



Executive Committee Minutes of Regular Meeting

Date: Tuesday, March 22, 2016

Location: Hornby Island Community Hall
4305 Central Road, Hornby Island, BC

Members Present: Peter Luckham, Chair
Laura Busheikin, Vice Chair
Susan Morrison, Vice Chair
George Grams, Vice Chair

Trustees Present: Tony Law, Hornby Island Local Trustee
Lee Middleton, Saturna Island Local Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Lisa Gordon, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Cindy Shelest, Director, Administrative Services
Mandy Giesbrecht, Executive Coordinator
Carmen Thiel, Recorder and Legislative Services Manager

1. CALL TO ORDER

The meeting was called to order at 12:00 p.m. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

The following items were added to the agenda:

- 5.3 Community to Community Forum, Gambier Island
- 7. Closed Meeting

2.2. Approval of Agenda

By general consent, the agenda was approved as amended.

3. FOLLOWUP ACTION LIST AND UPDATES

3.1 Followup Action List

Provided for information.

CAO Russ Hotsenpiller introduced Mandy Giesbrecht, Executive Coordinator. Executive Committee members introduced themselves. It was agreed that the Chair will remind trustees about the draft procedure for giving gifts to First Nations.

4. TRUST COUNCIL MEETING PREPARATION

4.1 Trustee Tony Law Request to Add New Business

Trustee Law was present to speak to his request to add consideration of two motions as new business on the Islands Trust Council March agenda, as a response to the delegation presentation to be made by the Association of Denman Island Marine Stewards.

During discussion on the request, reservations were raised about adding proposed motion 2, to amend the strategic plan, before a new position is approved and without supporting material. It was pointed out that Trustee Law may amend the motion as appropriate.

By general consent, the Executive Committee approved forwarding Trustee Tony Law's request to add new business re: *Resolution in Response to the Association of Denman Island Marine Stewards* to Trust Council for review and consideration at its March 2016 meeting.

Trustee Law left the meeting.

5. NEW BUSINESS

5.1 Trust Area Services

5.1.1 RFD – 2015-2016 Annual Report Outline

Director of Trust Area Services, Lisa Gordon, suggested she could bring the document to the April 6th meeting if Executive Committee wants to make any changes.

EC-2016-042

It was MOVED and SECONDED,

that the Executive Committee approve the format and outline of contents for the 2015-2016 Annual report.

CARRIED

5.1.2 Draft Agenda for Joint Meeting with Trust Fund Board

The Chair noted that this was an information item, unless Executive Committee wants to suggest different items. He also indicated that this agenda provides an opportunity to consider the topic of species at risk.

5.1.3 Invitation - WESTAC Roundtable on Marine Safety, April 8

It was pointed out that this meeting conflicts with the Association of Vancouver Island and Coastal Communities annual convention. Trustee Grams volunteered to attend the roundtable meeting in Vancouver.

EC-2016-043

It was MOVED and SECONDED,

to support Vice Chair Grams and staff to attend the WESTAC Roundtable on Marine Safety on April 8, 2016.

CARRIED

5.2 Executive/Trust Council

5.2.1 Vice Chair Laura Busheikin Request to Attend Salish Sea Conference, April 13-15

It was noted that Clare Frater, Kate Emmings, David Marlor, Aleksandra Brzozowski and Trustee Dan Rogers were planning to attend the conference.

EC-2016-044

It was MOVED and SECONDED,

that the Executive Committee authorize Vice Chair Busheikin to attend the Salish Sea Conference, April 13 - 15 in Vancouver, and release funds to cover conference fees and related costs.

CARRIED

5.3 Community to Community Forum – Gambier Island

It was reported that the Gambier Island Local Trust Committee will be hosting a community forum with Squamish Nation on Gambier Island on March 31, 2016 and are looking forward to having lunch where the community is invited for a social meet and greet.

6. CORRESPONDENCE (for information unless raised for action)

6.1 Response from Trevor Heryet, Transport Canada re Engagement on Marine Transportation Initiatives and Proposed Crude Oil Tanker Moratorium Session

Provided for information. It was pointed out that greater advance notice would be appreciated for such invitations.

7. CLOSED MEETING

7.1 Motion to Close Meeting

EC-2016-045

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, s. 90(1)(c) labour relations or other employee relations and that Russ Hotsenpiller, Cindy Shelest and Carmen Thiel attend the meeting.

CARRIED

The meeting was closed at 12:20 p.m. and reconvened in open meeting at 12:29 p.m. without report.

8. **NEXT MEETING – April 6, 2016, 8:45 a.m.**

9. **ADJOURNMENT**

EC-2016-046

It was MOVED and SECONDED,
that the meeting be adjourned at 12:30 p.m.

CARRIED

Peter Luckham, Chair

Certified Correct

Carmen Thiel, Recorder and Legislative Services Manager