



CAO Hiring Committee

Minutes of a Regular Meeting

Date: April 8, 2024
Location: Electronic Zoom Meeting

Members Present: CAOHC Chair, Peter Luckham, Islands Trust Council Chair
CAOHC Vice-Chair, Laura Patrick, Chair, Regional Planning Committee
David Maude, Executive Vice-Chair, Mayne Trustee
Timothy Peterson, Executive Vice-Chair, Lasqueti Trustee
Kristina Evans, Chair, Trust Programs Committee
Tobi Elliott, Executive Vice-Chair, Gabriola Trustee
Judith Gedye, Chair, Governance Committee

Regrets: Joe Bernardo, Chair, Financial Planning Committee

Staff Present: David Marlor, Director, Legislative Services (DLS)
Lori Foster, Executive Coordinator, Recorder

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:24 a.m. and acknowledged the meeting was being held across Coast Salish First Nations lands and territory.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. MINUTES OF PREVIOUS MEETING

3.1 CAO Hiring Committee Minutes of March 22, 2024

By general consent the Chief Administrative Officer Hiring Committee minutes of March 22, 2024, were adopted as presented.

4. Follow-up Action List (FUAL)

The hiring process continues.

5. CLOSED MEETING

5.1 Motion to Close the Meeting

At 10:30 a.m., the meeting was closed to the public.

CAOHC-2024-012

It was MOVED and SECONDED,

that the Chief Administrative Officer Hiring Committee close this meeting to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1)(a) regarding personal information about an identifiable individual who is being considered for a position appointed by the Committee and that the recorder and staff attend the meeting.

CARRIED

The meeting was reopened to the public at 11: 05 a.m.

6. RISE AND REPORT

Chair Luckham reported in open meeting that review of the applications received to hire an executive search firm is still in progress.

Following discussion,

CAOHC-2024-013

It was MOVED and SECONDED,

Recommend that Trust Council Policies 2.4.1 and 8.4.1 be revised to include an expedited procurement process for recruitment or human resource expertise.

CARRIED

7. BUSINESS - None

8. NEXT MEETING

By general consent staff will create a poll to schedule its next meeting.

9. ADJOURNMENT

By general consent the meeting was adjourned at 11:10 a.m.

Peter Luckham, Chair

Certified Correct

Lori Foster, T/A Executive Assistant