



Executive Committee Minutes of Regular Meeting

- Date:** October 30, 2019
- Location:** Islands Trust Victoria Boardroom
200 – 1627 Fort Street, Victoria BC
- Members Present:** Peter Luckham, Chair
Dan Rogers, Vice Chair
Laura Patrick, Vice Chair
Sue Ellen Fast, Vice Chair (by video conference)
- Staff Present:** Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Local Planning Services (by video conference)
Clare Frater, Director, Trust Area Services
Julia Mobbs, Director, Administrative Services
Lisa Wilcox, kwakwemtenaat, Senior Intergovernmental Policy Advisor
Carmen Thiel, Legislative Services Manager
Sheree Rialp, Recorder
- Others Present:** Ian Graeme, Negotiator, Ministry of Indigenous Relations and Reconciliation
Zachary Young, Ministry of Indigenous Relations and Reconciliation

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:10 AM and acknowledged that the meeting was being held on Coast Salish First Nations territory.

It was agreed to move item 3 ahead of item 2.

3. MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION (MIRR) - PRESENTATION

Messrs. Ian Graeme and Zachary Young, Ministry of Indigenous Relations and Reconciliation, gave a presentation which included the following topics:

- Bill 41 - United Nations Declaration on the Rights of Indigenous Peoples
 - Decisions affecting indigenous groups should be left with the indigenous governing body.
 - The passage of Bill 41 will allow more consistency and standardization in negotiations.
 - The focus of negotiations is not so much on acquiring land but on building a community, encouraging self-determination, and “building a conversation” by connecting First Nations with other agencies that can answer their inquiries.
- Overview of First Nations within Islands Trust Area
 - MIRR is looking for Crown land for the Lyackson First Nation that can accommodate a cemetery, community hall, and other basic infrastructure. Presently there is a shortage of existing reserve lands on Valdez Island, and MIRR is trying to acquire more land on Vancouver Island to address this concern.

- Hul'qumi'num Treaty Group (HTG) – The largest negotiations with the Cowichan Tribe are being undertaken through the HTG negotiations.
- A team from Australia is interested in learning about negotiations in Victoria.

Discussion ensued on aspects of the presentation and how Islands Trust, in cooperation with MIRR, can bring First Nations to the table to work through the meaning and implementation of Bill 41 and treaty and other agreements.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

The following additions to the agenda were presented for consideration:

- 9.4.1 Budget
- 12.7 Invitation to Staff to Speak at the BC Rural Island Economic Forum

By general consent the agenda was approved as amended.

2.2 Agenda Context Notes

For information.

4. ADOPTION OF MINUTES

4.1 Proposed amendment to January 15, 2019 Minutes

EC-2019-164

It was MOVED and SECONDED,

that the January 15, 2019 minutes of the Executive Committee, Resolution # EC-2019-003 be amended to read:

that the Islands Trust Executive Committee approve Bylaw No. 34, cited as "Islands Trust Executive Committee Acting as a Local Trust Committee Bylaw Enforcement Notification Bylaw No. 34, 2018", in accordance with Section 27 of the Islands Trust Act; and

that the minutes of January 15, 2019 be adopted as amended.

CARRIED

4.2 October 2, 2019

EC-2019-165

It was MOVED and SECONDED

that the minutes of October 2, 2019 be adopted as presented.

CARRIED

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow-Up Action List (FUAL)

Staff provided updates on the status of their FUAL items.

5.2 Director/CAO Updates

Chief Administrative Officer (CAO) Russ Hotsenpiller updated the Executive Committee (EC) on the following:

- involvement in Islands 2050 engagement plan; team did good job;
- meeting with Ministry of Municipal Affairs and Housing Deputy Minister, Kaye Krishna;
- met with Capital Regional District staff re: water;
- Rural Islands Economic Forum and trustees in attendance;
- staff survey and staff awards;
- summary notes of CAO and Executive Committee members on Union of B.C. Municipalities 2019 conference to be coordinated by CAO and ready for review at next Executive Committee meeting; and
- Bowen funding discussion.

Director of Local Planning Services (DLPS) Marlor reported on an upcoming meeting with Ministry of Transportation and Infrastructure staff; filling the Bylaw Officer position; and request for trustee office space on Hornby Island.

Director of Trust Area Services, Clare Frater, spoke to the staff focus and work on developing the new combined Islands Trust & Islands Trust Conservancy website; status of the Islands 2050 engagement program; and preparations for expanded membership on the Trust Programs Committee (TPC) with the working group on the Islands Trust Policy Statement. It was noted that climate change speaking notes have not yet been received from TPC.

Director of Administrative Services Julia Mobbs reported on revisions to the 2020/2021 FY draft budget; new Islands Trust Conservancy staff; the need for a new office insurance provider and the resulting increase in premiums; and the December all-staff meeting.

There was discussion about considering self-insurance and inquiring what other municipalities do for insurance.

5.3 Local Trust Committee (LTC) Chair Updates

Vice-Chairs provided updates on their local trust areas' business, recently attended meetings and application and bylaw status.

5.4 Islands Trust Conservancy Liaison Update

Director of Trust Area Services Clare Frater highlighted the activities of the Fund Development Advisory Committee regarding a potential provincial funding request.

5.4.1 July 16, 2019 ITC-EC Minutes – for information

Received for information.

6. BYLAWS APPROVAL CONSIDERATION

6.1 South Pender Island LTC Bylaw Enforcement Notification Bylaw No. 116

EC-2019-166

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve South Pender Island Local Trust Committee Bylaw No. 116, cited as “South Pender Island Local Trust Committee Bylaw Enforcement Notification Bylaw, No. 116, 2019”, in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

The meeting recessed for lunch between 12:30 and 12:50 PM.

7. TRUST COUNCIL MEETING REVIEW AND PREPARATION

7.1 December Trust Council – draft schedule

Staff were directed to:

- provide more time for budget;
- move the Local Planning Services report to Wednesday morning;
- move the strategic plan item to Wednesday afternoon, after Delegations; and
- consider an update on the water management from William Shulba.

There was discussion about a suitable topic for the Trustee Roundtable. It was noted that a presentation speaker is invited to the meeting on the Reconciliation Action Plan.

7.2 Advancing New Business at Trust Council

Trustees discussed the following matters:

- the suggestion of requiring a trustee item to be considered by a council committee before advancing it to Trust Council;
- the use of Notice of Motions;
- the benefits of staff vetting of trustee reports for coherence;
- a simpler process for trustees, staff input; and
- the need for adherence to agenda timelines.

7.3 Trust Council Training and Orientation - Briefing

EC-2019-167

It was MOVED and SECONDED,

that staff cover open meeting rules, including legal advice to trustees at the next most convenient meeting.

CARRIED

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated - N/A

8.2 Executive Committee Initiated - N/A

9. NEW BUSINESS

9.1 Executive/Trust Council

9.1.1 Executive Committee 2020 Meeting Schedule

EC-2019-168

It was MOVED and SECONDED,

that the Executive Committee approve the proposed meeting schedule for 2020 as presented.

CARRIED

9.2 Trust Area Services

9.2.1 LTC Chairs Report on Local Advocacy Topics - N/A

9.2.2 Salish Sea Ecosystem Conference 2020

EC-2019-169

It was MOVED and SECONDED,

that the business case for the Salish Sea Ecosystem Conference 2020 be forwarded to the Financial Planning Committee.

CARRIED

9.2.3 Islands 2050 - Associated Islands

Director Frater requested that all communications requesting Islands 2050 engagement be forwarded to her.

EC-2019-170

It was MOVED and SECONDED,

that staff be requested to do an Islands 2050 engagement on Piers Island and electronic outreach to other associated islands.

CARRIED

9.3 Local Planning Services

9.3.1 Request for EC Sponsorship for Lot 3, Bishop's Walk Road - RFD

EC-2019-171

It was MOVED and SECONDED,

that the Executive Committee financially sponsors the Salt Spring Island Community Services development permit and development variance permit fees (\$2,035) to develop a property located at 176 Bishop's Walk, to facilitate the development of a 24-unit affordable housing project in Development Permit Area 1 – Island Villages.

CARRIED

9.3.2 Staff Report Timeline Graphic

9.3.2.1 Timeline Graphic for Staff Report - Briefing

Director Marlor indicated that he plans to have the graphic timeline included in the Staff Report template for the next meeting.

9.3.2.2 Salt Spring LTC Status Update Request

Received for information.

9.4 Administrative Services – N/A

9.4.1 Budget

Director Mobbs provided budget updates in section 5.2.

It was agreed to consider items 12 and 13 prior to closing the meeting.

12. CORRESPONDENCE (for information unless raised for action)

12.1 Response from Minister of Transportation and Infrastructure re Gabriola Island Active Transportation Plan

Received for information.

12.2 AVICC re Invitation to participate in BC's Old Growth Strategic Review

12.2.1 Ministry of Forests, Lands and Natural Resource re news release – old-growth protection

Received for information.

12.3 November 14, 2019 Saanich Inlet Roundtable

Received for information.

12.4 Canadian Coast Guard (CCG) re Invitation to participate in the Integrated Response Planning process for response to Marine Pollution

Director Frater stated that she has notified the Coast Guard that Islands Trust has resources which they can use, such as mapping, but may not want to be involved with regard to emergency planning response which is a regional district function.

During discussion, it was suggested that the Coast Guard should engage with regional districts to ensure that someone will take the response lead on sinking ships and oil spills, and that Islands Trust's prime interest is in notification procedures.

By general consent Vice Chairs Patrick and Rogers agreed to contact Sarah Hughes as to how trustees can engage with the Coast Guard, with the prime interest being notification procedures in the event of sinking boats and oil spills.

Director Frater offered to introduce Vice-Chairs Rogers and Patrick to Sarah Hughes, Project Manager of the CCG Environmental Response, South Coast Planning. Director Frater also agreed to send to the Executive Committee the *Greater Vancouver Integrated Response Plan*.

12.5 Response from Minister of Municipal Affairs and Housing re Islands 2050 Engagement Plan

Received for information.

12.6 Bowen Island Municipality Resolution re Financial Requisition Formula

EC-2019-172

It was MOVED and SECONDED,

that the Executive Committee respond to a request from Bowen Island indicating a willingness to engage in discussion, and authorizing Chair Luckham, Vice Chair Rogers and senior staff to attend.

CARRIED

12.7 BC Rural Island Economic Forum

By general consent staff were directed to acknowledge the invitation and decline with thanks.

13. WORK PROGRAM

13.1 Review and amendment of current work program

Received for information.

10. CLOSED MEETING

EC-2019-173

It was MOVED and SECONDED,

that the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege, and that staff attend the meeting.

CARRIED

The meeting was closed at 2:52 PM and reconvened in open session at 3:40 PM.

11. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

The closed meeting minutes of October 2, 2019 were adopted.

14. NEXT MEETING

The next meeting of the Executive Committee will be held November 20, 2019 at the Victoria office.

15. ADJOURNMENT

By general consent the meeting adjourned at 3:42 PM.

Peter Luckham, Chair

Certified Correct:

Sheree Rialp, Recorder