



Executive Committee Minutes of Regular Meeting

Date: June 5, 2019
Location: Islands Trust Renovated Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Peter Luckham, Chair, Thetis Island Trustee (electronically from Penticton)
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee
Laura Patrick, Vice Chair, Salt Spring Island Trustee
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Councillor (Alternate Chair)

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director Local Planning Services
Clare Frater, Director, Trust Area Services
Julia Mobbs, Director, Administrative Services
Lori Foster, Executive Coordinator/Recorder
Kate Emmings, Acting Manager, Islands Trust Conservancy
Carmen Theil, Legislative Services Manager
Lesley Valor, Acting Senior Policy Advisor
Lisa Wilcox, Senior Intergovernmental Policy Advisor (SIPA)
William Shulba, Senior Freshwater Specialist
Andrew Templeton, Communications Specialist

1. CALL TO ORDER

Chair Luckham, via webcam from Penticton, called the meeting to order at 9:02 AM and acknowledge he was on Interior Salish territory. He nominated Vice Chair Fast act as Alternate Chair for this meeting on location from the Victoria boardroom.

By General Consent, Vice Chair Fast would act as Alternate Chair from the Victoria Boardroom.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to add:

- 5.1 correspondence re: Hornby Bylaw 159 from HICEEC dated May 31, 2019
- 6.1.9 correspondence from Trustee Morrison re: CAO climate change report
- 6.1.17 *Islands Trust Act* Amendment Briefing
- 6.4.14 Legislative Monitoring Briefing - for discussion
- 8.3.1 correspondence from R. Longini and J. Robertson re: groundwater sustainability project

2.2 Approval of Agenda

By General Consent, the agenda was approved as amended.

2.2.1 Agenda Context Notes
For information.

3. ADOPTION OF MINUTES

3.1 May 8, 2019

By General Consent, the minutes were adopted as presented.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List

Staff provided updates on Follow Up Action List (FUAL) items.

4.2 Director/CAO Updates

Staff provided updates on current activities and recently attended meetings.

Director of Local Planning Services (DLPS) Marlor informed Executive Committee (EC) that staff engaged in a mock run through of the Policy Statement engagement process during its recent Local Planning Services staff meeting.

Discussion followed on the Local Planning Services (LPS) Review and a pending report.

4.3 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recent activities and meetings attended in their roles as local trust committee chairs.

5. BYLAWS FOR APPROVAL CONSIDERATION

5.1 Hornby Island LTC Bylaw No. 159 (BEN Amendment)

Vice Chair Fast spoke to the bylaw.

Late correspondence sent by the Hornby Island Community Economic Enhancement Corporation (HICEEC) was received for consideration.

EC-2019-067

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 159, cited as "Hornby Island Local Trust Committee Bylaw Enforcement Notification Bylaw, No. 159, 2019", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2019-068

It was Moved and Seconded,

That the correspondence of May 31, 2019 from the Hornby Island Community Economic Enhancement Corporation be forwarded to the Hornby Island Local Trust Committee for their consideration.

CARRIED

6. TRUST COUNCIL MEETING PREPARATION

6.1 Executive

6.1.1 Chief Administrative Officer's Report
Forward as presented.

6.1.2 Executive Committee Work Program Report
See items 7.2.1.1 and 12.1

6.1.3 March 12-14, 2019 Trust Council Meeting Draft Minutes
By General Consent, the Executive Committee request that the minutes indicate Trustees Morrison and Brent were not present on Thursday, March 14th.

6.1.4 Trust Council RWM Report
Forward as presented.

6.1.5 June Trust Council Meeting Schedule
EC-2019-069

It was Moved and Seconded,

That the Executive Committee request the following changes to the meeting schedule:

- Thursday 9:00 AM add "Executive continued - Trust Council Scheduling," as a discussion item, CAO Hotsenpiller to provide one page briefing,
- Add "Dinner with former Trustees" to Wednesday night, and that the schedule be forwarded as amended.

CARRIED

6.1.6 Trust Council Follow Up Action List
Forward as presented.

6.1.7 Strategic Plan March Trust Council Session Summary – Briefing
By General Consent, the Executive Committee request staff fix the table text with blue boxes on page 77 of this agenda package.

6.1.8 Strategic Planning Session - Allison Habkirk
Chief Administrative Office (CAO) Hotsenpiller reviewed the session as outlined.

Discussion followed on group assignments and additional time for review and wrap up.

EC-2019-070

It was Moved and Seconded,

That people be assigned into groups and that each group look at all objectives and the session be extended to 5:30 PM and that a wrap up session be held at 2:30 PM the following day.

CARRIED

Forward as amended.

- 6.1.9 IT Climate Change Summary – Briefing
CAO Hotsenpiller spoke to the briefing.

Chair Luckham will address Trustee Morrison regarding her correspondence.

By General Consent, the Executive Committee (EC) requested the typographical error on page 89, third column be corrected and that the briefing be forwarded as amended.

- 6.1.10 Trust Council meeting times/attendance – Briefing
As resolved by **EC-2019-069**.

The meeting recessed for a break at 11:00 AM and reconvened at 11:09 AM.

- 6.1.11 Continuous Learning Plan – Briefing
Forward a presented.
- 6.1.12 BC Community Bus Coalition - delegation summary
Forward as presented.
- 6.1.13 T. Beck re: Farm Worker Housing - delegation summary
Vice Chair Patrick will contact Mr. Beck regarding his delegation request.
- 6.1.14 Gulf Islands Forest Preservation - delegation summary
Forward as presented.
- 6.1.15 Southern Gulf Islands Tourism Partnership Society - delegation summary
Forward as presented.
- 6.1.16 Gulf Islands Alliance re: clear cutting on PMFL - delegation summary
Forward as presented.
- 6.1.17 Islands Trust Act Amendment Briefing
CAO Hotsenpiller spoke the ministry's response to each ask contained in the briefing.

EC-2019-071

It was Moved and Seconded,

That the *Islands Trust Act* Amendment Briefing be forwarded to Trust Council as presented.

CARRIED

6.2 Local Planning Services

- 6.2.1 Director of Local Planning Services Report
Forward as presented.
- 6.2.2 Local Planning Committee Work Program Report
Forward as presented.

The meeting recessed for lunch at 12:15 PM. Chair Luckham said a few words remotely via speaker phone while the Executive Committee and staff recognized the 45th anniversary of the *Islands Trust Act* by cutting a cake in the lunchroom. The meeting reconvened at 12:50 PM.

6.2.3 Freshwater Resources Policy 4.4.2 – Briefing

Director of Local Planning Services (DLPS) Marlor spoke to the briefing.

Vice Chair Rogers forwarded comments to DLPS Marlor requesting some administrative changes to the briefing.

Forward as amended.

6.2.4 Climate Change Action Plan – RFD

DLPS Marlor reviewed the request for decision.

Vice Chair Fast sent comments to DPLS Marlor regarding “winters will be cooler” within the report which needed correction.

Forward as amended.

6.2.5 Aquifer Vulnerability to Saltwater Intrusion Pumping and Coastal Hazard Risk Class Mapping – Briefing

DLPS Marlor spoke to the briefing and the work Fresh Water Specialist Shulba is doing with the Ministry of Forest, Lands, Natural Resource Operations and Rural Development (FLNRORD) to rework the mapping done by the province.

Chair Luckham requested that agenda line items match the report name.

6.3 Administrative Services

6.3.1 Director of Administrative Services Report

By General Consent, the Executive Committee (EC) requested corrections to the report showing Ian Cox as a Planner 1 in the Northern Office and that the municipal tax requisition be addressed in the report.

Forward as amended.

6.3.2 Financial Planning Committee Work Program Report

Forward as presented.

6.3.3 March 31, 2019 Audited Financial Statements – RFD

Forward as presented.

6.3.4 Bowen Island Levy Analysis – Briefing

Forward as presented.

6.4 Trust Area Services

6.4.1 Director of Trust Area Services Report

Forward as presented.

- 6.4.2 Trust Programs Committee Work Program Report
Forward as presented.
- 6.4.3 Islands Trust Conservancy Report
By General Consent, EC requested that the report emphasize work done for Bowen Island Municipality.

Forward as amended.
- 6.4.4 2018-19 Annual Report – RFD
By General Consent, EC requested page 178 be amended adding “lived on” and page 182, bold the name Miles Drew.

Forward as amended.
- 6.4.5 Community Stewardship Awards –Briefing
Forward as presented.
- 6.4.6 Policy Statement Engagement Plan –Briefing
Forward as presented.
- 6.4.7 Reconciliation Action Plan – RFD
Forward as presented.
- 6.4.8 Private Managed Forest Land Advocacy- Trustee Rockafella RFD
Forward as presented.
- 6.4.9 Internet Connectivity Advocacy–Trustee Critchley RFD
Forward as presented.
- 6.4.10 Livestreaming of meetings – Trustee McConchie RFD
Forward as presented.
- 6.4.11 Low carbon catering for Islands Trust Events – RFD
Forward as presented.
- 6.4.12 Islands Trust Policy Statement – RFD
Forward as presented.
- 6.4.13 Communications Strategy Outline – Briefing
Forward as presented.

The Executive Committee recognized Communications Specialist Templeton for his work on the briefing.
- 6.4.14 Legislative Monitoring Briefing – for discussion
Discussion ensued on adding this as a late item for Trust Council.

By General Consent, the Legislative Monitoring Briefing can be addressed informally after Trust Council.

7. EXECUTIVE COMMITTEE PROJECTS

7.1 Trust Council Initiated

7.1.1 Executive

None

7.1.2 Trust Area Services

7.1.2.1 Policy Statement Engagement Project Name – Briefing

Director of Trust Area Service (DTAS) Frater reviewed the briefing and rational for the choosing the year 2064 as part of the project name.

Discussion followed on a rational for choosing 2050 over 2064. 2050 allows for visioning within the lifetimes of most people engaging in the consultation.

EC-2019-072

It was Moved and Seconded,

That the Executive Committee request staff title the Policy Statement Engagement Project “Islands 2050: the future of the Trust Area.”

CARRIED

7.1.2.2 Baynes Sound/Lambert Channel Learning Exchange report – Briefing
Received as presented.

7.1.2.3 45th Anniversary- Briefing

DTAS Frater spoke to recognition plans celebrating 45 years of the *Islands Trust Act*.

Minister Robinson’s office sent regrets, that she would be unable to attend June Trust Council.

7.1.2.4 Communications Strategy – Briefing

Communications Specialist Templeton spoke to the briefing.

Discussion regarding key messages and social media ensued.

7.1.3 Local Planning Services

None

7.1.4 Administrative Services

None

The meeting recessed for a break at 2:10 PM and reconvened at 2:21 PM.

7.2 Executive Committee Initiated

7.2.1 Executive

7.2.1.1 EC Work Program – RFD

CAO Hotsenpiller reviewed the request for decision (RFD).

Discussion on the status of the current work program followed as EC reviewed the amendment recommendations listed in the RFD.

EC-2019-073

It was Moved and Seconded,

That the Executive Committee request staff amend the work program as follows:

1. move Anchorages Advocacy Strategies from Top Priorities to Projects;
2. add to Top Priorities, Climate Change Emergency, matters pertaining to Islands Trust declaring a climate change emergency;
3. remove Advocate for management of abandoned and derelict vessels from Projects;
4. remove Indigenous Place Names from Projects;
5. add Executive management of the Victoria Office renovations 2018/2019 to Projects.

CARRIED

7.2.2 Trust Area Services

None

7.2.3 Local Planning Services

None

7.2.4 Administrative Services

None

8. NEW BUSINESS

8.1 Executive/Trust Council

None

8.2 Trust Area Services

8.2.1 LTC Chairs Report on Local Advocacy Topics

Topics discussed included affordable housing, farm worker housing, and cell towers in local trust areas.

8.2.2 Islands Trust Conservancy / EC Liaison Meeting - draft agenda review

Islands Trust Conservancy Acting Manager Emmings reviewed the draft agenda for the upcoming liaison meeting requesting additions, deletions, and further comments.

By General Consent, EC requested the following be added to the draft agenda:

1. Climate Change Emergency Declaration,
2. 4.2.3 Communications with local trust committees (LTC's).

8.3 Local Planning Services

8.3.1 Groundwater Sustainability Project – RFD

DLPS Marlor spoke to the request for decision.

Correspondence was received for 8.3.1 as listed in item 2.1 Introduction of New Items.

Director of Administrative Services (DAS) Mobbs addressed the budget implications noting the minister would not have to be advised of the potential changes.

Discussion on pro's and con's of the project ensued.

EC-2019-074

It was Moved and Seconded,

THAT the Executive Committee approve allocating up to \$52,000 from the Local Trust Committees Project reserve budget for the *Southern Gulf Islands Groundwater Sustainability Strategy Master Project Charter* for technical and consulting needs to advance evidence-based groundwater preservation and aquifer protection measures in an era of climate emergency.

CARRIED

Opposed, Vice Chair Patrick

EC-2019-075

It was Moved and Seconded,

And that pursuant to Trust Council Policy 6.5.ii Budget Control and Authority Policy, that the Executive Committee accept this report as notification that the Local Trust Committee Projects Budget could exceed the budgeted amount of \$75,000 by an additional \$52,000.

CARRIED

Opposed, Vice Chair Patrick

EC-2019-076

It was Moved and Seconded,

That the Executive Committee request staff forward this report and decision items to the Financial Planning Committee

CARRIED

8.3.2 Circulation of Islands Trust Council Herring Advocacy Resolution – Briefing

EC-2019-077

It was Moved and Seconded,

That the Executive Committee postpone Circulation of Islands Trust Council Herring Advocacy Resolution to the next Executive Committee meeting following Trust Council.

CARRIED

DLPS Marlor to advise Regional Planning Manager Kjerulf.

8.3.3 Islands Trust Minutes Guidelines – Briefing

Legislative Services Manager (LSM) Thiel addressed the briefing.

The Lasqueti Island LTC question of Trust Council Policy 6.13 Islands Trust Minutes Guidelines was discussed.

LSM Thiel advised EC that minutes training sessions are in the works for all LTC minute takers, associated staff, and interested trustees.

EC-2019-078

It was Moved and Seconded,

That the Executive Committee supports the current Trust Council Policy 6.13 Islands Trust Minutes Guidelines and request staff so advise the Lasqueti Island Local Trust Committee.

CARRIED

8.3.4 Advocacy for Small Farms in the ALR – Briefing

EC-2019-079

It was Moved and Seconded,

That the Executive Committee postpone Advocacy for Small Farms in the ALR – Briefing to the next Executive Committee meeting following Trust Council.

CARRIED

8.4 Administrative Services

None

At 3:40 PM, the meeting was closed to the public.

9. CLOSED MEETING

EC-2019-080

It was Moved and Seconded,

That the meeting be closed to the public subject to Sections 90(1)(b)(g) and (k) of the *Community Charter* in order to consider matters related to personal information about identifiable individuals who are being considered for a municipal award or honour; litigation or potential litigation affecting the municipality; and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and that staff attend the meeting.

CARRIED

At 4:10 PM, the meeting was reopened to the public.

10. RISE AND REPORT DECISIONS FROM CLOSED MEETING

None

11. CORRESPONDENCE

**11.1 Bowen Island, Mayor Ander re: Electrifying the BC Ferries Fleet - dated May 6, 2019
EC-2019-081**

It was Moved and Seconded,

That the letter “Electrifying the BC Ferries Fleet” be referred to Trust Council and that Chief Administrative Officer Hotsenpiller add this topic to the list included in the Strategic Planning discussion.

CARRIED

- 11.2 VICC Climate Leadership Plan re Mayor's working group & federal funding request**
Received for information.
- 11.3 Salish Sea Ecosystem Conference 2020**
EC-2019-082
It was Moved and Seconded,
That the Executive Committee request staff put together a budget proposal to attend the Salish Sea Ecosystem Conference April 19-22, 2020.
CARRIED
- 11.4 National Marine Conservation Area Consultations - deadline June 20, 2019**
EC-2019-083
It was Moved and Seconded,
That the Executive Committee receive National Marine Conservation Area Consultations for information.
CARRIED
- 11.5 UBCM - The Compass Newsletter dated May 29, 2019**
Received for information.
- 11.6 UBCM - The Compass Newsletter dated May 23, 2019**
Received for information.
- 11.7 UBCM - The Compass Newsletter dated May 15, 2019**
Received for information.
- 11.8 UBCM - The Compass Newsletter dated May 8, 2019**
Received for information.
- 11.9 UBCM Minister Mtg re herring moratorium - Trustee Scott dated May 25, 2019**
By General Consent, EC request staff bring back this item to the minister meeting requests for the Union of BC Municipalities (UBCM) meeting.
- 11.10 OPP Extension of Pacific Region Anchorages Interim Protocol - dated May 24, 2019**
EC-2019-084
It was Moved and Seconded,
That the Executive Committee request the Chair write a letter on behalf of Islands Trust expressing opposition and discontent with the extension.
CARRIED
- 11.11 K. Metz re Missing Millions bottle recycling dated May 29, 2019**
EC-2019-085
It was Moved and Seconded,
That the Executive Committee request staff respond to the correspondent K.Metz re: Missing Millions that this item was received for information.
CARRIED
- 11.12 Islands Trust Act Interpretation -Trustee Wright dated May 28, 2019**
By General Consent, this correspondence be forwarded to Trust Council.
CARRIED

11.13 AVICC - UBCM resolutions - LTR dated May 14, 2019
Received for information.

12. WORK PROGRAM

12.1 Review and amendment of current work program
EC-2019-086

It was Moved and Seconded,

That the Executive Committee Work Program Report as amended by **EC-2019-073**
be forwarded to Trust Council.

CARRIED

13. NEXT MEETING

There will be a June 18th Executive Committee (EC) meeting prior Trust Council being held on Galiano Island. The next EC business meeting is July 3 at the Victoria office.

14. ADJOURNMENT

EC-2019-087

It was Moved and Seconded,

That the Executive Committee meeting be adjourned at 4:28 PM.

CARRIED

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder