Chief Administrative Officer
Performance Evaluation Committee
Minutes of a Regular Meeting

Date:	**August 12, 2026**
Location:	**Electronic Zoom Meeting**
Members Present:	Judith Gedye, Chair, Governance Committee Laura Patrick, Chair, Islands Trust Council and Executive Committee David Maude, Vice-Chair, Executive Committee Kristina Evans, Chair, Trust Programs Committee Mairead Boland, Chair, Regional Planning Committee Sue Ellen Fast, Chair, Financial Planning Committee Timothy Peterson, Vice-Chair, Executive Committee Tobi Elliott, Vice-Chair, Executive Committee
Staff Present:	David Marlor, Director, Legislative and Information Services Derek Cockburn, Acting Director, Financial and Employee Services Corlynn Strachan, Executive Administrative Assistant
Guests and Members of the Public Present:	No members of the public were present.

1. CALL TO ORDER

Chair Gedye called the meeting to order at 1:00 p.m. and provided a territorial acknowledgement.

2. AGENDA

2.1 Review of Agenda

There were no changes.

2.2 Approval of Agenda

By general consent, the Committee approved the agenda as presented.

3. PUBLIC COMMENTS PERIOD

There were no public attendees.

4. DRAFT MINUTES OF PREVIOUS MEETING

4.1 CAO Performance Evaluation Committee Draft Minutes of May 5, 2026

By general consent, the Committee approved the minutes as presented.

5. RESOLUTION WITHOUT MEETING

5.1 RESOLUTION WITHOUT MEETING NO. CAOPEC-RWM-2026-01

It was noted that David Maude's vote was missing from the Resolution Without Meeting (RWM) document.

By general consent, it was agreed that staff would correct the document.

6. FOLLOW UP ACTION LIST

Received for information

7. CLOSED MEETING

CAOPEC-2026-002
It was MOVED and SECONDED,
that the Chief Administrative Officer Performance Evaluation Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust or another position appointed by the Islands Trust; and that the recorder and staff attend the meeting.

CARRIED

8. RISE AND REPORT

None

9. BUSINESS

9.1 Future Plans

This item was not discussed.

9.2 CAO Succession Plan

This item was not discussed.

10. NEW BUSINESS

None

11. NEXT MEETING

Committee members requested staff to schedule a special meeting.

12. ADJOURNMENT

The meeting was adjourned at 2:58 p.m.

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Judith Geyde, Chair

Certified Correct

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Corlynn Strachan, Executive Administrative Assistant and Recorder