



## Executive Committee Minutes of Meeting

**Date:** Tuesday, July 5, 2011

**Location:** Islands Trust Victoria Office

**Present:** Sheila Malcolmson, Chair  
Louise Bell, Vice Chair  
Peter Luckham, Vice Chair  
Gary Steeves, Vice Chair

Lisa Gordon, Trust Area Services Director & Acting CAO  
Marie Smith, Executive Coordinator  
David Marlor, Local Planning Services Director

**Absent:**

Linda Adams, CAO  
Craig Elder, Administrative Services Director

### Call to Order/Approval of Agenda

The meeting was called to order at 10:05 a.m. Chair Sheila Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

By General Consent, the Executive Committee approved the agenda as presented.

### 1. Previous Meeting/Coordination Topics

#### 1. Minutes of Previous Meetings

- a. May 31, 2011
- b. June 14, 2011

By General Consent, the Executive Committee adopted the May 31, 2011 and June 14, 2011 Minutes of Meeting, as amended.

#### 2. Follow-up Action List (review during Director Updates)

Provided for information.

### 2. Local Planning Services (D. Marlor)

#### 1. Updates

- a. LPS Director/Follow up Action List Review
- b. LTC Chairs

#### 2. Bylaws

- a. Hornby Island Bylaw No. 141 (LUB Amendment)

Proposed Hornby Bylaw 141 would amend the Hornby Island Land Use Bylaw by amending the Comprehensive Commercial (C3) zone on property commonly referred to as the *Hornby Island Resort* or *the Thatch*, to permit up to 15 visitor accommodation units. A covenant would be secured to address various commitments, including parking, water, 'green' building standards and statutory right of way.

Staff addressed a number of questions and concerns raised by the Executive Committee members, including accessory use of buildings, foreshore development, and water issues.

*It was Moved and Seconded that the Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 141, cited as "Hornby Island Land Use Bylaw No. 86, 1993 Amendment No. 1, 2010", under Section 24 of the Islands Trust Act.*

CARRIED  
UNANIMOUSLY

b. Gabriola Island LTC Bylaw No. 262 (OCP Amendment)

Proposed Gabriola Bylaw 262 would amend the Gabriola Island Official Community Plan by updating, amending and adding to the language, existing objectives and policies regarding Community Goals, Affordable Housing, First Nation Cultural References and Bicycle and Bus Routes, as well as various technical and housekeeping aspects of the OCP.

*It was Moved and Seconded that the Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 262, cited as "Gabriola Island Official Community Plan (Gabriola Island) Bylaw 166, 1997, Amendment No. 1, 2011", under Section 24 of the Islands Trust Act.*

CARRIED  
UNANIMOUSLY

**3. Other**

a. Salt Spring Island LTC Request re Ministry of Transportation Letter of Understanding re Riparian Areas Regulation

Staff presented the following resolution from the Salt Spring Island Local Trust Committee: *That the Salt Spring Island Local Trust Committee requests the Islands Trust Executive Committee to review the letter of agreement with the Ministry of Transportation and Infrastructure (MOTI) and consider renegotiating a revised agreement between MOTI and Islands Trust to ensure the intent of the Riparian Areas Regulation is addressed by MOTI in works undertaken throughout the Islands Trust Area.*

Staff was directed to contact Ministry staff regarding its internal process with respect to the Riparian Areas Regulation and to advise the Executive Committee at a future meeting on how to proceed.

b. Allan Holmberg re Riparian Areas Regulation Bylaw 449

Staff was directed to prepare a reply for Chair's signature that the Riparian Areas Regulation is provincial legislation, and to forward the letter to the Ministry of Environment with a copy to the Salt Spring Island Local Trust Committee for their consideration.

c. Elizabeth and Doug Latta re Galiano forest lands

Staff was directed to prepare a reply for the Chair's signature and forward to the Galiano Island Local Trust Committee for its consideration.

d. Myna Lee Johnstone re Salt Spring Public Hearing

Chair Malcolmson will reply directly.

The meeting recessed at 12:10 p.m.  
The meeting reconvened at 12:45 p.m.

**4. Joint Session with Management**

**1. Post June 2011 Council**

- a. Roundtable
- b. Trustee Comments/Requests

Provided for information.

- c. Trust Council Followup Action List

Provided for information.

- d. Draft September 2011 Program

Reviewed and discussed.

### **3. Trust Area Services**

#### **1. Updates**

- a. Director/Follow up Action List Review

#### **2. Other**

- a. Local Based Community Consultation Platform

Vice Chair Louise Bell will work directly with Gambier trustees regarding this.

- b. Parks Canada re : Gulf Islands National Park Reserve Management Plan Consultation Sessions

Staff will reply directly to Parks Canada Staff that the Islands Trust GINPR reps, Trustees Wendy Scholefield and Derek Masselink will continue to attend the consultation sessions on the Islands Trust's behalf.

- c. Environmental Impact Statement re BP Refinery Dock, Wash.

Provided for information.

- d. 2011 UBCM Meeting Requests with Cabinet Ministers

It was agreed that no meetings would be requested with ministers at the 2011 UBCM Convention.

### **5. Administrative Services**

No items.

### **6. Executive**

#### **1. Other**

- a. 2011 UBCM Community Excellence Awards

Provided for information.

- b. Administrative Fairness Complaint – S. Cunningham et al

Provided for information.

### **Closed Session**

*It was Moved and Seconded that the meeting be closed to the public pursuant to s. 90(1)(g) of the Community Charter to discuss matters related to litigation or potential litigation and that staff attend the meeting.*

**CARRIED**  
**UNANIMOUSLY**

The meeting closed to the public at 2:25 p.m.  
The meeting reopened to the public at 2:45 p.m.

6.1.c Next Executive Committee meeting

*It was Moved and Seconded to hold an electronic meeting on Friday, June 22, 2011, at 8:30 a.m. in order to have an initial review of proposed Hornby Bylaws with staff, and to cancel the teleconference scheduled for July 19.*

CARRIED  
UNANIMOUSLY

The meeting adjourned at 2:55 p.m. Next meeting: July 26, 2011.

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*Sheila Malcolmson, Chair*

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*Marie Smith, Executive Coordinator & Recorder*