



Chief Administrative Officer Hiring Committee Regular Meeting Agenda

Date: Monday, June 2, 2025
Time: 9:00 am
Location: Electronic Zoom Meeting

Pages

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **MINUTES OF PREVIOUS MEETING**

3.1 Chief Administrative Officer Hiring Committee Draft Minutes of May 5, 2025

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4. **FUAL**

5. **BUSINESS**

6. **NEW BUSINESS**

7. **CLOSED MEETING**

THAT the Chief Administrative Officer Hiring Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, s.90,(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust or another position appointed by the Islands Trust; and that the recorder and staff attend the meeting.

8. **RISE AND REPORT**

Chair Patrick to rise and report that, at the in-camera meeting held on May 5, 2025, the Chief Administrative Officer Hiring Committee adopted the in-camera minutes of April 7, 2025, and December 18, 2024.

9. **NEXT MEETING**

To be determined.

10. **ADJOURNMENT**



**Chief Administrative Officer
Hiring Committee (CAOHC)
Minutes of a Regular Meeting**

Date: May 5, 2025
Location: Electronic Zoom Meeting

Members Present: Laura Patrick, CAOEP Committee Chair; Islands Trust Council Chair
Tobi Elliott, Executive Committee Vice-Chair
David Maude, Executive Committee Vice-Chair
Kristina Evans, Trust Programs Committee Chair
Sue Ellen Fast, Financial Planning Committee Chair
Judith Gedye, Governance Committee Chair

Member Regrets Timothy Peterson, Vice-chair

Staff Present: Rueben Bronee, Chief Administrative Officer
David Marlor, Director Legislative and Information Services (DLIS)
Corlynn Strachan, Executive Administrative Assistant/Recorder

1. CALL TO ORDER

Chair Patrick called the meeting to order at 10:15 a.m. and acknowledged that the meeting was being held on Coast Salish territory.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. MINUTES OF PREVIOUS MEETING

3.1 Chief Administrative Officer Hiring Committee Draft Minutes of April 7, 2025

By general consent the Chief Administrative Officer Hiring Committee Draft Minutes of April 7, 2025 were approved as presented.

3.2 Chief Administrative Officer Hiring Committee Draft Minutes of December 19, 2024

By general consent the Chief Administrative Officer Hiring Committee Draft Minutes of December 19, 2024 were approved as presented.

4. FOLLOW UP ACTION LIST

None.

5. BUSINESS

None.

6. NEW BUSINESS

None.

7. CLOSED MEETING

CAOHC-2025-02

It was MOVED and SECONDED,

that the Chief Administrative Officer Hiring Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust or another position appointed by the Islands Trust, and that the recorder and staff attend the meeting.

CARRIED

By general consent the Chief Administrative Officer Hiring Committee closed the meeting at 10:17 a.m.

8. RISE AND REPORT

None.

9. NEXT MEETING

Monday, June 2, 2025

10. ADJOURNMENT

By general consent the meeting was adjourned at 10:45 a.m.

Laura Patrick, Chair

Certified Correct:

Corlynn Strachan, Executive Administrative Assistant/Recorder

Minutes are not official until adopted at a subsequent meeting.