



Executive Committee Minutes of Regular Meeting

Date: Wednesday, May 13, 2015
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Peter Luckham, Chair
George Grams, Vice-Chair
Susan Morrison, Vice-Chair
Laura Busheikin, Vice-Chair

Staff Present Linda Adams, Chief Administrative Officer
David Marlor, Director Local Planning Services
Cindy Shelest, Director Administrative Services
Lisa Gordon, Director Trust Area Services
Clare Frater, Trust Area Policy Analyst
Jas Chonk, Recorder and Deputy Secretary

1. CALL TO ORDER

The meeting was called to order at 8:50 a.m. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

2.2. Approval of Agenda

By General Consent, the agenda was approved as provided.

2.2.1. Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1. April 22, 2015

By General Consent, the Minutes of the April 22, 2015 Executive Committee Meeting were adopted as provided.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1. Follow Up Action List

Provided for information.

4.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

Vice Chair George Grams arrived at 9:35 am.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1. Salt Spring Island Local Trust Committee Bylaw 479 (LUB Amendment)

The purpose of Proposed Bylaw No. 479 is to amend the Salt Spring Island Land Use Bylaw No. 355 to allow for a 23-unit (0.6 hectare/1.5 acre) commercial strata complex at 315 Upper Ganges Road.

EC-2015-049

It was MOVED and SECONDED,

That the Executive Committee approve Proposed Bylaw No. 479, cited as "Salt Spring Island Land Use Bylaw, 1999, Amendment No. 3, 2014" (SS-RZ-2014.1, 315 Upper Ganges Road).

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1. Trust Council June Meeting Agenda

Provided for information.

6.1.1. Trustee McConchie re Trust Council meetings

EC-2015-050

It was MOVED and SECONDED,

That the Executive Committee request the suggestion from Trustee Bruce McConchie's email of April 20, regarding budget presentation to Trust Council by the Chair of FPC, be forwarded to the Financial Planning Committee.

CARRIED

Chair Luckham noted that he had responded to Trustee McConchie regarding other suggestions in his email.

6.1.2. Trustee Masselink re June Trust Council

EC-2015-051

It was MOVED and SECONDED,

That Trustee Masselink's request to participate in the June 2015 Trust Council be accommodated to enable him to listen to the proceedings but that any presentation he would wish to make to Council he be asked to distribute in writing to Council prior to the meeting.

CARRIED

Vice-Chair Grams offered to arrange for an audio connection that would enable Trustee Masselink to listen to the Trust Council meeting in June.

6.2. March 2015 Draft Trust Council Minutes

EC-2015-052

It was MOVED and SECONDED,

That the Executive Committee forward the draft March 2015 Trust Council Minutes to the Islands Trust Council for review and adoption at its June 2015 meeting.

CARRIED

6.3. Strategic Planning Session

6.3.1. Discussion with Consultant

Allison Habkirk, a strategic planning facilitator, met with the Executive Committee to provide suggestions and receive feedback as to the purpose and content of the Trust Council Strategic Planning session in June. By consent, the Executive Committee agreed with Ms. Habkirk's approach to and participation in the session.

6.3.2. Draft Session Outline

Executive Committee members discussed the draft session outline. They agreed that approximately 30 minutes should be spent on a discussion of the purpose of strategic planning, an hour to discuss goals and objectives and the remainder of the time on prioritizing objectives. A revised outline, reflecting this agreement will be brought back to the May 27 Executive Committee meeting for confirmation.

6.4. BC Ferries Session - Draft Outline

EC-2015-053

It was MOVED and SECONDED,

That the Executive Committee forward the BC Ferries session outline to Trustees and ask trustees to submit questions for BC Ferries representatives by June 12.

CARRIED

7. EXECUTIVE COMMITTEE PROJECTS

7.1. Chair Training Session - final agenda review

By General Consent, the Executive Committee agreed to forward the chair training session agenda to attendees and the contractor.

7.2. Vice Chair Training request – FN orientation – verbal

EC-2015-054

It was MOVED and SECONDED,

That the Executive Committee release \$100 for Trustee Busheikin's training in First Nations relationships.

CARRIED

8. NEW BUSINESS

8.1. Trust Area Services

8.1.1. LTC Chairs Report on Local Advocacy Topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.1.2. BC Cumulative Effects Framework

This item was deferred to May 27 Executive Committee meeting.

8.1.3. Advocacy Seeking Provincial Investment to Reduce BC Ferries Fares

EC-2015-055

It was MOVED and SECONDED,

That the Executive Committee direct staff to prepare a Request for Decision document for Trust Council to consider through RWM recommending that:

1. Trust Council request that the provincial government provide sufficient funding to BC Ferries in 2016-2020 to reduce the fares on the minor routes by 25%; and
2. Trust Council invite trustees wishing to act as advisors to staff, between May 19, 2015 and June 30, 2015 on an advocacy campaign regarding reduction in minor route ferry fares to contact the Policy Advisor.

CARRIED

8.2. Local Planning Services

8.2.1. Request for Executive Committee Sponsorship of Development Application Fee from the Salt Spring Squash Club

EC-2015-056

It was MOVED and SECONDED,

That the Executive Committee sponsor the Salt Spring Squash Club rezoning application fee of \$4,400.00 to permit indoor squash courts at Section 6, Range 2 East, North Salt Spring Island, Cowichan District, except the easterly 6.75 chains thereof; except Parcel B (DD 770361), and except part in Plan 14185 (SS-RZ-2015.2, 805A Lower Ganges Road).

CARRIED

8.2.2. Request for Executive Committee Sponsorship of Development Application Fee from the Galiano Conservancy Association

EC-2015-057

It was MOVED and SECONDED,

That the Executive Committee Development Application Fee Sponsorship Application form for GL-RZ-2015.1 be approved.

CARRIED

The meeting recessed at 11:55 am.

The meeting reconvened at 12:25 pm.

8.3. Executive/Trust Council

8.3.1. Executive Committee Meeting Schedule

EC-2015-058

It was MOVED and SECONDED,

That the Executive Committee approve the revised 2015 Executive Committee Meeting Schedule, as amended.

CARRIED

8.4. Administrative Services

9. CLOSED MEETING (if applicable)

EC-2015-059

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 12:30 pm and reopened at 1:45 pm.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

No decisions to report.

11. CORRESPONDENCE (for information unless raised for action)

11.1. Thompson-Nicola Regional District re Biosolids Resolution

Received as information.

11.2. UBCM Convention Session Proposals Now Being Accepted

This item was deferred to May 27 Executive Committee meeting.

11.3. Southern Gulf Island Trustees Meeting

Received as information.

11.4. Mayor Murray Skeels re Bowen Island Municipality Strategic Plan

Received as information.

11.5. Fraser Surrey Dock's consultation on proposed shipping change

Received as information.

11.6. Laurie Parkinson re Woodfibre LNG

Received as information.

12. WORK PROGRAM

12.1. Review and amendment of current work program

By General Consent, the Executive Committee members considered the amended version of their current work program, and approved proposed amendments from staff.

13. ADJOURNMENT

EC-2015-060

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 1:55 pm.

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder and Deputy Secretary