



## Executive Committee Minutes of Meeting

**Date:** Wednesday, November 6, 2013      **Location:** Islands Trust Victoria Office

**Trustees Present:** Sheila Malcolmson, Chair  
Peter Luckham, Vice Chair  
David Graham, Vice Chair  
Ken Hancock, Vice Chair

**Staff Present:** Linda Adams, Chief Administrative Officer  
David Marlor, Local Planning Services Director  
Lisa Gordon, Trust Area Services Director  
Marie Smith, Executive Coordinator (Recorder)

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### 1. CALL TO ORDER

The meeting was called to order at 10:04 am. Chair Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

### 2. APPROVAL OF AGENDA

#### 2.1 Introduction of New Items

- 5.1.3 Delegation Request – Maxine Leichter
- 5.1.4 Delegation Request – Tom Varzeliotis
- 5.1.5 Delegation Request – Jan Slakov
- 5.3 Draft Economic Sustainability session outline
- 8.3.5 Joint EC/BIM meeting options – January 13 afternoon, or January 27 morning - verbal
- 8.4.1 Expanded use of Electronic Meetings – defer to November 19

#### 2.2 Approval of Agenda

By General Consent, the agenda was approved, as amended.

### 3. ADOPTION OF MINUTES

#### 3.1 October 8, 2013

By General Consent, the Executive Committee adopted the October 8, 2013 Minutes of Meeting, as amended.

### 4. FOLLOWUP ACTION LIST AND UPDATES

#### 4.1 Followup Action List

Received as information.

#### 4.2 Directors' and CAO Updates

Directors provided updates to the Executive Committee on their follow up action list items and current activities.

#### 4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

### 5. TRUST COUNCIL MEETING PREPARATION

#### 5.1 Delegation Requests

##### 5.1.1 Denman Island Marine Stewards

Staff will advise the writer that their delegation request has been accepted and will have 8-10 minutes for their presentation, pending receipt of other requests.

##### 5.1.2 Denman Island Forage Fish Group

Staff will advise the writer that their delegation request has been accepted and will have 8-10 minutes for their presentation, pending receipt of other requests.

##### 5.1.3 Delegation Request – Maxine Leichter

Staff will advise the writer that their delegation request has been accepted so long as it addresses bylaw enforcement at a Trust wide level and is not related to a specific land use issue or case and will have 8-10 minutes for their presentation, pending receipt of other requests.

##### 5.1.4 Delegation Request – Tom Varzeliotis

Staff was requested to advise the writer that his delegation request was not accepted, as the subject matter does not fall within the jurisdiction of the Islands Trust Council and rests solely within the authority of the Salt Spring Island Local Trust Committee, and to convey the deadline to submit another request should he wish to do so.

##### 5.1.5 Delegation Request – Jan Slakov

Staff will advise the writer that their delegation request has been accepted so long as it addresses bylaw enforcement at a Trust wide level and is not related to a specific land use issue or case and will have 8-10 minutes for their presentation, pending receipt of other requests.

#### 5.2 Potential Session – Provincial Treaty Negotiators

CAO Linda Adams advised that provincial treaty negotiators are interested in doing a presentation to Trust Council at a future meeting. Executive Committee members agreed to invite them to present at the March Council meeting on Hornby Island but want more information on what they would be presenting. Staff will provide a briefing with more details on content at a future meeting.

#### 5.3 Economic Sustainability Session Outline

Executive Committee members and senior staff discussed the structure of the agenda for this session, and level of participation from attendee groups. Chair Malcolmson will followup up directly with Trust Area regional directors about their participation. Staff was requested to issue a news release in connection with the session.

This item will be discussed further at the November 19 meeting.

## 6. BYLAWS FOR APPROVAL CONSIDERATION

### 6.1 Gambier Island LTC Bylaw No. 123 (LUB Amendment)

This bylaw will amend the Gambier Land Use Bylaw to rezone a .32 hectare water area from 'Marine Log Storage (W3) to 'Marine General' (W1) to accommodate a private neighbourhood dock, and would also rezone a .18 hectare upland portion of Lot 1 from 'Rural Residential' (RR) to a site specific 'Local Service' (S2(a)) zone to permit ramp access to a private neighbourhood dock.

#### Resolution EC 242/2013

It was Moved and Seconded:

That the Executive Committee approve Gambier Island Local Trust Committee Bylaw No. 123, cited as 'Gambier Island Local Trust Committee Land Use Bylaw No. 86, 2004, Amendment Bylaw No. 1, 2013' under Section 24 of the Islands Trust Act.

**CARRIED**

## 7. EXECUTIVE COMMITTEE PROJECTS

### 7.1 2011-2014 Strategic Plan

#### 7.1.1 Executive Committee Input – Briefing

Staff presented a briefing to the Executive Committee to provide an opportunity for their input into Council's Strategic Plan. Input received from local trust committee and Council committees will also be consolidated and brought forward with the Strategic Plan to the November 19 meeting for review.

#### Resolution EC 243/2013

It was Moved and Seconded:

That the Executive Committee request staff propose amendments to the strategic plan for Item 2.4.1 chair correspondence re oil spill prevention and response, that would offer two options – 1) chair correspondence within the base budget; and 2) intervener participation in the hearings contingent on program budget.

**CARRIED**

#### 7.1.2 EC as an LTC Input – Briefing

Provided for information.

#### 7.1.3 Denman Island LTC Input – Briefing

Provided for information.

#### 7.1.4 Gambier Island LTC Input - Briefing

Provided for information.

### 7.2 Executive Committee Meeting Preparation Policy 2.4.vi

This item was deferred to the November 19 meeting.

## 8. NEW BUSINESS

### 8.1 Trust Area Services

#### 8.1.1 Executive Committee Communications Work Plan

Executive Committee members reviewed and discussed the Communication Work Plan and requested various changes to both the format of the plan and specific items.

Staff will incorporate suggested changes and bring back for review at a future meeting.

#### 8.1.2 2014 AVICC Convention Planning – Workshop Proposals

Staff will suggest to the treaty negotiators to consider submitting a proposal for a workshop at the 2014 AVICC Convention.

#### 8.1.3 National Marine Conservation Area/Salish Sea Conservation

Staff were requested to bring this issue back to a future meeting to discuss in more detail.

#### 8.1.4 Report on Howe Sound Forum meetings – briefing

Provided for information. Staff was requested to provide advice on whether to consider this item in the Strategic Plan with limited activities, i.e., letter writing and mapping support.

#### 8.1.5 Response to Draft Practical manual for addressing problem vessels

##### Resolution EC 244/2013

It was Moved and Seconded:

That the Executive Committee direct staff to draft a letter for the Chair to the Union of British Columbia Municipalities staff with feedback on the draft provincial “Practical Manual for addressing problem vessels and floating structures.”

**CARRIED**

#### 8.1.6 Web Advisory Group Membership

##### Resolution EC 245/2013

It was Moved and Seconded:

That the Executive Committee request staff to invite trustee membership on the Web Advisory Group and return a list to the Executive Committee at its November 19 meeting to select from the volunteers.

**CARRIED**

#### 8.1.7 Response to *Water Sustainability Act* proposal - review

Staff presented an outline of possible themes to respond to the *Water Sustainability Act* proposal. Staff were directed to draft a submission for review prior to the November 15 deadline.

### Resolution EC 246/2013

It was Moved and Seconded:

That the Executive Committee request staff to schedule a special teleconference meeting on Tuesday, November 12, 2013 for consideration of the *Water Sustainability Act* Proposal submission.

**CARRIED**

8.1.8 Letter to Minister Stone asking for no fare increase for BC Ferries - decision

By General consent the Executive Committee agreed to take no action at this time since Council has already requested a fare reduction.

## 8.2 Local Planning Services

8.2.1 Denman Island LTC Request re Aquaculture Issues

Executive Committee reviewed and discussed the following request from the Denman Island Local Trust Committee: *that the Denman Island Local Trust Committee ask Executive Committee to arrange a meeting with the Ministry responsible for Forests Lands & Natural Resource Management and the Denman Island Local Trust Committee to discuss the issuance of License of Occupation in the Trust area.*

Vice Chairs and Denman LTC members Graham and Luckham noted that the local trust committee is receiving extreme pressure from the public to address the aquaculture issues in the local trust area. The local trust committee has also passed a Resolution Without Meeting to include MLA Don McRae in the suggested meeting.

### Resolution EC 247/2013

It was Moved and Seconded:

That the Executive Committee request staff to arrange a meeting between the Denman Island Local Trust Committee and the Minister of Forests Lands and Natural Resource Management and MLA Don McRae in relation to issuance of aquaculture tenures.

**CARRIED**

## 8.3 Executive/Trust Council

8.3.1 Salt Spring Island Governance Study – verbal update

This item was deferred to the November 19 meeting.

8.3.2 Islands Trust Impact Assessment Study (re SSI Governance) – verbal update

This item was deferred to the November 19 meeting.

8.3.3 Continuous Learning Plan

This item was deferred to the November 19 meeting.

### 8.3.4 Local Trust Committee Correspondence Policy - briefing

Executive Committee members suggested changes to various sections to provide clarity and specific direction.

#### Resolution EC 248/2013

It was Moved and Seconded:

That staff prepare a Request for Decision regarding the Local Trust Committee Policy for the December 2013 meeting of Trust Council, for review by the Executive Committee at its November 19 meeting.

**CARRIED**

### 8.3.5 EC/BIM Joint Meeting Date Options– January 13 afternoon, or January 27 morning

Executive Committee members reviewed the suggested date options for a joint meeting with Bowen Municipal Council and agreed to meet the afternoon of January 13, 2014. Staff will advise Bowen Island Municipality and prepare a draft agenda for Executive Committee review.

### 8.4 Administrative Services

No items.

## **9. CLOSED MEETING**

The Closed meeting was deferred to the November 12 electronic meeting.

## **10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)**

No Closed meeting was held.

## **11. CORRESPONDENCE (for information unless raised for action)**

### 11.1 Bowen Island Municipality – support requested re Cape Roger Curtis

Staff noted that this request was replied to in September.

### 11.2 Roger Charron and Val Perkins re Delegation Request – Salt Spring Metal Recycling

Executive Committee members reviewed and approved the above noted delegation request to address the Executive Committee about the Islands Trust's policy on bylaw enforcement at a meeting in 2014. Staff will advise the writers with date options and refer them to the Bylaw Enforcement Policy for reference.

### 11.3 Minister of Transport response re derelict and abandoned vessels

The minister's reply to our March 25, 2013 letter will be posted on the website.

### 11.4 D. Elyes re Referendum Voting for Off Island Property Owners

Staff advised that the Salt Spring Island Local Trustees responded directly.

## 12. WORK PROGRAM

12.1 Review and amendment of current work program

This item was deferred to a future meeting.

## 13. NEXT MEETING

Tuesday, November 12, 2013, time to be determined.

## 14. ADJOURNMENT

Resolution EC 249/2013

It was Moved and Seconded:

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:15 pm.

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*Sheila Malcolmson, Chair*

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*Marie Smith, Executive Coordinator and Recorder*