



## Executive Committee Minutes of Electronic Meeting

**Date:** Tuesday, February 5, 2013

**Location:** Islands Trust Victoria Office

**Trustees Present:** Sheila Malcolmson, Chair (by telephone)  
David Graham, Vice Chair (by telephone)  
Peter Luckham, Vice Chair (by telephone)  
Ken Hancock, Vice Chair (by telephone)

**Staff Present:** Linda Adams, Chief Administrative Officer  
Lisa Gordon, Trust Area Services Director  
David Marlor, Local Planning Services Director  
Marie Smith, Executive Coordinator and Recorder

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### 1. CALL TO ORDER/APPROVAL OF AGENDA

The meeting was called to order at 8:35 am. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

Vice Chair Ken Hancock advised that he would have to leave the meeting by 9:30 am to attend a local trust committee meeting and requested that the Closed Session be addressed first.

Additions for Consideration:

7.1 Meeting with the Minister of Community, Sport and Cultural Development

By General Consent, the agenda was approved, as amended.

### 8. CLOSED SESSION

#### Resolution EC 113-2013

It was Moved and Seconded:

That the meeting be closed to the public pursuant to s. 90(1) (c) and (i) of the Community Charter to discuss matters related to personnel matters and solicitor client privilege and that staff attend the meeting.

**CARRIED**

The meeting closed to the public at 8:36 am reopened to the public at 9:05 am.

### 2. POST COUNCIL JOINT SESSION WITH MANAGEMENT

2.1 Roundtable

Executive Committee members and senior staff provided comments about the December 2012 Council meeting program and logistics and suggestions for future consideration.

2.2 Trustee Comments/Requests

None received.

### 2.3. Trust Council Follow up Action List

Provided for information.

### 2.4 Trust Council Continuous Learning Plan

#### Resolution EC 114-2013

It was Moved and Seconded:

That staff provide advice on topics and technology to hold webinar sessions for trustees as a way to fulfill the September 2012 Trust Council resolution on distance learning.

**CARRIED**

Vice Chair Ken Hancock left the meeting.

### 2.5 Draft March 2013 Council Program

The proposed 3 day schedule for the March 5-7, 2013 Trust Council meeting to be held on Thetis Island was reviewed and discussed.

## **3. MINUTES OF MEETING/FOLLOWUP**

### 3.1 Minutes of Previous Meetings

No items.

### 3.2 Follow-up Action List

#### Resolution EC 115-2013

It was Moved and Seconded:

That the topic 'Develop a CAO emergency succession planning strategy' be a high priority activity for Linda Adams.

**CARRIED**

## **4. TRUST AREA SERVICES (L. Gordon)**

### 4.1 Other

#### 4.1.1 Delayed Federal Report on Derelict Vessels

The Request for Decision was deferred to the February 19 Executive Committee meeting.

#### Resolution EC 116-2013

It was Moved and Seconded:

That staff prepare speaking notes for the Chair in preparation for the release of the Transport Canada report on derelict vessels.

**CARRIED**

4.1.2 Trust Programs Committee Advice re BC Ferries Advocacy

Resolution EC 117-2013

It was Moved and Seconded:

That staff advise the Executive Committee on the Trust Program Committee resolutions regarding BC Ferries and bring the January 2013 briefing on BC Ferries to the February 19 Executive Committee meeting for consideration.

**CARRIED**

**5. LOCAL PLANNING SERVICES (D. Marlor)**

5.1 Local Trust Committee Chair Updates

Vice Chair David Graham reported on a recent meeting of the Gambier Island Local Trust Committee that he participated in via Skype. Staff advised that the local trust committee meeting procedures bylaw will require an amendment in order to allow electronic meetings.

Resolution EC 118-2013

It was Moved and Seconded:

That the Director of Local Planning Services provide advice to the Gambier Island Local Trust Committee regarding electronic meeting procedures.

**CARRIED**

**6. EXECUTIVE/TRUST COUNCIL (L. Adams)**

No Items.

**7. NEW BUSINESS**

7.1 Meeting with the Minister of Community, Sport and Cultural Development

Resolution EC 119-2013

It was Moved and Seconded:

That staff request a meeting with the Minister of Community Development to discuss matters with the Executive Committee related to the Trust Fund Board and other current issues.

**CARRIED**

**8. CLOSED SESSION**

Resolution EC 120-2013

That the meeting be closed to the public pursuant to s. 90(1) (c) and (i) of the Community Charter to discuss matters related to personnel matters and solicitor client privilege and that staff attend the meeting.

**CARRIED**

The meeting closed to the public at 10:50 am and reopened to the public at 12:00 pm.

## 9. RISE AND REPORT

No items.

## 10. NEXT MEETING AND ADJOURNMENT

### Resolution EC 121-2013

It was Moved and Seconded:

To adjourn the meeting.

**CARRIED**

The meeting adjourned at 12:02 pm. Next meeting: February 19, 2013

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*Sheila Malcolmson, Chair, Islands Trust Council*

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*Marie Smith, Executive Coordinator and Recorder*