



Executive Committee Minutes of Meeting

Date/Time: Tuesday, February 7, 2012

1:00 p.m.

Location: Islands Trust Victoria Office

Present: Sheila Malcolmson, Chair
David Graham, Vice Chair
Ken Hancock, Vice Chair
Peter Luckham, Vice Chair

Linda Adams, Chief Administrative Officer
Lisa Gordon, Trust Area Services Director
Cindy Shelest, Administrative Services Director
David Marlor, Local Planning Services Director
Marie Smith, Executive Coordinator

Call to Order/Approval of Agenda

The meeting was called to order at 1:00 p.m. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

The following additions to the agenda were presented for consideration:

- 2.2.c P. McLaughlin - Denman Island Marine Stewardship Com.
- 5.3.a.3. T. Varzeliotis Delegation
- 3.2.i. First Nations Task Force

By General Consent, the agenda was approved as amended.

1. Previous Meeting/Coordination Topics

1. RWMs/Minutes of Previous Meetings

- a. RWM 100/12

Resolution Without Meeting 100/12 to adopt the November 22, 2012 Minutes of Meeting was provided for information.

- b. January 10, 2012

By General Consent, the Executive Committee adopted the January 10, 2012 Minutes of Meeting, as presented.

2. **Follow-up Action List** (review during Director Updates)

2. Local Planning Services (D. Marlor)

1. Updates

- a. Local Planning Services Director/Follow up Action List Review

David Marlor updated the Executive Committee on his follow up action list items and current activities.

- b. Local Trust Committee Chairs

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

2. Other

- a. M. Cooper re: Short Term Vacation Rentals Temporary Use Permits

Executive Committee members reviewed a letter from the Mayne Island Integrated Water Systems Society requesting that improvements districts be treated as a referral agencies for applications.

Staff was directed to reply directly to the writer to advise about the process, forward the letter to the Mayne Island Local Trust Committee and copy to Trust Council members for their information.

- b. Proposed Meeting with Ministry of Forests staff

Staff reported that following a request from the Galiano Island Local Trust Committee, that Islands Trust staff had met with Ministry of Forests. Lands and Natural Resource Operations staff to discuss potential options to change legislation regarding the *Private Managed Forest Act*. Staff also advised that a trip to show Ministry staff the Galiano Island forest lands has been planned.

- c. P. McLaughlin - Denman Island Marine Stewardship Com.

Executive Committee members reviewed a letter from the Denman Island Marine Stewardship Committee regarding its concern with the Pentlatch Seafoods application for a large shellfish sub-tenure in Henry Bay, Denman Island.

Staff was directed to prepare a reply for the Chair's signature.

Closed Session

It was Moved and Seconded that the meeting be closed to the public pursuant to s. 90(1) (g) and (i) of the Community Charter to discuss matters related to litigation or potential litigation and solicitor-client privilege and that staff may attend the meeting.

CARRIED
UNANIMOUSLY

The meeting was closed to the public at 1:50 p.m.

The meeting reopened to the public at 3:05 p.m.

3. Trust Area Services (L. Gordon)

1. Director's Update/Follow Up Action List Review

Lisa Gordon updated the Executive Committee on her follow up action list items and current activities.

2. Other

- a. AVICC Convention
 - i. AVICC Resolution and Nomination Deadline – Feb 24
 - ii. Program and Registration Info

This item was deferred to the next Executive Committee meeting.

- b. Marine Advocacy Correspondence
 - i. J. Philpot
 - ii. L. Vallee

Staff was directed to draft replies for the Chair's signature, in the same format as the previous reply to Sara Steil on this issue.

- c. A. Collins re: Smart Meters Intervenor Status

This item was deferred to the next Executive Committee meeting.

- d. Derelict Vessels
 - i. Letter from AVICC President Stanhope

This item will be addressed at a future Executive Committee meeting.

- ii. Islands Trust Response to UBCM Derelict Vessels Survey

Both items were provided for information.

- e. Strategic Approach to Local Trust Committee Communications

This item was deferred to the next Executive Committee meeting.

- f. Proposed Policy Statement Review

Lisa Gordon provided a verbal update, asking Executive Committee members on what direction to go for a communications strategy in releasing information to the public regarding the proposed Policy Statement Review process. Discussion followed regarding messaging and what budget recommendation and option to go forward with to the Financial Planning Committee.

It was Moved and Seconded that the Executive Committee request the Financial Planning Committee to provide a recommendation to the Islands Trust Council to consider how Option 1 as outlined in the February 1, 2012 Request for Decision regarding the proposed Policy Statement review process can be accommodated in the 2012/13 budget.

CARRIED
UNANIMOUSLY

Staff will prepare a communications package for both trustees and for the public, for review and discussion by the Executive Committee prior to its release.

- g. BC Ferry Commission Report

This item was deferred to the next Executive Committee meeting.

- h. San Juan Marine Managers Workshop – briefing

Executive Committee members reviewed a briefing with travel options for attendance at the March 26-27 Marine Managers Workshop at Friday Harbour. The Executive Committee endorsed staff's recommendation of travelling by water taxi and advised staff to make arrangements for attendance as required. Chair Sheila Malcolmson and Vice Chair Peter Luckham will attend on behalf of the Executive Committee; Clare Frater and David Marlor will attend as staff representatives.

- i. First Nations Task Force

Staff advised that the First Nations Task Force would be meeting on February 17 in the Victoria office and that staff will provide an update to the Executive Committee at a future meeting.

1. Trust Council Items

- a. Natural Area Protection Tax Exemption Application – NP 2011.3 - RFD

This item was deferred to the next Executive Committee meeting.

4. Administrative Services (C. Shelest)

1. Director's Update/Follow Up Action List Review

Cindy Shelest updated the Executive Committee on her follow up action list items and current activities.

2. Other

- a. Appointment of Treasurer

It was Moved and Seconded to appoint Cindy Shelest to the office of Treasurer.

CARRIED
UNANIMOUSLY

5. Executive (L. Adams)

1. Chief Administrative Officer Update/Followup Action List Review

Linda Adams updated the Executive Committee on her follow up action list items and current activities.

2. Other

- a. Resolution Without Meeting Guidelines

This item was deferred to the next Executive Committee meeting.

- b. Elia Mina Session Agenda

Executive Committee members reviewed the proposed agenda for the February 16 training session with Parliamentarian Eli Mina, and endorsed inviting Council Committee Chairs and Vice Chairs, the Trust Fund Board Chair and staff as deemed appropriate to the afternoon portion of the session.

- c. Velo City Conference Acceptance – attendance costs

This item was deferred to the next Executive Committee meeting.

3. Trust Council Items

- a. Delegations: Island Pathways; J. Eastick; T. Varzeliotis

This item was deferred to the next Executive Committee meeting.

- b. Draft December Trust Council Minutes

This item was deferred to the next Executive Committee meeting.

4. Work Program

- a. Executive Committee – current work program

This item was deferred to the next Executive Committee meeting.

The Meeting adjourned at 5:10 p.m.

Sheila Malcolmson, Chair, Islands Trust Council

Marie Smith, Executive Coordinator and Recorder