

Gambier OCP Review Project Charter

Gambier Island Local Trust Committee

Date: June 28, 2018
Revised December 13, 2018

Purpose To conduct a comprehensive review of the Gambier Island Official Community Plan in a two-phase project.

Background The LTC identified this project as a Top Priority in February 2015.

Objectives

- To review and update goals, objectives, and policies to guide development on Gambier
- To engage and collaborate with First Nations
- Ensure the OCP addresses the Islands Trust Policy Statement and Local Government Act requirements

In Scope

- Technical amendments to streamline the OCP goals, objectives and policies.
- Review options to enhance shoreline protection and marine designations.
- Implement coastal Douglas-fir and associated ecosystems toolkit.
- Review of forest conservation related policies.
- Review options to protect archaeological and cultural sites.
- Review of policies regarding: economic development; livability and services for island residents; private institutional policies; parks and trails
- Updating Schedule B to ensure designations reflect intended uses.

Out of Scope

- Review of Density/Build-Out
- Affordable Housing Strategy

Workplan Overview

Deliverable/Milestone	Date
First Nations engagement	
LTC consideration of OCP technical review	
Phase One (development of consultation/communication plan; analysis of environmental & archaeological protection topics; DAI bylaw drafting; policy drafting)	
Phase one: Development of consultation/ communication plan	
Phase one: Community information meeting	
Phase one: Community survey	
Phase one: Draft Development Approval Information bylaw	
Phase one: Community information meeting	
Phase Two (consultation and analysis regarding “livability” topics, private institutional policies, and interagency topics such as parks; policy drafting and Schedule B updates)	
Bylaw drafting and Legislative Review Process (readings, public hearing, EC and MMAH approval)	

Project Team		Budget		
Island Planner	Project Manager	Budget Source: Gambier OCP Project		
Planner 2	Project Sponsor	Fiscal	Item	Cost
Regional Planning Manager	Project Sponsor	2018-19	Two CIMs @ \$1000 each	\$2000
Planning Clerk	Admin Support	2018-19	Community Survey	\$1000
GIS Analyst	Mapping Support	2018-19	First Nations engagement	\$1500
Communications Coordinator	Communications Support	2019-20	Phase 2 and Leg Review (CIM & Public Hearing)	TBD
			Total	\$4500

RPM Approval: Ann Kjerulf

Date: Dec. 13, 2018

LTC Endorsement Date: GM-2018-082 (December 13, 2018)