



Accessibility Committee Minutes of a Regular Meeting

Date: January 15, 2026
Location: Electronic Meeting

Members Present: Lisa Gauvreau, Trustee, Galiano Island Local Trust Area, (Chair)
Lisa Nissinen, Trust Area resident, (Vice-Chair)
Theresa Burley, Trust Area resident
Laura Patrick, Trustee, Salt Spring Island Local Trust Area and
Islands Trust Chair (ex officio)

Members Absent: David Maude, Trustee, Mayne Island Local Trust Area

Staff Present: David Marlor, Director, Legislative and Information Services
Robert Barlow, Legislative Services Clerk/Recorder

1. CALL TO ORDER

Chair Gauvreau called the meeting to order at 6:32 p.m. and provided a territorial acknowledgment of the ancestral and unceded territory of many Coast Salish peoples. Members of the Committee introduced themselves.

2. AGENDA

2.1 Review of the Agenda

No changes to the agenda were presented for consideration.

2.2 Approval of the Agenda

By general consent the agenda was approved as presented.

3. ADMINISTRATIVE COORDINATION

3.1 Draft Minutes of Previous Meetings

3.1.1 October 7, 2025 Regular Meeting Minutes

By general consent the Committee approved the minutes as presented.

3.2 Follow-Up Action List - verbal report

Director Marlor provided a verbal report, indicating that staff will work on developing a written record of the FUAL for the Committee as the electronic tool used to create and maintain FUALs for all Islands Trust committees is not currently capable of adding a FUAL for the Accessibility Committee.

ADOPTED

4. BUSINESS

4.1 Accessibility Audit of Islands Trust Website - Briefing

Director Marlor presented the Briefing. The Committee expressed appreciation of the technical details of the audit and intend to engage with the final report.

4.2 Accessibility Committee Membership Applications - Briefing

Director Marlor presented the Briefing, noting that if Trust Council appoints any new members at their next meeting in March, 2026, those appointments will be in effect until the end of the current term of office which ends on October 17, 2026. Trust Council will then make appointments to the Committee for the new term of office.

Committee discussion included the value of appointing members before the end of the current term.

5. NEXT MEETING

5.1 Proposed Accessibility Committee 2026/2027 Meeting Schedule - Request For Decision

Director Marlor presented the Request For Decision, noting that the dates allow for the Accessibility Committee to report to a relevant Trust Council meeting.

AC-2026-01

It was MOVED and SECONDED,

that Accessibility Committee adopt the proposed meeting dates of April 21, July 21, and October 6 in 2026, and January 26, 2027, for the 2026/27 fiscal year; and,

that Accessibility Committee schedule all 2026/27 meeting dates as electronic meetings; and,

that Accessibility Committee schedule all 2026/27 meeting dates from 6:30 – 8:30 p.m.

CARRIED

6. NEW BUSINESS

6.1 Islands Trust Council Public Notices

The Committee enquired as to the status of the proposed Trust Council Public Notification Bylaw 203. Director Marlor reported that the draft bylaw will be forwarded to the March, 2026 Trust Council for their consideration. The intent of the proposed bylaw is to allow Trust Council to post public notices, as required by legislation, on the Islands Trust website and social media but not on eight newspapers that circulate in the Islands Trust Area. It was noted that:

- there is a high cost to advertise in Trust Area print media, including considerable staff time and there is limited readership of that print media
- Islands Trust Council needs to provide public notices only for a few reasons, such as notice of the annual meeting schedule and some bylaw changes

ADOPTED

- posting notices to on-island notice boards will continue.

7. ADJOURNMENT

By general consent the meeting adjourned at 7:08 p.m.

Lisa Gauvreau, Chair

CERTIFIED CORRECT:

Robert Barlow, Legislative Services Clerk/Recorder