

4.1.xii Guidelines**ASSOCIATED ISLANDS PROJECT PRIORITIZATION
CRITERIA**

Trust Council: September 18, 1998

A: PURPOSE:

To define the criteria to be utilized by Islands Trust Council through the Director of Local Planning Services in prioritizing the allocation of resources upon availability for land use planning projects for associated islands.

B: REFERENCES:

None.

C: POLICY:**1. CONTEXT**

There are significant development pressures facing some of the associated islands within the Trust Area - the 457 islands other than the 13 islands for which the local trust areas are named.

The limited resources of the Islands Trust and the numerous associated island needs necessitate the development of a process and criteria to prioritize associated island projects.

2. PROCESS

1. Trust Council is responsible for approving the allocation of human or financial resources for associated island projects usually through the annual budget process.
2. The Director of Local Planning Services is responsible to determine the resources required for each project request and to evaluate its priority based on the criteria of this guideline upon the availability of resources.
3. The local trust committee responsible for the relevant associated island will be consulted by the Director of Local Planning Services during his/her review.

4. A local trust committee responsible for an associated island under review will be given an opportunity to present their views to Trust Council before Trust Council renders a decision.
5. External parties for an associated island project may present their views to the relevant local trust committee and/or Trust Council through its delegation request procedure.

3. ELIGIBILITY REQUIREMENTS

1. An associated island land use planning project shall meet the following **Eligibility Requirements** before it will be considered for resource allocation:
 - Can be included in LTC Work Program
 - LPS Staff are available to oversee the project
 - Resources are available (subject to approval) for completion

4. PRIORITY CRITERIA

1. An associated island land use planning project will be prioritized based on the following criteria areas using Schedule 1 (Attached):
 - i. **Urgency** - to deal with issues in the short term;
 - ii. **Risk** - associated with the need to manage potential negative implications;
 - iii. **Impact** - potential to manage or change land use patterns; and
 - iv. **Need** - demands stated by the associated island community and other agencies.
2. All projects will be prioritized based on the criteria assessment score in comparison to all other current associated island projects.
3. The Director of Local Planning Services will maintain and update a list of prioritized associated islands projects for comparative purposes on an annual basis using Schedule 2.
4. Local trust committee appeal of the recommended priority of an associated island project by the Director of Local Planning Services is to be directed to Trust Council.