



**Executive Committee Acting as a  
Local Trust Committee (Ballenas-Winchelsea Islands)  
Minutes of Regular Meeting**

**Date:** March 16, 2022  
**Location:** Electronic Meeting, Public Venues  
 700 North Rd, Gabriola Island or  
 #200 1627 Fort St  
 Victoria, BC

**Members Present:** Peter Luckham, Chair  
 Sue Ellen Fast, Trustee  
 Laura Patrick, Trustee  
 Dan Rogers, Trustee

**Staff Present:** Heather Kauer, Regional Planning Manager  
 Lori Foster, Recorder

The meeting was held electronically, livestreamed and recorded. There were no public attending electronically when the meeting opened.

**1. CALL TO ORDER**

Chair Luckham called the meeting to order at 10:33 a.m. He acknowledged that the meeting was being held on the traditional and treaty territory of Coast Salish First Nations.

**2. APPROVAL OF AGENDA**

**By general consent** the agenda was approved as presented.

**3. TOWN HALL - None**

**4. MINUTES**

**4.1 Local Trust Committee Minutes dated November 30, 2021 - for adoption**

**By general consent**, the Local Trust Committee meeting minutes of November 30, 2021 were adopted as presented.

**4.2 Local Trust Committee Special Meeting Minutes dated January 24, 2022 - for adoption**

**By general consent**, the Local Trust Committee meeting minutes of January 24, 2022, 2021 were adopted as presented.

**4.3 Section 26 Resolutions-Without-Meeting Report March 8, 2022**

Received for information.

**5. BUSINESS ARISING FROM MINUTES**

**5.1 Follow-up Action List dated March 8, 2022**

No remarks, no questions.

**6. APPLICATIONS AND REFERRALS – None**

**7. LOCAL TRUST COMMITTEE PROJECTS – None**

**8. DELEGATIONS – None**

**9. CORRESPONDENCE – None**

**10. NEW BUSINESS**

**10.1 Shoreline Report – Briefing**

Chair Luckham introduced the Shoreline Protection Model Bylaw report.

Received for information. Discussion followed on:

- Waiting for an updated Policy Statement before moving forward with a shoreline protection bylaw,
- Ballenas Island is vulnerable if someone were to purchase it,
- There is a shoreline development permit area in the Ballenas local trust area,
- An executive summary/consumer ready highlights of the report would be helpful.

**10.2 Mount Arrowsmith Biosphere Region Upcoming Events - for discussion**

Received for information. Discussion followed on contacting Ballenas Winchelsea area residents to forward the event information and agenda package.

Discussion on staff liaison with this biosphere region, the Trust's second, was heard.

**By general consent**, Regional Planning Manager (RPM) Kauer will reach out to residents.

**11. REPORTS**

**11.1 Trustee Reports – None**

**11.2 Chairs Report**

March Trust Council was one week ago where an amended budget was adopted for the 2022/23 term.

**11.3 Trust Conservancy Report**

Vice Chair of Islands Trust Conservancy, Municipal Trustee Fast, noted the Conservancy protects over 111 properties.

11.3.1 November 23, 2021 as presented.

11.3.2 January 25, 2022 as presented.

**11.4 Regional District of Nanaimo Electoral Area E Director Update – None****11.5 Snaw-naw-as (Nanoose) First Nation Representative Report (verbal report) - None****11.6 Applications Report - None****11.7 Trustee and Local Expense Report - None****11.8 Adopted Policies and Standing Resolutions - None****11.9 Local Trust Committee Webpage**

Chair Luckham noted that the website is being updated for bug fixes.

**12. WORK PROGRAM****12.1 Top Priorities Report dated March 8, 2022**

Received for information.

**12.2 Projects List Report dated March 8, 2022**

Received for information.

**13. CLOSED MEETING - None****14. UPCOMING MEETINGS****14.1 Next Regular Meeting Scheduled for Wednesday, June 29, 2022 at 10:30 a.m.**

It was discussed that if the opportunity to meet with Snaw-naw-as (Nanoose) First Nation, the Biosphere Region and Islands Trust with area land owners at the university via Pam Shaw would be a good moment, otherwise, the meeting will be held electronically.

**15. ADJOURNMENT**

**By general consent** the meeting was adjourned at 10:56 a.m.

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Peter Luckham, Chair

Certified Correct:

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Lori Foster, Recorder