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Conservation Proposal Form

Voluntary Conservation Covenant or Land Donation

OFFICE USE ONLY

File Number: _____

(Please Check ✓ One Item to the right)

Voluntary Conservation Covenant

Voluntary Land Donation

SECTION 1: OWNER INFORMATION

(ADD ADDITIONAL PAGE IF MORE THAN TWO OWNERS)

First Owner Information

Name _____
Street Address _____
City _____ Region _____
Postal/Zip Code _____
Telephone _____
Cell _____
E-mail _____

Second Owner Information

Name _____
Street Address _____
City _____ Region _____
Postal/Zip Code _____
Telephone _____
Cell _____
E-mail _____

SECTION 2: APPLICANT INFORMATION

(IF DIFFERENT FROM OWNER)

Name _____ Street Address _____
City _____ Region _____ Postal/Zip Code _____
Telephone _____ Cell _____ E-mail _____

SECTION 3: DESCRIPTION OF PROPERTY

(AS INDICATED ON STATE OF TITLE CERTIFICATE)

Lot/Parcel _____ Plan _____ Block _____ District Lot/Section _____
Range _____ Other Description _____
Street Address or General Location _____
Jurisdiction and Folio Number _____ (From Property Assessment/Tax Notice)
Parcel Identifier (PID) _____ - _____ - _____ (From State of Title Certificate)
Proposed Covenant or Land Donation Size _____ hectares

SECTION 4: Please provide a detailed site plan, drawn to scale, indicating the area for conservation, notable natural features and any structures or property improvements (e.g. power lines, telephone lines, internet lines, septic field, septic tank, septic or sewage lines, wells, water lines, trails, driveways, roads, docks, seawalls, etc.). If you anticipate needs for future property improvements or structures, please indicate where these may be placed. The site plan may be done digitally or manually. If being done manually, it should be done to scale on 11x17 paper. If being provided digitally, please provide it as a .pdf and .jpg file at a scale suitable for printing on 11x17 paper.

SECTION 5: Why do you want to covenant or donate your land? (e.g., to protect certain feature(s) on-site, to ensure land is not subdivided in the future, to maintain the general character of the site or area, provide for specific use, to buffer an existing protected area, etc.)

SECTION 6: Please provide a description of special features on the property (e.g., plants, trees, animals, birds, geology, views, lakes, wetlands, etc.). Maps, sketches, photos, studies or reports can be attached to this proposal to further illustrate these features.

SECTION 7: Please provide a description of any improvements on the land (buildings, structures, docks, trails, roads, driveways, etc.) and indicate these on the site plan described in Section 4.

SECTION 8: Please provide a description of any water licenses, tenancies or other agreements (both those registered on the land title and any other agreements). If you have copies of any charges registered on your land title (e.g., other covenants, rights of way, mortgages, etc.), please provide them with your application. If your land is a part of a strata, please provide a copy of the strata bylaws or guiding documents.

SECTION 9: Please provide a description of lands surrounding the property and their use (e.g., undeveloped, residential park, commercial, etc.)

SECTION 10: Is this property or a portion of the property in the Agricultural Land Reserve or Forest Land Reserve?

AGRICULTURAL LAND RESERVE NO YES If yes, size of area: _____ hectares

PRIVATE MANAGED FOREST LAND NO YES If yes, size of area: _____ hectares

SECTION 11: If this is a covenant proposal, do you wish to have this covenant co-held with another organization/conservancy?
Note that such an organization/conservancy must be authorized to accept covenants under Section 219 of the *Land Title Act* and authorized to accept a statutory right of way under Section 218 of the *Land Title Act*.

NO YES _____
Name of the Organization/Conservancy

SECTION 12: WAIVER OF CONFIDENTIALITY

All proposals and negotiations that the Islands Trust Conservancy receives for voluntary covenants and land donations are considered confidential and are reviewed at in camera meetings. **If you wish to waive this confidentiality, please indicate below.** Please note that once your covenant or donation is registered on title, it is no longer confidential.

By signing below, I waive my confidentiality:

(1) _____

Consent and Authorization Signature

Print Name

(1) _____

Date

(2) _____

Consent and Authorization Signature

Print Name

(2) _____

Date

SECTION 13: OWNER/APPLICANT CONSENT AND AUTHORIZATION

Signatures of all registered owners is required. For additional owners, including Strata Corporations, attach a separate sheet.

In order to assist the Islands Trust Conservancy in the review and evaluation of my conservation proposal, by signing below, I authorize an Island Trust Conservancy representative to enter onto the land at reasonable times, after making reasonable efforts to arrange to schedule a convenient time for such a visit, to inspect the land. I acknowledge a right, if a convenient time can be scheduled, to accompany the Island Trust Conservancy representative on the site visit.

By signing below, if applicable, I also authorize the applicant named in Section 2 of this application to represent this application.

(1) _____

Consent and Authorization Signature

Print Name

(1) _____

Date

(2) _____

Consent and Authorization Signature

Print Name

(2) _____

Date

NEXT STEPS:

After a site visit is complete, the Islands Trust Conservancy board will review your proposal as well as a staff report. A decision about your conservation proposal will be made at the next board meeting. All conservation proposals associated with development applications will be considered in a public meeting and not in closed meetings. Landowners transferring land or registering covenants associated with development applications do not qualify for an income tax receipt.

Freedom of Information and Protection of Privacy

Personal information contained on this form is collected under the authority of the *Islands Trust Act* and is subject to the *Freedom of Information and Protection of Privacy Act*.

The personal information will be used for purposes associated with the conservation proposal. Enquiries about the collection or use of information in this form can be directed to the Islands Trust Conservancy Manager, phone: 250-405-5191.