



Executive Committee Minutes of Electronic Meeting

Date: Wednesday, May 27, 2015

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Peter Luckham, Chair (by phone)
Laura Busheikin, Vice Chair (by phone)
Susan Morrison, Vice Chair (by phone)
George Grams, Vice Chair (by phone)

Staff Present Linda Adams, Chief Administrative Officer
Robert Kojima, Regional Planning Manager
Lisa Gordon, Director, Trust Area Services
Jas Chonk, Recorder and Deputy Secretary

1. CALL TO ORDER

The meeting was called to order at 8:47 am. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1. Introduction of New Items

- 8.1.3 Tour des Iles – options for communications support
- 8.1.4 Special meeting re BC Ferries advocacy campaign

2.2. Approval of Agenda

By General Consent, the agenda was approved as amended.

2.2.1. Agenda Context Notes

Provided for information.

3. ADOPTION OF MINUTES

3.1. May 13, 2015

By General Consent, the Minutes of the May 13, 2015 Executive Committee Meeting were adopted as amended.

4. FOLLOWUP ACTION LIST AND UPDATES

4.1. Followup Action List

Provided for information.

4.2. Director/CAO Updates

Directors provided updates on their follow up action list items and current activities.

4.3. Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Mayne Island Local Trust Committee Bylaw 161 (OCP Amendment)

The purpose of Proposed Bylaw No. 161, is to amend the Mayne Island Official Community Plan Bylaw No. 144 by making various technical amendments.

EC-2015-061

It was MOVED and SECONDED,

That the Executive Committee approve Proposed Bylaw 161 cited as “Mayne Island Official Community Plan Bylaw No. 144, 2007, Amendment No. 1, 2014” under Section 24 of the Islands Trust Act.

CARRIED

5.2 Mayne Island Local Trust Committee Bylaw 162 (LUB Amendment)

The purpose of Proposed Bylaw No. 162, is to amend the Mayne Island Land Use Bylaw No. 146 by making various technical amendments.

EC-2015-062

It was MOVED and SECONDED,

That the Executive Committee approve Proposed Bylaw 162 cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 1, 2014” under Section 24 of the Islands Trust Act.

CARRIED

5.3 Gabriola Island Local Trust Committee Bylaw 278 (OCP Amendment)

The purpose of Gabriola Bylaw No. 278 is to address minor issues and correct errors and omissions in the Gabriola Official Community Plan (OCP).

EC-2015-063

It was MOVED and SECONDED,

That the Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 278, cited as “Gabriola Island Official Community Plan (Gabriola Island) Bylaw 166, 1997, Amendment No. 3, 2014”, under Section 24 of the Islands Trust Act.

CARRIED

5.4 Gabriola Island Local Trust Committee Bylaw 279 (LUB Amendment)

The purpose of Gabriola Bylaw No. 279 is to address minor issues and correct errors and omissions in the Land Use Bylaw (LUB).

EC-2015-064

It was MOVED and SECONDED,

That the Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 279, cited as "Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 2, 2012", under Section 24 of the Islands Trust Act.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1. Local Planning Services

6.1.1 Bylaw Enforcement Quarterly Report

EC-2015-065

It was MOVED and SECONDED,

That the Executive Committee approve forwarding the Bylaw Enforcement Quarterly Report to Trust Council for review and consideration at its June 2015 meeting.

CARRIED

6.2. Executive

6.2.1 Draft Session Outline – Strategic Planning

Staff provided the draft session outline for discussion. Final session outline and background materials will be provided at the June 10 Executive Committee meeting.

6.2.2 Draft Session Outline – In-camera Trustee input re hiring decision

Staff provided the draft session outline for discussion. The draft session outline will be forwarded to CAO Hiring Committee. Final session outline will be provided at the June 10 Executive Committee meeting.

6.2.3 Draft San Juan County Session Outline

EC-2015-066

It was MOVED and SECONDED,

That the Executive Committee approve forwarding the San Juan County Session outline to Trust Council for its June 2015 meeting.

CARRIED

6.2.4 Draft Trust Council Meeting Agenda Program (revised)

This item was deferred to the June 10th meeting.

6.2.5 Delegations – Stephen Foster re Initiatives underway in Howe Sound (requesting 20 minutes)

The Executive Committee asked staff to respond directly to Mr. Foster via email, letting him know that the Executive Committee has allotted 10 minutes for his delegation, which is the maximum time indicated by section 5.12 of Trust Council's Meeting Procedure Bylaw.

6.2.6 BC Ferries session – advance questions

The final session outline will be reviewed at the June 10 Executive Committee meeting.

6.3 Trust Area Services

6.3.1 RFD Achilles NAPTEP

EC-2015-067

It was MOVED and SECONDED,

That the Executive Committee approve forwarding the Request for Decision re Achilles NAPTEP to Trust Council for review and consideration at its June 2015 meeting.

CARRIED

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Policy 2.4.v – Executive Committee Meeting Policy

The Executive Committee members had requested staff to recommend potential amendments to Policy 2.4.v, specifically to reflect Executive Committee's wish to meet in other Islands Trust offices. On further review, staff determined that Policy 2.4.v is redundant, given that Trust Council's Meeting Procedures Bylaw guides Executive Committee meetings. Staff recommend that Policy 2.4.v be rescinded, which would enable Executive Committee to locate its meetings where it wishes, subject to budget limitations.

EC-2015-068

It was MOVED and SECONDED,

That Policy 2.4.v – Executive Committee Meeting Guidelines be rescinded.

CARRIED

7.2 Executive Committee input into Strategic Plan

This agenda item provides an opportunity for Executive Committee members to suggest items for inclusion in Trust Council's draft strategic plan, based on the Executive Committee's areas of responsibility.

EC-2015-069

It was MOVED and SECONDED,

That the Executive Committee add to the Strategic Plan discussion draft under Goal D - to enable electronic meetings for Trust Council.

CARRIED

EC-2015-070

It was MOVED and SECONDED,

That the Executive Committee add to the Strategic Plan discussion draft under Section C4 - advocate to the Agricultural Land Commission for sustainable and appropriate agricultural policy.

CARRIED

EC-2015-071

It was MOVED and SECONDED,

That the Executive Committee add to the Strategic Plan discussion draft under Goal D - explore opportunities and benefits of working with UNESCO, the Islands Trust Fund, and other interested agencies in seeking nomination for the Islands Trust Area to be recognized as a UN biosphere.

CARRIED

EC-2015-072

It was MOVED and SECONDED,

That the Executive Committee add to the Strategic Plan discussion draft under Goal D - development of a business case for electronic broadcast of meetings.

CARRIED

8. NEW BUSINESS

8.1 Trust Area Services

8.1.1 LTC Chairs report on local advocacy topics

The Executive Committee members provided verbal updates on local advocacy topics arising from local trust committee meetings.

8.1.2 UBCM Convention Session Proposals Now Being Accepted

Received as information.

8.1.3 Tour des Iles – options for communications support

The Executive Committee considered a request to use staff time in the promotion of 'Tour des Iles' – a community event intended to promote linkages between islands in the southern part of the Islands Trust Area. Committee members discussed the implications of promoting a third-party community event, given there are numerous events in the Islands Trust Area that could be promoted and limited staff time.

EC-2015-073

It was MOVED and SECONDED,

That the Executive Committee approve one hour of communications staff time to assist Trustees in promoting the June 18-21 Tour Des Iles event.

CARRIED

EC-2015-074

It was MOVED and SECONDED,

That the Executive Committee direct staff to draft guidelines for Executive Committee to consider for the promotion of island events.

CARRIED

8.1.4 Special meeting re BC Ferries advocacy campaign

EC-2015-075

It was MOVED and SECONDED,

That the Executive Committee hold a special meeting on June 3 to discuss the proposed BC Ferries advocacy campaign.

CARRIED

9. CLOSED MEETING

EC-2015-076

It was MOVED and SECONDED,

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the *Community Charter* in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

The meeting closed to the public at 10:55 am and reopened at 11:43 am.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

No decisions to report.

11. CORRESPONDENCE (for information unless raised for action)

No items.

12. WORK PROGRAM

12.1. Review and amendment of current work program

By General Consent, the Executive Committee members considered the amended version of their current work program, and approved proposed amendments from staff.

13. ADJOURNMENT

EC-2015-077

It was MOVED and SECONDED,

To adjourn the meeting.

CARRIED

The meeting adjourned at 11:45 am.

Peter Luckham, Chair

Certified Correct

Jas Chonk, Recorder and Deputy Secretary