



Executive Committee Minutes of Meeting

Date: Tuesday, December 3, 2013

Location: Harbour Towers Hotel, Victoria BC

Trustees Present: Sheila Malcolmson, Chair
Peter Luckham, Vice Chair
David Graham, Vice Chair
Ken Hancock, Vice Chair

Staff Present: Linda Adams, Chief Administrative Officer
Marie Smith, Executive Coordinator (Recorder)

1. CALL TO ORDER

The meeting was called to order at 5:20 pm. Chair Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

Request for Advertisement Funding re: 2014/15 Budget Public Consultation

2.2 Approval of Agenda

By General Consent, the agenda was approved as amended.

3. NEW BUSINESS

3.1 Draft Agenda for January 14 Bowen Municipal Council/Executive Committee meeting

Reviewed and discussed.

3.2 Request for Advertisement Funding re: 2014/15 Budget Public Consultation

Staff requested approval for funding of up to \$400 to advertise in the Island Tides publication regarding public consultation for the 2014/15 Budget.

EC-2013-261

It was MOVED and SECONDED,

That the Executive Committee approve an expenditure of up to \$400 from its communications budget to support public consultation for the 2014/15 Budget process.

CARRIED

4. CLOSED MEETING

EC-2013-262

It was MOVED and SECONDED,

That the meeting be closed to the public pursuant to s. 90(1) (c) of the Community Charter related to labour relations and other employee relations and that staff attend the meeting.

CARRIED

The meeting closed to the public at 5:35 pm and reopened at 5:59 pm.

5. RISE AND REPORT

No items.

6. NEXT MEETING

Tuesday, January 14, 2014 - 10:00 am in the Islands Trust Victoria Office.

7. ADJOURNMENT

EC-2013-263

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 6:00 pm.

Sheila Malcolmson, Chair

Marie Smith, Executive Coordinator and Recorder