



**Chief Administrative Officer
Hiring Committee (CAOHC)
Minutes of a Regular Meeting**

Date: May 5, 2025
Location: Electronic Zoom Meeting

Members Present: Laura Patrick, CAOHC Committee Chair; Islands Trust Council Chair
Tobi Elliott, Executive Committee Vice-Chair
David Maude, Executive Committee Vice-Chair
Kristina Evans, Trust Programs Committee Chair
Sue Ellen Fast, Financial Planning Committee Chair
Judith Gedye, Governance Committee Chair

Member Regrets Timothy Peterson, Vice-Chair

Staff Present: Rueben Bronee, Chief Administrative Officer
David Marlor, Director Legislative and Information Services (DLIS)
Corlynn Strachan, A/Executive Administrative Assistant/Recorder

1. CALL TO ORDER

Chair Patrick called the meeting to order at 10:15 a.m. and acknowledged that the meeting was being held on Coast Salish territory.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. MINUTES OF PREVIOUS MEETING

3.1 Chief Administrative Officer Hiring Committee Draft Minutes of April 7, 2025

By general consent the Chief Administrative Officer Hiring Committee Draft Minutes of April 7, 2025 were approved as presented.

3.2 Chief Administrative Officer Hiring Committee Draft Minutes of December 19, 2024

By general consent the Chief Administrative Officer Hiring Committee Draft Minutes of December 19, 2024 were approved as presented.

4. FOLLOW UP ACTION LIST

None.

ADOPTED

5. BUSINESS

None.

6. NEW BUSINESS

None.

7. CLOSED MEETING

CAOHC-2025-02

It was MOVED and SECONDED,

that the Chief Administrative Officer Hiring Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust or another position appointed by the Islands Trust, and that the recorder and staff attend the meeting.

CARRIED

The Chief Administrative Officer Hiring Committee closed the meeting at 10:17 a.m.

By general consent the Chief Administrative Officer Hiring Committee reconvened in open meeting at 10:45 a.m. without report.

8. RISE AND REPORT

None.

9. NEXT MEETING

Monday, June 2, 2025 at 9:00 a.m.

10. ADJOURNMENT

By general consent the meeting was adjourned at 10:45 a.m.

Laura Patrick, Chair

Certified Correct:

Corlynn Strachan, A/Executive Administrative Assistant/Recorder