



Executive Committee Agenda

Date: Wednesday, August 16, 2017
Time: 9:30 am
Location: Islands Trust Office Meeting Room
#1-500 Lower Ganges Road, Salt Spring Island, BC

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1 Introduction of New Items	
2.2 Approval of Agenda	
2.2.1 Agenda Context Notes	4 - 4
3. ADOPTION OF MINUTES	
3.1 July 19, 2017	5 - 10
4. FOLLOW UP ACTION LIST AND UPDATES	
4.1 Follow Up Action List	11 - 14
4.2 Director/CAO Updates	
4.3 Local Trust Committee Chair Updates	
5. BYLAWS FOR APPROVAL CONSIDERATION	
5.1 Denman Island Bylaw No. 226 cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017".	15 - 23
THAT the Islands Trust Executive Committee approve Denman Island Local Trust Committee Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", in accordance with Section 27 of the Islands Trust Act.	
6. TRUST COUNCIL MEETING PREPARATION	
6.1 Trust Area Services	
6.1.1 Cancellation of Letter of Understanding with BC Hydro for woodpole test and treat program	24 - 34
That Trust Council agrees to the cancellation of the Letter of Understanding [LOU] between BC Hydro and Islands Trust and Bowen Island Municipal Council Concerning Pesticide Use During the BC Hydro Woodpole Test and Treat Program.	
6.1.2 Effective Advocacy Session Outline	35 - 35
6.2 Local Planning Services	
6.3 Administrative Services	

6.4	Executive	
6.4.1	UBCM	36 - 36
6.4.2	September Trust Council Schedule	37 - 37
7.	EXECUTIVE COMMITTEE PROJECTS	
7.1	Trust Council Initiated	
7.2	Executive Committee Initiated	
7.2.1	Executive Committee Projects List - RFD	38 - 49
	That Executive Committee identifies its preferred projects for the Projects List.	
8.	NEW BUSINESS	
8.1	Trust Area Services	
8.1.1	LTC Chairs Report on Local Advocacy Topics	
8.2	Local Planning Services	
8.2.1	Saturna Island LTC funding request for 13 Moons Project	50 - 51
	THAT the Executive Committee support expenditure of up to \$1000 from the LPS First Nations Contract Services budget to fund the Saturna Island WSANEC Interpretive Sign / Relationship Building Project	
8.2.2	EC Memo from SSILTC July 19, 2017	52 - 53
8.3	Administrative Services	
8.4	Executive/Trust Council	
9.	CLOSED MEETING (if applicable)	
	That the meeting be closed to the public subject to Sections 90(1)(c)(g)(i) and (k) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust, receipt of advice that is subject to solicitor-client privilege and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public, and that staff attend the meeting.	
10.	RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)	
11.	CORRESPONDENCE (for information unless raised for action)	
11.1	Craig Sutherland response re Private Moorage Program	54 - 59
11.2	Patricia Heintzman re Squamish proposed 2017 UBCM resolutions	60 - 62
11.3	Enrique Sánchez re BCTS removing Bowen from FSP	63 - 63
11.4	Sheila Malcolmson re abandoned vessels legislation	64 - 70
11.5	Peter Grove re Islands Trust staffing and salaries	71 - 71
12.	WORK PROGRAM	
12.1	Review and amendment of current work program	72 - 73
13.	NEXT MEETING - August 30th in Victoria	

14. ADJOURNMENT

Revised: July 26/17

Agenda No.	From	Context Notes
6.4.1	CAO	A brief outline is included regarding preparations for the 2017 UBCM.
7.2.1	CAO	EC may wish to update its Projects List to reflect its current priorities and the Strategic Plan. A list of possible projects has been identified for discussion and selection.
11		In accordance with the EC's policy (2.4.vi), correspondence items are for information only, unless raised for action by a member of the EC. In some instances, correspondence to others is included, if it relates to the Executive Committee's business.
12.1		The EC work program is amended before each meeting with suggested priorities proposed by staff. By resolution, the EC can provide direction regarding new items or the order of priorities.

Executive Committee Minutes of Regular Meeting

Date: July 19, 2017

Location: Islands Trust Victoria Boardroom

Members Present: Peter Luckham, Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair
Laura Busheikin, Vice Chair

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Cindy Shelest, Director, Administrative Services
Clare Frater, Director, Trust Area Services
Emma Restall, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 8:46 a.m. Chair Luckham acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

8.1.2.1 Additional letter re BC Timber Sales

2.2 Approval of Agenda

By General Consent, the agenda was approved as amended.

3. ADOPTION OF MINUTES

3.1 June 20, 2017 Executive Committee Meeting

By General Consent, the Minutes of the June 20, 2017 Executive Committee Meeting were adopted as amended.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Staff provided updates on outstanding items in the Follow Up Action List.

4.2 Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 North Pender Island Local Trust Committee Bylaws

**5.1.1 North Pender Island LTC Bylaw No. 206 (LUB Amendment)
EC-2017-089**

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Bylaw No. 206, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 3, 2016” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

**5.1.2 North Pender Island LTC Bylaw No. 207 (OCP Amendment)
EC-2017-090**

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Bylaw No. 207, cited as “North Pender Island Official Community Plan Bylaw No. 171, 2007, Amendment No. 3, 2016” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

**5.1.3 North Pender Island LTC Bylaw No. 208 (LUB Amendment)
EC-2017-091**

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Bylaw No. 208, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 4, 2016” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

**5.1.4 North Pender Island LTC Bylaw No. 209 (OCP Amendment)
EC-2017-092**

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Bylaw No. 209, cited as “North Pender Island Official Community Plan Bylaw No. 171, 2007, Amendment No. 4, 2016” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

**5.1.5 North Pender Island LTC Bylaw No. 210 (LUB Amendment)
EC-2017-093**

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Bylaw No. 210, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 5, 2016” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.2 South Pender Island Local Trust Committee Bylaws

5.2.1 South Pender Island LTC Bylaw No. 113 (OCP Amendment)

EC-2017-094

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve South Pender Island Local Trust Committee Bylaw No. 113, cited as South Pender Island Official Community Plan, 107, 2011, Amendment No. 1, 2016 in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.2.2 South Pender Island LTC Bylaw No. 114 (LUB Amendment)

EC-2017-095

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve South Pender Island Local Trust Committee Bylaw No. 114, cited as South Pender Island Land Use Bylaw No.114, 2016 in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

5.3 Gabriola Island Local Trust Committee Bylaw No. 295 (Meeting Procedures Amendment)

EC-2017-096

It was MOVED and SECONDED,

THAT the Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 295, cited as "Gabriola Island Local Trust Committee Meeting Procedure Bylaw No. 225, 2004, Amendment No. 1, 2017", under Section 27 of the *Islands Trust Act*.

CARRIED

5.4 Denman Island Local Trust Committee Bylaw No. 222 (OCP Amendment)

EC-2017-097

It was MOVED and SECONDED,

THAT the Executive Committee approve Denman Island Local Trust Committee Bylaw No. 222, cited as "Denman Island Official Community Plan, 2008, Amendment No. 1, 2016", under Section 24 of the *Islands Trust Act*.

CARRIED

5.5 Thetis Island Local Trust Committee Bylaw No. 98 (LUB Amendment)

EC-2017-098

It was MOVED and SECONDED,

THAT the Islands Trust Executive Committee approve Thetis Island Local Trust Committee Bylaw No. 98, cited as "Valdes Island Rural Land Use Bylaw, 1998, Amendment No. 1, 2016" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Post-June Trust Council

**6.1.1 June Trust Council Minutes
EC-2017-099**

It was MOVED and SECONDED,
THAT Executive Committee forward the June 2017 Trust Council minutes to the September 2017 Trust Council meeting as amended.

CARRIED

6.1.2 Roundtable

Executive Committee members and staff provided feedback regarding the June 2017 Trust Council meeting, noting what went well and identifying areas for improvement.

6.1.3 Trustee Comments/Feedback

Executive Committee discussed feedback received regarding the June 2017 Trust Council meeting.

**6.1.4 June 2017 Decision Highlights
EC-2017-100**

It was MOVED and SECONDED,
That the Executive Committee approve the June 2017 Islands Trust Council Highlights as presented.

CARRIED

6.2 September Trust Council – preliminary schedule

Executive Committee members reviewed the draft September 2017 Trust Council meeting schedule and made some amendments. Staff will provide the revised schedule to the next meeting.

6.3 Trust Council Follow Up Action List

By General Consent, the Executive Committee approved the Trust Council Follow Up Action List as presented.

6.4 Continuous Learning Plan

Executive Committee members reviewed the Continuous Learning Plan and made some amendments. Staff will provide the revised plan at the next meeting.

By General Consent, the Executive Committee approved the Continuous Learning Plan as amended.

The meeting recessed at 10:53 a.m. and resumed at 11:07 a.m.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

7.1.1 Islands Trust Act Amendment Process – Briefing

CAO Hotsenpiller gave an overview of the process of amending the *Islands Trust Act* and identifying required amendments.

The meeting recessed at 12:06 p.m. and resumed at 12:35 p.m.

7.2 Executive Committee Initiated

Nothing to report.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs Report on Local Advocacy Topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.1.2 Referral letter regarding British Columbia Timber Sales (BCTS) Forest Stewardship Plan (FSP) for Bowen Island

Provided for Information.

8.1.3 Supporting regional application for abandoned boats funding - RFD EC-2017-101

It was MOVED and SECONDED,

THAT the Executive Committee direct staff to research which organizations or government agencies plan to funding to remove abandoned boats through the Transport Canada Abandoned Boats program.

CARRIED

EC-2017-102

It was MOVED and SECONDED,

Request staff to prepare a brief summary of powers and responsibilities of various agencies with regard to issues relating to abandoned vessels, barges and docks and boat licensing.

CARRIED

8.1.4 DFO Aquaculture Management Advisory Committee membership – Briefing

Provided for information.

8.2 Local Planning Services

8.3 Administrative Services

8.4 Executive/Trust Council

8.4.1 UBCM Registration

Provided for information.

It was agreed that items 11 and 12 be considered before items 9 and 10.

11. CORRESPONDENCE

11.1 Letter to Saanich CRD re Abandoned Boats Program

Received for Information.

11.2 SS LTC Memo re: Approach to Abandoned Boats Program

Received for information.

11.3 Howe Sound Forum - Save the Date - Oct 13, 2017

Received for information.

11.4 David Price of Pender Island re Freedom Mobile Application

Received for information.

12. WORK PROGRAM

12.1 Review and amendment of current work program

Received for information.

9. CLOSED MEETING (if applicable)

EC-2017-103

It was MOVED and SECONDED,

THAT the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (not applicable)

13. NEXT MEETING – August 16th on Salt Spring Island

14. ADJOURNMENT

EC-2017-104

It was MOVED and SECONDED,

To adjourn the meeting.

The meeting adjourned at 1:45 p.m.

Peter Luckham, Chair

Certified Correct

Emma Restall, Recorder

Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Activity	Responsibility	Target Date	Status
06-Dec-2016	Legislative Changes to the Islands Trust Act Investigate the principle of amending the Islands Trust Act and decide when it is appropriate to adding a priority to this.	Russ Hotsenpiller	10-Mar-2017	Done
20-Jun-2017	Develop a process for identification and prioritization of potential amendments to the Islands Trust Act.	Russ Hotsenpiller	12-Sep-2017	On Going
19-Jul-2017	Prepare SWOT analysis for potential changes to Islands Trust Act	Russ Hotsenpiller	01-Sep-2017	On Going
19-Jul-2017	Revise Work Program to reflect new priorities.	Russ Hotsenpiller	16-Aug-2017	On Going
09-Aug-2017	Prepare UBCM Briefing Notes for Minister Meetings	Russ Hotsenpiller Emma Restall	13-Sep-2017	On Going

Director, Local Planning Services

Activity	Activity	Responsibility	Target Date	Status
15-Feb-2017	Undertake a review of applications across the islands trust for potential inclusion in a future annual report.	David Marlor	01-Mar-2017	On Going
02-Mar-2017	Forwarded from SSI LTC: SS-2017-16 It was MOVED and SECONDED,that the Salt Spring Island Local Trust Committee request the Executive Committee to explore and report regarding the under spending of the projects budget for Salt Spring Island and potentially for other Trust Areas.	David Marlor Cindy Shelest	20-Jun-2017	On Going
07-Jun-2017	Follow up with LTCs to ensure that an effective process is in place so that referral resolutions are coming through to Executive Committee.	David Marlor Clare Frater	20-Jun-2017	On Going

**Follow Up Action Report**

21-Jun-2017	Obtain legal clarification on whether Local Trust Committees may create an exception in their zoning bylaws such that geoduck cultivation will not be permitted as a part of shellfish aquaculture.	David Marlor		On Going
20-Jun-2017	Obtain legal clarification on whether local trust committees may create an exception in their zoning bylaws such that geoduck cultivation will not be permitted as part of shellfish aquaculture.	David Marlor Clare Frater		On Going
20-Jun-2017	consider Species at Risk Recovery Plans in interpreting s. 3.1.3 of the Islands Trust Policy Statement when approving local trust committees and island municipalities official community plans and regulatory bylaws.	David Marlor	31-Dec-2017	On Going

Director, Trust Area Services

Activity	Activity	Responsibility	Target Date	Status
09-Nov-2016	Letter from BC Hydro Proposed Woodpole Maintenance Schedule Staff to advise BC Hydro that it is acceptable to proceed with the planned woodpole treatment plan in 2016/17 using boron/copper products only if BC Hydro advertises the program on the affected islands, and requests staff to work with BC Hydro and Bowen Island Municipality to prepare a briefing regarding potential cancellation of the Letter of Understanding Concerning the Use of Pesticides during the BC Hydro Woodpole Test and Treat Program.	Clare Frater		On Going
15-Feb-2017	Research the ability and appropriateness for Islands Trust to obtain membership with AMAC.	Clare Frater	01-Mar-2017	On Going
03-May-2017	Circulate correspondence from Richard Linzey re Japanese Canadian Historic Places in BC to the appropriate LTCs	Clare Frater	10-May-2017	On Going

**Follow Up Action Report**

07-Jun-2017	Introduction Letters to MLAs and Ministers Draft Chair correspondence to the Premier and new ministers, parliamentary secretaries and opposition critics responsible for portfolios relevant to the Islands Trust mandate to provide background information on the Islands Trust. Draft Chair correspondence to Members of the Legislative Assembly for the Islands Trust Area to request meetings and to provide background information on the Islands Trust. Remind trustees that when communicating with new MLAs, the distinct roles within the Islands Trust should be clarified.	Clare Frater	28-Jun-2017	On Going
07-Jun-2017	Forward the following letter to the appropriate LTCs for their consideration: Richard Linzey of FLNRO re Japanese Canadian Historic Places Project Results	Clare Frater	14-Jun-2017	On Going
07-Jun-2017	Investigate options for the Islands Trust to participate in the 2018 Salish Sea Ecosystem Conference and prepare/submit required materials for an Islands Trust submission.	Clare Frater	12-Jul-2017	Done
20-Jun-2017	Report back to EC on strategies to limit the harmful impacts of geoduck aquaculture in the Trust Area.	Clare Frater	19-Jul-2017	On Going
21-Jun-2017	Investigate the potential impacts associated with geoduck aquaculture in the Islands Trust Area and, as appropriate, initiate advocacy and give advice on consultation with the Province.	Clare Frater	19-Jul-2017	On Going
21-Jun-2017	With involvement from Trust Programs Committee as appropriate, co-ordinate a review of the Introduction, Part I, Part II and Schedule 1.	Clare Frater	19-Jul-2017	On Going
19-Jul-2017	Send invitation to Premier, Minister and new MLAs to attend December Trust Council meeting.	Clare Frater	28-Jul-2017	On Going

**Follow Up Action Report**

19-Jul-2017	Draft letter from Chair to Komoks First Nation thanking them for the meeting of July 14th and inviting them to attend Sept 12 (TC) lunch and roundtable and inquire as to their availability and interest in opening the meeting.	Clare Frater Fiona MacRaild	28-Jul-2017	Done
19-Jul-2017	Add Salt Spring Incorporation Q&A Section to website and communicate link to trustees.	Clare Frater	28-Jul-2017	Done
19-Jul-2017	Prepare Effective Advocacy Session for September Trust Council and include information on working with Regional Districts to Partnership subset.	Clare Frater	01-Sep-2017	On Going
19-Jul-2017	Prepare messaging for Chair to use in responses re BCTS FSP.	Clare Frater	21-Jul-2017	Done
19-Jul-2017	Supporting regional application for abandoned boats funding - RFD Research which organizations or government agencies plan to funding to remove abandoned boats through the Transport Canada Abandoned Boats program and prepare a brief summary of powers and responsibilities of various agencies with regard to issues relating to abandoned vessels, barges and docks and boat licensing.	Clare Frater Karen Hurley	16-Aug-2017	On Going
07-Jun-2017	Return to EC with renewed herring roe fishery advocacy advice.	Clare Frater	30-Aug-2017	On Going

Legislative Services Manager

Activity	Activity	Responsibility	Target Date	Status
15-Feb-2017	Amend Policy 2.2.ii and Policy 7.4.1 to require advance submission of speaker/delegation material intended for presentations at a Trust Council or Council Committee meeting so that all policies are consistent.	Carmen Thiel	29-Jun-2017	On Going



Islands Trust

REQUEST FOR DECISION

LOCAL TRUST COMMITTEE BYLAW SUBMISSION

File No.: 3050-01
(Denman Fees Bylaw)

DATE OF MEETING: August 16, 2017
TO: Islands Trust Executive Committee
FROM: Ann Kjerulf, Regional Planning Manager
SUBJECT: Denman Island Local Trust Committee – Bylaw No. 226 (Fees Amendment Bylaw)

RECOMMENDATION

1. **THAT the Islands Trust Executive Committee approve Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”, in accordance with Section 27 of the *Islands Trust Act*.**

DIRECTORS COMMENTS

The Denman Island Local Trust Committee (LTC) has referred Bylaw No. 226 to the Executive Committee for approval under Section 27 of the *Islands Trust Act*. Staff recommends that the Executive Committee approve the bylaw as it is not contrary to or at variance to the Islands Trust Policy Statement.

IMPLICATIONS OF RECOMMENDATION

Organizational: Reduced fees may incentivize applications for rezoning for the purpose of creating affordable housing.

Financial: A reduction in application fees for rezoning applications that result in affordable housing will reduce funding to cover the costs of processing these applications.

Policy: Bylaw No. 226 aligns with the Islands Trust Council Strategic Plan initiative 5.1 “*Use land use planning tools and decisions to improve the availability of affordable, accessible, and appropriate housing.*”

Implementation/Communications: Communication to Denman Island Local Trust Committee regarding the Executive Committee decision by August 18, 2017.

PURPOSE

The purpose of this Request for Decision is to request that the Executive Committee approve Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”.

Public Comments to Executive Committee

Public comments were not solicited.

Staff Comments

Staff is recommending approval of Bylaw No. 226, which aligns with the Islands Trust Council Strategic Plan initiative 5.1 *“Use land use planning tools and decisions to improve the availability of affordable, accessible, and appropriate housing.”*

RELEVANT POLICY

- Section 27 of the *Islands Trust Act*

ALTERNATIVE

1. Determine that the bylaw is contrary to the Islands Trust Policy Statement:

THAT the Executive Committee request that staff advise Denman Island Local Trust Committee in writing that the Executive Committee considers that Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", is contrary to or at variance with the Islands Trust Policy Statement for [INSERT REASONS], and advise the Denman Island Local Trust Committee on steps needed to address the specified issues.

Submitted By:	Ann Kjerulf, MCIP, RPP Regional Planning Manager	August 3, 2017
Concurrence:	[Managing Staff Name, Credentials Title]	Select Date.

ATTACHMENTS

1. EC Submission Cover
2. Bylaw Submission Checklist
3. EC Policy Checklist
4. Bylaw No. 226
5. Bylaw No. 226 Staff Report



Local Trust Committee Bylaws Submission for Executive committee Approval

Local Trust Committee: Denman Island Local Trust Committee

Bylaw No.: DE-226

Bylaw Type: Fees Bylaw

Date of resolution referring bylaw to Executive Committee: 01-Aug-2017

- ☒ Bylaw Submission Checklist attached
- ☒ Policy Statement Checklist attached*
* not required for administrative bylaws
- ☒ Summary of Bylaw Intent Attached

Received by Islands Trust Secretary:

Signature: _____
Secretary

Date: _____

Deadline for Executive Committee decision (one month after receipt by Secretary as determined pursuant to the Interpretation Act*): _____

Date bylaw will appear on Executive Committee agenda: _____

- *a month means "a period calculated from a day in one month to a day numerically corresponding to that day in the following month, less one day"*
- *In the calculation of time expressed as clear days, weeks, months or years, or as "at least" or "not less than" a number of days, weeks, months, or years, the first and last*

Distribution: Executive Committee

Director, LPS

Local Trust Committee

Planner

Planning Clerk

Bylaw: DE-226

Trust Area: Denman Island Local Trust Committee

Type: Fees Bylaw

Bylaw No.: DE-226

Application No.:

Trust Initiated: Yes

Proofread By:

Clerk: Yes
Planner: Yes

Technical Staff: No

First Reading Date: 01-Aug-2017

Bylaw Sent to Referrals: No
Date Proposed Bylaw to Web: 03-Aug-2017

Resolutions:

Resolution Waiving Public Hearing: No
Resolution Authorizing Public Hearing: No
Resolution to Proceed no Further Date:

Secretary Signature Block:

Secretary's Signature: McErlean, Becky

Date:

File complete and ready for Public review: No

Public Hearings:

Location:
Proofread By: ,

Legal Paper:
First Publish Date:

Second Publish Date:

Alternate Paper:
First Publish Date:

Second Publish Date:

Mailout Date:

Delivery Notices:
Date Public Hearing Held:

Second Reading Date: 01-Aug-2017

Third Reading Date: 01-Aug-2017

Executive Committee

Policy Checklist

Checklist Key:

Consistent	The bylaw is consistent with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Contrary	The bylaw is inconsistent (contrary or at variance) with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Not-Applicable	The policy is not applicable with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv .

Executive Committee Legislative Role Policy (2.4)

Consistent	i	Bylaw is consistent with the object of the Trust
Consistent	ii	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement
Consistent	iii	Bylaw does not expose the Islands Trust to unreasonable expense in the administration or enforcement of the bylaw
Consistent	iv	Bylaw is not enacted without legal authority, including inconsistency with the relevant OCP (based on legal advice)

Checklist Key:

Requires Resources	Staff resources required to assist with administration.
No Resources Required	No staff resources required.

The Bylaw has been Examined Against Best Management Practices for Delivery of Local Planning Services as found in Section 5.9 of the Islands Trust Policy Manual

No Resources Required	B.5	Bylaw is consistent with the object of the Trust
No Resources Required	B10	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement

Comments

Completed By: Becky McErlean

Status

Date Resolution Referred to Exective Committee: 01-Aug-2017

Reading:

PROPOSED

DENMAN ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 226

A BYLAW TO AMEND THE DENMAN ISLAND LOCAL TRUST COMMITTEE FEES BYLAW, 2007

WHEREAS Section 462 of the *Local Government Act* provides that a local government may, by bylaw, impose fees related to applications and inspections;

NOW THEREFORE the Denman Island Local Trust Committee, being the trust committee having jurisdiction in respect of the Denman Island Local Trust Area in the Province of British Columbia pursuant to the *Islands Trust Act*, enacts as follows:

1. Citation:

This bylaw may be cited for all purposes as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”.

2. Denman Island Local Trust Committee Bylaw No. 181, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007” is amended as shown on Schedule 1 attached to and forming part of this bylaw.

READ A FIRST TIME THIS 1ST DAY OF AUGUST, 2017

READ A SECOND TIME THIS 1ST DAY OF AUGUST, 2017

READ A THIRD TIME THIS 1ST DAY OF AUGUST, 2017

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS

TH DAY OF XXXX, 2017

ADOPTED THIS TH DAY OF XXXX, 2017

Chair

Secretary

PROPOSED

Denman Island Local Trust Committee

Bylaw No. 226

Schedule 1

1. Part 3, **Application Fees**, Section 3.1, **TABLE 1 – Bylaw Amendments**, is deleted in its entirety and replaced with the following:

TABLE 1 – Bylaw Amendments	
Column 1	Column 2
1. Official Community Plan amendment	\$4,400
2. Official Community Plan amendment in combination with a consistent application for amendment to a Land Use Bylaw	\$4,950
3. Land Use Bylaw or Zoning Bylaw or Subdivision Bylaw Amendment	\$4,400
4. Land Use Bylaw Amendment for the purpose of rezoning a property for use as affordable housing	\$1,000
5. Land Use Contract amendment	\$4,400
6. Amendments to an Official Community Plan to transfer density into or out of the Density Bank in conjunction with a land use bylaw amendment	\$4,000



File No.: 3050-01 (Denman Fees Bylaw Amendment)

DATE OF MEETING: July 19, 2017
TO: Denman Island Local Trust Committee
FROM: Ann Kjerulf, Regional Planning Manager
Northern Team
SUBJECT: Bylaw No. 226 – Denman Island Fees Bylaw Amendment

RECOMMENDATION

1. That Denman Island Local Trust Committee Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", be read a first time.
2. That Denman Island Local Trust Committee Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", be read a second time.
3. That Denman Island Local Trust Committee Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", be read a third time.
4. That Denman Island Local Trust Committee Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

REPORT SUMMARY

At the June 6, 2017 meeting, the LTC passed the following resolution:

DE-2017-042

It was **MOVED** and **SECONDED**,

That the Denman Island Local Trust Committee request staff to draft an amendment to the Fees Bylaw to reduce the fee for a standard rezoning fee to \$1,000 where the application is for affordable housing and the applicant is a registered charity or a non-profit society.

The Denman Island Local Trust Committee (LTC) is asked to consider giving readings to Bylaw No. 226, cited as "Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017", and subsequently to forward the bylaw to the Executive Committee for approval, prior to consideration of adoption. The proposed amendment aligns with the Islands Trust Council Strategic Plan initiative 5.1 *"Use land use planning tools and decisions to improve the availability of affordable, accessible, and appropriate housing."*

Submitted By:	Ann Kjerulf, MCIP, RPP Regional Planning Manager	August 3, 2017
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ATTACHMENTS

1. Draft Bylaw No. 226
2. Current Fees Bylaw No. 181

REQUEST FOR DECISION

To: Trust Council

For the Meeting of: September 12-14, 2017

From: Executive Committee

Date: July 18, 2017

SUBJECT: CANCELLATION OF LETTER OF UNDERSTANDING WITH BC HYDRO FOR WOODPOLE TEST AND TREATMENT PROGRAM

RECOMMENDATION: That Trust Council agrees to the cancellation of the Letter of Understanding [LOU] between BC Hydro and Islands Trust and Bowen Island Municipal Council Concerning Pesticide Use During the BC Hydro Woodpole Test and Treat Program.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: This agreement was established as a result of concerns about the use of liquid pesticides in the Trust Area. As BC Hydro has moved to a solid treatment product that is excluded from the BC *Integrated Pest Management Act* the process established through the letter of understanding is no longer warranted.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Cancelling the letter of understanding would result in increased staff time available each fall in Trust Area Services, mapping and affected local trust areas/Bowen Island Municipality. Implementing measure associated with cancelling the agreement is expected to take 1-2 days of Trust Area Services staff time.

FINANCIAL: None.

POLICY: The LOU was put in place in support of Islands Trust Policy 3.3.1 to protect Freshwater and Wetland Ecosystems, but is no longer needed because BC Hydro has demonstrated that the treatment product poses low risk to the environment as BC Hydro will no longer be using a liquid product that poses a spill risk and because the new product is excluded from the BC Integrated Pest Management Act and Regulations.

IMPLEMENTATION/COMMUNICATIONS:

If the LOU is cancelled, staff will:

- remove the agreement from the website and amend internal procedures.
- suggest that BC Hydro explain in their newspaper advertisements that no pesticides or liquid sprays are used in treating the woodpoles.
- advise BC Hydro staff that Bowen Island Municipality and Islands Trust would appreciate being notified annually in advance of when BC Hydro will be conducting the woodpole treatments.

OTHER: N/A

BACKGROUND

The BC Hydro woodpole test and treat program occurs on different islands in the Trust Area every year, typically returning to each area on an eight-year cycle.

In a September 23, 2003 Letter of Understanding, Islands Trust Council, Bowen Island Municipality and BC Hydro agreed to an ongoing consultative process to communicate regarding *pesticide* use during BC Hydro's woodpole test and treatment program. Section 5.10 states that the letter of understanding may be amended by agreement, in writing, by the Parties, but does not establish a process for cancellation of the agreement.

Implementation of the process outlined in the agreement typically required about a week of Trust Area Services time each fall, and a few hours of mapping staff time. It generally caused local trustees and planning/municipal staff to become involved in helping the public understand the program and supply materials for the public to flag sensitive areas near woodpoles scheduled to be treated.

In November 2016, the Executive Committee considered a letter from BC Hydro staff advising that BC Hydro has changed its provincial woodpole maintenance program to rely on a solid boron/copper rod and a boron/copper paste to preserve the poles rather than the previously used liquid wood preservative fumigant. The letter advised that the advantages of using boron/copper products included:

- Improvement in the safety of contractors and BC Hydro employees.
- Reduction in environmental risks.
- Extension of the maintenance cycle from 8 to 10 years.
- Excluded from the BC Integrated Pest Management Act and Regulations.
- Due to the environmental safety, there are no restrictions on use near water .
- The products cannot be spilled.
- There are no special requirements for personal protective equipment other than gloves.

In the letter, BC Hydro requested that the existing framework of consultation and communication be either eliminated or adjusted to reflect the reduction of risks to human health and environment.

On November 9, 2016, the Executive Committee directed staff to advise BC Hydro that it is acceptable to proceed with the planned woodpole treatment plan in 2016/17 using boron/copper products only if BC Hydro advertised the program on the affected islands, and requested staff to work with BC Hydro and Bowen Island Municipality to prepare a briefing regarding potential cancellation of the Letter of Understanding Concerning the Use of Pesticides during the BC Hydro Woodpole Test and Treat Program.

After requesting additional information from BC Hydro about the offset distances to be used when using boron rods near aquatic environments (one metre from fish bearing body of water/stream or water well, and one metre upslope from point of diversion for a water intake) staff are comfortable recommending that the LOU be cancelled. Further, BC Hydro will continue to have provisions in their woodpole maintenance contracts regarding groundwater source identification and BC Hydro environmental specialists will review with its contractors the methods of identifying fish bearing streams, wells and other water sources and the appropriate actions to take.

Bowen Island Municipal Council will consider a staff recommendation to cancel the Letter of Understanding on September 11, 2017.

REPORT/DOCUMENT:

1. November 1, 2016 letter from Richard Poland, BC Hydro re Proposed Woodpole Maintenance Schedule (2016/17) and Change to Letter of Understanding between Islands Trust, Municipality of Bowen Island and BC Hydro
2. Letter of Understanding [LOU] between BC Hydro and Islands Trust and Bowen Island Municipal Council Concerning Pesticide Use During the BC Hydro Woodpole Test and Treat Program.

KEY ISSUE(S)/CONCEPT(S): Effective, efficient use of resources; protection of freshwater and wetland ecosystems

RELEVANT POLICY: [2.1.iv Coordination Agreement Process](#)

DESIRED OUTCOME: That Trust Council cancel the Letter of Understanding between BC Hydro and Islands Trust and Bowen Island Municipal Council Concerning Pesticide Use During the BC Hydro Woodpole Test and Treat Program.

RESPONSE OPTIONS:**Recommended:**

That Trust Council agrees to the cancellation of the Letter of Understanding [LOU] between BC Hydro and Islands Trust and Bowen Island Municipal Council Concerning Pesticide Use During the BC Hydro Woodpole Test and Treat Program.

Alternative:

Request that Islands Trust staff negotiate amendments to the Letter of Understanding [LOU] between BC Hydro and Islands Trust and Bowen Island Municipal Council Concerning Pesticide Use During the BC Hydro Woodpole Test and Treat Program.

Prepared By: Karen Hurley, Senior Policy Advisor, Trust Area Services, July 18, 2017

Reviewed By/Date: Clare Frater, Director, Trust Area Services, August 3, 2017
Russ Hotsenpiller, CAO, August 8, 2017

Richard Poland
4400 West Saanich Rd
Victoria, BC
V8Z 3E9

1 November 2016

Lisa Gordon
Director, Islands Trust Services

Dear: Lisa Gordon

Re: Proposed Woodpole Maintenance Schedule (2016/17) and Change to Letter of Understanding between Islands Trust, Municipality of Bowen Island and BC Hydro

In a September 23, 2003 Letter of Understanding, Islands Trust Council, Bowen Island Municipality and BC Hydro agreed to an ongoing consultative process to communicate regarding pesticide use during BC Hydro's Woodpole Test and Treatment.
(<http://islandstrust.bc.ca/tc/pdf/orgagrsep232003oth.pdf>)

The process is generally as follows:

- 1) Two months prior to beginning its Woodpole Test and Treat Program on any island, BC Hydro notifies Islands Trust of its plans, of the areas where wood poles will be tested and treated, and of the Pest Management Plan conditions that will cover sensitive areas within the operational areas.
- 2) Trust Area Services staff forward this information to the relevant local trust committee or island municipality, relevant planning staff and staff at the Islands Trust Fund, with a draft response for consideration by the relevant local trust committee or island municipality.
- 3) After the relevant local trust committee or island municipality consider a briefing on the planned test and treat program, Trust Area Services staff send a reply to BC Hydro staff, incorporating any comments or suggestions from the local trust committee or island municipality.

- 4) BC Hydro considers the advice or suggestions offered by the local trust committee or island municipality and supplies information provided by the Islands Trust or island municipality to the professionally-trained woodpole test and treat contractors who will be completing the current program. Where possible, the information is placed onto BC Hydro's pole maps so that those conducting the Woodpole Test and Treat program are aware of any areas where caution should be taken or where further contact may be required with selected landowners.

This process has been effective in developing some confidence in the program with the Islands Trust and Bowen Municipal staff as well as residents of the islands. We feel it is a good time to revise our process due to some major changes in our test and treat program described below.

Evolution in the use of wood preservatives

BC Hydro has been doing research on the use of boron as a wood preservative since 1996. It was known to be a much safer alternative to the fumigant, metam sodium, but its field performance was unproven. After in-house scientific research and consultations with scientists and utilities employing boron, it was determined that it would be a superior replacement to the fumigant. This spring, BC Hydro changed its provincial woodpole maintenance program and now relies on a solid boron/copper rod and a boron/copper paste to preserve the poles. The maintenance cycle has now increased from 8 years to 10 years as research has indicated these products will protect poles for longer periods of time than previous materials.

Some important advantages of using boron/copper products:

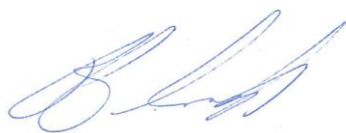
- Improvement in the safety of contractors and BC Hydro employees.
- Reduction in environmental risks.
- Extension of the maintenance cycle from 8 to 10 years.
- Excluded from the BC Integrated Pest Management Act and Regulations.
- Due to the environmental safety, there are no restrictions on use near water.
- The products cannot be spilled.
- There are no special requirements for personal protective equipment other than gloves.

Our 2016/2017 program in your area is focussed on high risk poles (Appendix 1.). These are lodgepole pine poles which have not performed as well as the Western redcedar poles in our system. It would be advantageous for the signatories of the memorandum to come to a consensus in the near future, as this maintenance program will commence shortly.

As a result of these significant changes to the program and reduction of risks to human health and environment BC Hydro is recommending that the existing framework of consultation and communication be either eliminated or adjusted to reflect these changes. Our current process is a demanding one and places a strain on resources for all the signatories of the memorandum.

Please feel free to discuss this recommendation with me. I would be pleased to coordinate a meeting or conference call if that would be useful.

Yours truly,

A handwritten signature in blue ink, appearing to read 'R. Poland', with a stylized flourish at the end.

Richard Poland, Work Program Manager

cc: Tara McCormick, Contracts Manager, BC Hydro
Rene Roddick, Vegetation/Pest Biologist, BC Hydro
Clare Frater, Islands Trust

Appendix 1. Gulf Islands Pole Treatment 2016/2017

Island	# Poles (approx.)
Denman	6
Hornby	2
Gabriola	80
Mudge	75
Thetis	10
Galiano	12
Saltspring	60
Mayne	10
Pender	8
Saturna	16

LETTER OF UNDERSTANDING
between
BC Hydro
and
ISLANDS TRUST COUNCIL and BOWEN ISLAND MUNICIPAL COUNCIL
Concerning
PESTICIDE USE DURING
THE BC HYDRO WOODPOLE TEST AND TREAT PROGRAM

This agreement develops an ongoing consultative process between the Islands Trust Council and Bowen Island Municipal Council with BC Hydro to communicate regarding pesticide use during BC Hydro's Woodpole Test and Treat Program.

1.0 **PURPOSES**

- 1.1 To establish a process for communications.
- 1.2 To maximize protection of the natural environment by sharing information prior to implementation of the Woodpole Test and Treat program in the Islands Trust Area.

2.0 **PRINCIPLES**

- 2.1 It is acknowledged that the Islands Trust has a provincial mandate to preserve and protect the natural environment and unique amenities of the Islands Trust Area, and a responsibility to provide leadership for this purpose.
- 2.2 It is acknowledged that BC Hydro has a mandate to provide an efficient and environmentally-sound supply of electricity to the province and that to fulfil this mandate in island communities, it must maintain the woodpoles used for its distribution lines.
- 2.3 It is acknowledged that Bowen Island Municipality is an island municipality with a responsibility to deliver municipal services and carry out the object of the *Islands Trust Act* within its area of jurisdiction.
- 2.4 It is recognized that the sharing of information about sensitive environments can minimize any potential impacts of woodpole maintenance.

3.0 **BACKGROUND**

- 3.1 BC Hydro has a Remedial Woodpole Test and Treat Program to maintain and prolong the life of the woodpoles used on its distribution lines.
- 3.2 Woodpoles are pressure-treated with a wood preservative prior to installation in order to extend their service life. The groundline region of a woodpole, which is prone to fungal and insect attack, requires retreatment after a period of years in service due to natural degradation properties of wood and wood preservatives.
- 3.3 Wood preservatives extend pole life, reduce replacement costs and service outages, ensure public and worker safety and reduce the cutting of trees for new poles. The use of preservatives extends the service life of woodpoles up to five times (from 10 to 15 years to 35 to 70 years).
- 3.4 The use of woodpole preservatives must adhere strictly to corporate and government regulations to ensure safety and protection of the natural environment.

4.0 INFORMATION NEEDS

- 4.1 Government regulations require that woodpole preservatives not be used within prescribed distances of natural waterbodies and drinking water sources.
- 4.2 Prior to initiating a woodpole test and treat program, BC Hydro consults with a variety of information sources to identify waterbodies and drinking water sources. Once a waterbody or drinking water source is identified, BC Hydro pole maintenance inspectors ensure that preservatives are used in accordance with regulations. In most cases, this means that preservatives are not used on woodpoles near waterbodies or drinking water supplies.
- 4.3 Local communities can assist in the advance identification of waterbodies and drinking water sources, providing a greater level of protection of these resources during the Woodpole Test and Treat Program.

5.0 CONSULTATIVE PROCESS

- 5.1 On an annual basis, BC Hydro will notify the Islands Trust of the proposed schedule for its Woodpole Test and Treat Program in the Islands Trust Area. Islands Trust staff will ensure that the relevant Local Trust Committees (LTCs) or Bowen Island Municipality (BIM) are aware of the proposed program.
- 5.2 Two months prior to beginning its Woodpole Test and Treat Program on any island BC Hydro will notify Islands Trust of its plans, of the woodpoles to be test and treated , and of any the Pest Management Plan conditions that will cover sensitive areas within the operational areas. Islands Trust staff will forward this information to the relevant LTC or BIM, relevant planning staff and staff of the Islands Trust Fund with a request for additional information about the location of waterbodies, drinking water sources and environmentally sensitive areas in the vicinity of woodpoles to be tested.
- 5.3 No later than one month prior to the start of the Woodpole Test and Treat Program, planning staff for the relevant LTC or BIM will provide any additional information they may have available regarding the location of waterbodies, drinking water sources or other environmentally sensitive areas in the vicinity of woodpoles to be tested.
- 5.4 BC Hydro will supply information provided by the Islands Trust or BIM to the professionally trained woodpole test and treat contractors who will be completing the current Program. Where possible, the information will be placed onto BC Hydro's pole maps so that those conducting the Woodpole Test and Treat program are aware of any areas where caution should be taken or where further contact may be required with selective landowners.
- 5.5 BC Hydro will place information from the Islands Trust or BIM onto its mapping data base for future reference.
- 5.6 Responsibility for the coordination of this Agreement by the respective Parties is assigned to the BC Hydro Manager or delegate of the Lower Mainland/Vancouver Island Test and Treat Program, the Islands Trust Director of Trust Area Services and the Chief Administrative Officer of Bowen Island Municipality.
- 5.7 A meeting of respective staff to review any current issues or Agreement matters may be arranged at the request of the responsible staff of either Party.

- 5.8 Where anything is required or permitted to be delivered, or otherwise sent to the Parties, it will be delivered to:

Islands Trust
#200 - 1627 Fort Street
Victoria BC V8R 1H8
Attention: Director of Trust Area Services

BC Hydro (Vancouver Island Region)
400 Madsen Road
Nanaimo, BC V9R 5M3
Attention: Ray Read Regional Vegetation/Pest Biologist, Vancouver Island

and

BC Hydro (Lower Mainland Region)
12322 88 Avenue
Surrey, B.C.
V3W 3J6
Attention: Rene Roddick Regional Vegetation/Pest Biologist, Lower Mainland

Bowen Island Municipality
981 Artisan Lane
Box 279
Bowen Island, B.C.
V0N 1G0
Attention: Chief Administrative Officer

- 5.9 All Parties will bear the full cost of their own requirements to implement this Agreement unless otherwise provided for in this Agreement or otherwise agreed to, in writing, by all Parties.

- 5.10 This Agreement may be amended by agreement, in writing, by the Parties.

6.0 TERMS OF AGREEMENT

- 6.1 It is recognized that all parties will provide reasonable effort within the limits of their resources to implement this agreement on the basis that no party may assign responsibilities to the other.

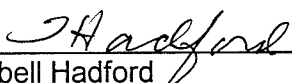
APPROVALS

APPROVED BY THE EXECUTIVE DIRECTOR OF THE ISLANDS TRUST
THIS _____ DAY OF _____, 2003



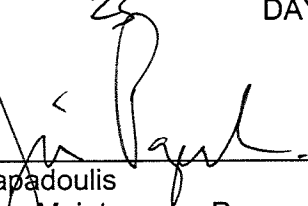
Gordon McIntosh
Executive Director
Islands Trust

APPROVED BY THE CHIEF ADMINISTRATIVE OFFICER OF BOWEN ISLAND MUNICIPALITY
THIS 5th DAY OF August, 2003



Isabell Hadford
Chief Administrative Officer
Bowen Island Municipality

APPROVED BY THE DISTRIBUTION MAINTENANCE PROCESS FOR BC HYDRO
THIS _____ DAY OF SEPTEMBER, 2003



D. Jim Papadoulis
Distribution Maintenance Process
BC HYDRO

G:\EXEC\Council\2003\March\RFD-Briefing\attach BCHYDRO LOU.doc



June 2017 Islands Trust Council

Effective Advocacy

3:30 p.m. - 5:00 p.m. Wednesday, September 13, 2017

Purpose: To provide information about the Islands Trust's advocacy program and discuss best practices for 'cooperating with others.'

Resources: Clare Frater, Director of Trust Area Services
Russ Hotsenpiller, Chief Administrative Officer

TIME	TOPIC	WHO
3:30	Overview of Trust Council's advocacy policy, program and practices	Clare Frater
4:00	Working with Regional Districts	Russ Hotsenpiller
4:20	Emerging challenges and opportunities	Clare Frater
4:35	Discussion	All

Islands Trust Act:

The Islands Trust object is established in the *Islands Trust Act*:

"The object of the Trust is to preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia."

Islands Trust Policy Statement, Preamble, Part II:

"To achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many.

Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities."

To: Executive Committee

For the Meeting of: August 16, 2017

From: Russ Hotsenpiller

File No.:

SUBJECT: UBCM 2017

DESCRIPTION OF ISSUE: To provide an update on preparations on behalf of the Islands Trust for the 2017 UBCM in Vancouver.

BACKGROUND:

Requests are being made for meetings with four Ministries: Ministry of Forests, Lands, Natural Resource Operations, and Rural Development, Ministry of Transportation, the Ministry of Environment and the Ministry of Municipal Affairs and Housing. The CAO and the Chair have developed and provided topics to be discussed for each meeting request.

Staff are preparing binders for the attending Vice-Chairs and Chair, which will include the UBCM agenda, convention layout, and meeting agenda. Briefing Notes for each Ministerial meeting will be provided for reference. These notes will generally identify three elements for discussion: outcomes of the Salt Spring referendum, indication and request for assistance for the Trust to amend the *Islands Trust Act*, and any Ministry specific issue requests.

The UBCM Islands Trust Breakfast is scheduled for 7:00 am Wednesday September 27 at the Pan Pacific Hotel. The invitees include:

Ministers: Honourable George Heyman, Minister of Environment and Climate Change Strategy; Honourable Doug Donaldson, Minister of Natural Resource Operations, and Rural Development; Honourable Claire Trevena, Minister of Transportation and Infrastructure; and Honourable Selina Robinson, Minister of Municipal Affairs and Housing.

MLAs: Michelle Stilwell, MLA – Parksville – Qualicum; Adam Olsen, MLA, Saanich North and the Islands; Nicholas Simons, MLA - Powell River - Sunshine Coast; Ronna-Rae Leonard, MLA - Comox Valley; Jordan Sturdy, MLA - West Vancouver – Sea to Sky; and Doug Routley, MLA – Nanaimo – North Cowichan.

Bowen Island: Murray Skeels, Mayor Bowen Island; Sue Ellen Fast, Trustee; and Alison Morse, Trustee.

Electoral Area Directors: Wayne McIntyre, Salt Spring Island; David Howe, S.Gulf Islands; Bruce Jolliffe, Denman and Hornby; Mel Dorey, Thetis; Maria Harris, Bowyer Passage; Maureen Nicholson, Bowen; Howard Houle, Gabriola; Bill Veenhof, Ballenas-Winchelsea; Merrick Anderson, Lasqueti; and Ian Winn, Gambier/Keats; Garry Nohr, Thormanby.

Islands Trust: Peter Luckham, George Grams, Susan Morrison, Laura Busheikin, Russ Hotsenpiller, Clare Frater

Accommodation has been confirmed for Executive Committee at the Hotel Blu, 177 Robson St, Vancouver.

Executive Committee may wish to dedicate time to prepare for confirmed Ministerial meetings at their Aug 30 meeting.

Prepared By: Russ Hotsenpiller

Reviewed By: Chief Administration Officer

Date: August 10, 2017

Trust Council Quarterly Meeting Schedule
September 12-14, 2017
Denman Activity Centre, 1111 Northwest Road, Denman Island

DRAFT

Tuesday, September 12	Wednesday, September 13	Thursday, September 14
	7:30 Breakfast	7:30 Breakfast
Ferry to Denman Island: Depart Buckley Bay (10 minute crossing): 9:00am 10:00am 11:00am 12:30pm	8:30 New Business Items* 9:15 Local Planning Services Director's Report * LPC Work Program Bylaw Enforcement Briefing 10:00 Break 10:15 Administrative Services Director's Report * FPC Work Program Report 11:00 Trust Area Services Director's Report * TPC Work Program Trust Fund Board Report 12:30 Lunch 1:30 Community Presentations 2:00 Delegations & Town Hall 3:00 Community Stewardship Awards Presentation 3:30 Effective Advocacy/ Regional Districts Session 5:00 Correspondence 5:15 Adjourn for the day 6:30 Dinner - Café Pourium	8:30 Closed meeting 9:30 Summary/Updates Trustee Updates Priorities Chart Proposed December TC Draft Agenda Program Disposition of Delegations and Town Hall Requests 11:00 Adjournment (approx.) Ferries from Denman Island: 12:00pm 12:50pm 2:15pm
12:00 Executive Committee Meeting 12:30 Lunch 1:30 Opening by K'omoks First Nation 2:00 Call to Order and Approval of Agenda RWMs * Adoption of Minutes FUAL Trustee Round Table 3:00 Break 3:15 Executive CAO's Report * EC Work Program Continuous Learning Plan Strategic Plan Update Salt Spring Island Incorporation 5:00 Adjourn for the day 6:30 Dinner with Former Trustees - Back Hall		
		

* Denotes resolution/decision items

Members of the public are invited to attend all sessions except any closed meetings and meals.

REQUEST FOR DECISION

To: Executive Committee

For the Meeting of: August 16, 2017

From: Russ Hotsenpiller

Date: August 11, 2017

SUBJECT: REVIEW OF THE EXECUTIVE COMMITTEE PROJECTS LIST

RECOMMENDATION: That Executive Committee identifies its preferred projects for the Projects List.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: The current long range projects list has been completed or the items are obsolete such that it is recommended that Executive Committee review the list and identify which projects it wishes to pursue. A list of potential options has been culled from the Strategic Plan and is offered for review. At the August 16, 2017 meeting, Executive Committee may wish to discuss which projects are a priority and then either adopt a new Projects List or request further information be gathered on various projects if required. Staff will be prepared to offer comment or advice on the viability of individual projects at the meeting.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: It is anticipated that EC will wish to focus on particular projects through the end of the term. Staff will provide any resourcing and capacity information once EC has identified which projects it wishes to advance.

FINANCIAL: Financial or budgetary considerations would be determined following selection of any new priorities for the Projects List.

POLICY:

Policy Manual: Priority Setting/Review Guidelines (6.2.i)

(1.1) The priorities/strategies matrix summarizes the top priorities of the Islands Trust's various structural units work programs:

- i. 3 from the Executive Committee.
- ii. 3 from each of Trust Council's 3 Committees.
- iii. 3 from each of the Islands Trust's 13 Local Trust Committees.
- iv. 3 from the Trust Fund Board.

Policy Manual: Work Program, Follow-up Action Lists and Priorities Chart (6.7.i)

(2.5) The Work Program's top three priorities should be identified within the long list and then listed on the top page of the Work Program.

(3.1) Each organizational unit is assigned a number of three priorities (Trust Council and Trust Fund Board have five) which it may present on a quarterly basis for Trust Council's input and endorsement.

IMPLEMENTATION/COMMUNICATIONS: Projects will be implemented as per direction by Executive Committee.

BACKGROUND

Executive Committee has three primary and unique project and work management systems/ lists:

1. **Follow up Action List:** ongoing work, work delegated by Trust Council, self-directed work, emerging issues.
2. **Projects:** long range work items on behalf of Trust Council, including strategic priority items.
3. **Top Priorities:** significant initiatives endorsed by Trust Council that are a subset of the 'long list' or Projects List.

The Follow Up Action List and Top Priorities are up to date and reflect the current priorities and processes of the organization. The Project List however, is dated, and would benefit from a review by Executive Committee. The current Project List includes items from 2012 and 2015 that have been advanced, are obsolete or are being absorbed by more significant project work.

Executive Committee

Select Island: Executive Committee 

Follow Up Action (29)	Projects (4)	Top Priorities (4)	Add Record Quick Report Reports		
Description	Activity	Date Rec'd	Responsibility	View	
Provide advice about amendments to Policy 2.2.1 (RFDs)	Explore what changes are required	2015-02-15	Russ Hotsenpiller		
Rural Status for Southern LTC Grant Eligibility	Ask staff to review and report back on options for legislative change.	2015-11-02	David Marlor		
Application Sponsorship Policy	Provide advice on amendments to the Application Sponsorship Policy in relation to government bodies.	2012-11-20	David Marlor		
Provincial Tenure Referrals Process	Review and report on current provincial process regarding tenure referrals	2012-08-12	David Marlor		

It is recommended that EC consider removing the current Projects and identifying current/relevant long range work from the Strategic Plan. Attached to this report as Appendix A is all of the Strategic Priorities that have been assigned to EC.

Staff has reviewed the Strategic Plan items in Appendix A and have identified a shortlist of the following items for consideration by EC. These items have been identified as EC responsibilities and are timely and achievable. It is recommended that a maximum of 3 projects be identified for active development. Of course, EC may wish to select different items from the Strategic Plan, or some other work it sees fit.

Table 2. List of possible Long range Projects for Executive Committee (Strategic Plan)

Activity and Phase		Who would work on it?	Status
T.2.1.4	Compile an inventory of the marine protection tools each local trust committee/island municipality utilizes.	EC	Ongoing
T.2.4.1	Continue to advocate for senior government solutions to abandoned and derelict vessels	EC	Ongoing
T.4.3.3	Implement project charter for water conservation advocacy and education	EC	11 workshops organized with associated communications products
T.5.1.4	Commissions one or more regional housing needs assessment(s) that follow consistent methodologies, and update with each census.	LPC/EC	
T.7.2.2	Develop detailed Islands Trust Adaptation Strategy to implement in the event of municipal incorporation of Salt Spring Island	EC/FPC	Due to start in 2016/17 Subject to a YES vote regarding SSI incorporation
T.9.1.5	Undertake a First Nations and public engagement process to prepare for Policy Statement amendment topics	TPC/EC	Engagement process to start in Dec. 2016 RFD to Trust Council in June 2017
T.9.1.12	Raise public awareness of the role and importance of the Policy Statement in shaping the future of the islands	EC	
T.9.2.2	Implement adopted communications plan for 2015/16	EC	Underway

KEY ISSUE(S)/CONCEPT(S):

To identify relevant and timely long range projects on behalf of Executive Committee.

RELEVANT POLICY: see above

DESIRED OUTCOME: Adoption of a current Projects List

RESPONSE OPTIONS

Recommended: That Executive Committee identifies its preferred projects for the Projects List.

Alternative: To continue advancing the current Project List work.

Prepared By: Russ Hotsenpiller

Date: August 11, 2017

Policy Statement Goal A: 'To Foster preservation and protection of the Trust Area's ecosystems'

1 PROTECT the natural environment of the Islands Trust Area

1.2 Expand Natural Areas Protection Tax Exemption Program (NAPTEP) program to entire Islands Trust Area

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.1.2.2 Finalize letter of understanding with BIM re NAPTEP	EC	Funded by operational budget	By whether Trust Council and BIM have adopted a letter of understanding re NAPTEP	Complete

1.4 Establish reliable, adequate and sustainable funding for the Islands Trust Fund

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.1.4.1 Seek legislative change regarding TFB corporate structure and name	EC/TFB	Funded by operational budget	By whether EC/TFB have requested legislative changes re TFB corporate structure and name	Ongoing

1.8 Advocacy re protection of ecosystems

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.1.8.1 Hire biologist to do a fallow-deer management plan in cooperation with First Nations	EC	Funded by operational budget	By whether the Trust Council Chair has hired a biologist to do a management plan in cooperation with First Nations	Due to start in 2017. Trustees and staff attended a Feb. 14, 2017 meeting.

2. PRESERVE, PROTECT and ADVOCATE for coastal shorelines and marine areas within the Islands Trust Area

2.1 Use land use planning tools for shoreline protection

**Strategic Plan**

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.2.1.3 Develop an inventory of available local government land use planning marine protection tools and develop general categories as to the level of protection these tools can provide (i.e. low, medium, high levels of protection.)	EC		Reported to TC at June Council meeting	Complete
T.2.1.4 Compile an inventory of the marine protection tools each local trust committee/island municipality utilizes.	EC			

2.3 Advocate for oil spill prevention and response

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.2.3.1 Chair correspondence regarding shipping safety	EC	Funding by operational budget	By whether the Chair has sent correspondence to advocate for shipping safety	Ongoing
T.2.3.2 Chair participation through a letter of comment to hearings related to Kinder Morgan tanker traffic	EC	Funding by operational budget	By whether the Chair has sent a letter of comment regarding the Kinder Morgan pipeline proposal	Completed

2.4 Advocate for management of derelict and abandoned vessels

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.2.4.1 - Continue to advocate for senior government solutions to abandoned and derelict vessels	EC	Funded by operational budget	By whether the Islands Trust has continued to advocate for abandoned and derelict vessel solutions	Ongoing
T.2.4.2 - Staff participation in Joint Working Group for the Removal of Problem Vessels in BC	EC	Funded by operational budget	By whether staff are participating as members	Delayed pending federal Ocean Protection Plan announcement

2.5 Advocate to reduce negative impacts of shellfish aquaculture practices

Strategic Plan

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.2.5.1 Develop project charter and budget requests to build organizational capacity (knowledge and time) related to shellfish aquaculture advocacy	EC	Funded by operational budget	By whether EC has adopted a project charter and budget request for the 2017/18 budget	Delayed until completion of First Nations Relations task under section 9.1.5

2.6 Advocate to reduce impacts of other industrial marine activities

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.2.6.1 Participate in Howe Sound Community Forum	EC	Funded by operational budget	By whether Chair has attended the Howe Sound Forum	Chair and CAO attended on May 5, 2017 Vice-Chair Grams attended Saanich Inlet Roundtable on May 24, 2017
T.2.6.2 Advocate to reduce impacts of freighter anchorage activities	EC	Funded by operational budget	By the number of contacts with regulatory agencies	Chair and two trustees attended Chamber of Shipping of BC roundtable meeting on April 18, 2017
T.2.6.3 Assist with community meetings about proposed anchorages near Gabriola Island and Plumper Sound	EC	Funded by operational budget	By whether staff have provided liaison support to Gabriola and Plumper Sound community members	Trust-wide anchorage meeting held Nov 4, 2015. Staff will assist with community meeting on Gabriola if needed

Policy Statement Goal B: 'To ensure that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of trust area ecosystems'

4. PROTECT quality and quantity of water resources

4.3 Advocate for and educate about water conservation measures (e.g. rainwater catchment, greywater recycling)

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status



T.4.3.3 Implement project charter for water conservation advocacy and education	EC	Subject to approval of budget request (see T.4.3.1)	By whether TPC has implemented a project charter for water conservation advocacy and education	11 workshops organized with associated communications products
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Policy Statement Goal C: 'To sustain island character and healthy communities'

5. ENHANCE (protect/restore) community character, socio-economic sustainability

5.1 Use land use planning tools and decisions to improve the availability of affordable, accessible, appropriate housing (e.g. as described in Trust Council

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.5.1.4 Commissions one or more regional housing needs assessment(s) that follow consistent methodologies, and update with each census.	LPC/EC	Subject to funding in 2017/18 program budget		

5.4 Work with other agencies to promote economic sustainability

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.5.4.3 Implement project charter for sustainable and appropriate agricultural advocacy	EC	Subject to approval of budget request (see T.5.4.1)	By whether TPC has implemented project charter for sustainable and appropriate agricultural advocacy	No due, Not started

5.5 Investigate whether relocation of some or all of the Islands Trust Victoria Head Office might better serve the interests of Trust Area constituents

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.5.5.4 Undertake study regarding Victoria office and/or job locations and make recommendations to Trust Council	Select Committee	Subject to funding in 2016/17 program budget	By whether Select Committee has completed study regarding Victoria office and/or job	under way with 16/17 project funding

Strategic Plan

T.5.5.5 Implement Trust Council decision regarding Victoria office and/or job locations	EC	Subject to funding in future program budgets	locations By whether Trust Council has implemented decision regarding Victoria office and/or job locations	Due in future fiscal years, subject to later decisions and funding
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5.7 Advocate for prevention of inter-islands bridges

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.5.7.1 Develop response to Gabriola bridge study	EC	Funded by operational budget	By whether EC responds to the Gabriola bridge study	Complete

Policy Statement Goal D: 'Effective, efficient and collaborative governance'

6. STRENGTHEN relations with First Nations

6.1 Improve engagement with First Nations (please see section 9.1.4 - 9.1.7 for complementary activities)

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.6.1.1 Design and populate a contact database for staff and trustee use based on the provincial consultative database	EC	Funded by 2015/16 program budget \$10,000	By whether EC has created and populated a First Nations database.	Complete

6.2 Improve protection of archaeological and First Nations cultural resources (please see sections 9.1.4 - 9.1.7 for complementary activities)

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.6.2.1 Hold an educational Trust Council session about archeological site protection concerns.	EC	Funded by operational budget	By whether Trust Council has held an educational session about archeological site protection concerns.	TC session planned for March 2017

7. IMPROVE organizational cost effectiveness and resilience

7.1 Improve cost-effectiveness and quality of Trust Council operations

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.7.1.1 Amend Trust Council Meeting Procedures Bylaw to enable electronic attendance at TC meetings (re Electronic Meetings Regulation)	EC	Funded by operational budget	By whether Trust Council has amended the Meeting Procedures Bylaw	Bylaw to Sept Trust Council
T.7.1.2 Review and update Trust Council policies and procedures	EC	Funded by operational budget	By whether Trust Council has adopted a program for review and update of its policies and procedures	Ongoing
T.7.1.4 Increase opportunities for Trust Council to engage in in-depth discussion about its vision, goals, mandate and activities	EC	Funded by operational budget	By whether Executive Committee has been scheduled time for in-depth Trust Council discussions	Sept 13/16 Trust Council workshops

7.2 Prepare Island Trust organization to adapt to the potential incorporation of Salt Spring Island

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.7.2.1 Identify Transition Plan, with principles, objectives and options	EC/FPC	\$5000 funding provided by Province. Balance of fun	By whether Trust Council has adopted a Transition Plan, including principles, objectives and options for an Adaptation Strategy regarding the potential incorporation of SSI	Completed
T.7.2.2 Develop detailed Islands Trust Adaptation Strategy to implement in the event of municipal incorporation of Salt Spring Island	EC/FPC	Subject to future budget	By whether EC/FPC have developed a detailed Adaptation Strategy	Due to start in 2016/17 Subject to a YES vote regarding SSI incorporation
T.7.2.3 Finalize and adopt detailed Adaptation Strategy to implement in the event of municipal incorporation of Salt Spring	EC/FPC	Subject to future budgets	By whether Trust Council has finalized and adopted a detailed adaptation strategy	Due to start in 2016/17 Subject to a YES vote regarding SSI incorporation
T.7.2.4 Review and update existing IT-MCSCD protocol agreement regarding incorporation of	EC	Funded by operational budget	By whether Trust Council and MCSCD have reviewed and	Complete



municipalities in the Islands Trust Area			updated protocol agreement regarding incorporation of municipalities in the Island Trust Area	
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8. Improve cooperation and integration with other levels of government

8.1 Negotiate new protocol agreement and letter of understanding with the Ministry of Forests, Lands and Natural Resources

Operations in regards to Crown land tenures

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
FY 2016/17 T.8.1.1 Revise and consolidate six agreements with the Province regarding Crown Land in the Islands Trust Area	EC/TPC	Funded by operational budget	By whether the Trust Council and the Minister responsible have amended and approved new protocol agreement and letter of understanding regarding Crown Land in the Islands Trust Area.	Project underway. Expected completion in 2016/17.

9. Improve community and agency understanding and support of the Islands Trust

9.1 Review the Islands Trust Policy Statement

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.9.1.5 Undertake a First Nations and public engagement process to prepare for Policy Statement amendment topics	TPC/EC	Funded by Policy Statement project budget and base communications budget with some activities subject to 2017/18 program funding	By whether TPC/EC has undertaken a First Nations public engagement process	Engagement process to start in Dec. 2016 RFD to Trust Council in June 2017
T.9.1.7 Implement project charter regarding Phase C (Cooperative review with First Nations and	TPC/EC	Subject to funding in 2017/18 program	By whether TPC/EC has undertaken a cooperative	Due to start in 2018/19 subject to TC decision re



Strategic Plan

planning of Policy Statement amendment process)		budget	review with First Nations and planning of Policy Statement amendment process	budget request (see T.9.1.6)
T.9.1.8 Develop a draft bylaw to update selected Policy Statement topics	TPC/EC	Subject to funding in 2017/18 program budget	By whether EC and TPC have developed a draft bylaw to update selected Policy Statement topics	Due to start 2018/19, subject to TC decision re budget request (see T.9.1.6)
T.9.1.9 Develop a draft bylaw to update selected Policy Statement topics	TPC/EC	Subject to funding in 2017/18 program budget	By whether EC and TPC have undertaken a multi-stakeholder engagement process and developed a draft bylaw to update selected Policy Statement topics	Completion due February 2018
T.9.1.10 Develop a bylaw for Trust Council third reading to update selected Policy Statement topics	TPC/EC	Subject to funding in 2017/18 program budget	By whether by Trust Council has given third reading to a bylaw and forwarded for ministerial approval	Third reading due March 2018
T.9.1.11 Adopt bylaw to update selected Policy Statement topics	EC	Funded by operational budget	By whether Trust Council has adopted a bylaw to update selected Policy Statement topics	Due Sept 2018. Subject to ministerial approval
T.9.1.12 Raise public awareness of the role and importance of the Policy Statement in shaping the future of the islands	EC			
T.9.1.13 Develop an effective and progressive program to establish a spirit of reconciliation with First Nations	EC			

9.2 Improve communications about the Islands Trust object and history

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.9.2.2 Implement adopted communications plan for 2015/16	EC	Funded by operational budget	By whether EC has implemented communications plan	Underway

9.4 Investigate the use of Alternative Dispute Resolution in Bylaw Enforcement

Strategic Plan

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.9.4.1 Review Bylaw Enforcement policy to consider potential amendments to recognize Alternate Dispute Resolution	EC	TBD	By whether EC has reviewed Trust Council	Preliminary report prepared for EC regarding Alternate Dispute Resolution

10. IMPROVE community engagement and participation in Islands Trust work

10.1 Improve communications and availability of information about Islands Trust activities

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
T.10.1.1 Enhance public engagement on 2016/17 budget consultations	EC/FPC	Funded by operational budget	By whether public engagement regarding the 2016/17 budget was increased	Public Consultation process approved by FPC January 19, 2016. The public submitted 13 emails and 121 surveys between January 22 and February 17, 2016 public. This represents a significant increase over the 35 email comments received in 2015.
See Activities T.9.1.5 & T.9.1.8	EC/TPC	See above	See above T.9.1.5 & T.9.1.8	See above

11. INVESTIGATE the principle of amending the Islands Trust Act

11.1 INVESTIGATE the principle of amending the Islands Trust Act

Activity and Phase	Who would work on it?	Is funding required or in place?	Comment	Status
	EC	TBD	TBD	

REQUEST FOR DECISION

To: Executive Committee

For the Meeting of: August 16, 2017

From: Saturna Island Local Trust Committee

File No: SA-First Nations Relations

SUBJECT: SATURNA ISLAND LOCAL TRUST COMMITTEE FUNDING REQUEST FOR 13 MOONS PROJECT

RECOMMENDATION:

THAT the Executive Committee support expenditure of up to \$1000 from the LPS First Nations Contract Services budget to fund the Saturna Island WSANEC Interpretive Sign / Relationship Building Project

CHIEF ADMINISTRATION OFFICER COMMENTS: There are available funds within the current budget to support this project, specifically the First Nations Contract Service budget, and the request is in keeping with Trust Councils ability to direct funds towards public awareness and heritage initiatives. LTCs do not have the authority to provide grants in aid to 3rd party initiatives.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Approval would support the Trust Council and the SALTIC priorities of improving First Nations relations.

FINANCIAL: The requested amount is relatively small and the Director LPS does not anticipate that the amount requested would impact any on-going or anticipated initiatives this fiscal year. There is the potential, however, that further or larger requests of this nature could have impacts on the budget, reducing the ability to fund other on-going or proposed initiatives.

POLICY: *Islands Trust Act* Section 8(2)(h) authorizes Trust Council to provide financial assistance to activities undertaken by others to gain knowledge about the history and heritage of the trust area and to increase public awareness, understanding and appreciation of that history and heritage, and to conserve heritage property. Trust Council has allocated a budget to support First Nations relationship building; however, there is no policy providing guidance with respect to the *Islands Trust Act* authority.

IMPLEMENTATION/COMMUNICATIONS: n/a

BACKGROUND

The Saturna Island Local Trust Committee has adopted a Resolution Without Meeting requesting that EC authorize funding of up to \$1000 to support a joint Saturna community and Tsawout / Tseyicum initiative to develop and install a "13 Moons calendar" interpretive sign, with explanatory details in both English and SENĆOŦEN. The installation would be similar to signage that has recently been developed in

Saanichton and on Salt Spring Island. According to the webpage (please see links below), the design would comprise 3 panels, incorporating a depiction of the 13 moons with English and SENĆOŦEN language description of the calendar. The total budget for the initiative is estimated at \$6000 with actual design, budget and location subject to discussion between Saturna and Tsawout First Nation project participants.

The SALTC has a Top Priority project to improve First Nations Relationship Building. The scope of this LTC project includes considering text and map amendments to the OCP to reflect First Nations history and presence on Saturna Island. The initiative to create and install 13 Moons Signage could not be supported with funding from LTC expenses, which are limited by legislation and policy to supporting the work of the LTC. Staff have suggested that funding support could be provided from the LPS First Nations Contract Services budget under the authority of Section 8(2)(h) of the *Islands Trust Act*, which states that Trust Council may give support and financial assistance to activities undertaken by others to increase public awareness, understanding and appreciation of history and heritage. Given the absence of policy with respect to this section of the Islands Trust Act, staff are requesting that Executive Committee review and indicate its support for the request.

Links

Project Details:

<http://www.saturnacan.net/news/wsanec-13-moons-interpretive-sign-relationship-building-project>

Design:

<https://docs.google.com/viewerng/viewer?url=http://www.saturnacan.net/sites/default/files/13%2520moons%2520triptych.pdf>

RELEVANT POLICY: Legislative authority lies in section [8\(2\)\(h\)](#) of the *Islands Trust Act*. There is currently no policy guiding application of this authority.

DESIRED OUTCOME: To provide funding assistance up to \$1000 to the project.

RESPONSE OPTIONS

Recommended:

THAT the Executive Committee support expenditure of up to \$1000 from the LPS First Nations Contract Services budget to fund the Saturna Island WSANEC Interpretive Sign / Relationship Building Project

Alternative: Executive Committee does not support the expenditure.

Prepared By: Robert Kojima, Regional Planning Manager

August 10, 2017

Reviewed By: Russ Hotsenpiller, CAO



MEMORANDUM

DATE OF MEETING: July 19, 2017

TO: Executive Committee

FROM: Stefan Cermak, Regional Planning Manager
Salt Spring Island Team

COPY: David Marlor, Director of Local Planning Services; Clare Frater, Director of Trust Area Services

SUBJECT: Abandoned Boats Program

PURPOSE

The purpose of this memorandum is to forward correspondence received by the Salt Spring Island Local Trust Committee (SSILTC) to the Executive Committee. The correspondence, from Chris West, dated June 24, 2017, seeks options in accessing funds from Transport Canada's recently announced Abandoned Boats Program in order to address abandoned boats and similar in Ganges Harbour, Salt Spring Island.

Submitted By:	Stefan Cermak Regional Planning Manager, Salt Spring Island Team	July 5, 2017
Concurrence:	David Marlor, MCIP, RPP Director Local Planning Services	July 5, 2017

ATTACHMENTS

1. Corr. C. West – June 24, 2017

From: "Chris West" [REDACTED]
Date: June 24, 2017 at 8:41:29 AM PDT
To: "'Peter Grove'" <pgrove@islandstrust.bc.ca>
Cc: "'Peter Mcallister'" [REDACTED]
Subject: Abandoned Boats Program

Hi Peter,

As I mentioned to you during our phone conversation, there is a very new federal program through the Navigable Waters Protection branch or program of Transport Canada called Abandoned Boats Program. It was launched 3wks ago and just has a 300K budget this year but is going to be expanded next year. I also spoke to them about non-compliant mooring buoys in the harbour and illegally moored docks in the harbour such as [REDACTED] for example.

There seemed to be some interest or possibility in having someone from the branch come over to have a look at our situation which, from my travels on around southern Vancouver Island is the worst that I have seen. Is Ganges Harbour; most polluted harbour in B.C.? Has kind of a ring to it doesn't it? Enough out of sight out of mind; something has to be done about this and the Island's Trust are the perfect agency to be a catalyst for getting this mess dealt with. I absolutely believe that the more noise we make over this the more action we will get. The funding is going to be done on a "triage" basis rather than first come first serve and I think if we can get someone over here to take a look we have a very good chance at getting in on some financial support to clean it up.

Here is a link regarding this new program:

<https://www.tc.gc.ca/eng/abandoned-boats-program.htm>

Their telephone contact: 604-775-8867

Also, I was advised that all floating structures, for example old floats from marinas etc. that are tied to mooring buoys are not legal without a licence of occupation...

Best Regards,
Chris West

----- Forwarded Message -----

Subject: 228391 LUCKHAM re Recent Update to Private Moorage Policy
Date: Tue, 25 Jul 2017 19:59:10 +0000
From: Sutherland, Craig FLNR:EX <Craig.Sutherland@gov.bc.ca>
To: 'pluckham@islandstrust.bc.ca' <pluckham@islandstrust.bc.ca>
CC: Minister, CSCD CSCD:EX <CSCD.minister@gov.bc.ca>, Peterson, Dave
FLNR:EX <Dave.Peterson@gov.bc.ca>, Haberl, Kevin J FLNR:EX <Kevin.Haberl@gov.bc.ca>, Gage, Greg P
FLNR:EX <Greg.Gage@gov.bc.ca>, Chonk, Jas ISLT:IN <jchonk@islandstrust.bc.ca>

Reference: 228391

Peter Luckham, Chair
Islands Trust Council

Dear Peter Luckham:

Thank you for your letter of April 5, 2017, regarding the recent update to the Private Moorage Policy. I have been asked to respond.

The recent amendments to the Private Moorage Policy provide regional operations of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development with the authority to establish Application-Only Areas (i.e. areas where general permissions will not be eligible) based on a consideration of local or regional issues. An update of the implementation, based on these considerations, has been provided below.

The Island Trust area lies within two of the ministry's natural resource regions. In the South Coast Natural Resource Region (Surrey), the Application-Only Areas have been maintained. As a consequence, docks will continue to be authorized as they were prior to the recent amendments to the Private Moorage Policy. For the Southern Gulf Islands in the West Coast Natural Resource Region (Nanaimo), applications for the Application-Only Areas are required for all new docks, and general permissions are only applicable to existing docks. However, for the Northern Gulf Islands – Hornby, Denman and Texada Islands – the general permissions apply to both new and existing docks.

The ministry's regional staff are in active discussions with Islands Trust staff regarding administration of docks within the entire Islands Trust area. These discussions should address the extent of Application-Only Areas going forward.

First Nations have been contacted directly by ministry regional operations staff regarding the changes to the Private Moorage Policy and have been given the opportunity to seek more information or raise concerns to the regional offices. These dialogues have started to occur.

I am pleased to inform you that modifications to the ministry's Private Moorage webpage have been made that should address your concerns, specifically regarding dock owners' responsibility to adhere to local government zoning and bylaws when siting and constructing docks. The revised webpage is available online at:

<http://www2.gov.bc.ca/gov/content?id=D4E02206691145208CD6DAE7B658CF2B>

I trust that the engagement between Islands Trust and the ministry's West Coast Natural Resource Region will continue to address your concerns related to the timing of the Official Community Plan and Land Use Bylaw updates, as well as the issues raised by First Nations.

Thank you again for writing.

Sincerely,

Craig Sutherland
Assistant Deputy Minister

Coast Area

Jas Chonk

From: Executive Division Office, FLNR:EX <FLNR.ExecutiveDivisionOffice@gov.bc.ca>
Sent: Tuesday, May 16, 2017 3:08 PM
To: Jas Chonk
Cc: Minister, FLNR FLNR:EX
Subject: RE: Letter from Islands Trust Council Chair re Private Moorage Program (ref: 228391)

Reference: 228391

May 16, 2017

Peter Luckham, Chair
Islands Trust Council
pluckham@islandstrust.bc.ca

Dear Peter Luckham:

Your letter of April 5, 2017, regarding the recent update to the Private Moorage Policy, has been referred to me for a response. The government is currently in a transition period due to the general election. I will respond in full once the new government has been formed.

Thank you for your patience.

Sincerely,

Craig Sutherland
Assistant Deputy Minister

pc: Office of the Minister of Forests, Lands and Natural Resource Operations
Jas Chonk, Legislative Services Clerk, Islands Trust (jchonk@islandstrust.bc.ca)

From: Chonk, Jas ISLT:IN
Sent: Wednesday, April 5, 2017 3:45 PM
To: Minister, FLNR FLNR:EX
Subject: Letter from Islands Trust Council Chair re Private Moorage Program

Hello,

Please find attached a letter from Islands Trust Council Chair Peter Luckham re Notice of Amendments to the Private Moorage Program.

Thank you.

Jas Chonk
Legislative Services Clerk
Islands Trust
200-1627 Fort St.
Victoria BC V8R 1H8
In Victoria 250-405-5164

jchonk@islandstrust.bc.ca

Enquiry BC Toll-free call 1-800-663-7867

or from the lower mainland 604-660-2421

Websites: www.islandstrust.bc.ca | www.islandstrustfund.bc.ca

Preserving Island communities, culture and environment since 1974



200 - 1627 Fort St., Victoria, BC V8R 1H8
Telephone **(250) 405-5151** Fax (250) 405-5155
Toll Free via Enquiry BC in Vancouver 604.660.2421. Elsewhere in BC **1.800.663.7867**
Email information@islandstrust.bc.ca
Web www.islandstrust.bc.ca

April 5, 2017

File Number: 0420-20

Via Email: FLNR.Minister@gov.bc.ca

Honourable Steve Thomson
Minister of Forests, Lands, and Natural Resource Operations
PO Box 9049 Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Thomson:

Re: Notice of Amendments to the Private Moorage Program

I am writing on behalf of the Islands Trust Council regarding the recent Notice of Amendments to the Private Moorage Program.

Islands Trust is a unique local government authority in many ways but three aspects have particular relevance to recent amendments to the Private Moorage Program:

1. The Trust Area covers the islands and waters between the British Columbia mainland and southern Vancouver Island. It includes 13 major islands and more than 450 smaller islands covering 5200 square kilometres.
2. Unlike most local governments, any Islands Trust Official Community Plan or Official Community Plan amendment requires approval by the Minister of Community, Sport and Cultural Development. This is due to the specific provincial interest in land use planning under our object to “preserve and protect” these islands for not just the 25,000 residents (and 10,000 non-resident land holders), but for all British Columbians, including the 37 First Nations who have publically stated asserted Aboriginal rights and title and treaty rights in the Trust Area.
3. The Islands Trust Council has a policy that commits it to proving sincere desire for reconciliation with First Nations. Key to this commitment is early and meaningful engagement with First Nations on many topics but most especially on Official Community Plan bylaws and amendments that require Ministerial approval.

Islands Trust is endeavouring to approach these 37 First Nations in a sincere and humble way by providing authentic opportunities to hear their concerns. Two of the most important issues shared amongst these First Nations are (1) the proliferation of docks in the Trust Area and (2) the degradation of archaeological values, the majority of which are in close proximity to the shoreline.

.../2

As a federation of 13 island governments, we respectfully request that you do not expand the private moorage General Permissions areas to Application-Only Areas until 2018 at the earliest. This would give local governments time to consider the recent amendments to the Private Moorage Program and amend Official Community Plans and Land Use Bylaws as needed. These amendments may involve engagement with First Nations and, in our case, Ministerial approval. We further request that you amend information about local government zoning and roles on your website, applications and publications.

Thank you for your time in considering this matter, and we look forward to hearing from you.

Yours sincerely,



Peter Luckham
Chair, Islands Trust Council
pluckham@islandstrust.bc.ca

CC.

Honourable Peter Fassbender, Minister of
Community, Sport and Cultural Development
Aitchelitz First Nation
Beecher Bay First Nation
Campbell River First Nation
Cape Mudge First Nation
Chemainus First Nation
Cowichan Tribes
Esquimalt First Nation
Halalt First Nation
Hwiltsun First Nation
K'omoks First Nation
Lake Cowichan First Nation
Lyackson First Nation
Malahat Nation
Matsqui First Nation
Musqueam First Nation
Nanaimo First Nation
Nanoose First Nation
Pauquachin First Nation
Penelakut First Nation

Popkum First Nation
Qualicum First Nation
Seabird Island First Nation
Sechelt First Nation
Semiahmoo First Nation
Skawahlook First Nation
Skowkale First Nation
Sliammon First Nation
Songhees First Nation
Squamish First Nation
Tsartlip First Nation
Tsawout First Nation
Tsawwassen First Nation
Tseycum First Nation
Tsleil-Waututh First Nation
Sooke First Nation
Tzeachten First Nation
Yakwekwioose First Nation
Bowen Island Municipal Council
Islands Trust Council
Islands Trust website

From: Terry Murray [<mailto:tmurray@squamish.ca>]

Sent: Wednesday, July 26, 2017 8:56 AM

To: Terry Murray

Cc: Robin Arthurs

Subject: District of Squamish Request for Support

Good morning,

Please find attached a letter to Mayor and Council from the District of Squamish requesting support for three resolutions to be considered at the 2017 UBCM Convention.

Thank you,

Terry Murray | Executive Assistant

District of Squamish | *Hardwired for Adventure*

604.815.5003 | tmurray@squamish.ca | www.squamish.ca



July 19, 2017

Sent by email

Re: Support for Resolutions

Dear Mayor and Council,

The District of Squamish has submitted three resolutions for consideration at the 2017 UBCM Convention, two of them regarding provincial Environmental Assessment process and the other regarding access to Sexual Assault Forensic kits. We would like to take this opportunity to request your support of these resolutions.

Compensation for Staff Time Spent on Environmental Assessments

WHEREAS the Provincial and Federal Environmental Assessment processes are not the direct jurisdiction of Local Governments and therefore not subject to associated service cost recovery fees and cost of public engagement;

AND WHEREAS these Environmental Assessment processes can be very time consuming, expensive and onerous for Local Government staff, community and Council;

THEREFORE BE IT RESOLVED that the Provincial Government set up a funding system to allow for Local Governments to be compensated for the staff time spent including research, review, technical and working group participation, and to augment and support community engagement during the entire process;

AND FURTHER BE IT RESOLVED that the Provincial Government's EAO Fee Schedule be revised to include a fee for Local Governments throughout the certification process.

Improvements to the Provincial Environmental Assessment Process

WHEREAS a project subject to Provincial Environmental Assessment process can be separated into different EA processes or excluded from the process altogether such as hydro, gas supply, navigation, etc.

AND WHEREAS, because of this, there is no cumulative analysis that creates a clear picture of the entire impact of a proposal, including the five pillars of environmental assessment; Economic, Social, Environmental, Health and Heritage, thereby distorting and potentially minimizes the magnitude of the impact or understanding by the community and local government;

THEREFORE BE IT RESOLVED that the Province consider projects in their entirety when evaluating them through the environmental assessment Office.

Improved Funding and Access for Forensic Sexual Assault Evidence Kits (SAEC)

WHEREAS sexual assault evidence collection (SAEC) kits are currently funded through the Ministry of Health. The SAEC kits are considered evidence that is from a committed crime.

AND WHEREAS survivors of sexual assault need medical forensic examinations readily available on demand and should not be expected to travel further than 50km to facilitate equitable access to justice and associated resources.

THEREFORE BE IT RESOLVED that the Provincial Government move funding from the Ministry of Health to the Ministry of Justice and fund comprehensive, 24/7 access to services and staffing needed (sexual assault nurse examiners) and to provide SAEC kits in communities lacking in forensic services.

Thank you for considering our resolutions and your support is appreciated.

Sincerely,



Patricia Heintzman, Mayor
District of Squamish

On Jul 26, 2017, at 12:38 PM, Sanchez, Enrique FLNR:EX <Enrique.Sanchez@gov.bc.ca> wrote:

Greetings:

BC Timber Sales (BCTS)—Chinook is cancelling the open house scheduled for July 30, 2017 on Bowen Island. BCTS-Chinook has decided to remove Bowen Island (Salish Forest Development Unit) from its current Forest Stewardship Plan (FSP) proposal, since there are no immediate or mid-term harvest plans for the island, and Bowen Island residents have expressed a desire to develop a community engagement strategy that will exceed the timeframe required for approval of the FSP

Best Regards,

Enrique Sánchez, R.P.F
Planning Forester
British Columbia Timber Sales
Chinook Business Area
Chilliwack B.C.

Tel: 604-702-5748 Fax: 604-702-5711



Sheila Malcolmson
Member of Parliament
Nanaimo—Ladysmith



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Parliamentary Office

313 Confederation Building
House of Commons
Ottawa, Ontario
K1A 0A6
T : 613-992-5243
F : 613-992-9112

Community Office

495 Dunsmuir Road #103
Nanaimo, British Columbia
V9R 6B9
T : 250-734-6400
F : 250-734-6404

Sheila.Malcolmson@parl.gc.ca
www.sheilamalcolmson.ndp.ca

June, 2017

Greetings from coastal British Columbia!

I'm seeking your support for my federal legislation to protect our coasts.

Right now, thousands of abandoned vessels are polluting our oceans and leaking oil into our waterways, jeopardizing valuable aquaculture and commercial fishing jobs, threatening our tourism industry, and taking a huge toll on coastal communities and volunteers.

For too long, jurisdictional gaps have left coastal communities with nowhere to turn when they need help cleaning up abandoned vessels.

It's time for federal action on abandoned vessels!

My bill C-352 creates a comprehensive coast-wide strategy to:

- ✓ End the run-around and finger-pointing by designating Coast Guard as the agency responsible for directing the removal & recycling of abandoned vessels
- ✓ Get taxpayers off the hook by fixing vessel registration and creating a fee to help cover the cost of vessel disposal
- ✓ Prevent vessels from becoming hazards by piloting a turn-in program at safe recycling facilities
- ✓ Create good green jobs by supporting local marine salvage businesses
- ✓ Build a coast-wide strategy in cooperation with local and provincial governments

Although community pressure has finally gotten abandoned vessels on the federal agenda, the Liberal government's plan simply cannot address the thousands of vessels littering our coastlines. After decades of federal and provincial neglect, \$1 million/year for removals is a welcome first small step, but falls far short of what's needed to address this growing problem on all three coasts.

I built my legislation based on years of advice from coastal communities. Your endorsement as a marine ally will demonstrate powerful solidarity when the debate on abandoned vessels begins in the House of Commons this fall.

To show the growing demand for a comprehensive coast-wide solution, I'd love your support.

Here is how you can help build momentum for federal action:

1. Gather petition signatures supporting Bill C-352 (enclosed). Once you've added your name and gathered other signatures, please mail it to my Ottawa office so I can stand in Parliament and show support for a solution.

2. Join the growing list of coastal allies by writing a formal endorsement letter or passing a motion of support (templates enclosed)

3. Sign and return the postcard (enclosed)

For more information, including the text of the bill, please visit my website at www.sheilamalcolmson.ndp.ca/abandonedvessels

Thank you so much for your support; I look forward to working with you.



Sheila Malcolmson,
Member of Parliament for Nanaimo—Ladysmith

It's Time For Federal Action To Clean Up Abandoned Vessels



Why are abandoned vessels a problem?

- // Thousands of abandoned vessels threaten Canadian waterways
- // They're a major source of oil spills and pollution, jeopardizing valuable aquaculture, commercial fishing jobs and tourism
- // No regulations or programs exist to remove and recycle abandoned vessels before they become serious environmental or navigational hazards
- // Jurisdictional gaps have left coastal communities with nowhere to turn for help dealing with abandoned vessels
- // Lack of action on this long-standing issue is pressuring local governments, First Nations, marinas, port operators and taxpayers
- // Vessel abandonment is made worse by the lack of turn-in programs where owners can easily dispose of their vessels

What solutions does my legislation Bill C-352 propose?

- // Ends the run-around and finger-pointing to designate Coast Guard as the agency responsible for directing the removal & recycling of abandoned vessels
- // Gets taxpayers off the hook by fixing vessel registration and creating a fee to help cover the cost of vessel disposal
- // Prevents vessels from becoming hazards by piloting a turn-in program at safe recycling facilities
- // Creates good green jobs by supporting local marine salvage businesses
- // Builds a coast-wide strategy in cooperation with local and provincial governments

June 2017

What have we achieved so far?

- // Successfully pressured the federal government to promise action
- // Helped get the 100' trawler Viki Lyne II, which threatened Ladysmith Harbour, safely dismantled after four years of community advocacy
- // Secured the inclusion of vessel registration and recycling in the BC NDP election platform
- // Kept federal government accountable after Liberals missed their own six-month deadline to act on abandoned vessels
- // Received unanimous endorsement for C-352 from the Association of Vancouver Island and Coastal Communities, the Regional District of Nanaimo, the City of Parksville, and Ladysmith Maritime Society (see the growing list at: www.sheila.malcolmson.ndp.ca/abandonedvessels)

How can you help build support?

- // Sign and distribute the petition
- // Write a letter of support or sign the postcard
- // Share the abandoned vessels campaign on Facebook and Twitter
 - // Facebook: facebook.com/SheilaMalcolmsonNDP
 - // Twitter: [@s_malcolmson](https://twitter.com/s_malcolmson)

What's Sheila's history?

Sheila Malcolmson has been a strong advocate for a comprehensive abandoned vessel solution since being elected locally in 2002.

As Islands Trust Council Chair, for six years she worked with hundreds of local governments to urge provincial and federal government action on this decades-old problem.

Elected as the Member of Parliament for Nanaimo—Ladysmith in 2015, she tabled legislation and secured \$1.2 million for the safe removal of the trawler Viki Lyne II from Ladysmith Harbour, on the East coast of Vancouver Island.

Her degree in Environmental and Resource Studies and years guiding kayak trips in BC's wilderness inform her work for coastal communities.

June 2017

Template: Suggested endorsement letter and motion of support

(Insert organization name and logo)

(Date)

Sheila Malcolmson, MP for Nanaimo-Ladysmith
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Ms. Malcolmson,

On behalf of *(insert organization name)*, I am writing to support the following motion urging the federal government to adopt MP Sheila Malcolmson's legislation, C-352:

Whereas:

- Abandoned vessels pose an environmental risk and navigational hazard;
- No regulations and programs have established effective measures for the removal and disposal of abandoned vessels;
- Coastal communities in Canada have called on the government to act on abandoned vessels for decades;

Move that *(inset organization name)* encourages Parliament to adopt Bill C-352, "An Act to amend the Canada Shipping Act, 2001 and provide for the development of a national strategy for abandoned vessels", which would fix vessel registration, pilot a vessel turn-in program, create good green jobs by supporting local marine salvage businesses and vessel recycling, and make Coast Guard responsible for directing the removal of abandoned vessels.

Sincerely,

(Please sign on behalf of your organization)

Petition to the House of Commons: Federal Action to Clean up Abandoned Vessels

We, the undersigned residents of Canada, draw the attention of the House of Commons to the following:

WHEREAS:

- Abandoned vessels pose an environmental risk and navigational hazard;
- No regulations or programs have established effective measures for the removal and recycling of abandoned vessels;
- Coastal communities in Canada have called on the government to act on abandoned vessels for decades;

THEREFORE, we call on the Government of Canada to support Bill C-352 to:

1. Designate Coast Guard as the agency responsible for directing the removal & recycling of abandoned vessels;
2. Build a coast-wide strategy in cooperation with local and provincial governments;
3. Get taxpayers off the hook by improving vessel registration and creating a fee to help cover the cost of vessel disposal;
4. Prevent vessels from becoming hazards by piloting a turn-in program at safe recycling facilities;
5. Create good green jobs by supporting local marine salvage businesses.

[illegible]

PLEASE SEND COMPLETED PETITIONS TO: Sheila Malcolmson, Member of Parliament, House of Commons, Ottawa, ON, K1A 0A6 **POSTAGE FREE!** (Please use an envelope)

We, the undersigned residents of Canada, draw the attention of the House of Commons to the following:

- Abandoned vessels pose an environmental risk and navigational hazard;
- No regulations or programs have established effective measures for the removal and recycling of abandoned vessels;
- Coastal communities in Canada have called on the government to act on abandoned vessels for decades;

1. Designate Coast Guard as the agency responsible for directing the removal & recycling of abandoned vessels;
2. Build a coast-wide strategy in cooperation with local and provincial governments;
3. Get taxpayers off the hook by improving vessel registration and creating a fee to help cover the cost of vessel disposal;
4. Prevent vessels from becoming hazards by piloting a turn-in program at safe recycling facilities;
5. Create good green jobs by supporting local marine salvage businesses.

PLEASE SEND COMPLETED PETITIONS TO: Shella Malcolimson, Member of Parliament, House of Commons, Ottawa, ON, K1A 0A6 **POSTAGE FREE!** (Please use an envelope)

-----Original Message-----

From: Peter Grove

Sent: Tuesday, August 01, 2017 10:23 AM

To: Russ Hotsenpiller

Cc: Peter Luckham; George Grams; Susan Morrison; Laura Busheikin

Subject: Staffing

Russ, We need to do something about our uncompetitive salary levels for planners and bylaw enforcement officers. It is unacceptable that we cannot fill important positions.

Over you you and the EC!

Thanks

P

Peter Grove

Tel: 250-537-1117

Cell:604-341-6710

Sent from my iPhone



Top Priorities

Executive Committee

No.	Description	Activity	R/Initiated	Responsibility	Target Date
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Chief Administrative Officer

1	Islands Trust Act Amendments	Investigate possibility of amendments to the Islands Trust Act to broaden the Islands Trusts ability to serve its communities and to strengthen its mandate to preserve and protect, including seeking legislative change of Trust Fund name.	26-Oct-2016	Russ Hotsenpiller	
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Director, Local Planning Services

4	First Nations Relationship Building	Working on implementing Project Charter through various initiatives, supporting LTCs on First nations engagement.	31-Aug-2016	David Marlor Clare Frater	
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Director, Trust Area Services

2	Oil Spill and Shipping Safety	Chair letters and participation on inter-agency working groups	01-Apr-2014	Clare Frater	
3	Revisions to Crown Land protocol agreements and letters of understanding	Meeting held with BIM, LPS, TAS, CSCD and FLNRO.	19-Jun-2014	Clare Frater	

Projects

Executive Committee

Description	Activity	R/Initiated
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Chief Administrative Officer

Provide advice about amendments to Policy 2.2.1 (RFDs)	Explore what changes are required	15-Feb-2015
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Director, Local Planning Services



Executive Committee

No.	Description	Activity	R/Initiated	Responsibility	Target Date
	Rural Status for Southern LTC Grant Eligibility	Ask staff to review and report back on options for legislative change.			02-Nov-2015
	Application Sponsorship Policy	Provide advice on amendments to the Application Sponsorship Policy in relation to government bodies.			20-Nov-2012
	Provincial Tenure Referrals Process	Review and report on current provincial process regarding tenure referrals			12-Aug-2012