



## **Accessibility Committee Minutes of a Regular Meeting**

**Date:** July 10, 2025  
**Location:** Electronic Meeting

**Members Present:** Lisa Gauvreau, Trustee, Galiano Island Local Trust Area  
Theresa Burley  
Lisa Nissinen

**Member Absent:** Marjorie Gang

**Staff Present:** David Marlor, Director, Legislative and Information Services  
Robert Barlow, Legislative Services Clerk/Recorder

### **1. CALL TO ORDER**

Trustee Gauvreau called the meeting to order at 6:32 p.m.

Trustee Gauvreau acknowledged that attendees of the meeting were in locations across the ancestral and unceded territories of many indigenous communities whose connection to these lands spans many generations.

### **2. AGENDA**

#### **2.1 Review of Agenda**

No changes to the agenda were presented for consideration.

### **3. ADMINISTRATIVE COORDINATION**

#### **3.1 Draft Minutes of Previous Meeting**

3.1.1 Accessibility Committee Regular Meeting draft minutes of January 16, 2025

**By general consent** the Committee approved the minutes as presented.

### **4. BUSINESS**

#### **4.1 Trust Council resolution of March 13, 2025 in regards to accessibility**

Director Marlor reviewed the Trust Council resolution made on March 13, 2025: "that Trust Council recommend that local trust committees consider how to respond to concerns raised about accessibility of meetings by members of the public, especially in terms of time of day, and day of the week, of meetings and other engagement opportunities."

## **ADOPTED**

Committee discussion included a potential process for the Accessibility Committee to receive, consider, and respond to individual accessibility concerns such as an accessibility email address and telephone number, an identified person, and a process.

### **AC-2025-04**

**It was MOVED and SECONDED,**

that Accessibility Committee request staff to look into means for receiving feedback on accessibility issues.

**CARRIED**

#### **4.2 Local Community Accessibility Grants - Discussion**

Director Marlor reviewed the Social Planning and Research Council of B.C. (funding provided through the Province) Local Community Accessibility Grant program, indicating that it can provide one-time funding for local governments, of up to \$25,000, to support the implementation of projects or priorities identified in their Accessibility Plan or in partnership with their Accessibility Committee.

### **TPC-2025-05**

**It was MOVED and SECONDED,**

that Accessibility Committee recommend that staff apply for the Local Government Accessibility Grants program.

**CARRIED**

#### **4.3 Budget Request for 2026 - Funding to hire a consultant to complete an accessibility plan - Discussion**

Director Marlor introduced the discussion, indicating that a business case could be developed to support the Accessibility Committee in developing or completing an accessibility plan.

Committee discussion noted that securing a consultant may be challenging as many accessibility consultants are currently very busy

### **TPC-2025-06**

**It was MOVED and SECONDED,**

that Accessibility Committee request staff to draft a business case for funding to hire a consultant.

**CARRIED**

#### **4.4 Trust Council Accessibility Plan 2025-2028 Draft Policy - Discussion**

Director Marlor introduced the discussion, indicating that it is a draft based on other accessibility plans and requested the Committee to provide feedback. He noted that a Project Charter can be developed.

Committee discussion included:

- accessibility is defined by the Province

## **ADOPTED**

- focus and priorities should come from an audit which can identify issues that need to be addressed
- creating accessibility for all people may be more helpful rather than focusing on “people with disabilities”; the problem is not people with disabilities but rather systems that create barriers for people

Director Marlor stated that he would provide a Project Charter for the Committee to consider at the next scheduled meeting.

The committee suggested that more members would be helpful. Director Marlor indicated that Islands Trust will advertise for more members, likely in September.

### **5. NEXT MEETING**

Tuesday, October 7, 6:30 p.m. to 8:30 p.m.

### **6. ADJOURNMENT**

**By general consent** the meeting adjourned at 7:16 p.m.

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David Marlor, Director, Legislative and Information Services

Certified Correct:

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Robert Barlow, Legislative Services Clerk/Recorder