



Chief Administrative Officer Performance Evaluation Committee Minutes of a Special Meeting

Date: August 21, 2026
Location: Electronic Zoom Meeting

Members Present: Judith Gedye, Chair, Governance Committee
Laura Patrick, Chair, Islands Trust Council and Executive Committee
David Maude, Vice-Chair, Executive Committee
Kristina Evans, Chair, Trust Programs Committee
Sue Ellen Fast, Chair, Financial Planning Committee
Timothy Peterson, Vice-Chair, Executive Committee
Tobi Elliott, Vice-Chair, Executive Committee

Regrets Mairead Boland, Chair, Regional Planning Committee

Staff Present: Rueben Bronee, Chief Administrative Officer
Derek Cockburn, Acting Director, Financial and Employee Services
Corlynn Strachan, Executive Administrative Assistant

Guests and Members of the Public Present: No members of the public were present.

1. CALL TO ORDER

Chair Gedye called the meeting to order at 1:00 p.m. and provided a territorial acknowledgement.

2. AGENDA

2.1 Review of Agenda

Chair Gedye requested that the resolution to move into closed session be amended to specify that the session would be restricted, with the recorder and staff absent, and that only the Chief Administrative Officer would remain in the restricted session.

2.2 Approval of Agenda

By general consent, the CAO Performance Evaluation Committee approved the agenda, as amended.

3. PUBLIC COMMENTS PERIOD

There were no public attendees.

4. DELEGATIONS

There were no delegations.

5. DRAFT MINUTES OF PREVIOUS MEETING

5.1 CAO Performance Evaluation Committee Draft Minutes of August 12, 2026

By general consent, the CAO Performance Evaluation Committee approved the minutes as presented.

6. RESOLUTION WITHOUT MEETING

6.1 RESOLUTION WITHOUT MEETING NO. CAOPEC-RWM-2026-02

Received for information

7. FOLLOW UP ACTION LIST

Not applicable

8. BUSINESS

None

9. NEW BUSINESS

None

10. CLOSED MEETING

CAOPEC-2026-003

It was MOVED and SECONDED,

that the Chief Administrative Officer Performance Evaluation Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust or another position appointed by the Islands Trust; and that the recorder and staff, with the exception of the Chief Administrative Officer, absent themselves from the meeting.

CARRIED

11. RISE AND REPORT

None

12. NEXT MEETING

Not discussed

12. ADJOURNMENT

The meeting was adjourned at 1:09 p.m.

Judith Geyde, Chair

Certified Correct

Corlynn Strachan, Executive Administrative Assistant and Recorder

Minutes are not official until adopted at subsequent meetings.