



**Executive Committee Acting as a  
Local Trust Committee (Ballenas-Winchelsea Islands)  
Minutes of Special Meeting**

**Date:** January 24, 2022  
**Location:** Special Electronic Meeting

**Members Present:** Peter Luckham, Chair  
Sue Ellen Fast, Trustee  
Laura Patrick, Trustee  
Dan Rogers, Trustee

**Staff Present:** Heather Kauer, Regional Planning Manager  
Lori Foster, Recorder

The meeting was livestreamed and recorded.

**1. CALL TO ORDER**

Chair Luckham called the meeting to order at 9:03 a.m. He acknowledged that the meeting was being held in the traditional and treaty territory of Coast Salish First Nations.

**2. APPROVAL OF AGENDA**

**By general consent**, the agenda was adopted as presented.

**3. BUSINESS ITEMS**

**3.1 Meeting Procedure Bylaw No. 36 - for consideration and decision**

Regional Planning Manager (RPM) Kauer spoke to the request for decision which would amend the administrative bylaw to include the ability to hold regular electronic meetings and other sections as presented.

Vice Chair Patrick spoke to an inconsistency with Advisory Planning Committees holding electronic meetings.

Discussion about recommendation 5 in the agenda package - to consider adding a full-time staff (FTE) position to support electronic meetings - followed.

**EX-2022-001**

**It was Moved and Seconded,**

that the Bylaw No. 36 draft be amended by removing sections 18-40 in the amendment. (as presented in the agenda package)

**DEFEATED**  
2 in favour/2 opposed

**EX-2022-002**

**It was Moved and Seconded,**

that Executive Committee acting as a Local Trust Committee Bylaw No. 36, cited as “Executive Committee acting as a Local Trust Committee Meeting Procedures, 2022” be read a first time.

**CARRIED**

**EX-2022-003**

**It was Moved and Seconded,**

that Executive Committee acting as a Local Trust Committee Bylaw No. 36, cited as “Executive Committee acting as a Local Trust Committee Meeting Procedures, 2022” be read a second time.

**CARRIED**

**EX-2022-004**

**It was Moved and Seconded,**

that Executive Committee acting as a Local Trust Committee Bylaw No. 36, cited as “Executive Committee acting as a Local Trust Committee Meeting Procedures, 2022” be read a third time.

**CARRIED**

**EX-2022-005**

**It was Moved and Seconded,**

that Executive Committee acting as a Local Trust Committee Bylaw No. 36, cited as “Executive Committee acting as a Local Trust Committee Meeting Procedures Bylaw, 2022” be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

**CARRIED**

**EX-2022-006**

**It was Moved and Seconded,**

that the Executive Committee acting as a Local Trust Committee request that Trust Council consider adding a full time staff position to the 2022/23 Fiscal year budget for electronic meeting support.

Discussion followed on amending the motion.

**EX-2022-007**

**It was Moved and Seconded,**

that motion EC-2022-006 be amended as follows: “Financial Planning Committee” to replace “Trust Council”.

**CARRIED**

**EX-2022-006**, as amended by EX-2022-007, was put:  
that the Executive Committee acting as a Local Trust Committee request that Financial  
Planning Committee consider adding a full time staff position to the 2022/23 Fiscal year  
budget for electronic meeting support.

**CARRIED**

**4. ADJOURNMENT**

**By general consent** the meeting was adjourned at 9:56 a.m.

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Peter Luckham, Chair

Certified Correct:

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Lori Foster, Recorder