

Cottage Review - Charter V2.0

Galiano Island Local Trust Committee

Date: May 15, 2017

Purpose *To explore the need and consider options to address the lack of adequate affordable housing options on Galiano Island.*

Background *The LTC identified this topic as a Top Priority in March 2016, with the goal of completing the project by 2017. The intent of the project is, with the aid of a Special Advisory Commission, to quantify and understand the need for affordable housing on Galiano Island and to explore and understand the range of affordable housing options available with the goal of identifying a set of actions which would be effective in addressing the lack of affordable housing options on Galiano Island.*

Objectives

- To understand and address the need for affordable housing on Galiano Island
- To identify and implement recommendations to address the need for affordable housing on Galiano Island
- To consider related amendments to the OCP and LUB

In Scope

- SAPC review of relevant literature related to affordable housing
- Public consultation, including up to four public meetings and one CIM, on affordable housing needs and options
- Consultation with agencies, stakeholders and Galiano Island residents

Out of Scope

- Unrelated OCP or LUB amendments
- More than four public consultation meetings

Workplan Overview

Deliverable/Milestone	Date
Creation of SAPC	June 2017
SAPC review of affordable housing literature and implemented options	July - November 2017
Receipt and consideration of CRD Needs Assessment Report	December 2017 – January 2018
Open houses	February—March 2018
Submission of SAPC summary report	April 2018
Staff report and LTC consideration of summary report (direction to prepare draft bylaws)	May 2018
First reading of draft bylaws and referral to agencies and stakeholders (30 days)	June 2018
Staff summary report on referral process— second reading and delegation of Community Information meeting (CIM).	September 2018
Staff summary report on CIM — bylaw amendments as required and delegation of public hearing	January—February 2019 (Delay due to November 2018 election process)
Public hearing and third reading	March 2019
Executive Committee approval, bylaw forwarded to Minister	March – April 2019

Project Team

Rob Milne	Project Manager
Robert Kojima	Project Sponsor
	Admin Support
Barb Dashwood	GIS technician

RPM Approval:

Date:

LTC Endorsement:

Resolution #:

Date:

Budget

Budget Source: LTC Projects Budget

Fiscal	Item	Cost
2017-18	SAPC meeting costs	\$3000
	Advertising, communications and display materials	\$500
	Open houses/CIM	\$1000
	Contingency	\$500
	Total	\$5000