



Executive Committee

Minutes of Regular Meeting

Date: Wednesday, July 27, 2016

Location: Northern Office, Gabriola Island

Members Present: Peter Luckham, Chair
Laura Busheikin, Vice Chair
George Grams, Vice Chair
Susan Morrison, Vice Chair

Staff Present: David Marlor, Acting Chief Administrative Officer
Lisa Gordon, Director, Trust Area Services (by phone)
Mandy Giesbrecht, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 10:09 a.m. Chair Luckham acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

8.5 Potential visit to Ballenas Winchelsea LTA

2.2 Approval of Agenda

By General Consent, the agenda was approved as amended.

2.2.1 Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1 July 6, 2016 Executive Committee Meeting

Page 3: remove the word "consumption"

By General Consent, the Minutes of the July 6, 2016 Executive Committee Meeting were adopted as amended.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Staff provided updates on outstanding items in the Follow Up Action List.

4.2 Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Gabriola Island Bylaw No. 280

Vice Chair Busheikin provided a briefing to the Executive Committee.

EC-2016-099

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 280 cited as “Gabriola Island Local Trust Committee Land Use Bylaw, 1999, Amendment No. 1, 2015” under Section 24 of the *Islands Trust Act*.

CARRIED

5.2 Thetis Island Bylaw No. 96

Vice Chair Morrison provided a briefing to the Executive Committee.

EC-2016-100

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve the Thetis Island Local Trust Committee Bylaw No. 96 cited as the “Thetis Island Official Community Plan, 2011, Amendment No. 1, 2015” under Section 24 of the *Islands Trust Act*.

CARRIED

5.3 Mayne Island Bylaw No. 165

Vice Chair Grams provided a briefing to the Executive Committee.

EC-2016-101

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Proposed Bylaw 165 cited as “Mayne Island Official Community Plan Bylaw No. 144, 2007, Amendment No. 1, 2015” under Section 24 of the *Islands Trust Act*.

CARRIED

5.4 Mayne Island Bylaw No. 166

Vice Chair Grams provided a briefing to the Executive Committee.

EC-2016-102

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Proposed Bylaw 166 cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 2, 2015” under Section 24 of the *Islands Trust Act*.

CARRIED

5.5 Mayne Island Bylaw No. 168

Vice Chair Grams provided a briefing to the Executive Committee.

EC-2016-103

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Proposed Bylaw 168 cited as “Mayne Island Official Community Plan Bylaw No. 144, 2007, Amendment No. 1, 2016” under Section 24 of the *Islands Trust Act*.

CARRIED

5.6 Mayne Island Bylaw No. 169

Vice Chair Grams provided a briefing to the Executive Committee.

EC-2016-104

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Proposed Bylaw 169 cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 1, 2016” under Section 24 of the *Islands Trust Act*.

CARRIED

5.7 Ballenas – Winchelsea Bylaw No. 31

Acting CAO Marlor provided a briefing to the Executive Committee.

EC-2016-105

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Executive Committee Acting as a Local Trust Committee (Ballenas – Winchelsea Islands) Bylaw No. 31, cited as “Executive Committee Acting as a Local Trust Committee (Ballenas – Winchelsea Islands) Board of Variance Establishment and Procedure Bylaw No. 31, 2016” under Section 24 of the *Islands Trust Act*.

CARRIED

5.8 Denman Island Bylaw No. 219

Vice Chair Morrison provided a briefing to the Executive Committee.

EC-2016-106

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Denman Island Local Trust Committee Bylaw No. 219 cited as "Denman Island Official Community Plan, 2008, Amendment No. 2, 2015", under Section 24 of the *Islands Trust Act*.

CARRIED

5.9 Denman Island Bylaw No. 220

Vice Chair Morrison provided a briefing to the Executive Committee.

EC-2016-107

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Denman Island Local Trust Committee Bylaw No. 220 cited as “Denman Island Land Use Bylaw, 2008, Amendment No. 3, 2015”, under Section 24 of the *Islands Trust Act*.

CARRIED

5.10 Lasqueti Island Bylaw No. 93

Vice Chair Busheikin provided a briefing to the Executive Committee.

EC-2016-108

It was MOVED and SECONDED,

That the Islands Trust Executive Committee approve Lasqueti Island Local Trust Committee Bylaw No. 93, cited as “Lasqueti Island Local Trust Committee Advisory Planning Commission Bylaw, 2012, Amendment No. 1, 2016” under Section 24 of the *Islands Trust Act*.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Trust Area Services

6.1.1 Trust Fund Board Request re Visioning Session

The Executive Committee requested staff to refer the Trust Fund Board request to CAO Hotsenpiller for further consideration as a component of the September Trust Council Visioning session.

6.2 Local Planning Services

6.3 Administrative Services

6.4 Executive

6.4.1 Meeting Venue Update

The Executive Committee reviewed the Context Notes entry for this item.

6.4.2 Transition Plan Update

The Executive Committee reviewed the Context Notes entry for this item.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

7.2 Executive Committee Initiated

The meeting recessed at 11:12 a.m. and resumed at 11:17 a.m.

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs Report on Local Advocacy Topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.1.2 Communications Strategy

Director Gordon presented the report with contributions from Pamela Hafey, Communications Specialist.

The Executive Committee provided feedback as follows:

- Further development of the principles is needed in order to clearly understand their intent;
- Need for clearer wording specific to First Nations protocols – consider Reconciliation Canada principles and whether they can be adapted for our purposes;
- Need to be cautious of indicating where the public will be “actively engaged” – language contained in the Islands Trust public hearing procedures may be a helpful resource here; and
- Important not only to practice these principles generally but to apply them in a consistent and continuous manner.

Staff were requested to make modifications to the Communication Strategy for further review at the August 17, 2016 Executive Committee meeting.

8.2 Local Planning Services

8.3 Administrative Services

8.3.1 Trustee Meeting Package Delivery

Acting CAO Marlor provided a briefing to the Executive Committee noting that Director Shelest's report is an information update and no action is needed at this time.

8.4 Executive/Trust Council

8.4.1 UNESCO Salish Sea Biosphere Initiative

Chair Luckham discussed this initiative and recommended staff attend, noting the meetings conflict with the September Trust Council meeting and trustee attendance would be challenging.

EC-2016-109

It was MOVED and SECONDED,

That the Executive Committee request staff to attend the UNESCO Salish Sea Biosphere Initiative meeting and formally report back on this initiative at the December Trust Council meeting.

CARRIED

8.5 Potential Visit to Ballenas Winchelsea LTA

The Executive Committee deferred this item for further discussion in the spring of 2017.

The order of business on the agenda was varied to address items 11, 12 and 13 ahead of item 9.

11. CORRESPONDENCE

11.1 GAFA Letter to Minister of Fisheries and Ms. Reid July 4, 2016

By General Consent, this item was received for information.

11.2 Tsawout First Nation Letter re Owl Island - Opposition Sale-Development

The Executive Committee reviewed the correspondence from Tsawout First Nation. Vice Chair Grams expressed the importance of each level of governance clearly understanding their role in this initiative.

EC-2016-110

It was MOVED and SECONDED,

That the Executive Committee refer correspondence item "11.2 Tsawout First Nation Letter re Owl Island – Opposition to Sale/Development" to the Salt Spring Island Local Trust Committee for further action and that Executive Committee advise the Tsawout First Nation accordingly.

CARRIED

11.3 T. Flynn re Crystal Mountain's Proposed Development

The Executive Committee reviewed the correspondence from T. Flynn.

EC-2016-111

It was MOVED and SECONDED,

That the email dated July 4, 2016 be forwarded to the Galiano Island Local Trust Committee for further consideration and that T. Flynn be advised accordingly.

CARRIED

11.4 Clean Marine BC Program re Pumpout Federal Budget Request

The Executive Committee reviewed the correspondence from Clean Marine BC.

EC-2016-112

It was MOVED and SECONDED,

That the Executive Committee request staff to draft a letter from the Chair in support of the Clean Marine BC Program re Pumpout Federal Budget Request.

CARRIED

11.5 POLIS re Water Sustainability Water Project Report

By General Consent, this item was received for information.

11.6 Salish Sea Marine Trail

The Executive Committee reviewed the correspondence from John Kimantas.

EC-2016-113

It was MOVED and SECONDED,

That the Executive Committee request the CAO to refer correspondence item 11.6 Salish Sea Marine Trail to local trust committees and the Trust Fund Board for further consideration and invite John Kimantas to address Trust Council at a future meeting.

CARRIED

11.7 Ministerial Panel Engagement on Trans Mountain Pipeline Expansion

The Executive Committee reviewed the correspondence from Minister Jim Carr.

EC-2016-114

It was MOVED and SECONDED,

That the Executive Committee support Chair Luckham or another Executive Committee member's attendance at the August 23, 2016 event to convey the messages sent in the August 2015 letter to the National Energy Board.

CARRIED

11.8 Office of Ombudsperson re File Reporting April 1 to June 30, 2016

By General Consent, this item was received for information.

11.9 CDFCP letter to Ministers Thomson (FLNRO) & Polak (ENV)

By General Consent, this item was received for information.

The meeting recessed at 12:24 p.m. and resumed at 12:45 p.m.

12. WORK PROGRAM

12.1 Review and Amendment of Current Work Program

By General Consent, the Executive Committee endorsed the Work Program dated July 21, 2016 as presented.

13. **NEXT MEETING:** Wednesday, August 17 at 9:30 a.m., Salt Spring Island Office

9. **CLOSED MEETING**

EC-2016-115

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Community Charter Section 90(1) to consider matters related to labour relations, litigation and advice subject to solicitor-client privilege, and Section 90(2) to consider information relating to negotiations with the Provincial government, and that staff be invited to attend the meeting.

CARRIED

The meeting closed to the public at 1:03 p.m. and reopened at 1:16 p.m.

10. **RISE AND REPORT DECISIONS FROM CLOSED MEETING**

No business items were reported out from the closed meeting.

14. **ADJOURNMENT**

EC-2016-116

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 1:17 p.m.

Peter Luckham, Chair

Certified Correct

Mandy Giesbrecht, Executive Coordinator (Recorder)