



Policy:	2.1.14
Approved By:	Trust Council
Approval Date:	March 13, 2018
Amendment Date(s):	September 15, 2020
Policy Holder:	Director of Trust Area Services

HISTORY, HERITAGE AND CONSERVATION GRANTS-IN-AID

Purpose

1. To provide support and give financial assistance to individuals, groups, organizations, First Nations communities or members, or agencies engaging in activities to gain knowledge about the history and heritage of the Islands Trust Area, and to increase public awareness, understanding and appreciation of that history and heritage including cultural heritage and/or contribute to understanding of Indigenous Peoples on the islands.
2. To provide support and give financial assistance to individuals, groups, organizations, First Nations communities or members, or agencies conserving heritage property, cultural heritage areas, or preserve and protect archaeological areas or locations

Background

1. Section 8(2) of the *Islands Trust Act* establishes the discretionary powers of Trust Council. Under Section 8(2)(f) Trust Council may “engage in activities to gain knowledge about the history and heritage of the Trust Area and to increase public awareness, understanding and appreciation of that history and heritage”. Under Section 8(2)(g) Trust Council may conserve heritage property.
2. Section 8(2)(h) of the *Islands Trust Act* allows Council to support and give financial assistance to activities referred to under Section 8(2)(f) and 8(2)(g) that are undertaken by others in the Islands Trust Area.

A. Definitions

N/A

B. Policy

1. Granting Funds to Others

- 1.1 Funding will be considered on request by individuals, groups, organizations, First Nations communities or members, or agencies. Approved grants will be considered at the next available Executive Committee meeting taking place a minimum of three weeks after receipt of the application.
- 1.2 Any individual, group, organization, First Nation community or member, or agency is eligible to receive funding to:
 - 1.2.1 undertake activities to gain knowledge about the history and heritage of the Trust Area, including undertaking activities that increase the understanding of Indigenous Peoples on the islands; and/or
 - 1.2.2 undertake activities that increase public awareness, understanding and appreciation of the history and heritage of the Trust Area; and/or

1.2.3 conserve heritage property, including conserving cultural heritage areas, or preserve and protect archaeological areas or locations.

1.3 To receive funding, individuals, groups, organizations, First Nations communities or members, or agencies must make their requests for funding to the Islands Trust Executive Committee on the prescribed form (Attachment 1). The request must include the following:

1.3.1 the name of the individual, group, First Nation membership or self-identity, or agency making the request;

1.3.2 the dollar amount of the funding being requested;

1.3.3 specifics about the nature of the activities as they relates to 2.2 of this policy;

1.3.4 for research activities, an outline of the methodology, and/or cultural knowledge or traditional ecological knowledge; and,

1.3.5 for publications, an outline of the messaging, medium of the publication and intended audience.

1.4 The Executive Committee will review each application at the earliest opportunity. In undertaking this work, the Executive Committee will consider the merits of the activities in the funding request and:

1.4.1 the Object of the Islands Trust;

1.4.2 Trust Council's Strategic Plan, Islands Trust Reconciliation Declaration; and

1.4.3 available funds.

2. Conditions of Funding Approval

2.1 For research projects, Islands Trust staff review and approve the methodology.

2.2 For publications, Islands Trust staff review and ensure that the publication meets Islands Trust visual identity guidelines.

2.3 The individuals, groups, organizations, First Nations communities or members, or agencies must acknowledge support of Islands Trust in all printed and publication material related to the project, event or program.

2.4 In the event a project is not complete, the individuals, groups, organizations, First Nations community or members, or agencies must notify the Islands Trust as soon as practical and refund any remaining grant funds provided for project work not done or completed.

2.5 With the approval of affected local trust committees or island municipality.

2.6 All applications must comply with and have no impacts to registered archaeological sites or potential sites.

3. Funding Source

3.1 For each fiscal year, Trust Council will establish a History, Heritage and Conservation Grant-in-aid budget.

C. Legislated References

Islands Trust Act – Section 8(2)(h).

Islands Trust Council Policy 6.5.3 Procurement Policy (B.5 Financial Assistance to Community Organizations and Other Groups or Individuals).

Islands Trust Council 2014-2018 Strategic Plan – 9.2 Improve communications about the Islands Trust Object and history.

Policy 6.1.1 First Nations Engagement Principles.

Declaration on the Rights of Indigenous Peoples Act (DRIPA)

D. Attachment

Attachment 1 – Application Form



Islands Trust

ATTACHMENT 1

ISLANDS TRUST

HISTORY, HERITAGE AND CONSERVATION – GRANTS-IN-AID APPLICATION FORM

Name of Person or Organization:	
Address of Person or Organization:	
Full Mailing Address:	
Telephone Number:	
Email address:	
Contact Person:	
First Nation membership or self-identity	
Primary purpose of organization:	
Service you provide to the community:	
Number of clients or people that use your service:	
Cultural Knowledge Holder or Traditional Ecological Knowledge:	
Amount of Grant-in-aid Requested:	
Purpose of the grant-in-aid:	Conservation History Heritage
Describe how the grant-in-aid will be used:	
Describe how the grant-in-aid will support the object of the Islands Trust, the Islands Trust Policy Statement or an Islands Trust Strategic Plan or Islands Trust Reconciliation Declaration item.	
Have you received a previous grant-in-aid from the Islands Trust:	Yes no (if yes, please list grants received)
Applicant Signature	
Date of Signature	

Internal Use Only:

Date of EC Resolution:

Amount Approved:

Collection Notice: Personal information contained on this form is collected under the authority of the Local Government Act and is subject to the Freedom of Information and Protection of Privacy Act. The personal information will be used for purposes associated with the 2017 Community Stewardship Awards program. Enquiries about the collection or use of information in this form can be directed to Carmen Thiel, Legislative Services Manager at 250-405-5188.