



Denman Island Local Trust Committee

Special Meeting Agenda

Date: March 2, 2021
Time: 7:00 pm
Location: Electronic Meeting

Pages

1. **CALL TO ORDER** 7:00 PM - 8:30 PM

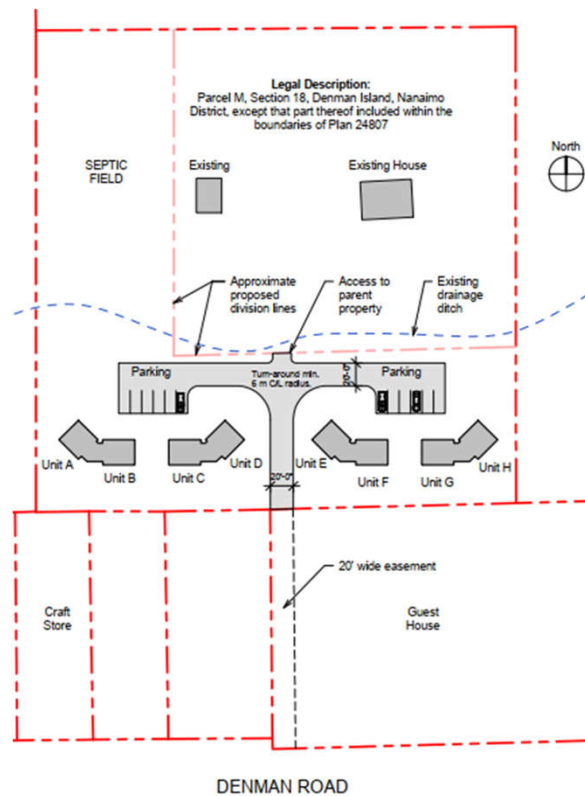
“Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change.”
2. **COMMUNITY INFORMATION MEETING - Proposed Bylaw Nos. 234, 234 and 239**

Regarding DE-RZ-2017.1 - Denman Community Land Trust Association (DCLTA) - Denman Seniors Affordable Housing Project (Pepper Lane)

 - 2.1. **Planner Presentation**
 - 2.1.1. **Community Information Meeting Slides** 2 - 26
 - 2.1.2. **Proposed Bylaw No. 233 (Official Community Plan (OCP))** 27 - 31
 - 2.1.3. **Proposed Bylaw No. 234 (Land Use Bylaw (LUB))** 32 - 39
 - 2.1.4. **Proposed Bylaw No. 239 (Housing Agreement)** 40 - 52
 - 2.1.5. **Proposed Restrictive Covenant** 53 - 87
 - 2.2. **Applicant Presentation**
 - 2.3. **QUESTION AND ANSWER SESSION**
3. **ADJOURNMENT** 8:30 PM - 8:30 PM

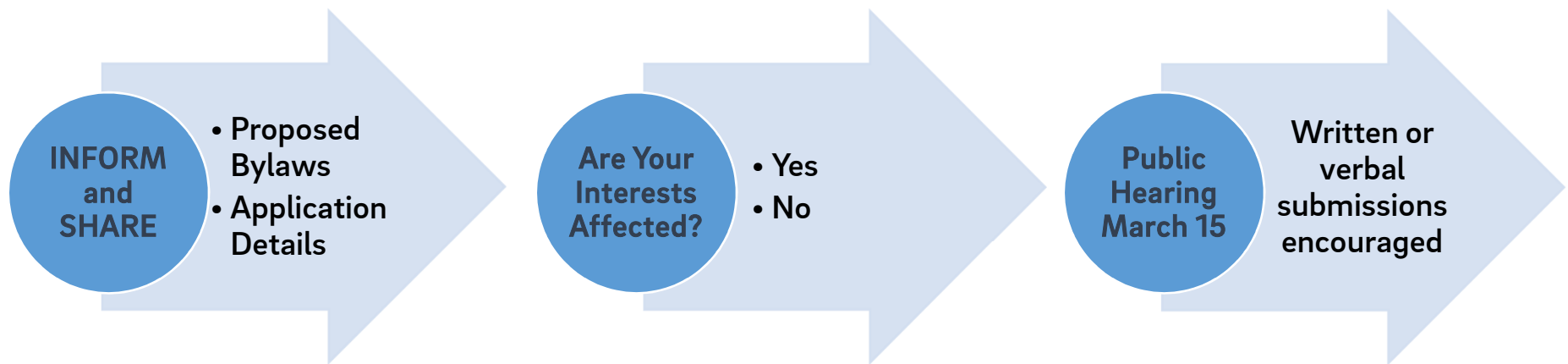
COMMUNITY INFORMATION MEETING

TUESDAY MARCH 2, 2021



For Bylaw Amendment Application
**DCLTA – Pepper Lane
Senior Affordable Housing
(DE-RZ-2017.1)**

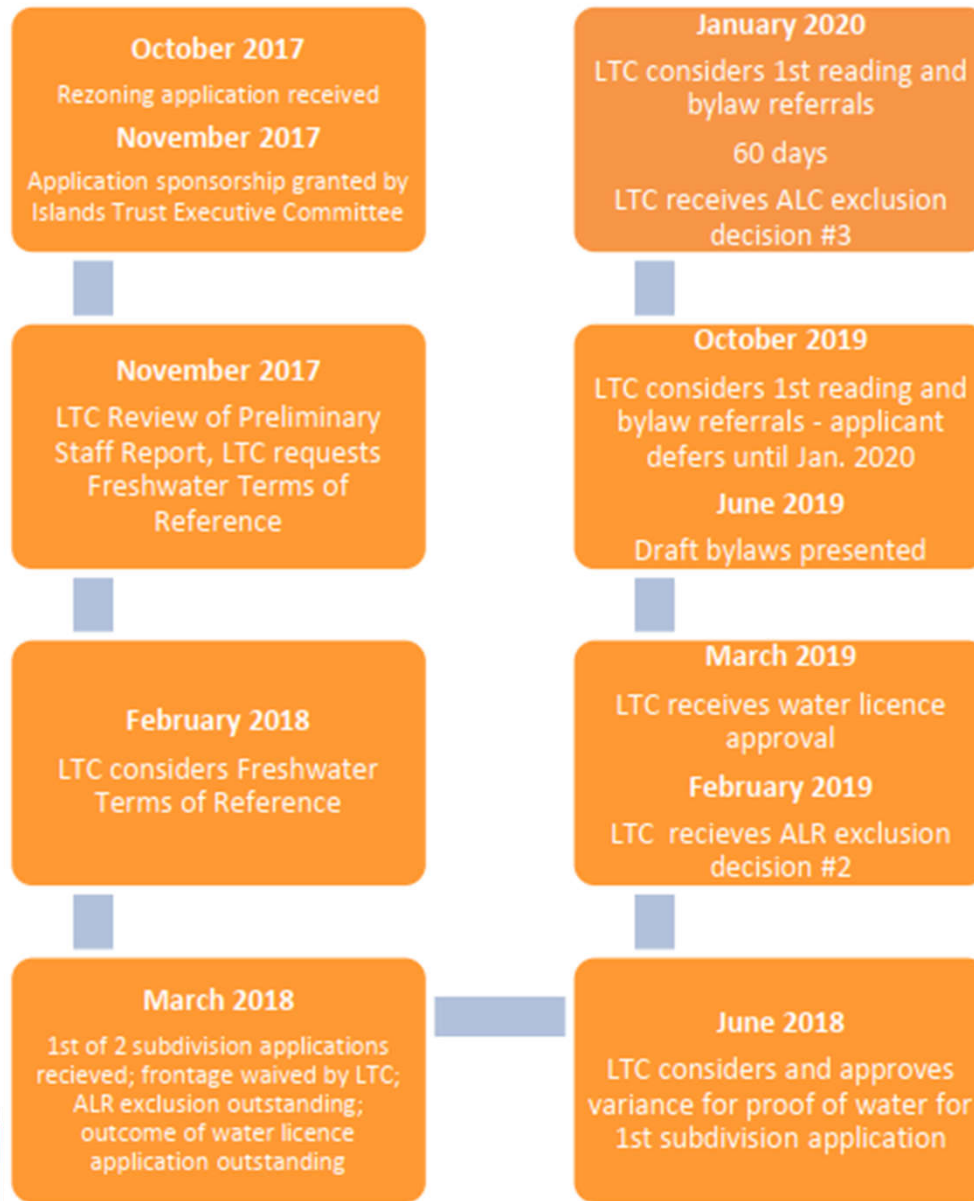
Purpose of this Community Information Meeting



- Presentation by staff and applicant ~30 minutes
- Facilitated Q+A
- Questions can be directed to applicant, Trustees or planning staff



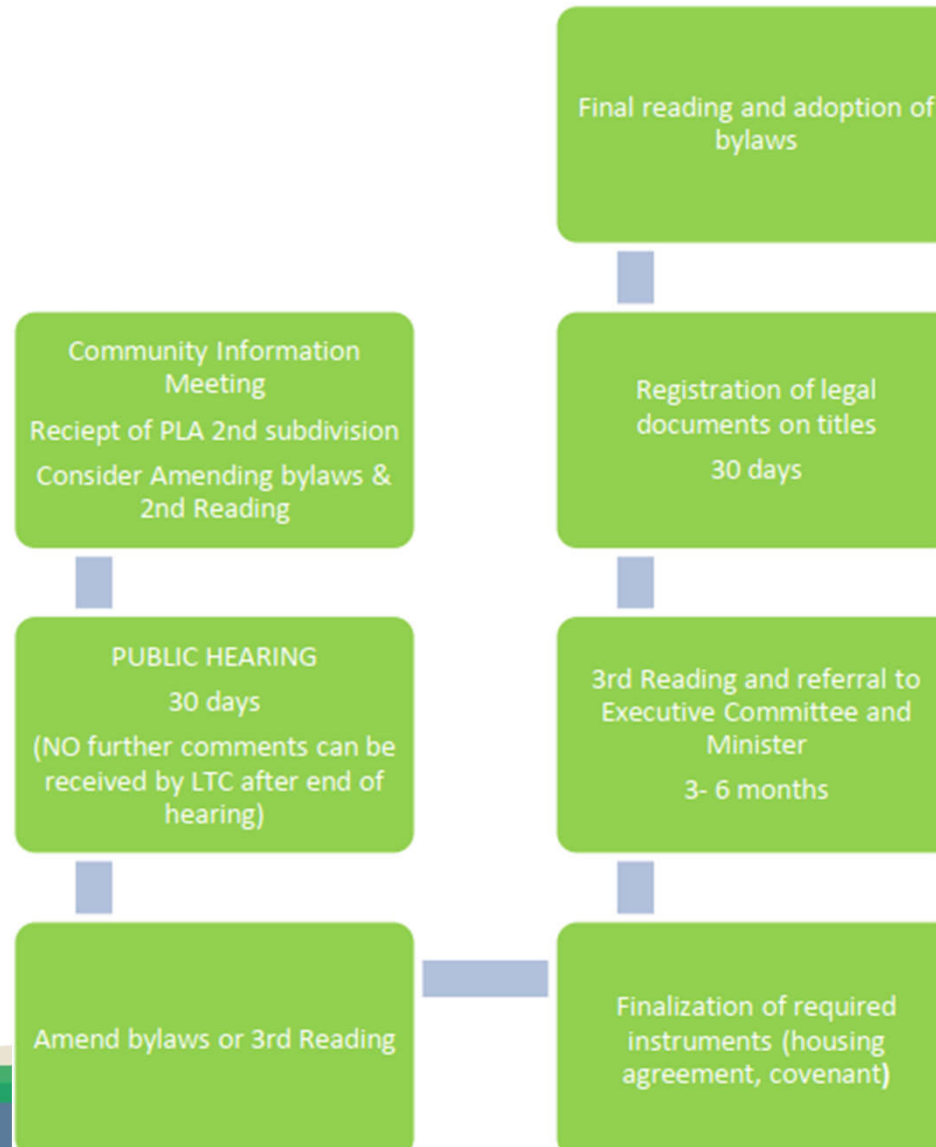
STATUS OF THE APPLICATION



STATUS OF THE APPLICATION



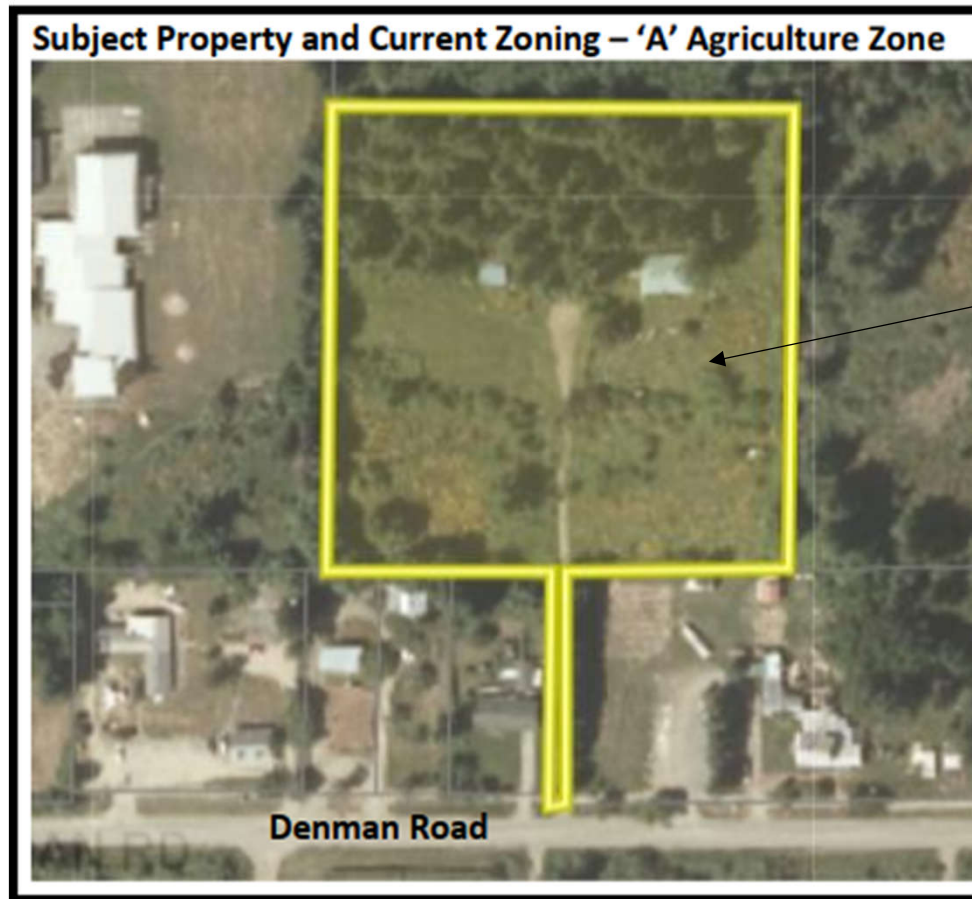
NEXT STEPS FOR THE APPLICATION



Current Zoning



Islands Trust



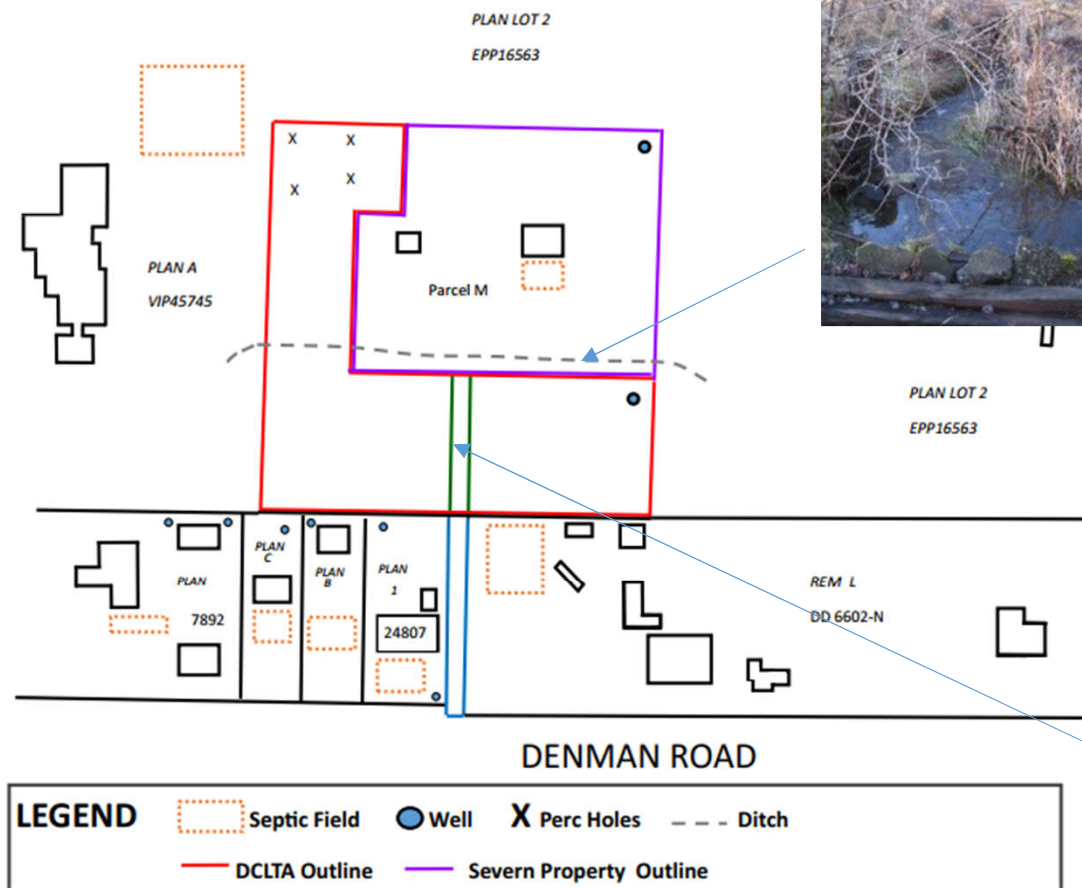
1.65 hectares
(4 acres)



Proposed Zoning and Subdivision



Existing Infrastructure



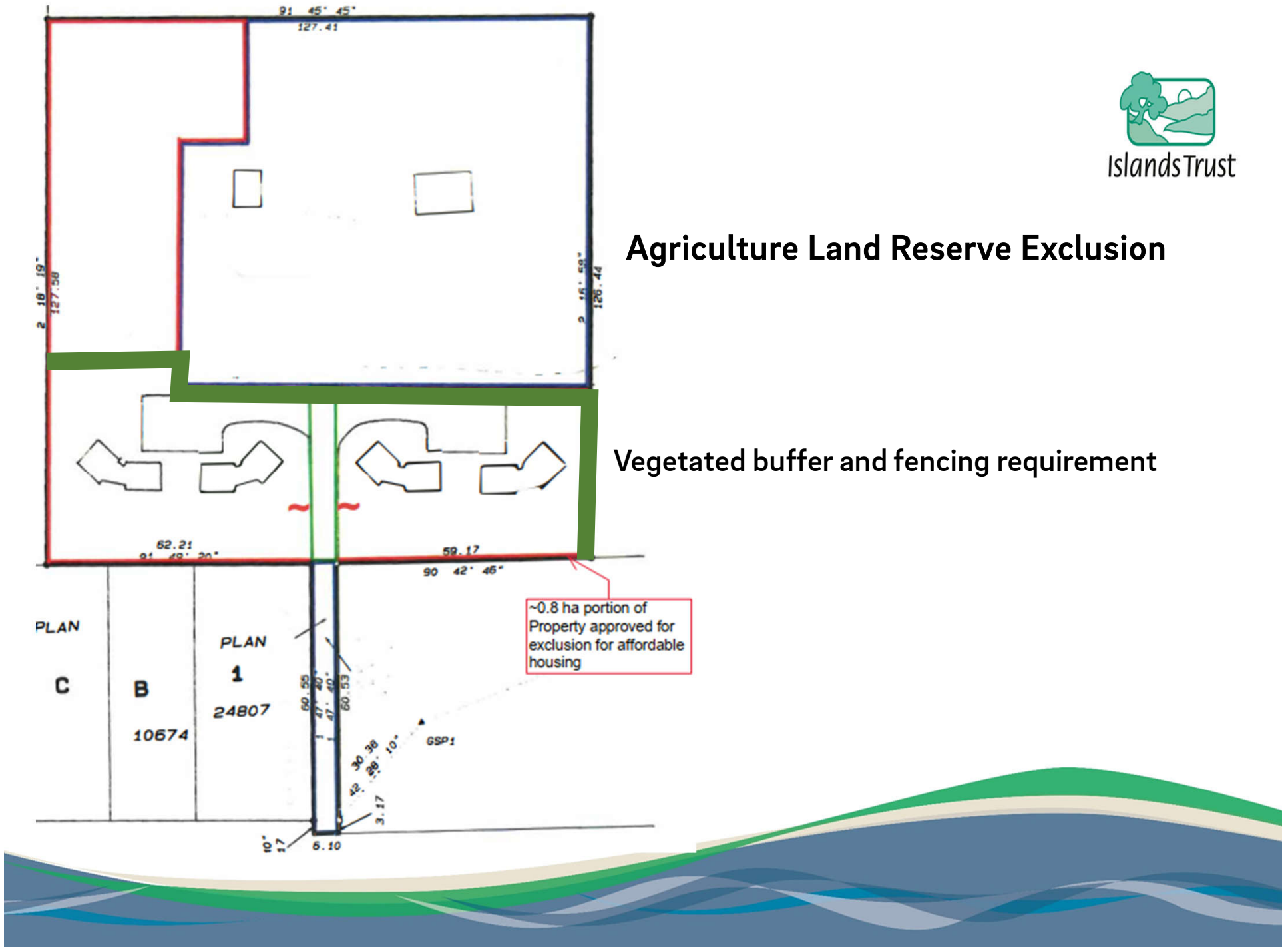
PLAN LOT 2
EPP16563



Agriculture Land Reserve Exclusion

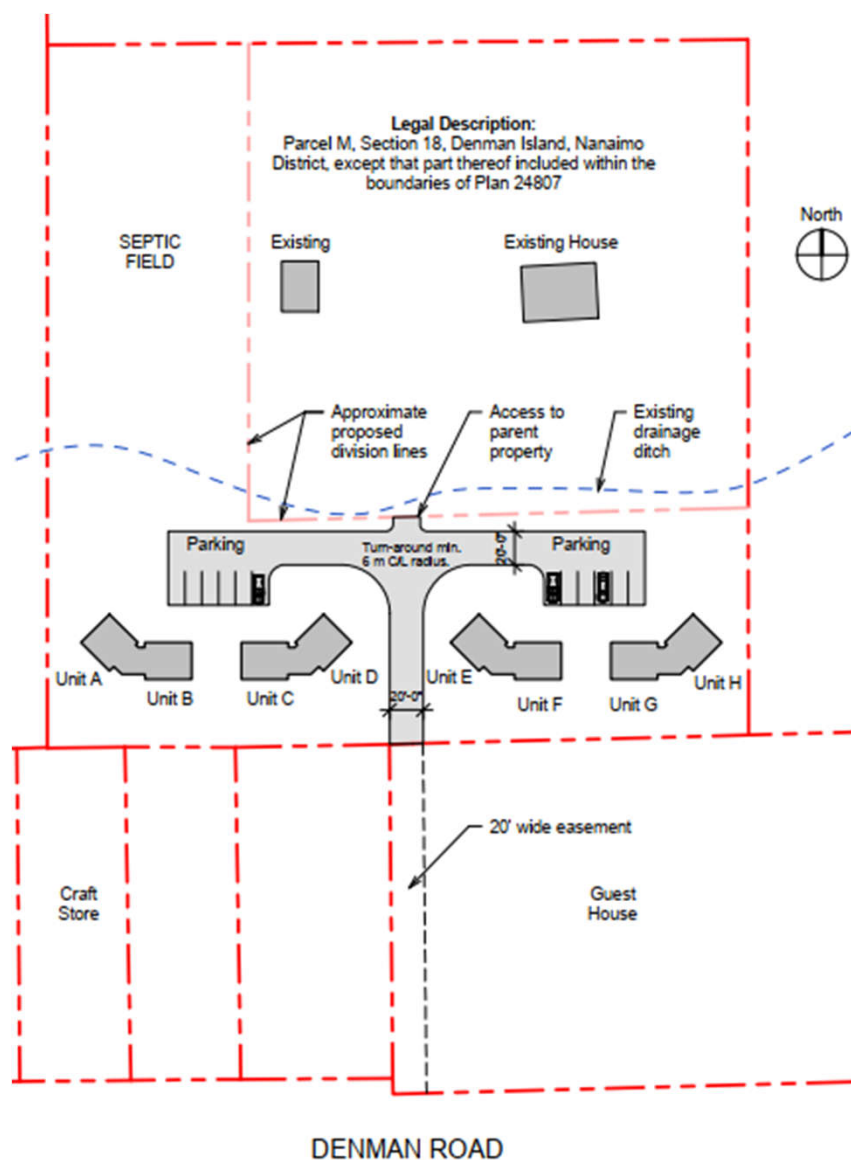
Vegetated buffer and fencing requirement

~0.8 ha portion of
Property approved for
exclusion for affordable
housing





Islands Trust

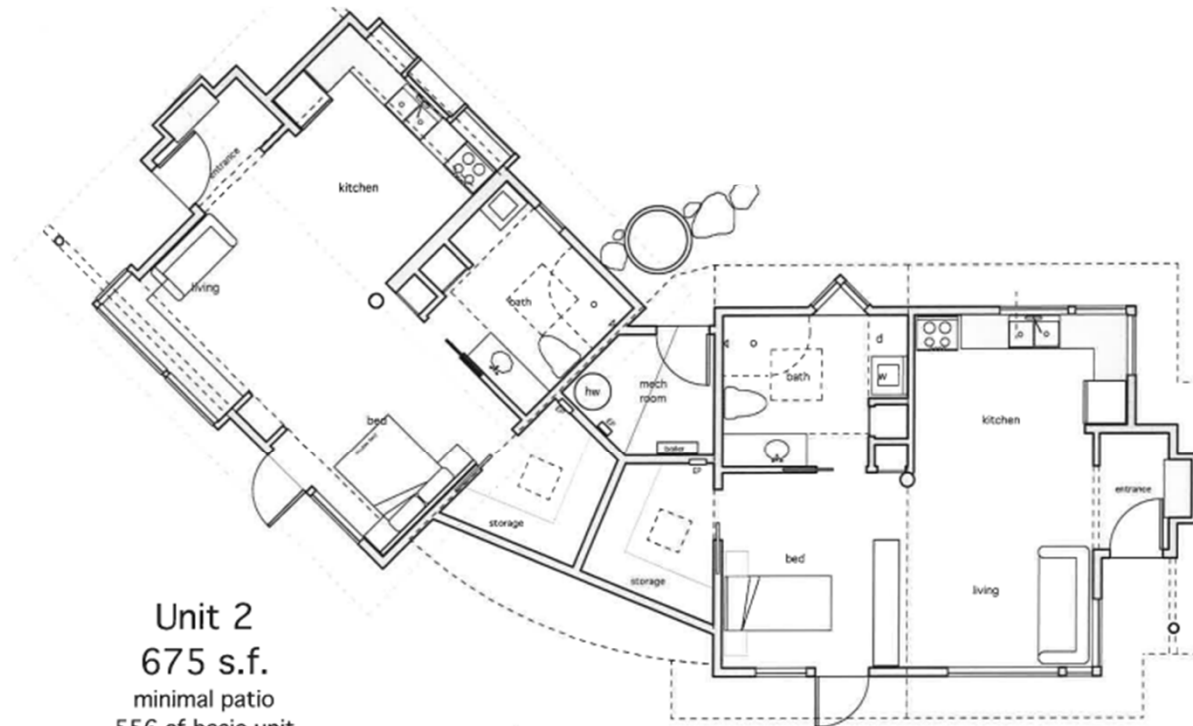


Proposed Redevelopment for Seniors Affordable Housing

Proposed Redevelopment for Seniors Affordable Housing



Islands Trust



Unit 2
675 s.f.
minimal patio
556 sf basic unit
1997

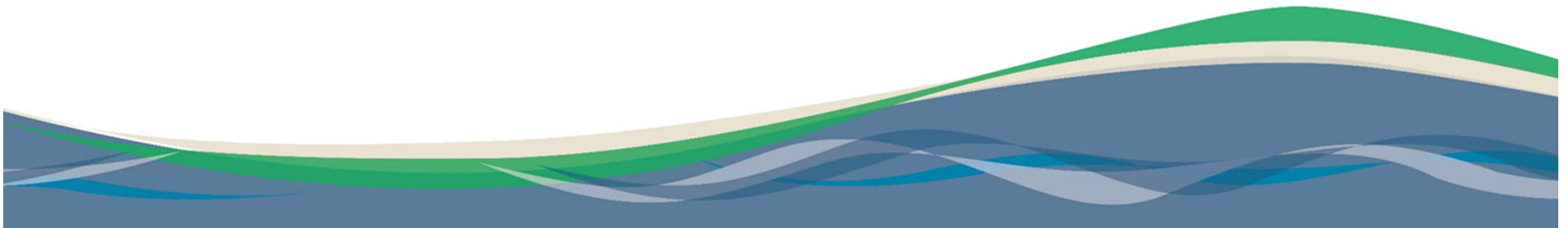
Unit 1
658 s.f.
minimal patio
556 sf basic unit

Proposed Water System



The maximum quantity of water which may be diverted for industrial (commercial enterprise) purpose is 3.68 cubic metres per day.

The licensee must collect water quality samples to be analyzed by an accredited laboratory for parameters indicative of salt water intrusion, including chloride, specific electrical conductivity and total dissolved solids, annually, during the driest time of the year, for three consecutive years following commencement of regular operation of the well and at a minimum of once every five years thereafter or as otherwise specified by the Water Manager.



The diagram is a hand-drawn site plan on blue grid paper, showing two property layouts with various features and dimensions.

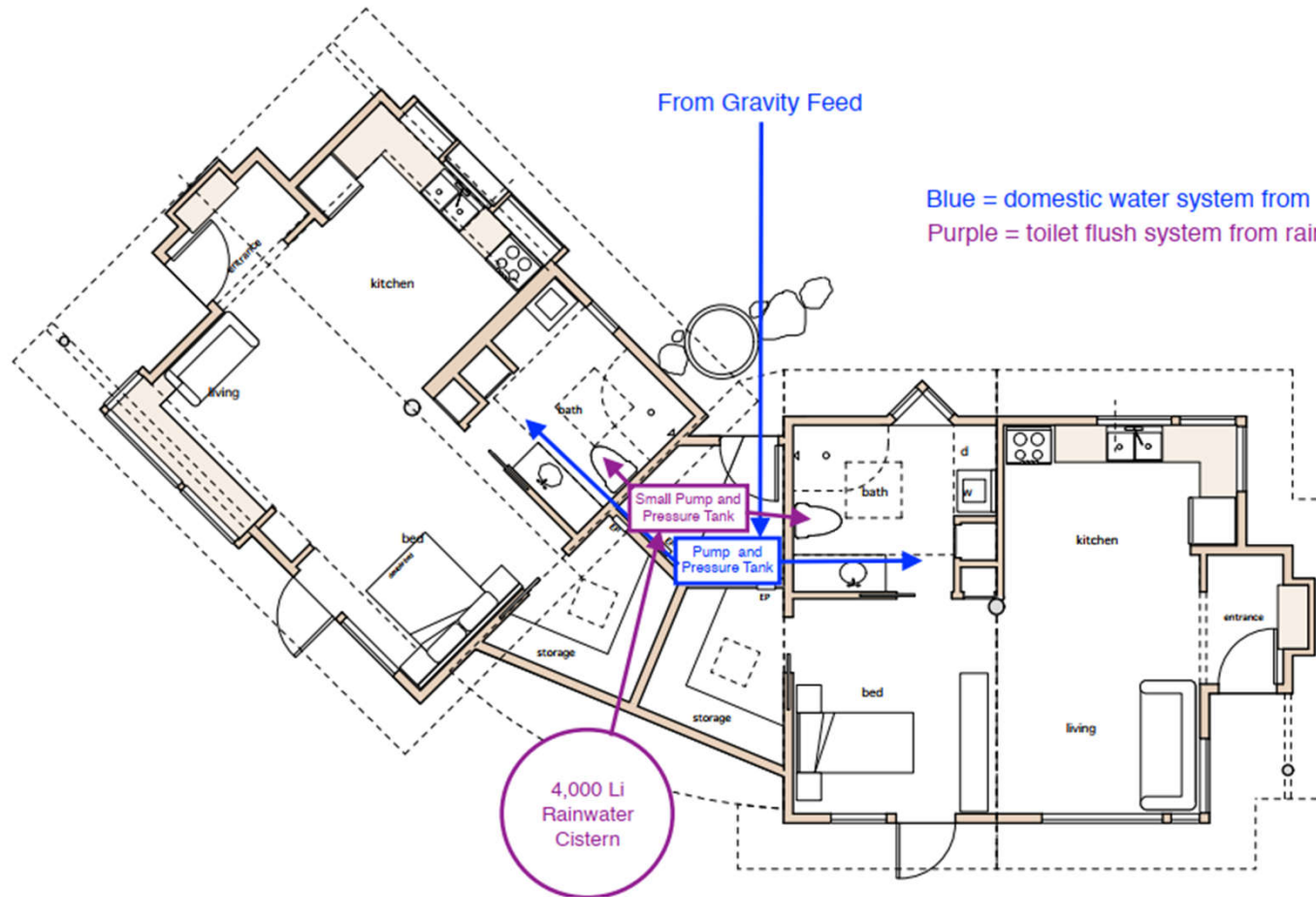
Left Property Layout:

- Dimensions:** Total width is 204.10', total depth is 40'. A lane on the left is 20' wide.
- Features:** Includes a "PARKING" area, two "SOLAR ARRAY" sections, a "DITCH", and a "CULVERT".
- Infrastructure:** A blue line labeled "Gravity Feed" runs horizontally across the middle.
- Other Labels:** "8,000 LI Balancing Reservoir" is indicated on the far left.

Right Property Layout:

- Dimensions:** Total width is 194.12', total depth is 40'. A lane on the left is 20' wide.
- Features:** Includes a "PARKING" area, two "SOLAR ARRAY" sections, a "DITCH", a "WELL", a "PUMP HOUSE", and a "SEPTIC TANK".
- Infrastructure:** A blue line labeled "Gravity Feed" runs horizontally across the middle, connecting to the left property.
- Other Labels:** "8,000 LI Cistern" is indicated on the far right.

Proposed Water System



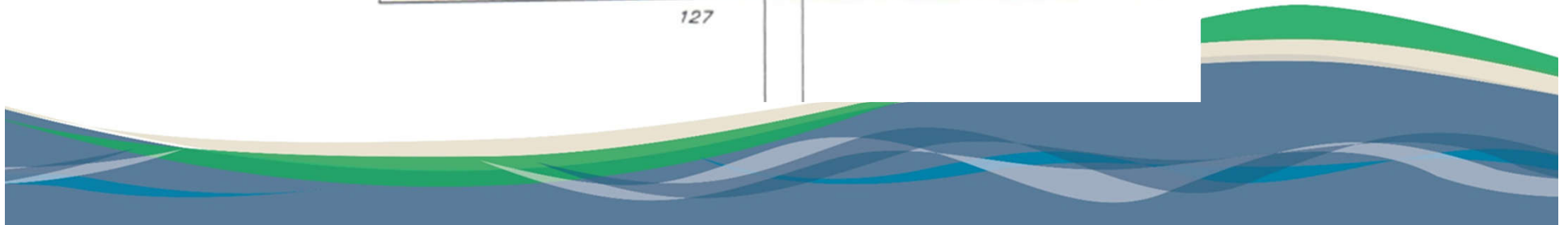
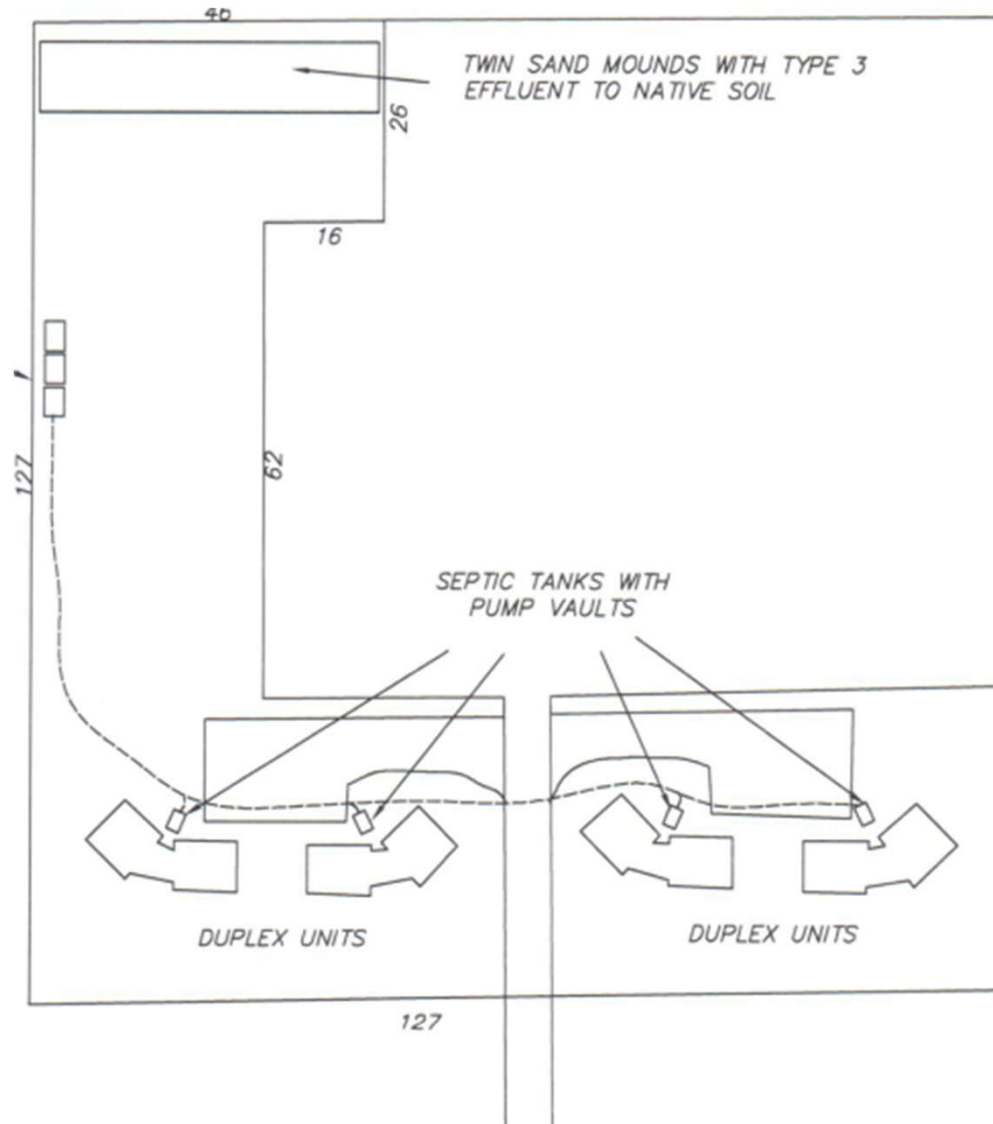
Blue = domestic water system from well
Purple = toilet flush system from rainwater

4,000 Li
Rainwater
Cistern

Proposed Wastewater System



Islands Trust



Summary of Changes to the Official Community Plan Bylaw No. 233 (OCP)

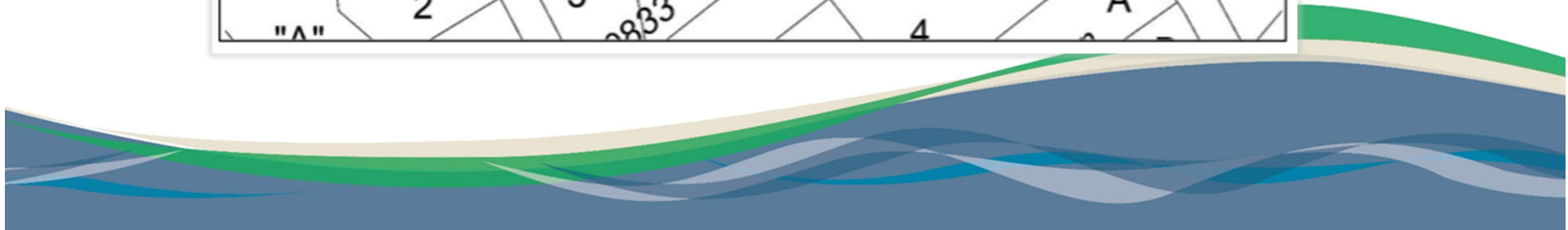


New policies in support of:

- multi-family affordable housing
- rental tenure housing being established
- new dwellings complying with BC Energy Step Code requirements

PROPOSED			
DENMAN ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 233			
A BYLAW TO AMEND DENMAN ISLAND OFFICIAL COMMUNITY PLAN, 2008			
The Denman Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Denman Island Local Trust Area under the <i>Islands Trust Act</i> , enacts as follows:			
1. That the Denman Island Local Trust Committee Bylaw No. 185 cited as "Denman Island Official Community Plan, 2008" is amended as shown on Schedules "1," "2," and "3" attached to and forming part of this bylaw.			
2. This bylaw may be cited for all purposes as "Denman Island Official Community Plan, 2008", Amendment No. 1, 2019".			
READ A FIRST TIME THIS	3 RD	DAY OF	NOVEMBER , 2020
READ A SECOND TIME THIS	_____	DAY OF	, 20XX
READ A THIRD TIME THIS	_____	DAY OF	, 20XX
PUBLIC HEARING HELD THIS	_____	DAY OF	, 20XX
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS	_____	DAY OF	, 20XX
APPROVED BY THE MINISTER OF MUNICIPAL AFFAIRS AND HOUSING THIS	_____	DAY OF	, 20XX

Islands Trust



Summary of Changes to the Official Community Plan Bylaw No. 233 (OCP)



Authorizing Bylaw/Temporary Use Permit	Date Utilized	Number of Residential Densities Utilized	Cumulative Total of Residential Densities Remaining
Baseline Density at time of adoption of the Denman OCP on May, 2009			49
BL 199 (Official Community Plan) BL 200 (Land Use Bylaw)	August 15, 2011	14	35
BL 204 (Land Use Bylaw)	September 24, 2013	1	34
DE-TUP-2016.2	March 31, 2017	1	33

DCLTA application, if approved would remove 8 = total remaining 25



Summary of Changes to the Land Use Bylaw Bylaw No. 234 (LUB)



PROPOSED

DENMAN ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 234

A BYLAW TO AMEND DENMAN ISLAND LAND USE BYLAW, 2008

The Denman Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Denman Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as "Denman Island Land Use Bylaw, 2008, Amendment No. 1, 2019".

2. Denman Island Local Trust Committee Bylaw No. 186, cited as "Denman Island Land Use Bylaw, 2008," is amended as per Schedule 1 attached to and forming part of this bylaw.

READ A FIRST TIME THIS 19TH DAY OF JANUARY, 2021

PUBLIC HEARING HELD THIS _____ DAY OF _____, 2020

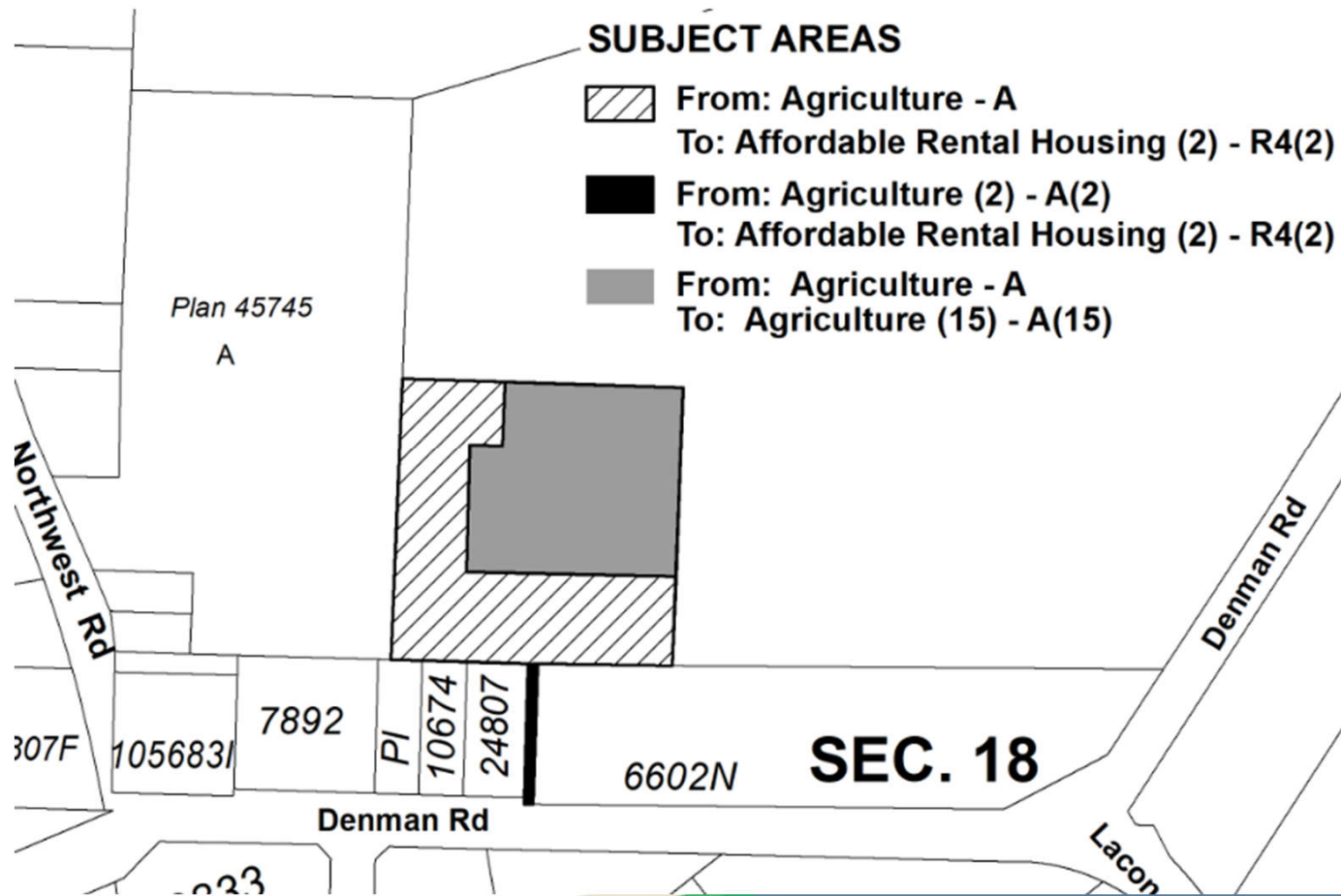
READ A SECOND TIME THIS _____ DAY OF _____, 2020

READ A THIRD TIME THIS _____ DAY OF _____, 2020

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS

- New 'Multi-Family' zone – R4(2) that regulates siting, size, use, density, parking, etc.
- New 'Agriculture' subzone – A(15)
- New home occupation regulations for the R4 zone

Summary of Changes to the Land Use Bylaw Bylaw No. 234 (LUB)



Housing Agreement Bylaw

Bylaw No. 239



Requires DCLTA to:

- Rent the 8 units to qualified occupants at an affordable rate
- Follow a tenant selection procedure
- Maximum two seniors per unit, 65 yrs or older
- Allocate potable water quantity per unit
- Prohibit short term rental or subletting of units

PROPOSED

DENMAN ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 239

A BYLAW TO AUTHORIZE A HOUSING AGREEMENT

The Denman Island Local Trust Committee, being the Local Trust Committee having jurisdiction in respect of the Denman Island Local Trust Area under the *Islands Trust Act*;

AND WHEREAS Section 483 of the *Local Government Act* and Section 29 of the *Islands Trust Act* permit the Local Trust Committee to enter into a housing agreement;

AND WHEREAS the Denman Island Local Trust Committee wishes to enter into a Housing Agreement;

NOW THEREFORE the Denman Island Local Trust Committee enacts in open meeting assembled as follows:

1. Citation
This bylaw may be cited for all purposes as "Denman Island Housing Agreement Bylaw No. 239, 2020".
2. Any two Trustees of the Denman Island Local Trust Committee are authorized to execute an agreement in the form attached to this Bylaw with Denman Community Land Trust Association.

READ A FIRST TIME THIS 3RD DAY OF NOVEMBER , 2020

READ A SECOND TIME THIS 19TH DAY OF JANUARY , 2021

READ A THIRD TIME THIS _____ DAY OF _____ , 20XX

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS

_____ DAY OF _____ , 20XX

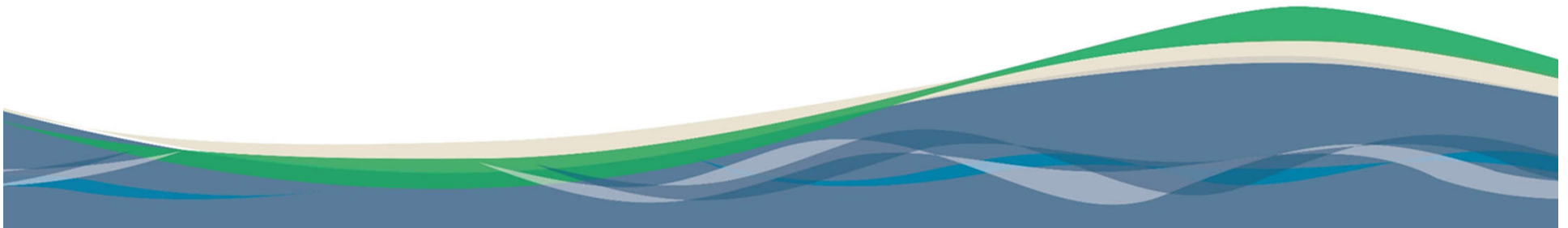
ADOPTED THIS _____ DAY OF _____ , 20XX

Restrictive Covenant



Requires DCLTA:

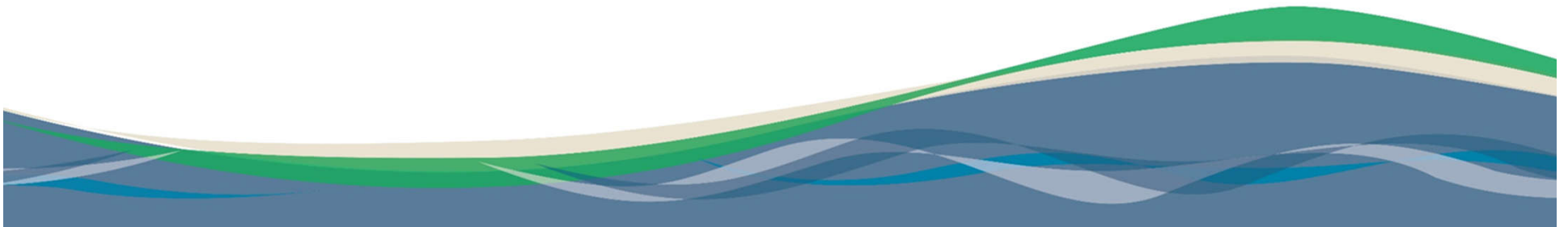
- To install a vegetation buffer and fencing prior to construction of the property
- Install fencing to mitigate noise and dust along 3716 Denman Road
- Install a datalogger in the well and take hourly readings of water level, temperature and electric conductivity – submit to Islands Trust annually
- To construct all dwellings to a minimum of Step 2 of Energy Step Code



Referrals: Bylaw DE-233

Agency	Sent	Received
Agricultural Land Commission <i>Rm. 133 4940 Canada Way: Gordon Bednard</i> <i>Comment:</i>	04-Feb-2020 28-Apr-2020 09-Jun-2020	
Comox Valley Regional District <i>600 Comox Road: Ton Trieu</i> <i>Comment:</i> - Consideration to be given to Denman Cross Island Trail impacts (traffic, signage and sightline accomodation to inform drivers -firesmart Practices, any restricted access for first responders re evacuation Are there any Wildland Urban Interface forest fire concerns Concerns regarding Wildland Urban Interface Forest Fire concerns	04-Feb-2020	12-Mar-2020
Cowichan Tribes <i>Chief and Council: Candace Charlie</i> <i>Comment: Interests Unaffected</i>	04-Feb-2020	06-Feb-2020
Denman Island Fire Rescue <i>Fire Chief: Don Luckett</i> <i>Comment:</i> Approval Recommended Subject to the Conditions Outlined Below: 1. In consultation with Denman Island Fire Rescue (DIFR), Denman Community Land Trust Association (DCLTA) PID 009-708-537 Denman Island will, at their cost, ensure that there is adequate dedicated road access to allow DIFR vehicles to safely turn around to egress the property. 2. In consultation with Denman Island Fire Rescue, DCLTA will, at their cost, develop a Fire Safety Plan addressing three objectives; 1. Fire Prevention 2. Occupant Safety 3. Fire Control and Extinguishment.	04-Feb-2020	30-Mar-2020
Halalt First Nation <i>7973 Chemainus Rd: Raven August</i> <i>Comment: no comment</i>	04-Feb-2020	06-Feb-2020

DENMAN COMMUNITY LAND TRUST ASSOCIATION (DCLTA) PRESENTATION



Q & A

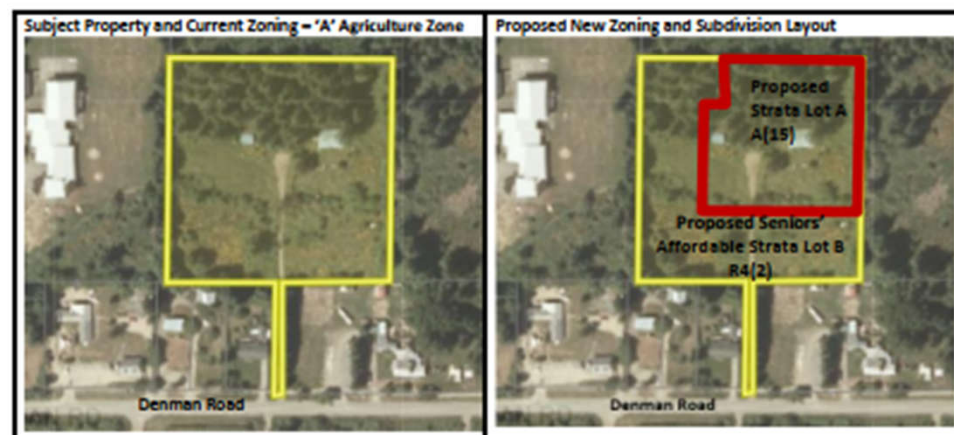
QUESTIONS AND ANSWERS

regarding rezoning application DE-RZ-2017.1(DCLTA)
'Denman Seniors' Affordable Housing Project' (Pepper Lane)

This Q & A document, prepared by Islands Trust planning staff, includes questions and answers about rezoning application DE-RZ-2017.1, commonly referred to as the "Denman Seniors' Affordable Housing Project". The purpose of this document is to provide the public with clear and accurate information about this application. Further questions can be sent to the Islands Trust Northern Office at northinfo@islandstrust.bc.ca.

Q: In the simplest possible terms, what is the agent (Denman Community Land Trust Association) requesting to do?

A: The DCLTA is requesting to rezone a 1.62 hectare (4.01 acre) property near the Denman village for a seniors' affordable housing project. The land is currently zoned Agriculture (A) which does not allow any further subdivision nor does it allow more than one dwelling. The rezoning would allow the property to be subdivided into two lots (approx. 0.7 ha each) with a shared access to Denman Road. The application proposes to develop one lot into eight units of seniors' affordable housing while the other lot would maintain the existing single dwelling residential use in the Agricultural Land Reserve (ALR). In order to allow this type of use on ALR land, the applicant obtained approval from the ALR from the Agricultural Land Commission for the portion of land to be developed into seniors' affordable housing.



QUESTIONS?

Q: How will affordable housing be secured and maintained?

A: Affordable housing will be secured in two ways: with residential rental tenure zoning and with a Housing Agreement. Residential rental tenure zoning is a relatively new zoning option given to local governments and provides the ability to zone a parcel of land or building(s) exclusively for rental housing. For this rezoning, the lot intended for the seniors' affordable housing project is to be given a new site specific 'Affordable Rental Housing' R4(2) zone that only allows for rental housing. A Housing Agreement is a legal tool used by Local Governments to encourage and enforce affordable housing developments. While terms and conditions of housing agreements vary between properties, the housing agreement for this proposal will limit rental rates and clarify terms of the

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A BYLAW TO AMEND DENMAN ISLAND OFFICIAL COMMUNITY PLAN, 2008

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1. That the Denman Island Local Trust Committee Bylaw No. 185 cited as “Denman Island Official Community Plan, 2008” is amended as shown on Schedules “1,” “2,” and “3” attached to and forming part of this bylaw.
2. This bylaw may be cited for all purposes as "Denman Island Official Community Plan, 2008", Amendment No. 1, 2019”.

READ A FIRST TIME THIS 3RD DAY OF NOVEMBER , 2020

READ A SECOND TIME THIS _____ DAY OF , 20XX

READ A THIRD TIME THIS _____ DAY OF , 20XX

PUBLIC HEARING HELD THIS _____ DAY OF , 20XX

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS
_____ DAY OF , 20XX

APPROVED BY THE MINISTER OF MUNICIPAL AFFAIRS AND HOUSING THIS
_____ DAY OF , 20XX

ADOPTED THIS _____ DAY OF , 20XX

Chair

Secretary

DENMAN ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 233

Schedule “1”

1. Schedule “A” – Official Community Plan Policy Document of the Denman Island Local Trust Committee Bylaw No. 185, cited as “Denman Island Official Community Plan, 2008” is amended as follows:
 - 1.1. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Objectives is amended by adding the following new objective following the text of Objective 4:
“Objective 5 To protect and enhance the supply and quality of rental housing for low income households.”
 - 1.2. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 1 is amended by adding the following sentence to the end of the first sentence: “except for lots created for the purpose of allowing multi-family affordable housing.”
 - 1.3. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 3 is amended by replacing it in its entirety with the following:

“Policy 3 In the Sustainable Resource designation, the size of new lots for forestry uses that are created by subdivision may not be less than 64 hectares.”
 - 1.4. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, is amended by adding the following new Policy 4 after Policy 3 and renumbering subsequent Policies chronologically:

“Policy 4 In the Sustainable Resource designation, the size of new lots for agriculture and other uses that are created by subdivision may not be less than 15 hectares, except for lots created for the purpose of allowing multi-family affordable housing subject to Agricultural Land Commission approval.”
 - 1.5. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 9 is replaced in its entirety with the following:
“In the Residential and the Rural designation, the principal use should be single family residential with the exception of the following:
 - The existing cabins on the R1(2) zoned parcel and the rental accommodation on the two R1(1) zoned parcels as permitted by the Denman Island Land Use Bylaw; and
 - Multi-family affordable housing through the completion of a successful rezoning application.”
 - 1.6. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 10 is amended by changing “Policy 29” to “Policy 30”.
 - 1.7. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 10 is amended by adding “28, 29, or” after the word “Policy” and before the number “30.”
 - 1.8. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 27 is replaced in its entirety with the following:

“Applicants applying for a zoning amendment prior to 2032 for new single family or multi-family dwellings should be required to meet or exceed BC Energy Step Code Level 2 standards for new construction, either by way of a site specific amenity zone or by way of a restrictive covenant registered on title.”

- 1.9. PART E FAMILIES AND INDIVIDUALS, E1 – HOUSING, Housing Policies, Policy 28 is amended by adding an additional bullet to the end of the list that reads: “that residential rental tenure zoning is considered to ensure affordability is maintained in perpetuity.”

DENMAN ISLAND LOCAL TRUST COMMITTEE

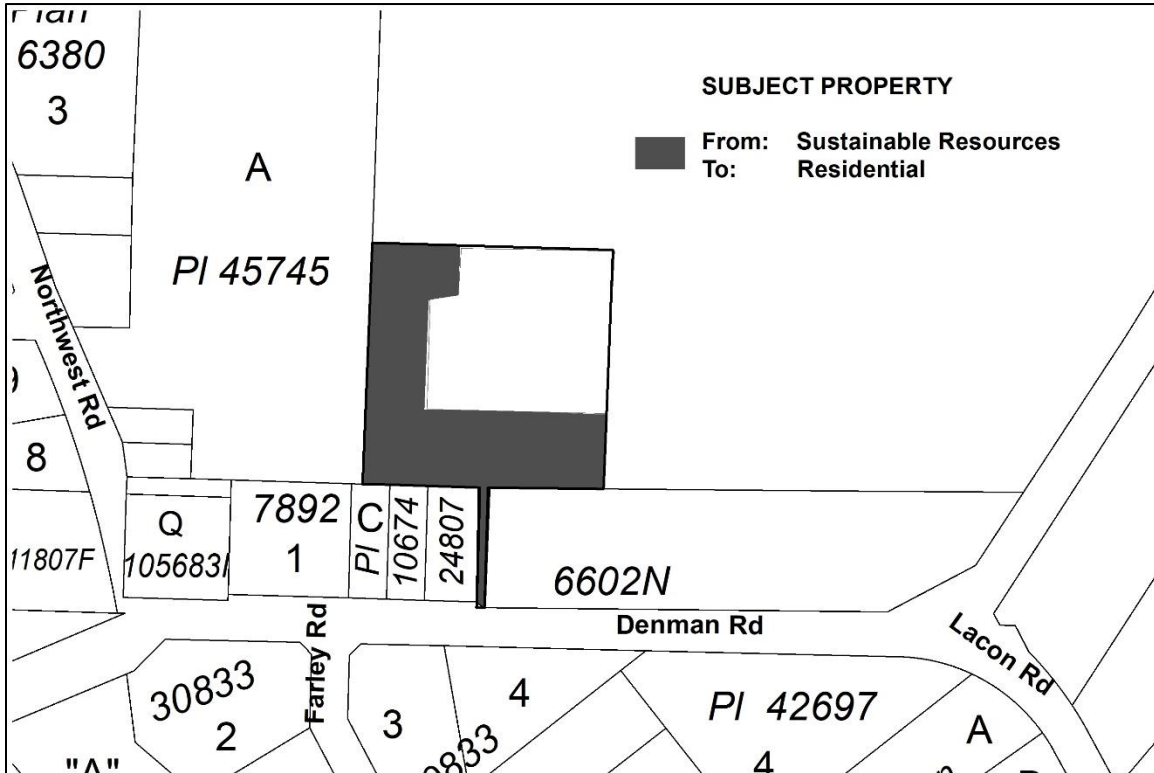
BYLAW NO. 233

Schedule "2"

1. Schedule "C" – Land Use Designations of the Denman Island Local Trust Committee Bylaw No. 185, cited as "Denman Island Official Community Plan, 2008" is amended by changing the designation of Lot A Section 18 Denman Island Nanaimo District Plan EPP68031 (PID 031-102-026) as shown on Plan No. 1 attached to and forming part of this bylaw, and by making such alterations to Schedule "C" of Bylaw No. 185 as are required to effect this change.

Plan No. 1 – CONCEPTUAL PLAN ONLY

Final plan to be inserted prior to bylaw adoption, subject to receipt of Preliminary Layout Approval of future 2 - 3 lot subdivision



PROPOSED

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A BYLAW TO AMEND DENMAN ISLAND LAND USE BYLAW, 2008

The Denman Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Denman Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as “Denman Island Land Use Bylaw, 2008, Amendment No. 1, 2019”.

2. Denman Island Local Trust Committee Bylaw No. 186, cited as “Denman Island Land Use Bylaw, 2008,” is amended as per Schedule 1 attached to and forming part of this bylaw.

READ A FIRST TIME THIS 19TH DAY OF JANUARY , 2021

PUBLIC HEARING HELD THIS _____ DAY OF _____ , 2020

READ A SECOND TIME THIS _____ DAY OF _____ , 2020

READ A THIRD TIME THIS _____ DAY OF _____ , 2020

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS

_____ DAY OF _____ , 2020

ADOPTED THIS _____ DAY OF _____ , 2020

Chair

Secretary

**DENMAN ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 234**

1. Schedule "A" of Denman Island Land Use Bylaw, 2008 is amended as follows:
 - 1.1 PART 1 ADMINISTRATION, Section 1.1 Definitions is amended by replacing the definition of "lot coverage" with the following:

"lot coverage means the percentage of the total area of the lot covered by buildings and structures including roof overhangs but excluding cisterns connected to a building for the purposes of rainwater harvesting and collection."
 - 1.2 PART 1 ADMINISTRATION, Section 1.1 Definitions is amended by adding the following definitions in alphabetical order:

"dwelling, multi-family means a building containing two or more dwelling units, each having their own entrance, which may include an entrance from a common interior corridor or an exterior entrance;

dwelling unit, seniors affordable housing means a deed restricted and/or rent controlled dwelling unit that is secured by a housing agreement, and is available to seniors on an affordable basis as defined by a housing agreement.

dwelling unit, single family means a building containing one dwelling unit;

residential rental tenure means the granting of a right to occupy a dwelling unit as living accommodation where the minimum occupancy period is thirty consecutive days, and where the dwelling unit is not owned by a dwelling unit occupant, but where regular payments are made to the owner for the use of the dwelling unit;"
 - 1.3 PART 2 GENERAL REGULATIONS, Section 2.1 **Accessory Buildings and Structures**, 10 is amended by adding the words "and the use is not permitted on a parcel in the 'Affordable Rental Housing (R4) Zone'." after the word "Bylaw".
 - 1.4 PART 2 GENERAL REGULATIONS, Section 2.1 **Travel Trailers**, 11 is amended by adding the words "except on a parcel zoned 'Affordable Rental Housing (R4)'" after the word "accommodation".
 - 1.5 PART 2 GENERAL REGULATIONS, Section 2.4 **Home Occupation Regulations, Permitted Home Occupation Uses** is amended by adding the following new regulations 3 and 4 after regulation 2 and by making such consequential numbering alterations to effect this change:

"3 Despite regulation 2 of this section, the following uses, and no others are permitted as home occupations in the R4 zone:

 - general business offices
 - professional offices, excluding health services
 - artist or artisan studios"

4 Notwithstanding 2.4 regulation 3 of this section, the following is prohibited in the R4 zone:

- on site purchase of any products or services
- on site attendance of clientele or customers
- creation of noise which disturbs persons"

- 1.6 PART 2 GENERAL REGULATIONS, Section 2.4 **Home Occupation Regulations, Number of Employees** is amended by adding the following new regulation 17 after regulation 16 and by making such consequential numbering alterations to effect this change:

"Despite regulation 16 of this section, no non-resident employees are permitted in the R4 zone."

- 1.7 PART 2 GENERAL REGULATIONS, Section 2.5 Parking Regulations, Number of Parking Spaces Required, 16, **residential** is amended by removing:

- "one per one single family residential use"

And replacing it with:

- "one per one single family residential dwelling unit"

- 1.8 PART 2 GENERAL REGULATIONS, Section 2.5 Parking Regulations, Number of Parking Spaces Required, 16, **residential** is amended by adding another bullet:

- "two per dwelling unit in a multi-family dwelling"

- 1.9 PART 2 GENERAL REGULATIONS, Section 2.5, Parking Regulations, Number of Parking Spaces Required, 17, Minimum number of bicycle parking spaces is amended by adding another bullet:

- "one per dwelling unit in a multi-family dwelling"

- 1.10 PART 2 GENERAL REGULATIONS, Section 2.6 Signs Regulations, Permitted signs, 1 is amended by adding "Affordable Rental Housing (R4)" after "(R3)".

- 1.11 PART 2 GENERAL REGULATIONS, Section 2.7 Screening Regulations, Landscape Screens, 8 is amended by removing "R3 zone" and replacing with "R3 and R4 zones".

- 1.12 PART 3 ZONE REGULATIONS, Section 3.1 Creation of Zones, 1, Zone Classification, Zoning Code, **Residential Zones** is amended by adding "Affordable Rental Housing R4".

- 1.13 PART 3 ZONE REGULATIONS, Section 3.3 "Residential Zoning Tables", Table 1 – Permitted Uses is deleted in its entirety and replaced with:

Table 1 - Permitted Uses		R1	R2	R3	R4
Principal Uses					
1	Residential	✓	✓	✓	
2	Residential Rental Tenure subject to registration of housing agreement				✓
3	Parks	✓	✓	✓	✓
4	Utilities	✓	✓	✓	✓

Accessory Uses

5	Home occupation uses listed in Section 2.4 accessory to a principal residential use	✓	✓	✓	
6	Forest fungi production accessory to a residential use, on lots 2.0 ha or larger	✓	✓	✓	✓
7	Horticulture and agriculture, other than intensive agriculture, accessory to a principal residential use	✓	✓	✓	✓
8	Occasional wood working and wood processing using wood obtained from the lot and accessory to a principal residential use	✓	✓	✓	
9	Generation of electricity from non-polluting renewable sources and accessory to a principal residential use	✓	✓	✓	✓
10	Secondary suites and secondary dwelling units		✓		

*Secondary dwelling units must be approved through a Temporary Use Permit

1.14 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 2 – Permitted Buildings and Structures is deleted in its entirety and replaced with:

Table 2 - Permitted Buildings and Structures		R1	R2	R3	R4
1	Single family dwelling units	✓	✓	✓	
2	Multi-family dwelling units				✓
3	Buildings and structures accessory to a constructed single family dwelling unit	✓	✓	✓	
4	Buildings and structures accessory to a constructed multi-family dwelling unit				✓
5	Buildings and structures to accommodate horticulture, agriculture and sale of horticultural and agricultural products	✓	✓	✓	✓
6	Buildings and structures for parks and utilities	✓	✓	✓	✓
7	Pit privies	✓	✓	✓	
8	Fences	✓	✓	✓	✓
9	Signs, subject to Section 2.6	✓	✓	✓	✓
10	Portable sawmill accessory to a residential use, to accommodate occasional wood working and wood processing	✓	✓	✓	
11	Buildings and structures for the generation of electricity from non-polluting renewable sources	✓	✓	✓	✓
12	Common house			✓	✓

1.15 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 3 – Density of Uses, Buildings and Structures is deleted in its entirety and replaced with:

Table 3 - Density of Uses, Buildings and Structures		R1	R2	R3	R4
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1	Minimum lot area per principal single family dwelling unit	1.0 ha	4.0 ha	n/a	n/a
2	Despite line 1 of this table, maximum number of single family dwelling units on lots less than the minimum area shown in line 1 of this table	1	1	n/a	n/a
3	Subject to line 1 of this table, maximum number of dwelling units per lot	5	n/a	15	
4	Maximum combined lot coverage of buildings and structures	25%	25%	n/a	10%
5	Maximum number of buildings or structures for the generation of electricity from non-polluting sources	1	1	1	3

1.16 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 4 – Height is deleted in its entirety and replaced with:

Table 4 – Height		R1	R2	R3	R4
1	Maximum height of principal buildings and structures				
	located less than 100.0 metres from the natural boundary of the sea	7.0 m	7.0 m	7.0 m	7.0 m
	located 100.0 metres or more from the natural boundary of the sea	9.0 m	9.0 m	9.0 m	9.0 m
2	Maximum height of buildings and structures				
	accessory to a residential use	6.0 m	6.0 m	6.0 m	6.0 m
	used exclusively for agriculture	15.0 m	15.0 m	15.0 m	15.0 m
3	Maximum height of a fence, excluding deer netting	2.0 m	2.0 m	2.0 m	2.0 m
4	Maximum height of a pump/utility house located within a setback area	2.5 m	2.5 m	2.5 m	2.5 m
5	Maximum height of a boathouse	4.5 m	4.5 m	4.5 m	4.5 m

1.17 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 5 – Setbacks is deleted in its entirety and replaced with:

Table 5 - Setbacks		R1	R2	R3	R4
In addition to regulations 1 to 5 in Section 2.3, the following setbacks apply					
1	Minimum setback of buildings or structures, except for a fence, pump/utility house or pit privy				
	from the front lot line	7.5 m	7.5 m	30.0 m	10.0 m
	from the rear or side lot line	3.0 m	3.0 m	30.0 m	10.0 m
	from the exterior side lot line	4.5 m	4.5 m	30.0 m	10.0 m
2	Minimum setback from all lot lines for pit privies, feeding troughs, manure piles and buildings and structures for housing animals for agriculture, except domestic chicken coops	8.0 m	8.0 m	30.0 m	30.0 m
3	Minimum setback from all lot lines for domestic chicken coops	3.0 m	3.0 m	30.0 m	10.0 m

1.18 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 6 – Floor Area is deleted in its entirety and replaced with:

Table 6 - Floor Area		R1	R2	R3	R4
1	Maximum gross floor area of a pump/utility house located within a setback area	6.0 m ²	6.0 m ²	6.0 m ²	10.0 m ²
2	Maximum gross floor area of a boathouse located within 15.0 metres of the natural boundary of the sea	30.0 m ²	30.0 m ²	n/a	n/a
3	Maximum gross floor area of a single family dwelling unit	n/a	n/a	139.4 m ²	n/a
4	Maximum gross floor area of a dwelling unit in a multi-family dwelling	n/a	n/a	n/a	
5	Maximum gross floor area of a common house	n/a	n/a	279 m ²	n/a
6	Maximum combined gross floor area of all accessory buildings and structures	n/a	n/a	1275 m ²	

1.19 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 7 – Subdivision is deleted in its entirety and replaced with:

Table 7 - Subdivision		R1	R2	R3	R4
1	Maximum density permitted by subdivision is an average of one lot per	1.0 ha	4.0 ha	35.0 ha	
2	Minimum lot area permitted by subdivision, subject to the regulations in 2.8	1.0 ha	2.0 ha	35.0 ha	

1.20 PART 3 ZONE REGULATIONS, Section 3.3 “Residential Zoning Tables”, Table 8 – Site Specific Regulations is amended by adding a new R4(2) Site Specific Zoning Code:

Table 8 - Site Specific Regulations

The regulations listed in tables 1 through 7 of this section apply to the land identified on Schedule B (the Zoning Map) by the site specific zoning code listed below on the left, except as varied by the relevant site specific regulation listed in this Table (Table 8)

Site Specific Zoning Code	Site Specific Regulations
R4(2)	- Despite line 7 of Table 1 of this Section, the following is not permitted: - the keeping of chickens or other livestock; - the sale of agricultural and horticultural products, including their storage, processing and direct marketing; - Despite line 2 of Table 2 of this Section, multi-family dwelling units are limited to each building containing a maximum of two seniors affordable housing dwelling units, each having their own entrance, which may include an entrance from a common interior corridor or an exterior entrance. - Despite line 12 of Table 2 of this Section, a Common House is not permitted. - Despite line 3 in Table 3 of this Section, the maximum number of seniors affordable dwelling units per lot is 8. - Despite line 4 in Table 3 of this Section, the maximum combined lot coverage of buildings and structures is 25%.

- 6 Despite line 1 in Table 5 of this Section, the minimum setback of buildings or structures, except for a fence or pump/utility house
 - from the front lot line is 7.5 m
 - from the rear or side lot line is 3 m
 - from the exterior side lot line is 3 m
- 7 Despite line 2 in Table 5 of this Section, the minimum setback from all lot lines for feeding troughs, manure piles and buildings and structures for housing animals for agriculture, except for domestic chicken coops is 8.0 m.
- 8 Despite line 3 in Table 5 of this Section, the minimum setback from all lot lines for domestic chicken coops is 3 m.
- 9 Despite line 4 in Table 6 of this Section, the maximum gross floor area of a seniors affordable dwelling unit is 60 m².
- 10 Despite Table 7 of this Section, the minimum lot area permitted by subdivision is 0.7 hectares.
- 11 Despite regulations 16 and 17 of Section 2.5, the minimum number of automobile parking spaces required is 1.5 per seniors affordable housing unit, and the minimum number of bicycle parking spaces required is 0.5 per seniors affordable housing unit.
- 12 Despite regulations 9, 12, and 15 in Section 2.8, the applicant must provide proof of a water license that permits the withdrawal of the licensed amount of groundwater.

1.21 PART 3 – ZONE REGULATIONS, Section 3.4 – “Resource Zoning Tables”, Table 8 – Site Specific Regulations is amended by adding a new A(15) Site Specific Zoning Code:

Table 8 - Site Specific Regulations

The regulations listed in tables 1 through 7 of this section apply to the land identified on Schedule B (the Zoning Map) by the site specific zoning code listed below on the left, except as varied by the relevant site specific regulation listed in this Table (Table 8)

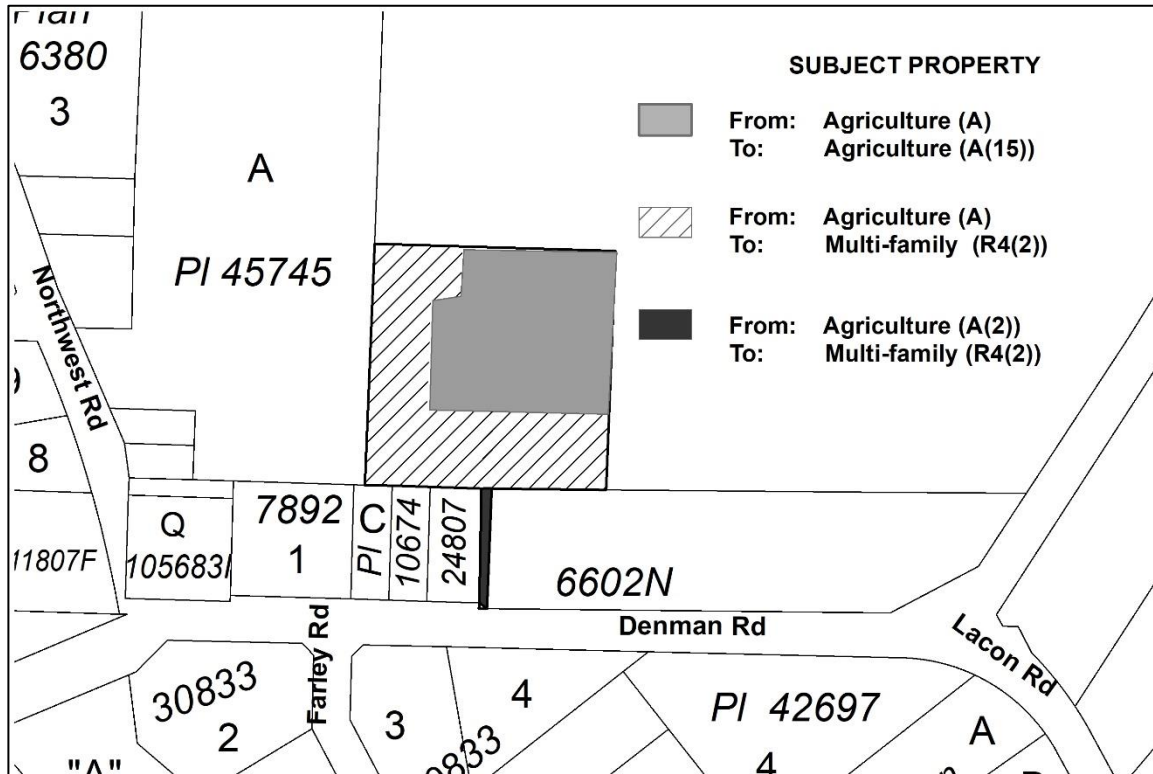
Site Specific Zoning Code	Site Specific Regulations
A(15)	1 Despite Table 7 of this Section, the minimum lot area is 0.8 hectares.

2. Schedule “B” of Denman Island Land Use Bylaw, 2008 is amended as follows:

- 2.1. Schedule “B” – North Sheet is amended by changing the name “North Sheet” to “North Map”.
- 2.2. Schedule “B” – South Sheet is amended by changing the name “South Sheet” to “South Map”.
- 2.3. Schedule “B” – North Map, is amended by changing the zoning classification of Lot A Section 18 Denman Island Nanaimo District Plan EPP68031 (PID 031-102-026) as shown on Plan No. 1 attached to and forming part of this bylaw, and by making such alterations to Schedule “B” of Bylaw No. 186 as are required to effect this change.

Plan No. 1 – CONCEPTUAL PLAN ONLY

Final plan to be inserted prior to bylaw adoption, subject to receipt of Preliminary Layout Approval of future 2 - 3 lot subdivision



PROPOSED

DENMAN ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 239

A BYLAW TO AUTHORIZE A HOUSING AGREEMENT

The Denman Island Local Trust Committee, being the Local Trust Committee having jurisdiction in respect of the Denman Island Local Trust Area under the *Islands Trust Act*;

AND WHEREAS Section 483 of the *Local Government Act* and Section 29 of the *Islands Trust Act* permit the Local Trust Committee to enter into a housing agreement;

AND WHEREAS the Denman Island Local Trust Committee wishes to enter into a Housing Agreement;

NOW THEREFORE the Denman Island Local Trust Committee enacts in open meeting assembled as follows:

1. Citation

This bylaw may be cited for all purposes as “Denman Island Housing Agreement Bylaw No. 239, 2020”.

2. Any two Trustees of the Denman Island Local Trust Committee are authorized to execute an agreement in the form attached to this Bylaw with Denman Community Land Trust Association.

READ A FIRST TIME THIS 3RD DAY OF NOVEMBER , 2020

READ A SECOND TIME THIS 19TH DAY OF JANUARY , 2021

READ A THIRD TIME THIS _____ DAY OF _____ , 20XX

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS

_____ DAY OF _____ , 20XX

ADOPTED THIS _____ DAY OF _____ , 20XX

Chair

Secretary

Housing Agreement and Section 219 Covenant

THIS AGREEMENT DATED FOR REFERENCE THE ____ DAY OF ____, 20__ is BETWEEN:

Denman Community Land Trust Association a society incorporated under the laws of the province of British Columbia and having its office at 3900 Lacon Road, Denman Island, B.C. V0R 1T0

(the "Owner");

AND:

DENMAN ISLAND LOCAL TRUST COMMITTEE, a corporation under the *Islands Trust Act*, having an office at 2 Floor, 1627 Fort Street, Victoria, B.C., V8R 1H8

(the "Trust Committee")

WHEREAS:

A. The Owner is the registered owner of the lands situated at _____ Denman Road on Denman Island British Columbia and legally described as:

[Insert Legal Description of Lands]

(the "Lands");

B. The Lands have been rezoned by the Denman Island Local Trust Committee by means of Denman Island Land Use Bylaw 2008 Amendment No. 1, 2019 and Denman Island Official Community Plan, 2008, Amendment No. 1, 2019 has been put in place to permit the development of a seniors' affordable housing project;

C. The Owner intends to rent the units in the housing project, by way of a Tenancy Agreement, at an affordable rate to Qualified Occupants;

D. The Trust Committee may, pursuant to Section 29 of the *Islands Trust Act* and Section 483 of the *Local Government Act*, enter into an agreement with an owner of land that includes terms and conditions regarding the occupancy, tenure and availability to specified classes of persons of Dwelling Units located on those lands;

E. Section 219 of the *Land Title Act* permits the registration of a covenant of a negative or positive nature in favour of the Trust Committee in respect of the use of land or construction on land;

- F. The Owner and the Trust Committee wish to enter into this Agreement to provide affordable housing on the Lands on the terms and conditions of this Agreement; and
- G. The Trust Committee has, by bylaw, authorized the execution of this Agreement and the Owner has duly authorized the execution of this Agreement.

THIS AGREEMENT is evidence that in consideration of \$1.00 paid by the Trust Committee to the Owner (the receipt of which is acknowledged by the owner), and in consideration of the promises exchanged below, the Trust Committee and the Owner agree, as covenants granted by the Owner to the Trust Committee under Section 219 of the Land Title Act, and as a housing agreement between the Owner and the Trust Committee under Section 483 of the Local Government Act, as follows:

a. **Definitions** – In this Agreement:

“Affordable Dwelling Unit” means a deed restricted or rent controlled Dwelling Unit that is designated as an Affordable Dwelling Unit by this Agreement and is available to Seniors on an affordable basis as set out in this agreement;

“Annual Household Income” means the gross income, as shown on line 150 of their preceding year’s T1 General Income Tax and Benefit returns or an equivalent document produced by the Canada Revenue Agency, of all Qualified Occupants of an Affordable Dwelling Unit combined;

“Dwelling Unit” means one or more rooms in a building, containing a single set of cooking facilities, and used or intended to be used, as a residence by an individual or a group of individuals living together in common occupancy;

“Family Member” means a person under the age of 65 years old who lives with and is related to the Tenant through blood or marriage including a person with whom the Tenant is living in a marriage-like relationship;

“Qualified Occupant” means a Senior or Family Member who meets the eligibility criteria for occupancy as set out in Schedule B;

“Residential Tenancy Act” means the most recent version of the British Columbia Residential Tenancy Act;

“Senior” means a person 65 years of age or older;

“Schedule B” means that Schedule B annexed hereto or any variation thereof made by the Owner that does not contradict any of the terms in the balance of this Agreement;

“Tenant” means a Senior who has entered into a Tenancy Agreement;

“Tenancy Agreement” means an agreement between a landlord and a tenant respecting possession of an Affordable Dwelling Unit, use of common areas and services and facilities, and includes a licence to occupy an Affordable Dwelling Unit.

- b. **Agreement over the Lands** – Pursuant to section 219 of the Land Title Act and section 483 of the Local Government Act, the Owner covenants and agrees that:
- i. the Lands must not be used and no building or structure may be constructed on the Lands except in accordance with any permit issued for the Lands by the Local Trust Committee and this Agreement;
 - ii. it will design and construct not less than eight Dwelling Units on the Lands provided that construction may, at the sole discretion of the Owner, proceed in stages;
 - iii. all Dwelling Units located on the Lands will be used only as Affordable Dwelling Units pursuant to the terms of this Agreement;
 - iv. it will maintain the Affordable Dwelling Units in a satisfactory state of repair and fit for habitation and will comply with all laws, including health and safety standards applicable to the Lands; and
 - v. the Affordable Dwelling Units will only be used and occupied by Qualified Occupants as a permanent, principal, and sole residence pursuant to a Tenancy Agreement.
- c. **Affordable rental housing eligibility** – The Owner covenants and agrees that Affordable Dwelling Units will only be occupied in accordance with the following criteria:
- i. the Owner will only select Tenants in accordance with the Tenant Selection Procedure set out in Schedule B;
 - ii. prior to entering into a Tenancy Agreement, the Owner will ensure that each Qualified Occupant who will reside in an Affordable Dwelling Unit meets the applicable criteria set out in Schedule B;
 - iii. the Affordable Dwelling Units will only be occupied by Qualified Occupants whose Annual Household Income has not, in any of the previous three years, exceeded 160% of the most recently published before tax Low Income Cut-offs, for rural areas and with a family size that corresponds with the number of Qualified Occupants residing in an Affordable Dwelling Unit, as determined and published from time to time by Statistics Canada or its successor in function. If Statistics Canada discontinues the publication of the Low Income Cutoff, the Owner may substitute a similar monetary amount based upon available statistical information (adjusted to economic circumstances on Denman Island) which estimates the minimum income required to meet basic living needs and which, for example, may include reference to the CMHC Core Needs Income Threshold.;
 - iv. an Affordable Dwelling Unit will not have more than two total occupants, and if the Affordable Dwelling Unit has two occupants, the composition of the occupants shall be:
 - 1) two Seniors related through blood or marriage or that have a marriage-like relationship; or
 - 2) one Senior and one Family Member.

v. only Seniors shall be parties to an Affordable Dwelling Unit's Tenancy Agreement, that is, a Family Member shall not be a Tenant; and

vi. a Tenancy Agreement for an Affordable Dwelling Unit will identify each Qualified Occupant who will be residing in an Affordable Dwelling Unit.

d. **Tenancy** – The Owner covenants and agrees to:

i. include in every Tenancy Agreement for an Affordable Dwelling Unit a term:

- 1) requiring the Tenant and each permitted occupant of the Affordable Dwelling Unit to comply with this Agreement;
- 2) entitling the Owner to terminate the Tenancy Agreement if the Tenant or a permitted occupant of the Affordable Dwelling Unit fail to comply with this Agreement;
- 3) entitling the Owner to terminate the Tenancy Agreement if the Affordable Dwelling Unit is made available as a short-term vacation rental; and
- 4) entitling the Owner to terminate the Tenancy Agreement if the Affordable Dwelling Unit is occupied by a person or persons other than the Qualified Occupants identified in the Tenancy Agreement;

ii. not consent to the subletting of an Affordable Dwelling Unit or an assignment of a Tenancy Agreement governing an Affordable Dwelling Unit;

iii. deliver to the Trust Committee a true copy of every Tenancy Agreement entered into in respect of any Affordable Dwelling Unit within 10 days of any request to do so; and

iv. specify in every Tenancy Agreement the existence of this Agreement and the occupancy restrictions applicable to the Unit, and provide to each Tenant, upon their request, a copy of this Agreement.

e. **Rental rates** - The Owner covenants and agrees that it will:

i. not charge any Tenant a rent for an Affordable Dwelling Unit, exclusive of utilities, that on an annual basis is greater than 30% of the Annual Household Income of all Qualified Occupants of the Affordable Dwelling Unit; and

ii. not require a Tenant under a Tenancy Agreement to pay any extra charges or fees for use of septic services or property taxes. For clarity, this limitation does not apply to cablevision, telecommunications, laundry, or gas or electricity utility fees or charges. For metered water, each Affordable Dwelling Unit located on the Lands will be allocated a share of the usage permitted under a water licence issued by the Ministry of Forests, Lands, Natural Resource Operations, and Rural

Development. A Tenant will be required to pay a penalty if their consumption exceeds their allocation.

- f. **Order to Comply** - If the Owner is in default of the performance or observance of this Agreement, the Trust Committee may give the Owner a notice of default requiring the Owner to comply with this Agreement within the time stated in the notice. The Owner agrees that any breach or default in the performance of this Agreement on its part must be corrected, to the satisfaction of the Trust Committee, within the time stated on the notice of default provided to the owner by the Trust Committee.
- g. **Statutory Declaration from Owner** – The Owner shall deliver to the Trust Committee by the end of June of each year, a completed statutory declaration, substantially in the form attached as Schedule A sworn by the Owner, in relation to the Units. The Owner irrevocably authorizes the Trust Committee to make inquiries it considers necessary and reasonable in order to confirm compliance with this Agreement.
- h. **Management** – The Owner covenants and agrees to furnish good and efficient management of the Lands. If and when the Trust Committee has reasonable grounds to believe that a continuing breach of this Agreement exists, the Trust Committee may authorize its representatives to inspect the Lands at any reasonable time, subject to the notice provisions of the Residential Tenancy Act and subject to the concurrent delivery of such a notice to the Society.
- i. **No Transfer** – The Owner must not transfer the Lands, other than to another non-profit organization or society incorporated under the Society Act, having as its objective the management of affordable housing. The Local Trust Committee must approve any transfer prior to its finalization.
- j. **Society Standing** – The Owner must maintain its standing as a society under the Society Act, and must not amend its Constitution in any manner that would prevent, or adversely affect, the ability of the Owner to perform its obligations under this Agreement.
- k. **Specific Performance of Agreement** – The Owner agrees that the Trust Committee is entitled to obtain an order for specific performance of this Agreement and a prohibitory or mandatory injunction in respect of any breach by the owner of this Agreement, in view of the public interest in restricting the occupancy of the Unit. The Owner further acknowledges that a breach of this Agreement may constitute a breach of the Trust Committee’s Land Use Bylaw, as amended from time to time.
- l. **Assignment** – The Owner acknowledges that the Trust Committee may delegate or assign the administration and management of this Agreement to a third party, and, in that event, any reference in this Agreement to the Trust Committee shall be interpreted as a reference to that party provided that the Trust Committee has so advised the Owner.
- m. **Indemnity** – The Owner shall indemnify and save harmless the Trust Committee and each of its elected officials, officers, directors, employees, and agents from and against all claims, demands, actions, loss, damage, costs, and liabilities for which any of them may be liable by reason of any act or omission of the Owner or its officers, directors, employees, agents or contractors or any other person for whom the Owner is at law responsible, including breaches of this Agreement.

- n. **Release** – The Owner releases and forever discharges the Trust Committee and each of its elected officials, officers, directors, employees, and agents and each of their heirs, executors, administrators, personal representatives, successors and assigns from all claims, demands, damages, actions, or causes of action arising out of the performance by the Owner of its obligations under this Agreement, or the enforcement of this Agreement.
- o. **Trust Committee Powers Unaffected** – This Agreement does not limit the discretion, rights, duties or powers of the Trust Committee under any enactment or the common law, impose on the Trust Committee any duty or obligation, affect or limit any enactment relating to the use or subdivision of the Lands, or relieve the Owner from complying with any enactment.
- p. **No Public Law Duty** – Wherever in this Agreement an act, determination, consent, approval or agreement of the Trust Committee is provided for, such act, determination, consent, approval or agreement may be done or made in accordance with the terms of this Agreement and no public law duty, whether arising from the principles of procedural fairness or the rules of natural justice shall have any application.
- q. **No Waiver** – No condoning, excusing or overlooking by the Trust Committee of any default under this Agreement, nor any consent, approval, or agreement whether written or otherwise shall be taken to operate as a waiver by the Trust Committee of any subsequent default or of the necessity for further consent, approval or agreement in respect of a subsequent matter requiring it under this Agreement, or in any way to defeat or affect the rights or remedies of the Trust Committee.
- r. **Arbitration** – Any matter in dispute between the parties under this Agreement, including any disputes as to whether a particular individual is eligible to occupy a Unit, must be referred to a single arbitrator if the parties can agree on one, and otherwise to three arbitrators, one to be appointed by each of the parties and the third by those two so appointed, and the matter must be resolved in accordance with the provisions of the Commercial Arbitration Act of British Columbia.
- s. **Notice on Title** – The Owner acknowledges and agrees that this Agreement constitutes both a covenant under Section 219 of the Land Title Act and a housing agreement under Section 483 of the Local Government Act, and agrees that the Owner will register a notice of this housing agreement against title to the Lands.
- t. **Covenant Runs with the Land** – Every obligation and covenant of the Owner in this Agreement constitutes both a contractual obligation and a covenant granted by the Owner to the Trust Committee in accordance with section 219 of the Land Title Act in respect of the Lands and this Agreement burdens the Lands and runs with it and binds the Owner's successors in title and binds every parcel into which it is consolidated or subdivided by any means, including, by subdivision or by strata plan.
- u. **Limitation on Owner's Obligations** – The Owner is only liable for breaches of this Agreement that occur while the Owner is the registered owner of the Lands.

- v. **Amendment and Termination** – This Agreement may not be modified or amended except by bylaw of the Trust Committee, upon an agreement in writing between the Trust Committee and the Owner.
- w. **Notices** – Any notice required to be given pursuant to this Agreement shall be in writing and shall be given to the Owner or the Trust Committee, as the case may be, at the address first above written, or to any other address of which either the Owner or the Trust Committee may advise the others in writing in accordance with this paragraph. Notice to the Trust Committee must be addressed to the Secretary of the Islands Trust. If given in person or by facsimile transmission, such notice will be deemed to be received when delivered and, if mailed, such notice will be deemed to be received only when actually received by the party to whom it is addressed.
- x. **Enurement** – This Agreement is binding upon and enures to the benefit of the parties and their respective successors and permitted assigns.
- y. **Remedies Cumulative** – The remedies of the Trust Committee specified in this Agreement are cumulative and are in addition to any remedies of the Trust Committee at law or in equity. No remedy shall be deemed to be exclusive, and the Trust Committee may from time to time have recourse to one or more or all of the available remedies specified herein or at law or in equity.
- z. **Severability** – Each covenant and agreement contained in this Agreement is, and shall be construed to be, a separate and independent covenant or agreement and the breach of any such covenant or agreement by the Owner shall not discharge or relieve the Owner from its obligations to perform. If any term or provision of this Agreement, or its application to any person or circumstance shall to any extent be found to be invalid and unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and shall be enforced to the extent permitted by law.
- aa. **Joint and Several** – In the case of more than one owner, the grants, covenants, conditions, provisions, agreements, rights, powers, privileges and liabilities of the Owner shall be construed and held to be several as well as joint.
- bb. **Included Words** – Wherever the singular or the masculine is used in this Agreement, it shall be deemed to include the plural or the feminine, or the body politic or corporate, where the context or the parties so require.
- cc. **Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the province of British Columbia.
- dd. **Joint Venture** – Nothing in this Agreement shall constitute the Owner as an agent, joint venture or partner of the Trust Committee or give the Owner any authority or power to bind the Trust Committee in any way.
- ee. **Time of Essence** – Time is of the essence in this Agreement.

ff. **Further Assurances** – The parties shall execute and do all such further deeds, acts, things and assurances as they reasonably require to carry out the intent of this Agreement.

gg. **Priority** – The Owner agrees to do everything necessary at the Owner's expense to ensure that this Agreement is registered against title to the Lands with priority over all financial charges, liens and encumbrances registered or pending at the time of application for registration of this Agreement.

hh. **Deed and Contract** – By executing and delivering this Agreement each of the parties intends to create both a contract and a deed executed and delivered under seal.

ii. **Interpretation** – In this Agreement:

i. the word "enactment" has the meaning given in the Interpretation Act on the reference date of this Agreement;

ii. reference to any enactment includes any regulations, orders or directives made under the authority of that enactment;

iii. reference to any enactment is a reference to that enactment as consolidated, revised, amended, re-enacted or replaced, unless otherwise expressly provided.

As evidence of their agreement to be bound by the above terms, the parties each have executed and delivered this Agreement under seal by executing Part 1 of the Land Title Act Form C to which this Agreement is attached and which forms part of this Agreement.

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SCHEDULE "A"

OWNER'S STATUTORY DECLARATION

CANADA, PROVINCE OF BRITISH COLUMBIA

IN THE MATTER OF A HOUSING AGREEMENT WITH THE DENMAN ISLAND LOCAL
TRUST COMMITTEE ("Housing Agreement")

I, _____, _____, Denman Island, BC, declare that:

1. I am the _____ [director, officer, employee] of the Denman Community Land Trust Association, the Owner of the land known as Pepper Lane, Denman Road, Denman Island, legally described as: *[Insert Legal Description of Lands]* (the "Lands").
2. The terms in this declaration have the same meaning as those defined in the Housing Agreement.
3. I make this declaration to the best of my personal knowledge.
4. This declaration is made pursuant to the Housing Agreement registered against the Lands.
5. For the period from _____ to _____, the Affordable Dwelling Units were used only by Qualified Occupants meeting all eligibility requirements of the Housing Agreement, including, without limitation, the restrictions on Annual Household Income.
6. At no time during the last year were any of the Affordable Dwelling Units used as a short-term vacation rental or sublet.
7. The rental amounts charged for the Affordable Dwelling Units were in compliance with the Housing Agreement.
8. I acknowledge and agree to comply with all of the Owner's obligations under the Housing Agreement, and other charges registered against the Lands and confirm that the Owner has complied with all of its obligations under these Agreements.
9. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and pursuant to the Canada Evidence Act.

DECLARED BEFORE ME at _____, British Columbia, this _____ day of _____, 20____.

A Commissioner for taking Affidavits
Columbia

Signature of person making declaration in British

SCHEDULE B

DENMAN COMMUNITY LAND TRUST ASSOCIATION TENANT SELECTION PROCEDURE FOR PEPPER LANE

1. A vacancy for an Affordable Dwelling Unit at Pepper Lane shall be advertised by Denman Community Land Trust Association ("the Owner") in at least two editions of one or more publications circulated on Denman Island.
2. Only Seniors, that is, persons 65 years of age and over (to a maximum of 2 such persons) may apply for an Affordable Dwelling Unit and become "Tenants" by entering into a tenancy agreement.
3. Where the applicant consists of only 1 Senior, 1 additional person who is under 65 years of age and related to the Senior (a "Family Member") may occupy an Affordable Dwelling Unit, but a Family Member may not enter into a tenancy agreement for, or become a tenant of, an Affordable Dwelling Unit. However, where a tenancy agreement comes to an end due to the Tenant's death or voluntary surrender of that agreement, any Family Member who then meets all the age, income, asset and other requirements herein will be offered the opportunity to enter into a new lease for that Affordable Dwelling unit on similar terms
4. Quiet, friendly pets weighing less than 30 pounds may be allowed at Pepper Lane if specifically approved in writing by a tenant selection committee which in exercising its discretion shall take into account, among other things, the number and kind of pets already in residence.
5. Smoking is prohibited inside all Affordable Housing Units. Tenants may smoke outside at Pepper Lane provided the smell cannot be detected in or nearby any of the other Affordable Housing Units.
6. Applicants must meet the following financial requirements:
 - i) the combined gross annual income of the applicant(s) and any Family Member for the previous three years must not exceed 160% of the Before Tax Low Income Cutoff for Rural Areas for 1 or 2 persons, as applicable, as determined by Statistics Canada* or its successor agency;
 - ii) the aggregate household assets of the applicant(s) must not exceed \$60,000. Similarly, the aggregate household assets of the Family Member must not exceed \$60,000 (These limits shall be adjusted annually beginning in 2021 based on the Consumer Price Index rate of inflation for Victoria as calculated by Statistics Canada). Assets included for valuation are: cash, funds on deposit, stocks, bonds, term deposits, annuities, mutual funds, equity in a business or real estate, RRSPs and RRIIFs. Assets excluded for valuation are: personal jewelry, furniture, a vehicle for personal use, bursaries and scholarships, and trade tools for employment.
7. Applicants shall obtain from the Owner such application form as it may prescribe from time to time and in returning the completed form to the Owner shall include verification of the financial information above required, including:

- i) copies of the 3 most recent years' Notice of Assessment from Canada Revenue Agency;
- ii) a statement of assets included for valuation as detailed in section 6 ii) above.

8. Applicants who meet these financial qualifications shall be referred to a tenant selection committee which shall be composed of not less than five people appointed by the directors of the society. The committee members need not be affiliated with the Owner but must be residents of Denman Island who have been such for not less than three years. Where possible, the committee will include two members nominated by two other charitable societies on Denman Island (one nominee per society) and a retired or practicing physician. Committee members must not be related to, or close friends with, any of the people who are then applying for a tenancy.

9. The committee shall screen applicant(s) and any Family Member to determine those who meet the following mandatory requirements:

- i) the applicant(s) and any Family Member must be capable of independent living with little or no assistance with the activities of daily living and must not require provision of on-site medical or nursing care;
- ii) the applicant(s) must have been primarily resident on Denman Island for at least the two years preceding the consideration of the application;
- iii) the applicant(s) must have provided satisfactory references to establish that they would be responsible Tenant(s), i.e. would pay rent promptly, cause no damage, and create no nuisance; and
- iv) any Family Member must provide satisfactory references to establish that they would be a responsible occupant i.e. would cause no damage and create no nuisance.

10. From the qualified applicants, the committee will select the Tenant(s) after due consideration of the following criteria:

- i) the length of the applicant's and any Family Member's connection to Denman Island;
- ii) the contribution of the applicant and any Family Member to Denman Island through paid or volunteer work;
- iii) the degree of unsuitability of the applicant's present housing;
- iv) the degree of suitability of the personal characteristics of the applicant and any Family Member to the type of accommodation and living arrangement offered at Pepper Lane; and
- v) all things being equal between competing applicants, to meet the needs of as many as possible, preference shall be given to a couple over a single applicant.

11. Upon selecting Tenant(s), the committee shall:

i) promptly advise all qualified applicants of their decision;

ii) maintain a waiting list of those qualified applicants still seeking residence at Pepper Lane.

* If Statistics Canada discontinues the publication of the Low Income Cutoff, the Owner may substitute a similar monetary amount based upon available statistical information (adjusted to economic circumstances on Denman Island) which estimates the minimum income required to meet basic living needs and which, for example, may include reference to the CMHC Core Needs Income Threshold.

TERMS OF INSTRUMENT – PART 2

SECTION 219 COVENANT – DEVELOPMENT

THIS AGREEMENT dated for reference the __ day of _____, 2021 is

BETWEEN:

DENMAN COMMUNITY LAND TRUST ASSOCIATION

3900 Lacon Road

Denman Island, B.C. V0R 1T0

(the “Grantor”)

AND:

DENMAN ISLAND LOCAL TRUST COMMITTEE

a corporation under the *Islands Trust Act*

having an office at 2 Floor, 1627 Fort Street, Victoria, B.C.

V8R 1H8

(the “Trust Committee”)

WHEREAS:

- A. The Grantor is the registered owner in fee simple of land located on Denman Island, British Columbia and more particularly described as:

PID: xxx

LOT x

(the “Land”);

- B. The Grantor has submitted a rezoning application (under reference number DE-RZ-2017.1) to allow it to develop and construct eight dwelling units for use as seniors affordable housing, and as part of its rezoning application, the Grantor wishes to enter into a covenant with the Trust Committee under which it agrees to fulfil certain development requirements;
- C. Section 219 of the *Land Title Act* of British Columbia permits the registration of a covenant of a negative or positive nature in favour of a municipality in respect of the use of land and buildings on land; and
- D. The Grantor wishes to grant and the Trust Committee wishes to accept these covenants over the Land restricting the use of the Land and building thereon in the manner herein provided.

NOW THEREFORE THIS AGREEMENT WITNESSES that pursuant to Section 219 of the *Land Title Act*, and in consideration of the premises and the mutual covenants and agreements contained

herein and the sum of One Dollar (\$1.00) now paid to the Grantor by the Trust Committee (the receipt and sufficiency of which is hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

1. **Definitions** – In this Agreement, the following terms have the following meanings:
 - (a) **“ALC Resolutions”** means, collectively, Agricultural Land Commission Resolutions #359/2018 and #448/2019, which are attached hereto as Schedules “A” and “B”, respectively.
 - (b) **“Datalogger”** means a device that can record data from a water piezometric pressure transducer, temperature detector and conductivity sensor, at intervals of once per hour (24 times per day).
 - (c) **“Dwelling Unit”** means one or more rooms in a building, containing a single set of cooking facilities, and used or intended to be used, as a residence by an individual or a group of individuals living together in common occupancy.
 - (d) **“Energy Step Code”** means Article 10.2.3 of Division B of the *British Columbia Building Code*, and a reference to a numbered step in the Energy Step Code is a reference to a step established in the Energy Step Code.
 - (e) **“Vegetative Buffer and Fencing Plan”** means the vegetative buffer and fencing plan outlined by Harlene Holm in her letter to Ron Wallace of the Agricultural Land Commission dated January 20, 2019, and attached hereto as Schedule “C”.
2. **No Build** – The Grantor will not develop or build on the Land until:
 - (a) it constructs the vegetation buffer and fencing (the “Vegetative Buffer and Fencing”) in accordance with the Vegetative Buffer and Fencing Plan and the requirements for the same contained in the ALC Resolutions; and
 - (b) it provides to the Trust Committee confirmation from the Agricultural Land Commission that the conditions in the ALC Resolutions related to the Vegetative Buffer and Fencing have been met.
 - (c) it constructs a solid fence suitable to mitigate noise and dust along the driveway of the subject property and the neighbouring property at 3716 Denman Road.
 - (d) it establishes an area for the regeneration of the natural vegetation to create a buffer along the northern border of the neighbouring property at 3716 Denman Road.
3. **Concurrent Construction Requirements** – Concurrently with its construction of any dwelling unit on the Land, the Grantor will install a down-well continuous datalogger (the “Datalogger”) with a water level pressure transducer, temperature sensor, and electric

conductivity sensor, that will allow the Grantor to meet the monitoring requirements imposed on it in section 6, and that is on a direct read smart cable that allows for downloading at the well head or will be installed with telemetry to upload to a desktop application remotely.

4. **Energy Step Code Requirements** – The Grantor shall construct all dwellings on the Land, to meet or exceed the applicable requirements of Step 2 of the Energy Step Code in effect as at the reference date of this Agreement.
5. **No Occupancy** – The Grantor covenants and agrees with the Trust Committee that the Grantor shall not occupy nor allow any one to occupy any building that may be constructed on the Land unless the Grantor has:
 - (a) provided written certification from an appropriately qualified engineer that the Datalogger has been installed in accordance with the terms of this Agreement; and
 - (b) provided written certification from an appropriately qualified professional architect or engineer that all buildings on the Land containing at least one Dwelling Unit meet or exceed the applicable requirements of Step 2 of the Energy Step Code in effect as at the reference date of this Agreement.
6. **Monitoring and Reporting Requirements** – After the Datalogger is installed and the Trust Committee has received confirmation of the same in accordance with the terms of this Agreement, the Grantor will, while this Agreement is in place:
 - (a) Be responsible to ensure the datalogger provides continuous groundwater monitoring at a rate of no less than 24 times per day;
 - (b) as part of the aforementioned monitoring, the Grantor will record the groundwater:
 - (i) levels, adjusted for barometric pressure,
 - (ii) temperature, and
 - (iii) electric conductivity;
 - (c) annually, by the date that is no later than 15 days after the anniversary of the date this Agreement is registered in the Land Title Office, provide the Trust Committee with:
 - (i) all raw data recorded pursuant to subsections 6(a) and (b) and a hydrograph showing continuous groundwater levels, temperature, electric conductivity and monthly periodic water volume totals; and

- (ii) a fully completed “Water Champion Covenant Annual Report” in the form attached hereto as Schedule “D”.

7. **Indemnity** – As an integral part of this Agreement, pursuant to section 219(6)(a) of the *Land Title Act*, the Grantor hereby indemnifies the Trust Committee from and against any and all liability, actions, causes of action, claims, suits, proceedings, judgements, damages, expenses, demands and losses at any time suffered or incurred by, or brought against, the Trust Committee, or any of its elected or appointed officials, officers, employees or agents, arising from or in connection with the granting or existence of this Agreement, the performance of any of the Grantor’s obligations under this Agreement, any breach of any provision under this Agreement or the enforcement by the Trust Committee of this Agreement.
8. **Specific Relief** – The Grantor agrees that the public interest in ensuring that all of the provisions of this Agreement are complied with strongly favours the award of a prohibitory or mandatory injunction, or an order for specific performance or other specific relief, by the Supreme Court of British Columbia at the instance of the Trust Committee, in the event of an actual or threatened breach of this Agreement.
9. **No Effect on Powers** – Nothing in this Agreement shall:
 - (a) affect or limit the discretion, rights or powers of the Trust Committee under any enactment or at common law, including in relation to the use, development or subdivision of the Land;
 - (b) affect or limit any enactment relating to the use, development or subdivision of the Land; or
 - (c) relieve the Grantor from complying with any enactment, including in relation to the use, development or subdivision of the Land.
10. **Trust Committee Discretion** – Where the Trust Committee or a representative of the Trust Committee is required or permitted under this Agreement to form an opinion, exercise a discretion, express satisfaction, make a determination or give its consent:
 - (a) the relevant provision shall not be considered fulfilled unless the approval, opinion, determination, consent or expression of satisfaction is in writing signed by the Trust Committee or the representative, as the case may be;
 - (b) the approval, opinion, determination, consent or satisfaction is in the sole discretion of the Trust Committee or the representative, as the case may be; and
 - (c) the Trust Committee or the representative, as the case may be, is under no public law duty of fairness or natural justice in that regard and the Trust Committee or the representative may do any of those things in the same manner as if it were a private person and not a public body or employee or officer thereof.

11. **No Obligation to Enforce** – The rights given to the Trust Committee under this Agreement are permissive only and nothing in this Agreement shall give rise to any legal duty of any kind on the Trust Committee to anyone or obligate the Trust Committee to enforce this Agreement or to perform any act or incur any expense.
12. **Agreement Runs with Land** – This Agreement shall burden and run with, and bind the successors in title to, the Land and each and every part into which the Land may be subdivided by any means (including by deposit of a strata plan of any kind under the *Strata Property Act* (British Columbia)).
13. **Waiver** – No waiver by the Trust Committee of any requirement or breach of this Agreement shall be effective unless it is an express waiver in writing that specifically references the requirement or breach and no such waiver shall operate as a waiver of any other requirement or breach or any continuing breach of this Agreement.
14. **Remedies** - No reference to or exercise of any specific right or remedy by the Trust Committee shall prejudice or preclude the Trust Committee from exercising any other right or remedy, whether allowed at law or in equity or expressly provided for in this Agreement, and no such right or remedy is exclusive or dependent upon any other such remedy and the Trust Committee may from time to time exercise any one or more of such remedies independently or in combination.
15. **Priority** – The Grantor shall cause this Agreement to be registered in the applicable land title office against title to the Land with priority over all financial liens, charges and encumbrances, and any leases and options to purchase, registered or pending registration at the time of application for registration of this Agreement, including by causing the holder of each such lien, charge, encumbrance, lease or option to purchase to execute an instrument in a form required by the Trust Committee under which such holder postpones all of the holder's rights to those of the Trust Committee under this Agreement in the same manner and to the same extent as if such lien, charge, encumbrance, lease or option to purchase had been registered immediately after the registration of this Agreement.
16. **Modification** – This Agreement may not be modified except by an agreement or instrument in writing signed by the Grantor or its successor in title and the Trust Committee or a successor or assignee.
17. **Further Assurances** – The Grantor shall do and cause to be done all things, including by executing further documents, as may be necessary to give effect to the intent of this Agreement.
18. **Grantor's Expense** – The Grantor shall perform its obligations under this Agreement at its own expense and without compensation from the Trust Committee.

19. **Severance** – If any part of this Agreement is for any reason held to be invalid by a decision of a court with the jurisdiction to do so, the invalid portion is to be considered severed from the rest of this Agreement and the decision that it is invalid shall not affect the validity or enforceability of the remainder of this Agreement.
20. **Interpretation** - In this Agreement:
- (a) reference to the singular includes a reference to the plural, and vice versa, unless the context requires otherwise;
 - (b) article and section headings have been inserted for ease of reference only and are not to be used in interpreting this agreement;
 - (c) the term “enactment” has the meaning given to it under the *Interpretation Act* (British Columbia) on the reference date of this Agreement;
 - (d) reference to any enactment includes any regulations, orders or directives made under the authority of that enactment;
 - (e) reference to any enactment is a reference to that enactment as consolidated, revised, amended, re-enacted or replaced from time to time, unless otherwise expressly provided;
 - (f) reference to a particular numbered section, or to a particular lettered schedule, is, unless otherwise expressly provided, a reference to the correspondingly numbered section or lettered schedule of this Agreement;
 - (g) all Schedules to this Agreement form an integral part of this Agreement;
 - (h) time is of the essence; and
 - (i) where the word "including" is followed by a list, the contents of the list are not intended to limit or otherwise affect the generality of the expression preceding the word "including".
21. **Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia, which shall be deemed to be the proper law hereof.
22. **Enurement** – This Agreement hereof shall enure to the benefit of the parties and their respective successors and assigns, as the case may be.
23. **Entire Agreement** – This Agreement is the entire agreement between the parties regarding its subject.

24. **Execution in Counterparts & Electronic Delivery** - This Agreement may be executed in any number of counterparts and delivered by e-mail, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument, provided that any party delivering this Agreement by e-mail shall also deliver to the other party an originally executed copy of this Agreement.

As evidence of their agreement to be bound by this Agreement, the parties have executed the General Instrument – Part 1 (*Land Title Act* Form C) attached to and forming part of this Agreement.

DRAFT

Schedule A

ALC Resolution #359/2018

DRAFT



Agricultural Land Commission
201 – 4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000
Fax: 604 660-7033
www.alc.gov.bc.ca

November 14, 2018

ALC File: 54694

Denman Community Land Trust Association
DELIVERED ELECTRONICALLY

Attention: Harlene Holm,

Re: Reconsideration of Application 54694 to exclude land from the Agricultural Land Reserve

Please find attached the Reasons for Decision of the Island Panel for the above noted application (Resolution #359/2018). As agent, it is your responsibility to notify the applicant accordingly.

Review of Decisions by the Chair

Under section 33.1 of the *Agricultural Land Commission Act* (ALCA), the Chair of the Agricultural Land Commission (the Commission) has 60 days to review this decision and determine if it should be reconsidered by the Executive Committee in accordance with the ALCA. You will be notified in writing if the Chair directs the reconsideration of this decision. The Commission therefore advises that you consider this 60 day review period prior to acting upon this decision.

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to *ALC Policy P-08: Request for Reconsideration* available on the Commission website.

Please direct further correspondence with respect to this application to ALC.Island@gov.bc.ca.

Yours truly,

Ron Wallace, Land Use Planner

Enclosures: Reasons for Decision (Resolution #359/2018)
Schedule A: Decision Map (Resolution #359/2018)
Reasons for Original Decision (Resolution #389/2016)

cc: Islands Trust – Northern Office (File: DE-ALR-2015.1)



AGRICULTURAL LAND COMMISSION FILE 54694

RECONSIDERATION OF PANEL DECISION

REASONS FOR DECISION OF THE ISLAND PANEL

Exclusion application submitted under s. 30(1) of the *Agricultural Land Commission Act*

Request for Reconsideration submitted pursuant to s. 33 of the *Agricultural Land Commission Act*

Applicant: Beverly Severn

Agent: Harlene Holm

Property: Parcel Identifier: 009-708-537
Legal Description: Parcel M (DD 6601N) of Section 18, Denman Island, Nanaimo District, except that part in Plan 24807
Civic: 3730 Denman Road, Denman Island, BC
Area: 1.6 ha

Panel: Clarke Gourlay
Honey Forbes

OVERVIEW

- [1] The Property is located within the Agricultural Land Reserve (ALR) as defined in s. 1 of the *Agricultural Land Commission Act* (ALCA). The Property is located within Zone 1 as defined in s. 4.2 of the ALCA.
- [2] Pursuant to s. 30(1) of the ALCA, the Applicant, in conjunction with the Denman Community Land Trust Association (the “DCLTA”) applied to the Agricultural Land Commission (the “Commission”) to exclude land for the establishment of eight units of affordable seniors housing for Denman Island residents (the “Proposal”).
- [3] By Resolution #389/2016, dated November 15, 2016, the Panel approved the exclusion of 1.6 ha for the establishment of affordable seniors housing for Denman Island residents (the “Original Decision”). The approval included the following conditions:
- The Commission receive and approve a vegetative buffer and fencing plan between the Property and adjacent agricultural lands, and that the buffer be on the non-ALR side;
 - Photographic evidence of the fencing and vegetative buffer;
 - Re-zoning of the Property to allow for affordable seniors housing;
 - The Commission receive and approve a housing agreement to be registered on Title ensuring that the land use, tenancy selection and occupancy support the continuing use of the land for affordable seniors housing; and
 - The conditions be completed within three years from the date of release of the decision.
- [4] On February 23, 2018, the Commission received the Applicant’s Request for Reconsideration of Resolution #389/2016. Request for Reconsideration of Resolution #389/2016 submits that the Island Panel was in error when it considered that the Proposal is for exclusion of the entire 1.6 ha Property for the establishment of eight units of affordable seniors housing for Denman Island residents. The proponents state that the Application is not strictly to exclude the whole Property for senior housing but instead to exclude the whole Property for both affordable housing and for the landowner (i.e.

Beverly Severn) to continue living on her home property. The portion of the Property proposed for affordable housing is an L-shaped area along the west and south border comprising approximately 0.8 ha; the remainder will continue to be used as a homesite. Further, the DCLTA would be given the 'right of first refusal' to purchase the remainder of the Property from the landowner (i.e. Beverly Severn, should she wish to sell) as a site for potential additional affordable housing.

[5] As per Commission Resolution #029N/2014, all requests for reconsideration are directed to the Executive Committee of the Commission to determine if the submission contains evidence that was not available at the time of the Original Decision, and/or the Original Decision was based on information that was in error or false, and the information would have been germane to the review of the Application by the Panel.

[6] In this case, the Executive Committee found that the Request for Reconsideration of Resolution #389/2016 was based on information that may be in error or false, and the information would have been germane to the review of the Application by the Panel.

[7] The Executive Committee did not consider that there were any persons affected by the reconsideration.

[8] In accordance with s. 11.1(3) of the ALCA, the Chair of the Commission referred the Request for Reconsideration of the Original Decision to the Panel.

[9] The Panel considered the request to exclude the Property from the ALR for both the development of affordable housing and for the landowner to continue living on her home property in the context of the purposes of the Commission set out in s. 6 of the ALCA.

These purposes are:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD

[10] The Panel considered the following evidence:

1. The Application evidence from the Original Decision;
2. The Site Visit Report;
3. The Original Decision;
4. The Request for Reconsideration documentation received by the Commission from the Agent.

EVIDENCE AND FINDINGS

[11] Upon reconsideration, the Panel reviewed the evidentiary record and noted that the Proposal is to exclude the entire 1.6 ha Property for both the establishment of eight units of affordable senior housing for Denman Island residents and for the landowner to continue living on her home property. The Panel understands from the submission that the portion of the Property proposed for affordable housing is a 0.8 ha L-shaped area along the west and south border and that the remainder 0.8 ha of the Property is proposed for a homesite for the landowner.

[12] Based on the findings outlined in the Original Decision, the Panel supports the exclusion of the Property from the ALR for the purpose of providing affordable seniors housing for Denman Island residents. The Panel reiterates the findings of the Original Decision in which it expressed that it “would have no objection to increasing the number of dwelling units, if a higher density would mitigate further applications to the ALC.”

[13] The Panel does not support the exclusion of any portion of the Property for the purpose of establishing a homesite for the landowner. Regardless of the proposed provision to grant the DCLTA with the ‘right of first refusal’ to purchase the remainder of the Property from the landowner as a site for potential additional affordable housing, there is no assurance that it will eventually be developed for this purpose. The Panel finds that exclusion of land for a single residential lot is not consistent with the purposes of the Commission, as set out in s. 6 of the ALCA.



[14] For these reasons, the Panel is amenable to excluding either the entire 1.6 ha Property for affordable seniors housing or only the 0.8 ha portion of the Property for affordable seniors housing.

DECISION

[15] The Panel therefore refuses the Proposal to exclude the 1.6 ha Property for both affordable housing and to create a homesite for the landowner (i.e. Beverly Severn).

[16] The Panel approves, as in the Original Decision, the exclusion of the 1.6 ha Property for the establishment of affordable seniors housing for Denman Island residents. The decision is subject to conditions outlined by Resolution #389/2016.

[17] Alternatively, the Panel approves the exclusion of the ± 0.8 ha portion of the Property proposed for the establishment of affordable seniors housing for Denman Island residents. This approval is subject to the following conditions:

- a. the submission of a survey plan delineating the area to be excluded;
- b. the Commission receive and approve a vegetative buffer and fencing plan between the area of the Property approved for exclusion and adjacent agricultural lands, and that the buffer be on the non-ALR side;
- c. photographic evidence of the fencing and vegetative buffer;
- d. re-zoning of the non-ALR portion of the Property to allow for affordable seniors housing;
- e. the Commission receive and approve a housing agreement to be registered on Title ensuring that the land use, tenancy selection and occupancy support the continuing use of the land for affordable seniors housing; and
- f. the conditions be completed within three (3) years from the date of release of this decision.

[18] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.



[19] These are the unanimous reasons of the Panel.

[20] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the ALCA.

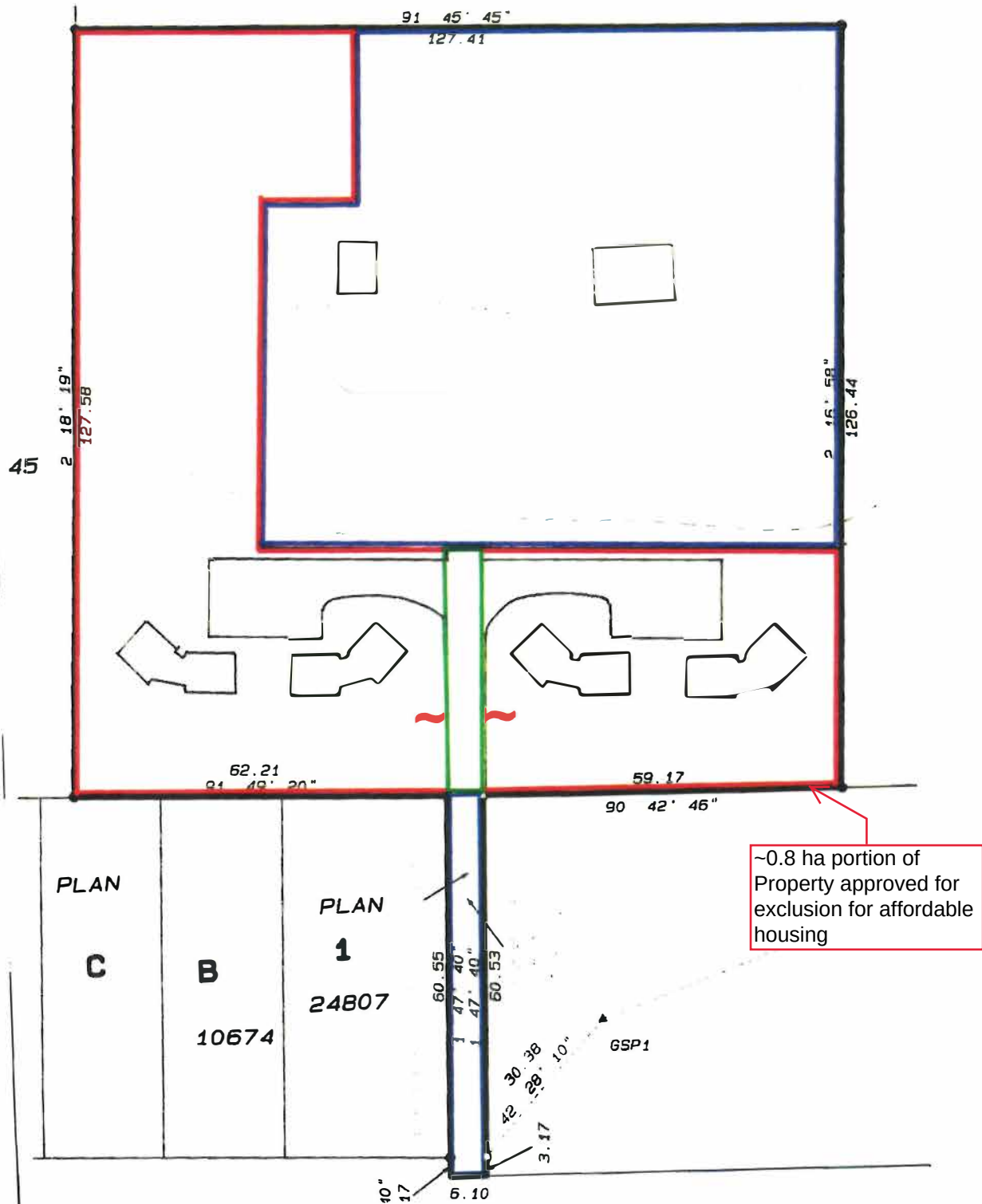
[21] Resolution #359/2018

Released on November 14, 2018

A handwritten signature in black ink, appearing to read 'Clarke Gourlay', is written over a horizontal line.

Clarke Gourlay, Panel Chair

On behalf of the Island Panel



Schedule A
 ALC Application #54694 (Severn)
 ALC Resolution #359/2018
 Conditionally Approved Exclusion of 0.8 ha
 of the Property for affordable seniors housing

BS *[Signature]*

Schedule B

ALC Resolution #448/2019

DRAFT



Agricultural Land Commission
201 – 4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000
Fax: 604 660-7033
www.alc.gov.bc.ca

November 28, 2019

ALC File: 54694

Harlene Holm
Denman Community Land Trust Association
DELIVERED ELECTRONICALLY

Dear Harlene Holm:

Re: Application 54694 to Exclude Land from the Agricultural Land Reserve

Please find attached the Reasons for Decision of the Chief Executive Officer for the above noted application (Resolution #448/2019). As agent, it is your responsibility to notify the applicant accordingly.

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to *ALC Policy P-08: Request for Reconsideration* available on the Commission website.

Please direct further correspondence with respect to this application to Aimee McGowan at ALC.Island@gov.bc.ca.

Yours truly,

Aimee McGowan, Land Use Planner

Enclosures: Reasons for Decision (Resolution #448/2019)
Schedule A: ALC Decision Map

cc: Islands Trust – Northern Office (File: DE-ALR-2015.1)

54694d3



AGRICULTURAL LAND COMMISSION FILE 54694

REASONS FOR DECISION OF THE CHIEF EXECUTIVE OFFICER

Exclusion Application Submitted Under s. 30(1) of the *Agricultural Land Commission Act*

Applicant: Beverly Severn

Agent: Harlene Holm

Property: Parcel Identifier: 009-708-537
Legal Description: Parcel M (DD 6601N) of Section
18, Denman Island, Nanaimo District, except that
part in Plan 24807
Area: 1.6 ha

Chief Executive Officer: Kim Grout
(the "CEO")

OVERVIEW

- [1] The Property is located within the Agricultural Land Reserve (ALR) as defined in s. 1 of the *Agricultural Land Commission Act* (ALCA).
- [2] In 2016, the Applicant, in conjunction with the Denman Community Land Trust Association (the “DCLTA”), applied to the Agricultural Land Commission (the “Commission”) to exclude the 1.6 ha Property from the ALR for the establishment of eight units of affordable seniors’ housing for Denman Island residents (the “Proposal”).
- [3] By Agricultural Land Commission (ALC) Resolution #389/2016, dated November 15, 2016, the Island Panel (the “Panel”) conditionally approved the Proposal; however, the Panel approved the decision based on the understanding that the entire Property was going to be developed as seniors’ affordable housing (the “Original Decision”). The Agent subsequently clarified that only half of the Property was intended for that use, and the Applicant (i.e. Beverly Severn) was to remain living on the other half of the excluded portion.
- [4] In 2018, the Agent submitted a Request for Reconsideration to the Commission to rectify the discrepancy in the decision. Upon consideration of the Request for Reconsideration of ALC Resolution #389/2016, the ALC Executive Committee determined that the Original Decision was based on information that may be in error or false and that the information would have been germane to the review of the Application by the Panel.
- [5] In accordance with s. 11.1(3) of the *ALCA*, the Chair of the Commission referred the Request for Reconsideration of the Original Decision to the Panel.
- [6] By ALC Resolution #359/2018, dated November 14, 2018, the Panel refused the revised proposal to exclude the 1.6 ha Property for both affordable housing and to create a homesite for the landowner. The Panel upheld the Original Decision (ALC Resolution #389/2016), to exclude the 1.6 ha Property for the establishment of affordable seniors’ housing. Alternatively, the Panel approved the exclusion of a ± 0.8 ha portion of the Property for the establishment of affordable seniors’ housing, subject to conditions, including:
- a. the submission of a survey plan delineating the area to be excluded.

- [7] On November 13, 2019, the Agent submitted a letter requesting an amendment to condition 'a' of ALC Resolution #359/2018 as it relates to delineating the area to be excluded from the ALR.
- [8] In the request, the Agent explained that the access lane to the Applicant's ALR portion of the Property, outlined in green in the decision map of ALC Resolution #359/2018, creates an ALR access that bisects the non-ALR area approved for development as affordable seniors housing. The access lane was intended to be common property held by the strata subdivision partners, DCLTA, and the Applicant (and any future owner of her strata parcel), and not to be used solely to access the Applicant's ALR portion of the Property.
- [9] The Agent explained that the Property has access to Denman Road via an easement granted through an adjacent property in 1978. DCLTA, as part of its Land Purchase Agreement with the Applicant, purchased the easement from the adjacent property and is concluding work with the BC Land Title & Survey Authority to make the lane part of the Property. The proposed strata subdivision plan for the Property would designate the entire access lane as "common area – road access." As a "common area," the lane would be common property held by both strata partners and maintained by DCLTA. Further, it would provide unimpeded access to Denman Road for both the portion of the Property to remain in the ALR and the ± 0.8 ha portion approved for exclusion.
- [10] For the above reasons, the Agent is requesting that the Commission grant an amendment to condition 'a' of ALC Resolution #359/2018 to add the access lane to the ± 0.8 ha approved for exclusion, as access to the portion of the Property that is to remain in the ALR will be granted by way of a common property access road (the "Revised Proposal").
- [11] Under Section 27 of the ALCA the ALC, by resolution, may establish criteria under which the CEO may approve applications for exclusion, subdivision, non-farm use, non-adhering residential use, and soil or fill use applications. By resolution, the Commission has specified that the following applications may be decided by the CEO:

8. Requests for variations or removal of conditions of approval imposed by the Commission by resolution in exclusion, subdivision, and non-farm use applications that are consistent with the intent of the Commission's original decision.

DECISION

[12] After reviewing the Application, I am satisfied that the Revised Proposal is consistent with Criterion #8 and approve an amended survey plan delineating the area to be excluded to incorporate the lane outlined in green in the decision map of ALC Resolution #359/2018 to the ± 0.8 ha portion approved for exclusion.

[13] The Proposal is approved subject to the following conditions:

- a. the submission of a survey plan delineating the area to be excluded, in substantial compliance with the amended design (Schedule A);
- b. the Commission receive and approve confirmation that unimpeded access, by way of a common area road, has been provided to the portion of the Property that is to remain in the ALR in perpetuity;
- c. the Commission receive and approve a vegetative buffer and fencing plan between the area of the Property approved for exclusion and adjacent agricultural lands, and that the buffer be on the non-ALR side;
- d. photographic evidence of the fencing and vegetative buffer;
- e. re-zoning of the non-ALR portion of the Property to allow for affordable seniors' housing;
- f. the Commission receive and approve a housing agreement to be registered on Title ensuring that the land use, tenancy selection and occupancy support the continuing use of the land for affordable seniors housing; and
- g. the conditions be completed within three (3) years of the date of release of this decision.



[14] When the Commission confirms that all conditions have been met, it will authorize the Registrar of Land Titles to accept registration of the exclusion.

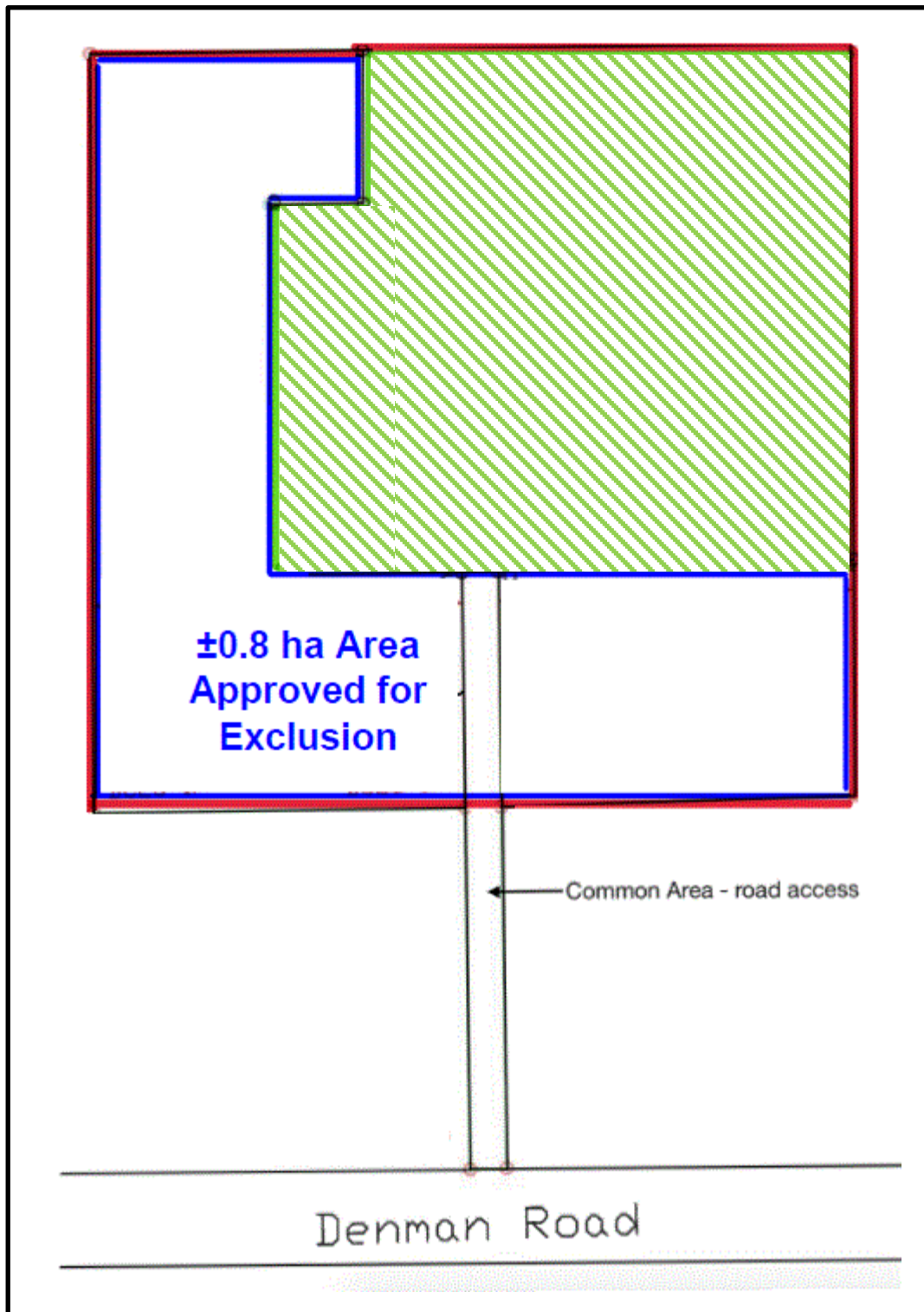
[15] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[16] A decision of the CEO is a decision of the Commission pursuant to s. 27(5) of the ALCA.

[17] Resolution #448/2019
Released on November 28, 2019

A handwritten signature in black ink, appearing to read 'Kim Grout', is positioned above the printed name. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kim Grout, Chief Executive Officer



Conditionally Approved Exclusion (±0.8 ha)



The Property



Portion of the Property to Remain in the ALR

Schedule C

Vegetative Buffer and Fencing Plan

DRAFT

January 20, 2019

Ron Wallace, Planner
Provincial Agricultural Land Commission
201 – 4940 Canada Way, Burnaby, BC V5G 4K6

Dear Ron Wallace:

Re: ALC File 54694) – Vegetative Buffer and Fencing Plan (draft for comment)

ALC exclusion condition 25.a. reads, “the Commission receive and approve a vegetative buffer and fencing plan between the Property and adjacent agricultural lands, and that the buffer be on the non-ALR side.”

As the agent working on behalf of the Lot M landowner and a board member of Denman Community Land Trust Association (DCLTA), I am developing the materials needed to satisfy this condition. I will not be providing a formal buffer design plan, because much of the vegetative buffer, as described in Landscaped Buffer Specifications A.6 “Existing Vegetation Retention,” is already in place. In addition, a portion of the proposed buffer configuration follows an existing ditch which drains farmland to the east of Lot M and provides a deterrent to trespass, as outlined in Schedule A.5. “Water Feature and Fence.” (See attachment #1 with the project site plan, aerial photos of the proposed location of the buffer, the existing vegetation for Lot M and the 12 photos of this buffer and ditch.)

I propose that the fencing be placed on the inside of the 3 metre setback buffer area and follow the project’s eastern property line to the project’s northern property line and that the fencing then continue westward the full length of Lot M to the project’s western property line, roughly paralleling the drainage ditch. Thus located, the vegetative buffer and fencing proposal will meet four goals:

- 1) fulfill the ALC conditions of preventing trespass onto ALR land while also addressing the layout and safety concerns of the Seniors’ Affordable Housing Project;
- 2) recognize buffer area features in Lot M’s existing landscape that would discourage trespass by the project’s tenants and provide a visual buffer between the project residential use and the nearby agricultural land;
- 3) acknowledge community concerns regarding perceived hazards associated with use of barb wire and the environmental degradation resulting from the use of pressure treated posts; and
- 4) recognize that, in the experience of local farmers, including myself, it is far more likely that, over time, fencing that is visible will be maintained and repaired as needed and will remain accessible for such ongoing upkeep.

The following offers greater detail regarding points 1 - 4:

1. The portion of the project north of the drainage ditch will not have a residential use. Instead, this area will accommodate the dug well water storage, the wastewater treatment system and the drain field – all respecting the 3 metre setback required in the Denman Island Land Use Bylaw. Once these works are installed, activity will be minimal and restricted to system maintenance and grass cutting to prevent intrusion by invasive plants. I estimate that over 95% of the infrastructure will be underground. Given this proposed use, the vegetative buffer and fencing in the west part of the project property is best located along the drainage ditch, rather than along the property line.

Further, the owner of Lot M, and of the subsequent remnant ALR parcel, has expressed a clear preference for retaining her existing viewscape, which could be impaired or eliminated by a vegetative buffer separating her parcel from the project's non-tenanted area north of the drainage ditch. Also, she has a written agreement with DCLTA for her continued use of an existing path crossing the project parcel to the north of the ditch to allow her easy access the village area.

Additionally, a fenced, 'no-trespass' barrier running east-to-west would address the concern of the Denman Community Land Trust Association (DCLTA) that access to the drainage ditch might otherwise pose a safety concern for project tenants and their visitors.

2. The existing vegetation of grand fir, maple, predominant black hawthorn with its spikes, alder and wild rose in the area proposed as buffer, plus the drainage ditch, appear to fit with ALC Landscaped Buffer Specifications, Schedule A 5 and 6.

Photo # 2 shows that the eastern setback area buffer is a bit thin; this is where DCLTA will plant 3 *Cupressocyparis leylandii* (Leyland cypress). These trees are amenable to pruning, which would prevent unwanted shading of possible ALR farm use or of the project's construction area. In my experience, this tree tolerates a wide range of local soil conditions from wet to dry and requires no deer proofing beyond an initial sleeve to prevent bucks from using the stem to remove velvet from their horns.

The vegetation buffer plan includes sword ferns planted within the buffer area and several evergreen trees and shrubs planted along the setback fence west of the ditch, specifically, 3 Loquat trees and 2 Feijoa shrubs, as recommended by a local nursery specializing in edible landscapes, and 3 *Ceanothus L.* (California Lilac) for the benefit of pollinators. The Denman Island Land Use Bylaw requires a setback of 3 metres from lot lines and 15 metres for buildings and structures located near the ditch, excluding fencing; this facilitates establishing evergreen plants on the project side of the fencing (see photos of areas 5, 6, 9 and 10), which is advantageous, given that these plants will require protection from deer and removal of snow loads that could damage the plants.

3. Fencing in the draft buffer plan combines the requirement in Schedule D 5 but uses no-climb fencing rather than stock fencing and, if required, high-tensile top wire, as described in D 7. The draft plan proposes corner posts, brace posts and gate posts made of cement, using a template and expertise provided by local, second generation farmers John Isbister and John Mather. The draft plan includes two gates: one with a width of approximately 12 feet to access the remainder residence and one with a width of approximately 14 feet to access the project's wastewater and back-up water systems. The plan proposes 6-bar galvanized gates with wired-on faceplate of no-climb fencing.

As noted, the draft plan includes no-climb fencing (which uses wire 'knots' rather than welds). Combined with T-bar supports every 10 feet, the fence should make trespass unlikely by tenants, their visitors or dogs. While no-climb fencing is more expensive, it does not stretch and/or sag, trap wildlife or deteriorate the way stock fencing does.

Regarding barb wire, this community is particularly concerned about the damage that barb wire inflicts on deer and other wildlife. Unfortunately, remnants of barb wire are plentiful on the island as a result of the many farms here years ago. A member of the Denman Island Residents Association's Wild Life Committee spent countless hours removing an estimated 300 metres of derelict barb wire from Lot M, snipping it to unusable lengths and recycling it. Given community misgivings, the buffer design does not use barb wire.

Regarding pressure treated posts, this community has a strong commitment to protection of the environment from potentially damaging chemicals. In another community project, for example, pressure treated posts installed in 2015 to protect a sensitive area were removed and replaced a year later, following expressed community concern.

Although the requirements of the ALC regarding fence anchoring posts could be met by old growth cedar, these posts are a rare find and few islanders (including myself) are willing to split and share this precious resource. Concrete anchoring posts, as proposed in this plan, have been used successfully on this island for more than two decades and provide a satisfactory alternative.

4. I am a farmer with three decades of experience. I have used my experience installing and maintaining no climb fencing to draft details of the buffer plan. I also consulted with two second generation Denman Island farmers and added their views, and I used DCLTA's experience when removing derelict fencing on Lot M.

I would be grateful if you would review this draft plan and give me your comments and suggestions regarding any changes.

Thank you,
Harlene

[Note: this email text is also attached as a pdf]

Buffer
in
pink.
Gates
as
()



From: "Wallace, Ron ALC:EX" <Ron.Wallace@gov.bc.ca>
Subject: RE: May 9.19 Fwd: Apr.23.19 DCLTA's vegetative/buffer plan re
file 54694
Date: May 13, 2019 at 9:34:24 AM PDT
To: HHolm <ananke@telus.net>
Cc: Guy Marion <gmarion7@telus.net>, Nancy Hoyano
<nhoyano@telus.net>

Hi Harlene,

The Island Panel of Commissioners has reviewed your Vegetative Buffer and Fencing Plan dated January 20, 2019. The Island Panel finds the proposed vegetative buffer and fencing plan to be satisfactory and consistent with its decision by Resolution #359/2018.

Thank you,

Ron Wallace, Planner
Provincial Agricultural Land Commission
201 – 4940 Canada Way, Burnaby, BC V5G 4K6P: 604 660-7029 IF: 604
660-7033

Attachment 1



Aerial Photo – buffer photo locations



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6

Attachment 1



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12

Schedule “D”

Water Champion Covenant Annual Report Template

DRAFT



Islands Trust

WATER CHAMPION COVENANT ANNUAL REPORT

Submit to:
northinfo@islandstrust.bc.ca
700 North Road, Gabriola Island
BC V0R 1X3

Purpose

The purpose of this annual report is to provide Islands Trust with essential information and data with respect to an evidence-based approach using continuous monitoring to (a) ensure sufficient environmental protection from water quantity issues relating to the housing operations, (b) ensure water sustainability in a changing climate; (c) ensure sufficient water conservation strategies to satisfy deviation from water requirements in water licence 500469; and (d) mitigate risk potential of salt water intrusion on the source well and/or receiving environment.

Background

A Conditional Water Licence 500469 was issued for the requested maximum daily demand for any day of the year with a date of water right precedence of March 5, 2018 to a maximum of 3.68 cubic meters (3680 litres) of groundwater per day. Several conditions are specified in licence including but not limited to installation of a flow-metering device. Covenant No. _____ requires additional requirements including a down-well continuous datalogger with a water level pressure transducer, temperature sensor, and electric conductivity sensor.

In Scope

The holder of this covenant is required to:

- *Undertake continuous groundwater monitoring at a rate of no less than 24 times per day*
- *A pressure transducer must be permanently installed in the source groundwater well on a direct read cable*
- *Groundwater levels, temperature, and electric conductivity is to be recorded*
- *Groundwater levels must be compensated for barometric pressure*
- *Provide raw data to Islands Trust*
- *Provide a hydrograph that includes continuous groundwater levels, temperature, and electric conductivity in addition to no less than monthly periodic water volume totals.*

Project Data

Project Name	
Project Operator	
Project Location	

Report Summary

Report Submitted by		Reporting Year	
Professional Designation		Submission Date	
Reporter Phone Number			
Reporter Email			

Well Summary

Well Tag Number		Well License Number	
Well Identification Plate #		Water Use Type	

Well Owner Name		Licensed Annual	
Well Class		Aquifer Number	
Well Activity			
Well Operator Name		Driller Name	
Operating Start Date		Date of Well	
Well Status		Drilling Method	
Well Location			
Latitude		UTM Easting	
Longitude		UTM Northing	
Coordinate Datum		UTM Zone	
Ground Elevation (m asl)			
Well Completion Data			
Total Drilled Depth (m bgl)		Estimated Well Yield	
Casing Stick Up (m)		Yield Estimation	
Pump Depth (m btoc)		Yield Estimation Date	
Well Monitoring Data			
Transducer Make/Model		Static Water Level (m btoc)	
Date of Data Download		Static Measurement Date	
Transducer Depth (mbtoc)		Measurement Method	
Transducer Status		Total Volume of Water	
Well Monitoring Analysis			
Did the well experience water levels less than 70% of available hydraulic head?			
Did the well experience risk of salt-water intrusion?			
Was the total water used less than licensed amount?			
Other:			
Professional Comments and Recommendations			