

Gambier OCP Review Project Charter

Gambier Island Local Trust Committee

Date: June 28, 2018

Purpose

To conduct a comprehensive review of the Gambier Island Official Community Plan in a two-phase project.

Background The LTC identified this project as a Top Priority in February 2015.

Objectives

- To review and update goals, objectives, and policies to guide development on Gambier
- To engage and collaborate with First Nations
- Ensure the OCP addresses the Islands Trust Policy Statement and Local Government Act requirements

In Scope

- Technical amendments to streamline the OCP goals, objectives and policies.
- Review options to enhance shoreline protection and marine designations.
- Review of forest conservation related policies.
- Review options to protect archaeological and cultural sites.
- Review of policies regarding: economic development; livability and services for island residents; private institutional policies; parks and trails
- Updating Schedule B to ensure designations reflect intended uses.
- Developing a Development Approval Information (DAI) bylaw.

Out of Scope

- Review of Density/Build-Out
- Affordable Housing Strategy

Workplan Overview

Deliverable/Milestone	Date
First Nations engagement	Ongoing
LTC consideration of OCP technical review	June 2018
Phase One (development of consultation/communication plan; analysis of environmental & archaeological protection topics; DAI bylaw drafting; policy drafting)	2018-2019
Phase one: Development of consultation/ communication plan	Jun- Jul 2018
Phase one: Community information meeting	Fall 2018
Phase one: Community survey	Fall/Winter 2018-19
Phase one: Draft Development Approval Information bylaw	Fall 2018
Phase one: Community information meeting	Winter 2018-19
Phase Two (consultation and analysis regarding "livability" topics, private institutional policies, and interagency topics such as parks; policy drafting and Schedule B updates)	TBD
Bylaw drafting and Legislative Review Process (readings, public hearing, EC and MMAH approval)	TBD

Project Team

Madeleine Koch	Project Manager
Sonja Zupanec	Project Sponsor
Ann Kjerulf	Project Sponsor
Penny Hawley	Admin Support
GIS Mapping	Mapping Support
Andrew Templeton	Communications Support

Budget

Budget Source: Gambier OCP Project			
Fiscal	Item	Cost	
2018-19	Two CIMs @ \$1000 each	\$2000	
2018-19	Community Survey	\$1000	
2018-19	First Nations engagement	\$1500	
2019-20	Phase 2 and Leg Review (CIM & Public Hearing)	TBD	
	Total	\$4500	

RPM Approval:

Date:

LTC Endorsement Date: