



DATE OF MEETING: April 2, 2020
TO: North Pender Island Local Trust Committee
FROM: Narissa Chadwick, Senior Planner
Southern Team
COPY: Robert Kojima
SUBJECT: STVR Review Update

PURPOSE

The purpose of this memo is to provide an update on the STVR Policy review process.

UPDATE

The North Pender STVR Review Project is currently moving forward as identified in the Project Charter endorsed by North Pender Trustees at the January 30th 2020 LTC meeting which supports the “Limited Review with Limited Public Engagement” project process endorsed at the November 7th 2019 LTC meeting (see project charter attached).

The following steps have been taken:

- Survey drafted, circulated to Trustees and feedback incorporated
- Draft survey uploaded to the Survey Monkey platform, sent to Trustees for review
- An inventory compiled of all North Pender properties being advertised online (AirBnB, VRBO/HomeAway, Independent websites, Chamber of Commerce)
- A date set for public engagement at the Saturday market (April 11th) (pending direction re: COVID 19)
- A submission made to the Pender Post announcing the initiation of the NP STVR Policy review and inviting residents to participate in the online survey.
- A date proposed (May 16th) for a public meeting to share the results of the survey and engage the public in dialogue about policy options (pending direction re: COVID 19).

NEXT STEPS

- Summarizing, for the public, information provided in the November 7th staff report providing info on STVR history and existing regulations. This information will be provided to residents on information boards at the market, the public meeting and in a small handout.
- Summarizing what is known of existing STVRs to include in information provided to the public.
- Targeted outreach to STVR TUP holders through email.
- LTC confirmation of May date for public meeting
- LTC confirmation of online survey
- Survey launch April 3, Survey will be available until April 30th

Submitted By:	Narissa Chadwick, RPP, Island Planner	March 16, 2020
Concurrence:	Robert Kojima, Regional Planning Manager	March 16, 2020

ATTACHMENTS

1. Project Charter