



# Denman Island Local Trust Committee

## Regular Meeting Agenda

Date: October 21, 2025  
Time: 10:00 am  
Location: Denman Activity Centre  
1111 Northwest Rd, Denman Island, BC

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Pages

1. **CALL TO ORDER** 10:00 AM - 10:05 AM  
"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."
2. **TERRITORIAL ACKNOWLEDGEMENT**
3. **APPROVAL OF AGENDA**
4. **REPORTS**
  - 4.1 Trustee Reports
  - 4.2 Chair's Report
  - 4.3 Electoral Area Director's Report
5. **PUBLIC COMMENTS**
6. **MINUTES**
  - 6.1 Local Trust Committee Minutes dated July 15, 2025 - for adoption
  - 6.2 Section 26 Resolutions-Without-Meeting Report - none
  - 6.3 Advisory Planning Commission Minutes - none
7. **BUSINESS ARISING FROM MINUTES**
  - 7.1 Follow-up Action List dated October 14, 2025
8. **DELEGATIONS**
  - 8.1 Denman Community Housing Society regarding Rezoning of Works Yard PID 000-252-069

**9. APPLICATIONS AND REFERRALS**

- 9.1 PL-ALR-2025-0304 - Staff Report
- 9.2 PL-RZ-2024-0055 - Staff Report
- 9.3 DE-RZ-2024.1 - Staff Report
- 9.4 Trust Council Bylaw No. 183 - Policy Statement Referral - Memorandum
- 9.5 Referral Response to Comox Valley Regional District regarding Proposed Regional Growth Strategy Minor Amendment

**10. LOCAL TRUST COMMITTEE PROJECTS**

- 10.1 Major Project: Denman Housing (Official Community Plan and Land Use Bylaw) Review Project - Staff Report
- 10.2 Major Project: Denman Housing (Official Community Plan and Land Use Bylaw) Review Project - Business Case for 2026-27 Fiscal - Staff Report

**11. CORRESPONDENCE**

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

- 11.1 Email dated July 11, 2025 from E. Johnston regarding Pre-Zoning Request for a Housing Co-op at 5400 Northwest Rd.
- 11.2 Email dated July 17, 2025 from P. Deschenes regarding The Snag Rezoning
- 11.3 Email dated August 6, 2025 from B. Branfireun regarding Denman Island Siting and Use Concern
- 11.4 Email dated August 6, 2025 from R. Day regarding Snag Housing Co-op Proposal Update and Statement of Support
- 11.5 Email dated August 18, 2025 from L. Gardner regarding In Support of the Snag!

**12. NEW BUSINESS**

**13. STAFF REPORTS**

- 13.1 Denman Island Local Trust Committee Meeting Procedures Repeal Bylaw No. 258 Final Adoption - Request for Decision
- 13.2 Public Notification Bylaw - Request for Decision
- 13.3 Trust Conservancy Report - none
- 13.4 Applications Report dated October 14, 2025
- 13.5 Trustee and Local Expense Report dated August, 2025

13.6 Adopted Policies and Standing Resolutions

13.7 First Nations Relationship Building Update

13.8 Local Trust Committee Webpage

**14. WORK PROGRAM**

14.1 Active Projects Report dated October 14, 2025

14.2 Future Projects Report dated October 14, 2025

**15. UPCOMING MEETINGS**

15.1 Next Regular Meeting Scheduled for Tuesday, December 16, 2025 at 10:00 a.m. at Denman Activity Centre, 1111 Northwest Road, Denman Island, BC

**16. ADJOURNMENT**