

OCP/LUB Review Project Charter v 2.0

Lasqueti Island Local Trust Committee

Date: May 2019

Purpose To review and update the Lasqueti Official Community Plan (OCP) policies and Land Use Bylaw (LUB) regulations in three phases which supports community participation, the Object of the Islands Trust, strengthens relations with First Nations and addresses community land use planning priorities.

Background The LTC identified a “Comprehensive OCP/LUB Review” as a top priority project and held an early community information meeting in April 2018 to gather ideas on the scope of the project. Support for the Islands Trust’s “preserve and protect mandate”, including a focus on strengthening relations with Tla’amin Nation and other Nations, are overarching priorities for this review.

Phase 1 Objectives

- Conduct a technical analysis of the OCP and LUB to determine where policy/regulatory changes may be required to be consistent with First Nations relations and perspectives, the Local Government Act, Object of the Islands Trust and Islands Trust Policy Statement, Islands Trust Conservancy ‘Regional Conservation Plan 2018 -2027’ goals and priorities, Agricultural Land Commission Act, Protection of the Coastal Douglas-fir and Associated Ecosystems Toolkit (2018); and incorporate the results of 2018 engagement sessions held by the Lasqueti Community Association .
- Develop a ‘OCP/LUB Engagement Strategy’ to prioritize engagement topics and methodology to be undertaken in Phase 2.

Phase 2 and 3 Objectives

- Undertake community engagement on engagement topics determined in Phase 1.
- Develop, review, adopt draft amending bylaws to update the OCP and LUB based on Phase 1 analysis and Phase 2 community engagement.

Phase 1 In-Scope

- Establish opportunities for inter-governmental collaboration for effective decision making respecting Treaty and First Nations rights throughout both phases of the OCP/LUB review.
- Planning staff to conduct a comprehensive technical analysis of the OCP and LUB and present findings for LTC consideration.
- Lasqueti Community Association OCP steering committee to prepare a summary document and presentation to the LTC on the results of the 2018/19 community engagement sessions. Planning staff to incorporate findings into the technical analysis of the OCP and LUB.
- Work with the Advisory Planning Commission to develop a ‘OCP/LUB Engagement Strategy’ to clarify Phase 2 engagement topics and methodology based on technical analysis and community input to date.

Phase 2 In-Scope

- Update the Project Charter to reflect Phase 2 Scope of Project.
- Implement the ‘OCP/LUB Engagement Strategy’.
- Incorporate First Nation perspectives and recognition of Tla’amin Treaty rights into policy/regulatory options.
- Develop draft amending bylaws for the Official Community Plan and Land Use Bylaw.

Phase 3 In-Scope

- Legislative review, referrals and bylaw adoption.

Workplan Overview

Deliverable/Milestone	Date
Phase 1: LTC endorses revised project charter	May 2019
Phase 1: Planning presentation on summary of technical analysis of OCP and LUB	Fall/Winter 2019
Phase 1: LCA presentation/report back to LTC on summary of 2018/19 community engagement sessions, consultation findings and recommendations	Winter 2019
Phase 1: Development of OCP/LUB Engagement Strategy	Winter 2019-Spring 2020
Phase 2: LTC endorses revised project charter Phase 2—Commence Phase 2 Engagement	Spring/Summer 2020
Phase 2: Development of draft bylaws, referrals and community engagement	Fall/Winter 2020
Phase 3: Legislative Review of Bylaws	2021

Project Team

Island Planner	Project Manager/ Planner
Regional Planning Manager	Project Sponsor
Legislative Clerk	Legislative Process/ Bylaw Review
Islands Trust Communications Specialist / Planner 2	Communications / Graphic Support
Tla’amin First Nation	Intergovernmental Collaboration
Advisory Planning Commission/ Community Groups	Community Representatives

Budget

Budget Source: Lasqueti OCP/LUB Review Project		
Fiscal	Item	Cost
2019-2020	Technical analysis of OCP and LUB; development of OCP/LUB engagement strategy	\$3,000 (pending budget approval)
2020-2021 2021-2022	Community consultation and legislative process (community information meetings; public hearing; advertising)	TBD
	Total	\$3,000

RPM Approval: Ann Kjerulf

Date: July 23, 2018; Dec 17, 2018; May 14, 2019

LTC Endorsement:

**Resolution # 2018-037;
2018-066; 2019-015**