

Executive Committee Acting as a Local Trust Committee (Ballenas-Winchelsea Islands)

Minutes of Regular Meeting

Date: April 19, 2023

Location: Electronic Meeting

Members Present: Peter Luckham, Chair
Tobi Elliott, Trustee
Timothy Peterson, Trustee
David Maude, Trustee

Staff Present: Renée Jamurat, Regional Planning Manager
Chris Hutton, Regional Planning Manager
Chloë Straw, Recorder

Others Present: There were approximately 0 members of the public and 0 members of the media in attendance.

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:32 am. He acknowledged that the meeting was being held in territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. PUBLIC COMMENTS

A Trustee commented that he has had Trustees suggest that this LTC could be incorporated into the Lasqueti LTC.

4. MINUTES

4.1 Local Trust Committee Minutes - none

4.2 Section 26 Resolutions-Without-Meeting Report March 28, 2023

5. BUSINESS ARISING FROM MINUTES

5.1 Follow-up Action List dated April 6, 2023

Extended an invitation to Area E Director to attend the LTC meeting. He was unavailable today and did not have a report for the LTC.

6. APPLICATIONS AND REFERRALS - none

7. LOCAL TRUST COMMITTEE PROJECTS - none

8. DELEGATIONS - none

9. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

9.1 Mount Arrowsmith Biosphere Region Roundtable Gathering Agenda - for information
Regional Planning Manager Jamurat reported that she attended the meeting, which occurred on March 10, 2023, virtually. She offered that staff can advise the LTC of future dates of the Mount Arrowsmith Biosphere Regional Roundtable Gatherings if so desired. The Chair supported this recommendation.

9.2 Sea Duck Atlas - for information

10. NEW BUSINESS

10.1 Draft Freedom of Information and Protection of Privacy Bylaw - Request for Decision
Staff presented the draft bylaw, which is coming forward for reading and voting to all LTC members in order to bring the bylaws into alignment with the updated legislation.

EX-2023-010

It was Moved and Seconded,

that Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) Bylaw No. 37, cited as "Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) Freedom of Information and Protection of Privacy Bylaw No. 37, 2023" be given first, second and third reading.

CARRIED

EX-2023-011

It was Moved and Seconded,

that Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) Bylaw No. 37, cited as "Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) Freedom of Information and Protection of Privacy Bylaw No. 37, 2023" be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

11. REPORTS

11.1 Trustee Reports – none

11.2 Chairs Report

The Chair met with Area E Director and shared details of the recent Snaw-naw-as Protocol Agreement, which has been submitted to the Minister of Municipal Affairs, with him.

11.3 Trust Conservancy Report - February 2023

A Trustee reported that the Trust Conservancy has received a number of significant land donations recently. One is the Link Island donation on Gabriola.

As land is donated, the needs for administration, legal covenant management and oversight increase. Staff are attending to this increased need and there is a need to plan well into the future to ensure staff capacity.

11.4 Regional District of Nanaimo Electoral Area E Director Update – none**11.5 Snaw-naw-as (Nanoose) First Nation Representative Report (verbal report) - none**

The Chair shared that there may be an event for the signing of the Snaw-naw-as Protocol Agreement with Lasqueti Local Trust Committee which might be an appropriate opportunity for members of the Ballenas-Winchelsea LTC to be involved since Ballenas-Winchelsea is on Snaw-naw-as territory. The Chair mentioned that the LTC has been working for some time to meet with Snaw-naw-as and would be interested in attending any event involved in the signing of the new protocol agreement.

11.6 Applications Report - none**11.7 Trustee and Local Expense Report - none****11.8 Adopted Policies and Standing Resolutions - none****11.9 Local Trust Committee Webpage – none****12. WORK PROGRAM****12.1 Active Projects Report dated April 6, 2023**

- Staff shared that the LTC has an opportunity to identify a minor project for the 2023-2024 fiscal year. For example, under the OCP and LUB Review, there could be an opportunity to work on implementing the protection of the Coastal Douglas Fir and Associated Ecosystem Toolkit along with the Conservancy Regional Conservation Plan.
- Under the Active Projects Report, there is an opportunity under the first and second projects listed to do early engagement with First Nations. We would always look for those opportunities. As a minor project, if there is desire from the Trustees to include more community meetings, that could require more time and budget which may push it into a major project.
- Under the OCP and Bylaw Review Project, identifying significant un-fragmented forested and non-forested ecosystems and the mapping related to that would be a major project because of the time and budget required.
- Could work on the last bullet in the Active Projects Report as a minor project, and we could do that through resolution.
- A Trustee asked what engagement has been done with Snaw-naw-as and could there be a project of mutual interest. That the LTC use the minor project as an opportunity to develop some protocols between LTC and Snaw-naw-as. \
 - Staff responded that any significant work that needs to happen with Snaw-naw-as could be done as a separate project. She elaborated that a referral to Snaw-naw-as and the conversations that would happen before a formal referral could be done through a minor project, but more than that could require the scope of a major project. She reminded that the budget for major projects has already been allocated for this fiscal year, so we would look for a minor project relating to engagement with Snaw-naw-as.

12.2 Future Projects Report dated April 6, 2023

12.3 Minor Project Selection - verbal for discussion

The Executive Committee acting as a Local Trust Committee discussed the following:

- A Trustee noticed that the present OCP for Ballenas-Winchelsea is fairly dated. While not advocating for a review, he would appreciate some advice to this LTC on whether there is language in there that needs to be updated in terms of Reconciliation or whether there are other substantive parts of it that would warrant review.
 - The Chair responded that the LTC is seeking input about whether or not to initiate a minor project and noted that this budget has been increased from \$5,000 to \$10,000 so there is opportunity to tap into funding for a minor project if desired. He recommended that the LTC first determine what Snaw-naw-as's interests are, and then determine whether an OCP update is required to reflect this interest. We don't want to predetermine any kind of an outcome. Need to wait for input from Snaw-naw-as. Let's look at opportunities for conversation and see if there is interest in being together on the land with members of Snaw-naw-as to begin to build relationship.
 - The Chair summarized that there is no direct action at this time, other than to seek opportunities for engagement with Snaw-naw-as. For example, a boat tour of the territory would be desirable.
- Staff asked for clarification on whether any of these active projects should move to the Future Projects List and if there are any new initiative that the Trustees would like to pursue they can also be identified by resolution? She offered to bring forward a report that could present some possible action items that the LTC could look at, knowing that there is an opportunity for a minor project.
 - The Chair expressed an inclination to wait for the Protocol Agreement implementation with Snaw-naw-as and to wait to see if opportunities for engagement arise.
- Staff reported that the next scheduled meeting for BW is on October 4th, if there is a desire to have a conversation about a minor project before then, we could look at a Special Meeting before then. For the Active Projects Report, Staff will move the OCP and LUB Review to the Future Projects List in order to be clearer about what Staff is currently working on and what has been slated for future work.
 - The Chair clarified that staff would like a motion to move the OCP and LUB review to the Future Project List, and that the Active Projects List would remain empty at this time.

EX-2023-012

It was Moved and Seconded,

that the Ballenas-Winchelsea Islands LTC remove Item 1 from the Active Projects Report and place it on the Future Projects List.

CARRIED

13. CLOSED MEETING

13.1 Motion to Close the Meeting at 11:08 am

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90 (1) (a) for the purpose of considering appointments of Board of Variance members and that Staff and the Recorder attend the meeting.

13.2 Recall to Order at 11:23am

13.3 Rise and Report

The Ballenas-Winchelsea Local Trust Committee has appointed Jack Woodward, Laurie Jackson and Wolfgang Scheuer to the Board of Variance for Ballenas-Winchelsea.

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for Wednesday, October 4, 2023 at 10:30 am.

15. ADJOURNMENT

By general consent the meeting was adjourned at 11:24am.

Peter Luckham, Chair

Certified Correct:

Chloë Straw, Recorder