



Islands Trust

## Community Stewardship Awards Frequently Asked Questions

### What is the Community Stewardship Awards program?

The Islands Trust Council created the [Community Stewardship Award](#) program in 2002 in order to encourage, recognize, and reward leadership in preservation, protection, and stewardship of the Trust Area's amenities, environment, and resources and helping to achieve the Islands Trust object, which the *Islands Trust Act* defines as:

“...to preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia.”

Since its inception, the Islands Trust Council has given 83 awards to individuals and organizations across the Trust Area. The list of previous winners is available on the [website](#).

### Who is eligible to be nominated?

The program is open to any individual, school (or classroom), community group, non-profit or business entity that has demonstrated efforts to enhance a community or its environment in the Trust Area in a manner consistent with the object of the Islands Trust.

Organizations that provide goods or services to the Islands Trust are eligible so long as the nominated project did not receive payment from the Islands Trust.

Projects that have received support from the Islands Trust Conservancy (previously the Islands Trust Fund) are eligible if the value of the cash and in-kind support from the Islands Trust Conservancy is less than 50 per cent of the project budget.

Former Islands Trust staff, trustees (including Islands Trust Conservancy appointees) and contractors are eligible 24 months after they have received their last payment for services.

### Who is NOT eligible to be nominated?

The following are not eligible:

Current staff members, contractors, and trustees (including Islands Trust Conservancy appointees)  
Organizations with current Islands Trust staff members, contractors or trustees playing a leadership role in the organization.

Projects that have received support from the Islands Trust Conservancy (formerly the Islands Trust Fund) if the value of that cash and in-kind support is more than 50 per cent of the project budget.

### **What types of projects are eligible?**

Nominations can relate to either a single project, body of work, or to work carried out over a period of time. At the time of nomination, the project or work must be ongoing, or must have been completed within the previous 24 months.

Over the past years, nominated and selected projects have addressed a wide range of issues including: land, water and marine conservation, agriculture, wildlife rescue and rehabilitation, community publications, and the compilation and management of community records.

### **How do I nominate someone or an organization?**

1. Seek the consent of the person to be nominated.
2. Make one nomination per category every two years.
3. Complete and submit the Islands Trust Community Stewardship Awards Nomination Form and have the nominee indicate acceptance by signing the form or e-mailing. Nomination forms are available upon request by e-mailing [csa@islandstrust.bc.ca](mailto:csa@islandstrust.bc.ca) or calling 250-405-5164.

### **What are the award categories?**

The award categories are:

1. individuals,
2. organizations, and
3. other. (The 'other' category may include, but is not limited to, awards for enduring achievement, climate change (adaptation and/or mitigation), youth, or posthumous recognition).

### **Are there program guidelines?**

Yes. The Islands Trust Council's [Policy 2.1.xi Community Stewardship Awards Program](#) defines the steps to ensure a fair and effective process and ensures the [Community Stewardship Awards](#) program complies with other Islands Trust Council policies.

### **What is the deadline?**

The deadline is April 22nd, 2019 at 11:00 pm

Islands Trust will not accept nominations submitted after the announced deadline unless the Islands Trust is responsible for the delay.

### **How are the nominations evaluated?**

In May, the Trust Programs Committee will seek input from relevant local trustees and then evaluate nominations in a closed meeting using the following criteria:

- relationship of project or work to the Islands Trust Policy Statement;
- benefits to the local community or Trust Area;

- collaboration with others;
- innovation;
- level of community support and involvement;
- time and effort;
- ongoing public service.

Trust Council reviews the Trust Programs Committee recommendations in an in-camera meeting and decides upon the award recipients in June.

### **How are the award winners announced?**

Following Trust Council's decision in June, the Islands Trust announces the winners in a news release. Staff try to notify all award recipients by phone before they are publicly announced.

### **How many awards are given each year?**

The number of awards varies, based on the nominations received and the quality of those nominations. Trust Council normally makes two awards in each of the individual and organizational categories, and up to two additional awards in those in the "other" category.

In 2014, following a review of the program, Trust Council made some changes to the program to increase participation and reduce administrative costs. Starting in 2015, the program is administered each odd numbered year.

### **When are the awards presented?**

Local trust committees and island municipalities will present the awards at on-island celebrations in the summer or fall.