



# ADOPTED

## Executive Committee Minutes of Regular Meeting

**Date:** November 8, 2018  
**Location:** Parkside Hotel & Spa  
810 Humboldt Street, Victoria BC

**Members Present:** Peter Luckham, Chair  
Sue Ellen Fast, Vice-Chair  
Laura Patrick, Vice-Chair  
Dan Rogers, Vice-Chair

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer  
David Marlor, Director, Local Planning Services  
Clare Frater, Director, Trust Area Services  
Julia Mobbs, Director, Administrative Services  
Lori Foster, Executive Coordinator/Recorder

### 1. CALL TO ORDER

Chair Luckham called the meeting to order at 2:10 p.m. and acknowledged that the meeting was being held on Lekwungen people's territory.

### 2. APPROVAL OF AGENDA

#### 2.1 Introduction of New Items

For consideration to add:

6.1.7 Annual Report introduced into Legislature on November 19.<sup>th</sup>

#### 2.2 Approval of Agenda

**By General Consent**, the agenda was adopted as amended.

##### 2.2.1 Agenda Context Notes

Provided for information.

### 3. ADOPTION OF MINUTES

#### 3.1 October 24, 2018

**By General Consent**, the Executive Committee deferred adoption of the October 24<sup>th</sup> minutes to the next business meeting.

### 4. FOLLOW UP ACTION LIST AND UPDATES

#### 4.1 Follow Up Action List

Staff reviewed the Follow-up Action List (FUAL) reporting on the status of items.

Discussion ensued on the following items:

- Hornby Island by-election update, finding a Chief Elections Officer,
- Fees for First Nations consultation ongoing,

- Agricultural Land Commission changes regarding size of buildings and soil removal is in First Reading.

## 5. TRUST COUNCIL MEETING PREPARATION

### 5.1 Executive

#### 5.1.1 January 2019 Trust Council Schedule

The Executive Committee reviewed the draft schedule and addressed the sessions.

**By General Consent**, the Executive Committee requested staff add an in-camera and town hall/delegation session to the January Trust Council schedule and bring back the revised schedule to the next business meeting.

### 5.2 Local Planning Services

None

### 5.3 Administrative Services

None

### 5.4 Trust Area Services

None

## 6. NEW BUSINESS

### 6.1 Executive/Trust Council

#### 6.1.1 Review of Local Trust Committee Vice Chair Assignments

Director Marlor reviewed the matrix document in the agenda package.

Discussion regarding vice chair training/orientation and live stream meetings ensued.

#### 6.1.2 Election of Executive Committee member to Islands Trust Conservancy

Vice Chair Fast put forth her name to stand as the Executive Committee member for the Islands Trust Conservancy board of trustees.

No other members put forth their name for the position of Executive Committee member to sit on the Islands Trust Conservancy board.

**By General Consent**, Chair Luckham declared Vice Chair Fast elected by acclamation as the Executive Committee member to the Islands Trust Conservancy Board.

#### 6.1.3 Council Committee Assignments

The Executive Committee reviewed the council committee sign-up sheets for Local Planning, Trust Programs and Financial Planning committees which were retrieved from the earlier Trust Council meeting. The following names were presented on the committee lists:

#### Local Planning Committee

- Jeanine Dodds, Mayne Island Trustee
- David Maude, Mayne Island Trustee
- Kees Langeries, Gabriola Island Trustee
- Jane Wolverton, Galiano Island Trustee
- Laura Busheikin, Denman Island Trustee
- Kate-Louise Stamford, Gambier Island Trustee
- Tim Peterson, Lasqueti Island Trustee

#### Trust Programs Committee

- Scott Colbourne, Gabriola Island Trustee
- Alex Allen, Hornby Island Trustee
- Ben McConchie, North Pender Island Trustee
- Deb Morrison, North Pender Island Trustee
- David Critchley, Denman Island Trustee
- Doug Fenton, Thetis Island Trustee

#### Financial Planning Committee

- Paul Brent, Saturna Island Trustee
- Peter Grove, Salt Spring Island Trustee
- Michael Kaile, Bowen Island Municipality
- Tahirih Rockafella, Galiano Island Trustee

Discussion followed on the pending appointments including the appointment of Executive Committee members to each committee.

The following appointments were assigned to the Local Planning Committee by Chair Luckham:

- Laura Patrick, Vice Chair/Salt Spring Island Trustee
- Jeanine Dodds, Mayne Island Trustee
- David Maude, Mayne Island Trustee
- Kees Langeries, Gabriola Island Trustee
- Jane Wolverton, Galiano Island Trustee
- Laura Busheikin, Denman Island Trustee
- Kate-Louise Stamford, Gambier Island Trustee
- Tim Peterson, Lasqueti Island Trustee

The following appointments were assigned to the Trust Programs Committee by Chair Luckham:

- Dan Rogers, Vice Chair/Gambier Island Trustee
- Scott Colbourne, Gabriola Island Trustee
- Alex Allen, Hornby Island Trustee
- Ben McConchie, North Pender Island Trustee
- Deb Morrison, North Pender Island Trustee
- David Critchley, Denman Island Trustee
- Doug Fenton, Thetis Island Trustee

The following appointments were assigned to the Financial Planning Committee by Chair Luckham:

- All members of the Executive Committee
- Paul Brent, Saturna Island Trustee
- Peter Grove, Salt Spring Island Trustee
- Tahirih Rockafella, Galiano Island Trustee

Chair Luckham concluded the appointments noting they would be sent for ratification to the next meeting of Trust Council in January.

6.1.4 Proposed 2018/19 Executive Committee Schedule

CAO Hotsenpiller presented the draft schedule for discussion.

6.1.5 Executive Committee Orientation

CAO Hotsenpiller reviewed the orientation schedule for discussion.

6.1.6 San Juan County Backgrounder / Annual Meeting

Director Frater spoke to the annual meeting and gave a brief backgrounder on the relationship with San Juan County.

**EC-2018-162**

**It was Moved and Seconded;**

That the Executive Committee join the San Juan County Council meeting on December 10, 2018 to hold the annual meeting and that Chief Administrative Officer Hotsenpiller and Director Frater attend.

**CARRIED**

6.1.7 Annual Report introduced into Legislature on November 19<sup>th</sup>

**EC-2018-163**

**It was Moved and Seconded;**

That Chair Luckham, Vice Chair Patrick and Chief Administrative Officer Hotsenpiller attend the November 19<sup>th</sup> Legislative session for the introduction of the Islands Trust Annual Report.

**CARRIED**

**6.2 Trust Area Services**

None

**6.3 Local Planning Services**

None

**6.4 Administrative Services**

None

**7. CLOSED MEETING**

None

**8. RISE AND REPORT DECISIONS FROM CLOSED MEETING**

None

**9. CORRESPONDENCE**

None

**10. WORK PROGRAM**

**10.1 Review and amendment of current work program**

Vice Chair Fast spoke to the possibility of a meeting with Bowen Municipal Council regarding First Nations relationship building.

**11. NEXT MEETING**

The next meeting of the Executive Committee will be held on November 14, 2018 at 8:45 a.m. in the Victoria office boardroom.

**12. ADJOURNMENT**

**By General Consent**, the meeting was adjourned at 3:57 p.m.

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Peter Luckham, Chair

Certified Correct

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Lori Foster, Executive Coordinator