grout	
5:15 <b>Adjourn for the day</b>	4:15 <b>Trust Area Service</b> Director's Report * TPC Work Program Trust Fund Board Report * NAPTEP Certificate Completion Extension - GB-NAP-2016.1 - RFD * 2017-18 Annual Report - RFD Summary on Service Integration Review - Briefing Legislative Monitoring - Briefing  5:00 <b>Adjourn for the day</b>	 <b>Islands Trust</b>

\* Denotes resolution/decision items

Members of the public are invited to attend all sessions except any closed meetings and meals.



# Islands Trust Council

## Quarterly Meeting Agenda

Date: Tuesday, June 19, 2018  
Location: Saturna Recreation and Cultural Centre  
104 Harris Road, Saturna Island, BC

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. APPROVAL OF AGENDA</b>	
<b>3. GENERAL BUSINESS ARISING</b>	
3.1 Resolutions Without Meeting - TC-RWM-2018-02	6 - 6
3.2 March 13-15, 2018 Trust Council Meeting Draft Minutes	7 - 21
3.3 Trust Council Follow Up Action List	22 - 25
3.4 Trustee Round Table	
<b>4. EXECUTIVE</b>	
4.1 Chief Administrative Officer's Report	26 - 27
4.2 Executive Committee Work Program Report	28 - 29
That the Islands Trust Council approves the top priorities of the Executive Committee Work Program Report.	
4.3 Continuous Learning Plan	30 - 31
4.4 Strategic Plan Quarterly Report	32 - 34
4.5 Council Committee Review - RFD	35 - 66
That Trust Council direct that Trust Programs Committee and Local Planning Committee be merged into a single Planning and Policy Committee, THAT Trust Council Policies 2.3i, ii, iii, and iv be amended to reflect the change AND THAT the amended policies be presented to Trust Council in September for adoption.	
4.6 Chair's Report - Ocean Protection Plan Forum, March 20-21 2018 - Briefing	67 - 69

1. That the Islands Trust Council agree to enter into service contracts with the following regional districts:

1. Nanaimo Regional District
2. Comox Valley Regional District
3. Cowichan Valley Regional District
4. Powell River Regional District
5. Sunshine Coast Regional District
6. Capital Regional District

for the purpose of sharing the costs of conducting elections; and

2. That the Islands Trust Council authorize the Chair and Legislative Services Manager to sign the service agreements on behalf of Council that will be substantially similar to the attached template, and which will allow for the use of mail ballots where authorized by the elections administration bylaws of the respective regional districts.

**5. ELECTION BEST PRACTICES SESSION** 88 - 104

**6. LOCAL PLANNING**

**6.1 Director of Local Planning Services Report** 105 - 107

**6.2 Local Planning Committee Work Program Report** 108 - 109

That the Islands Trust Council approves the top priorities of the Local Planning Committee Work Program Report.

**6.3 Housing Needs Assessments for the Northern and Southern Regions of Islands Trust - RFD** 110 - 336

1. That Islands Trust Council request Staff to forward the Housing Needs Assessment, Northern Region of Islands Trust, dated June 2018, to planning staff and relevant local trust committees.
2. That Islands Trust Council request Staff to forward the Southern Gulf Islands Housing Needs Assessment, dated February 2018, to planning staff and relevant local trust committees.
3. That Islands Trust Council request staff to return with a review and update of the recommendations in the report, "Community Housing in the Islands Trust Area (2016)", and make recommendations for how Islands Trust can help address the needs identified by the 2018 Housing Needs Assessments.

<b>6.4</b>	<b>Telecommunications: Model Strategy for Antenna Systems - Final Report - RFD</b>	337 - 381
	<ol style="list-style-type: none"> <li>1. That Islands Trust Council receive the Model Strategy for Antenna Systems dated May 3, 2018 for information and consideration of implementation.</li> <li>2. That Islands Trust Council refer the Model Strategy for Antenna Systems dated May 3, 2018 to Local Trust Committees for information and consideration of implementation.</li> <li>3. That Trust Council consider including the ability to charge fees for telecommunication applications as part of suggested amendments to provincial legislation.</li> </ol>	
<b>7.</b>	<b>NEW BUSINESS</b>	
<b>7.1</b>	<b>Temporary Freighter Anchorages in SGI - Trustee McConchie - RFD</b>	382 - 409
	That Trust Council direct the Executive Committee to amend its work program to include “Advocacy regarding temporary freighter anchorages in the Southern Gulf Islands” as a Top Priority for the remainder of the current term.	
<b>7.2</b>	<b>Plastics and Microplastics in the Salish Sea - Trustees Law, Critchley and Rogers - RFD</b>	410 - 412
	That Trust Council request the Chair to write to the federal Minister of the Environment and the Federal Ministry of Fisheries, Oceans and the Coast Guard with copies to the Prime Minister and the Leader of the Opposition urging them to support Parliamentary Motion M-151 made by MP Gordon Johns and to take positive action on reducing the influx of plastics and micro plastics into Canadian waters.	
<b>7.3</b>	<b>Salt Spring, Bowen Island and SGI Rural Status - Trustee Grove, Fast and Morse - RFD</b>	413 - 424
	<ol style="list-style-type: none"> <li>1. That Trust Council request the Chair to write to the Premier of British Columbia to request that the Province designate all islands in the Islands Trust Area as rural and eligible for Rural Dividend Program funding and other granting programs, including the Islands Coastal Economic Trust.</li> <li>2. That Trust Council request the Chair to write to the Minister of Western Economic Diversification of Canada to request that the Minister designate all islands in the Islands Trust Area as rural and eligible for Western Economic Diversification Program funding.</li> </ol>	
<b>7.4</b>	<b>Research re Trust secretariat role to coordinating bodies Trustee Stamford - RFD</b>	425 - 433
	That Trust Council request staff to provide a report to Trust Council in September with information about the implications of the Islands Trust taking on a secretariat role for the Howe Sound Community Forum that considers the needs of existing and potential regional coordination processes in the Baynes Sound/Lambert Channel and Saanich Inlet regions.	
<b>7.5</b>	<b>Trans Mountain Pipeline re Take a Stand - Trustee Grams RFD (pending)</b>	
<b>8.</b>	<b>ADMINISTRATIVE SERVICES</b>	
<b>8.1</b>	<b>Director of Administrative Services Report</b>	434 - 436
<b>8.2</b>	<b>Financial Planning Committee Work Program Report</b>	437 - 437
	That the Islands Trust Council approves the top priorities of the Financial Planning Committee Work Program Report.	

<b>8.3</b>	<b>March 31, 2018 Audited Financial Statements - RFD</b>	438 - 457
	That Trust Council approves the audited financial statements of the Islands Trust including the Statement of Financial Position, the Statement of Operations, the Statement of Changes in Net Financial Assets and the Statement of Cash Flows, for the year ended March 31, 2018.	
<b>8.4</b>	<b>Specific Reserve Fund for LTC Projects - RFD</b>	458 - 461
	That Trust Council approves the creation of a specific reserve fund for LTC projects and approves an initial transfer to this fund of \$100,000 from the General Revenue Surplus Fund.	
<b>9.</b>	<b>STRATEGIC PLAN 2014-2018 REPORT AND SESSION</b>	462 - 492
<b>10.</b>	<b>ISLANDS TRUST ACT AMENDMENTS RFD AND SESSION</b>	493 - 507
	That Trust Council identifies a prioritized list of amendments to the <i>Islands Trust Act</i> for forwarding to the Ministry of Municipal Affairs and Housing.	
<b>11.</b>	<b>COMMUNITY PRESENTATION - J. Campbell Farm and Abattoir</b>	508 - 508
<b>12.</b>	<b>DELEGATIONS AND TOWN HALL</b>	
12.1	M. Sketch re untapped potential in the Islands Trust / ALC Relationship	509 - 509
12.2	J. Campbell re importance of maintaining a high standard for BC Meats	510 - 510
12.3	Salish Sea Renewable Energy Cooperative (SSREC)	511 - 511
<b>13.</b>	<b>AGRICULTURAL LAND COMMISSION/ISLANDS TRUST SESSION</b>	
<b>14.</b>	<b>TRUST AREA SERVICES</b>	
14.1	Director of Trust Area Services Report	512 - 514
14.2	Trust Programs Committee Work Program Report	515 - 516
	That the Islands Trust Council approves the top priorities of the Trust Programs Committee Work Program Report.	
14.3	Trust Fund Board Report	517 - 518
14.4	NAPTEP Certificate Completion Extension - GB-NAP-2016.1 - RFD	519 - 520
	That the Islands Trust Council extend the timeline for issuing the Natural Area Protection Tax Exemption Certificate for NAPTEP application GB-NAP-2016.1 (Link Island) for one year, until June 2019.	
14.5	Summary on Service Integration Review - Briefing	521 - 527
14.6	Legislative Monitoring - Briefing	528 - 559

<b>14.7</b>	<b>Climate Change Mitigation and Adaptation - RFD</b>	560 - 569
	<ol style="list-style-type: none"> <li>1. That Trust Council request Executive Committee and Trust Programs Committee to incorporate climate change themes during the engagement processes for the Policy Statement amendment project in 2018-19.</li> <li>2. That Trust Council request Trust Programs Committee to hire a consultant to develop a model to assess shoreline vulnerability to climate change impacts such as sea level rise and storm surge using a pilot area.</li> <li>3. That Trust Council request staff to update and improve climate change information on the Islands Trust website.</li> </ol>	
<b>14.8</b>	<b>2017-18 Annual Report - RFD</b>	570 - 610
	That the Islands Trust Council approves the 2017-2018 Draft Annual Report (as amended) for submission to the Minister of Municipal Affairs and Housing.	
<b>15.</b>	<b>CLOSED MEETING (Separate Agenda)</b>	
	That the Islands Trust Council meeting be closed to the public subject to Section 90(1) of the Community Charter in order to consider matters related to:	
	(c) labour relations or other employee relations,	
	(g) litigation affecting the Islands Trust; and	
	(i) receipt of advice that is subject to solicitor-client privilege;	
	and that CAO Russ Hotsenpiller be invited to attend the closed session.	
<b>16.</b>	<b>CORRESPONDENCE</b>	
	<b>16.1 Minister Garneau response letter re anchorages</b>	611 - 611
<b>17.</b>	<b>SUMMARY / UPDATES</b>	
	<b>17.1 Trustee Updates</b>	
	<b>17.2 Priorities Chart</b>	612 - 613
	By General Consent	
	<b>17.3 Proposed September 18-20, 2018 Trust Council Agenda Program</b>	614 - 614
	For information.	
	<b>17.4 Disposition of Delegations and Town Hall Requests</b>	
	By General Consent	
<b>18.</b>	<b>NEXT MEETING - September 18-20, 2018 Gambier/Keats</b>	
<b>19.</b>	<b>ADJOURNMENT</b>	