



Executive Committee Agenda

Date: August 4, 2021
Time: 9:00 am
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1. Introduction of New Items	
2.2. Approval of Agenda	
2.2.1. Agenda Context Notes	4 - 4
3. RISE AND REPORT DECISIONS FROM PREVIOUS CLOSED MEETING	
3.1. July 21, 2021 Closed Meeting	
See item 2.2.1 Agenda Context Notes	
4. ADOPTION OF MINUTES	
4.1. July 21, 2021 draft minutes	5 - 11
5. FOLLOW UP ACTION LIST AND UPDATES	
5.1. Follow Up Action List/Director/CAO Updates	12 - 19
5.2. Local Trust Committee Chair Updates	
5.3. Islands Trust Conservancy Liaison Update	
5.3.1. Islands Trust Conservancy Board Highlights from July 13, 2021 meeting	20 - 22
6. BYLAWS FOR APPROVAL CONSIDERATION	
None	
7. TRUST COUNCIL MEETING PREPARATION	
7.1. Executive	
7.1.1. September Trust Council DRAFT meeting schedule - Discussion	23 - 23
See item 2.2.1 Agenda Context Notes	
7.2. Local Planning Services	
7.3. Administrative Services	
7.4. Trust Area Services	

8. EXECUTIVE COMMITTEE PROJECTS

8.1. Trust Council Initiated

8.1.1. Executive

8.1.1.1. Local Trust Committee hybrid meetings/electronics hardware - Demonstration

See item 2.2.1 Agenda Context Notes

8.1.2. Trust Area Services

8.1.2.1. Policy Statement Engagement Verbal Update

See item 2.2.1 Agenda Context Notes

8.1.3. Local Planning Services

8.1.4. Administrative Services

8.2. Executive Committee Initiated

8.2.1. Executive

8.2.1.1. Communications Programming for Salt Spring Island LTC - Discussion

See item 2.2.1 Agenda Context Notes

8.2.2. Trust Area Services

8.2.3. Local Planning Services

8.2.3.1. Amendments to Trust Council Policy 5.5.1 Bylaw Compliance and Enforcement - RFD

24 - 28

That Executive Committee endorses the proposed amendments to Trust Council Policy 5.5.1 and request staff draft a Request for Decision for the September 2021 Trust Council meeting.

8.2.3.2. Bylaw Enforcement Notice Debt Collection - RFD

29 - 30

That Executive Committee direct staff to draft amendments to the Trust Council Bylaw Compliance and Enforcement Policy (5.5.1) to include the following:

- a) Debts incurred as the result of default on bylaw notices may be cancelled if the Director of Local Planning Services and the Bylaw Compliance and Enforcement Manager concur that contraventions on the subject property no longer exist, and it is not in the interest of Islands Trust to pursue the debt.

8.2.4. Administrative Services

9. NEW BUSINESS

9.1. Executive/Trust Council

9.2. Trust Area Services

9.2.1. LTC Chairs Report on Local Advocacy Topics

9.3. Local Planning Services

9.4. Administrative Services

10. CORRESPONDENCE (for information unless raised for action)

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|-------|---|---------|
| 10.1. | Trustee Johnston re: Policy Statement and Reconciliation email dated July 22, 2021 | 31 - 31 |
| 10.2. | Port of Vancouver operations update email dated July 26, 2021 | 32 - 33 |
| 10.3. | Trustee Wright re: my take on the Policy Statement review letter received July 27, 2021 | 34 - 36 |
| 10.4. | D. Perch re: Who Runs the Trust letter dated July 27, 2021 | 37 - 39 |
| 10.5. | Langley City re: Improvement to Pre-Hospital Care System letter dated July 29, 2021 | 40 - 41 |
| 10.6. | Lasqueti Island Conservation Opportunity email dated July 29, 2021 | 42 - 44 |

11. WORK PROGRAM

- | | | |
|-------|--|---------|
| 11.1. | Review and amendment of current work program | 45 - 49 |
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12. NEXT MEETING

The next Executive Committee meeting is a Special Meeting scheduled for Thursday, September 2, 2021 starting at 9:00 a.m.

13. CLOSED MEETING (scheduled)

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

14. ADJOURNMENT

Agenda No.	From	Context Notes
3.1	Executive Coordinator	Rise and Report from Previous Meeting Chair Luckham to rise and report from the July 21, 2021, Executive Committee (EC) closed meeting that the minutes of the June 23rd EC closed meeting were adopted as presented.
7.1.1	CAO	September Trust Council DRAFT meeting schedule - Discussion The attached draft is a preliminary schedule which was first presented at June Trust Council. Recently added is the Vessel Drift and Response Analysis Presentation to Wednesday, September 22.
8.1.1.1	CAO	LTC hybrid meetings/electronics hardware – Demonstration Mark Van Bakel and Dave Beeston have discovered a potential electronic meeting system that integrates video, audio, and computer technology and is also lightweight and portable. A demo is being hosted for EC to receive feedback and inform the reporting due Trust Council on electronic hybrid meetings.
8.1.2.1	CAO	Policy Statement Engagement Verbal Update Staff will provide an update on progress in locating and settling on terms with a 3 rd party communications consultant to assist with the Policy Statement process.
8.2.1.1	CAO	Communications Programming for Salt Spring Island LTC – Discussion Given the number of public facing projects: Local Area Plan, Policy Statement, and other local matters that need public explanation, a discussion on a focused approach to Islands Trust communication needs for Salt Spring is scheduled.



Executive Committee Minutes of Regular Meeting

Date: July 21, 2021
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Island Trustee
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee
Laura Patrick, Vice Chair, Salt Spring Island Trustee
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Local Planning Services
Julia Mobbs, Director, Administrative Services
Lori Foster, Executive Coordinator/Recorder

Members of the public: 4 members of the public were in attendance

Delegation: Mairi Welman

1. CALL TO ORDER

At 9:04 a.m., Chair Luckham called the meeting to order and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to receive the following late items:

- 11.2 Port of Vancouver Operations update emails dated July 6, and July 12, 2021
- 11.3 Attendees of June 2021 Regional Meetings with Ministers Osborne and Eby letter dated July 20, 2021

2.2 Approval of Agenda

By general consent, the agenda was approved as amended.

2.2.1 Agenda Context Notes

Presented for information.

3. RISE AND REPORT DECISIONS FROM PREVIOUS CLOSED MEETING

3.1 June 23 Closed Meeting

Chair Luckham reported that the minutes from the closed meeting of May 26th were adopted as presented at the June 23rd closed meeting.

4. ADOPTION OF MINUTES

4.1 June 23rd draft minutes

By general consent, the minutes were adopted as presented.

4.2 Resolutions without Meeting (RWM) Report

Presented for information.

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow Up Action List/Director/CAO Updates

Staff reviewed follow-up action list (FUAL) items giving verbal updates and status reports on work in progress.

The meeting recessed for a break at 10:10 a.m. and reconvened at 10:16 a.m.

By general consent, at 10:16 a.m., items 6 and 6.1 were addressed next.

6. DELEGATION REQUEST

6.1 Mairi Welman re: Further Public Engagement for the Islands Trust Draft Policy Statement - Power Point presentation

Mairi Welman presented a Power Point titled "Further Public Engagement for the Islands Trust Draft Policy Statement" and answered Executive Committee questions.

5.2 Local Trust Committee Chair Updates

Local Trust Committee Chairs gave verbal updates on recently attended and upcoming meetings and the status of some current applications.

5.3 Islands Trust Conservancy Liaison Update

Islands Trust Conservancy, Vice Chair Fast, gave a verbal update on the joint Executive Committee/Conservancy Board meeting held July 13, 2021.

7. BYLAWS FOR APPROVAL CONSIDERATION - None

8. TRUST COUNCIL MEETING REVIEW AND PREPARATION

8.1 Executive

8.1.1 Roundtable Discussion

Executive Committee and Chief Administrative Officer (CAO) Hotsenpiller provided feedback on the July 7 & 8 Special Trust Council meeting.

8.1.1.1 Trustee Feedback

Executive Committee discussed Trustee Johnston's email and received it information.

8.1.2 Trust Council Decision Highlights

Received for information.

8.2 Local Planning Services - None

8.3 Administrative Services - None

8.4 Trust Area Services - None

9. EXECUTIVE COMMITTEE PROJECTS

9.1 Trust Council Initiated

9.1.1 Executive - None

9.1.2 Trust Area Services

9.1.2.1 Islands 2050 - Engagement and Next Steps – Briefing

Director of Local Planning Services (DLPS) Marlor spoke to the briefing.

Executive Committee discussed next steps regarding further engagement processes.

The meeting recessed for lunch at 12:05 p.m. and reconvened at 12:30 p.m.

EC-2021-106

It was Moved and Seconded

That Executive Committee request staff schedule a special Executive Committee meeting for September 2, 2021.

CARRIED

EC-2021-107

It was Moved and Seconded,

That Executive Committee direct staff to obtain third party advice to develop the next phase of the policy statement public engagement recognizing:

- that participative democracy is a best practice method of public engagement and likely the most suitable for building trust and reducing polarization across the Trust Area,
- that public input plays an integral part in the next draft of the Trust Policy Statement.
- that engagement may need to be tailored to different islands' needs.

CARRIED

EC-2021-108

It was Moved and Seconded,

That Executive Committee recommends staff investigate preparing a discussion guide to support and facilitate public engagement on the draft policy statement.

CARRIED

9.1.2.2 First Nations Capacity Funding for Early and Ongoing referral Engagement of the draft new Policy Statement - RFD

DLPS Marlor spoke to the request for decision (RFD).

EC-2021-109

It was Moved and Seconded,

That the Executive Committee approve up to \$15,000 from the Islands 2050 public engagement budget to be used for capacity funding for First Nations early and ongoing referral engagement of the draft new Policy Statement.

CARRIED

9.1.3 Local Planning Services - None

9.1.4 Administrative Services - None

9.2 Executive Committee Initiated

9.2.1 Executive

9.2.1.1 Vice Chair Rogers re: Islands Trust Act (s.8) (2) (e) re: communicating with Province – Briefing

Vice Chair Rogers spoke to the briefing as presented.

EC-2021-110

It was Moved and Seconded,

That the possibility of utilizing Section 8(2) (e) of the *Islands Trust Act* be added to the Executive Committee projects list.

CARRIED

9.2.1.2 Vice Chair Fast re: Trails Strategy what we heard report email dated June 13, 2021

Vice Chair Fast will inquire with Director of Trust Area Services Frater if Islands Trust was consulted in the B.C. Trails strategy.

9.2.1.3 Vice Chair Fast re: new tools for conduct, public hearing, electeds email dated June 13, 2021

Chair Luckham noted he referred to these tools to help craft today's script regarding safety in meetings.

9.2.1.4 Vice Chair Rogers re: Local Trust Committee and Advisory Planning Commission meeting protocol – Discussion

Vice Chair Rogers asked for clarification on the authority of an advisory planning commission's (APC) chair and meeting management.

DLPS Marlor noted that APC bylaws state the chair may expel a person who is acting improperly.

9.2.1.5 Vice Chair Rogers re: Scope of authority of the local trust committee email dated June 20, 2021

Vice Chair Rogers spoke to the three questions posed in the email contained in the agenda package.

DLPS Marlor responded verbally to the questions and will follow-up with Vice Chair Rogers and Regional Planning Managers via email.

9.2.2 Trust Area Services - None

9.2.3 Local Planning Services - None

9.2.4 Administrative Services - None

10. NEW BUSINESS

10.1 Executive/Trust Council

10.1.1 Request for Executive Committee Sponsorship of Development Application Fee – RFD

Director of Local Planning Services (DLPS) Marlcor spoke to the request for decision (RFD) as presented in the agenda package.

EC-2021-111

It was Moved and Seconded,

THAT the Executive Committee approve financial sponsorship of \$1100.00 for temporary use application MA-TUP-2021.2 to allow for a *Thrift Store, Archive and Museum Storage* within an existing dwelling, and *Fall Fair Activities* on the outside area of the subject property.

CARRIED

10.2 Trust Area Services

10.2.1 LTC Chairs Report on Local Advocacy Topics

Vice Chair Patrick noted the work of Transition Salt Spring's recent advocacy and information session regarding Coastal Douglas-fir forests, wild fire control and that a community seminar was given.

10.3 Local Planning Services - None

10.4 Administrative Services - None

11. CORRESPONDENCE (for information unless raised for action)

Correspondence received concerning Islands 2050 is posted to the project's webpage under Project Information, Public Correspondence.

11.1 K Reynolds re: an idea for TPS public engagement email dated July 14, 2021

Received for information.

11.2 Port of Vancouver Operations update emails dated July 6, and July 12, 2021

Chair Luckham said he has been receiving weekly updates which he will forward to trustees and anchorage advocates.

11.3 Attendees of June 2021 Regional Meetings with Ministers Osborne and Eby letter dated July 20, 2021

Received for information.

12. WORK PROGRAM

12.1 Review and amendment of current work program

The work program will be amended by resolution **EC-2021-110** and updated for the next meeting. The current report was received for information.

13. NEXT MEETING

The next Executive Committee meeting is scheduled for August 4, 2021 starting at 9:00 a.m.

14. CLOSED MEETING (if applicable)

At 2:21 p.m., the meeting was closed to the public.

EC-2021-112

It was Moved and Seconded,

That Executive Committee close this meeting to the public subject to Section 90(1) (c) and (e) of the Community Charter in order to consider matters related to labour relations or other employee relations and, the acquisition, disposition or expropriation of land or improvements, if the committee considers that disclosure could reasonably be expected to harm the interests of the local trust area; and that staff be invited to remain in the meeting.

CARRIED

At 2:38 p.m. the meeting was reopened to the public.

15. ADJOURNMENT

By general consent, at 2:39 p.m., the meeting was adjourned.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator



Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
1 Discuss with the province and report to Trust Council at the December Trust Council meeting on a process to identify potential governance and/or operational change that could be adopted in order to improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. By general consent, at its Dec 16, 2020 meeting, Executive Committee put this item on hold pending review by Trust Programs Committee.	Russ Hotsenpiller	Meeting: 12-Sep-2017 Target: 05-Dec-2017	In Progress
2 THAT Executive Committee direct that staff develop draft policy regarding the provision of electronic meetings for application by Trust Council and Committees for when the Provincial State of Emergency is concluded.	Carmen Thiel Russ Hotsenpiller	Meeting: 30-Sep-2020 Target: 08-Sep-2021	In Progress
3 That the report Potential legislative and procedure change by the Islands Trust in relation to forest protection - Briefing be brought to a future Executive Committee meeting for next steps.	Russ Hotsenpiller	Meeting: 18-Nov-2020 Target: 03-Feb-2021	In Progress
4 That Executive Committee ask staff to write a letter to our minister respecting possible follow-up actions regarding the meeting with K'òmoks and Minister Conroy.	Russ Hotsenpiller	Meeting: 26-May-2021 Target: 23-Jun-2021	In Progress
5 Trust Council referred the matter of electronic meetings back to Executive Committee for further consideration including cost/benefits and all comments at Trust Council.	Russ Hotsenpiller	Meeting: 09-Jun-2021 Target: 21-Sep-2021	In Progress



Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
6 Schedule a special Executive Committee meeting for September 2, 2021.	Russ Hotsenpiller	Meeting: 21-Jul-2021 Target: 04-Aug-2021	Completed
7 That the possibility of utilizing Section 8(2) (e) of the Islands Trust Act be added to the Executive Committee projects list.	Russ Hotsenpiller	Meeting: 21-Jul-2021 Target: 04-Aug-2021	Completed

Director, Administrative Services

Activity	Responsibility	Dates	Status
1 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed "overspends" for any particular budget item.	Carmen Thiel Julia Mobbs	Meeting: 21-Oct-2020	In Progress
2 Staff review the sponsorship policy and report back recommendations on local trust committee approvals, communications, and funding mechanisms.	David Marlor Julia Mobbs	Meeting: 14-Apr-2021 Target: 16-Jun-2021	In Progress
3 That more information be brought back regarding the financial implications of Employee & Family Assistance Plan EFAP if the deductible changed to further consider if staff should enrol the new term of trustees in the Union of British Columbia Municipalities (UBCM) enhanced benefits plan with the Employee & Family Assistance Plan add-on.	Julia Mobbs	Meeting: 26-May-2021 Target: 14-Jul-2021	In Progress



Follow Up Action Report

Executive Committee

Director, Local Planning Services

Activity	Responsibility	Dates	Status
1 That Executive Committee request staff to continue this discussion (Local Planning Services Renewal Status Report - Briefing) to a future Executive Committee meeting and the pros and cons of reducing the projects per local trust committee to one.	David Marlor	Meeting: 03-Feb-2021 Target: 08-Sep-2021	In Progress
2 Staff review the sponsorship policy and report back recommendations on local trust committee approvals, communications, and funding mechanisms.	David Marlor Julia Mobbs	Meeting: 14-Apr-2021 Target: 16-Jun-2021	In Progress
3 That Executive Committee direct staff to draft amendments to Trust Council policies on how fines and penalties are to be collected, or not collected, under the Bylaw Notice Enforcement system.	David Marlor	Meeting: 26-May-2021 Target: 04-Aug-2021	Completed

Follow Up Action Report

Executive Committee

Director, Local Planning Services

Activity	Responsibility	Dates	Status
4 That Executive Committee direct staff to draft amendments to the Trust Council Bylaw Compliance and Enforcement Policy (5.5.1) to include the following: a. offence Act Prosecutions are to be used only for serious land use permit contraventions. b. long-form information may be sworn only after approval by a local trust committee; and c. Executive Committee has approved legal funding for the prosecution; and d. the long-form information has been reviewed and prepared by legal counsel.	David Marlor	Meeting: 26-May-2021 Target: 04-Aug-2021	Completed
5 Executive Committee approved financial sponsorship of \$1100.00 for temporary use application MA-TUP-2021.2 to allow for a Thrift Store, Archive and Museum Storage within an existing dwelling, and Fall Fair Activities on the outside area of the subject property and that the applicant be informed.	David Marlor	Meeting: 21-Jul-2021 Target: 04-Aug-2021	Completed

Director, Trust Area Services

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
1 Investigate options for local trust committees with respect to being notified of aquaculture and mariculture license changes including changes in species in its negotiation of protocol agreements with the province.	Clare Frater	Meeting: 30-Jan-2019 Target: 31-Mar-2020	In Progress
2 Authorize a grant of \$4,500 (from History and Heritage Grants) to Drama Camp Productions in support of the application to host screenings of the movie Dust n Bones and reconciliation discussions on Hornby, Denman and Gabriola Islands, subject to support of local trustees and affected local trust committees. Screening on HOLD due to COVID.	Clare Frater	Meeting: 26-Feb-2020 Target: 31-Mar-2021	In Progress
3 That staff redirect funding approved by resolution EC-2020-032 from its February 26th business meeting for Hornby Island under the History and Heritage grant application, be allocated to a Dust n Bones screening event on Salt Spring Island. On HOLD due to COVID.	Clare Frater	Meeting: 10-Mar-2020 Target: 31-Mar-2021	In Progress
4 That Trust Council request that the Executive Committee support Bowen Island Municipality in its efforts to oppose recreational use of motorized vehicles on Mount Gardner Crown land, subject to consultation with First Nations.	Clare Frater	Meeting: 17-Jun-2020 Target: 31-Mar-2021	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
5 The Executive Committee request staff to provide a Learning at Home series on the Murdered and Missing Indigenous Women and Girls Calls for Justice.	Clare Frater	Meeting: 05-Aug-2020 Target: 31-Mar-2021	In Progress
6 That Executive Committee request Director of Trust Area Services Frater invite the Coast Guard to make a presentation at Trust Council or, an education session to be arranged regarding oil spill response planning.	Clare Frater	Meeting: 30-Sep-2020 Target: 09-Jun-2021	In Progress
7 Collaborate with Bowen Island Municipal staff on an insert for the tax notice and a delay for a year would be appropriate.	Clare Frater	Meeting: 14-Apr-2021 Target: 01-Feb-2022	In Progress
8 Staff to investigate the benefits and opportunities for the Islands Trust to cooperate with others in the anticipated Fall 2021 grant intake for the Government of Canada Nature Smart Climate Solutions Fund.	Clare Frater	Meeting: 05-May-2021 Target: 04-Aug-2021	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
9 That Executive Committee direct staff to obtain third party advice to develop the next phase of the policy statement public engagement recognizing: ·that participative democracy is a best practice method of public engagement and likely the most suitable for building trust and reducing polarization across the Trust Area, ·that public input plays an integral part in the next draft of the Trust Policy Statement. ·that engagement may need to be tailored to different islands' needs.	Clare Frater	Meeting: 21-Jul-2021 Target: 02-Sep-2021	In Progress
10 That Executive Committee recommends staff investigate preparing a discussion guide to support and facilitate public engagement on the draft policy statement.	Clare Frater	Meeting: 21-Jul-2021 Target: 02-Sep-2021	In Progress
11 That the Executive Committee approve up to \$15,000 from the Islands 2050 public engagement budget to be used for capacity funding for First Nations early and ongoing referral engagement of the draft new Policy Statement.	Clare Frater	Meeting: 21-Jul-2021 Target: 04-Aug-2021	In Progress

Legislative Services Manager

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Executive Committee

Legislative Services Manager

Activity	Responsibility	Dates	Status
1 THAT Executive Committee direct that staff develop draft policy regarding the provision of electronic meetings for application by Trust Council and Committees for when the Provincial State of Emergency is concluded.	Carmen Thiel Russ Hotsenpiller	Meeting: 30-Sep-2020 Target: 08-Sep-2021	In Progress
2 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed "overspends" for any particular budget item.	Carmen Thiel Julia Mobbs	Meeting: 21-Oct-2020	In Progress
3 Staff to draft amendments for replacement of those Trust Council policies deemed as top priority for updating, based on policy review analysis, for consideration of approval by Trust Council.	Carmen Thiel	Meeting: 03-Feb-2021 Target: 01-Dec-2021	In Progress



ISLANDS TRUST CONSERVANCY REPORT TO LOCAL TRUST COMMITTEES AND BOWEN ISLAND MUNICIPALITY

HIGHLIGHTS OF ISLANDS TRUST CONSERVANCY JULY 13, 2021 BOARD MEETING (OPEN PORTION)

NOTE: Islands Trust Conservancy has made changes to the format of this report to make its production and delivery more efficient. For more detail on Conservancy meetings, including meeting minutes, please visit <https://islandstrust.bc.ca/whats-happening/meetings-and-events/>

JOINT MEETING – Islands Trust Conservancy Board + Islands Trust Executive Committee

- The Islands Trust Conservancy Board and Islands Trust Executive Committee shared a liaison meeting and corresponded on many of the topics outlined in the sections below. The liaison meeting is intended to enhance collaboration between the two bodies by deepening understanding of the current programs and upcoming opportunities each is influencing and to proactively identify points where working together would generate a more positive outcome than would otherwise be possible. This meeting occurs annually as per Islands Trust policy.

1. ORGANIZATION UPDATES/TEAM

- Islands Trust Conservancy Manager Kate Emmings welcomed Wendy Tyrrell as the new Species at Risk Program Coordinator. Wendy comes to the Conservancy from Habitat Acquisition Trust where she worked for 14 years, originally as the Land Protection Coordinator and the past six years as the Habitat Management Program Coordinator. Having joined Islands Trust Conservancy in July 2021, Wendy is now positioned to lead the Species at Risk (SAR) Program through its second and third years.

2. STRATEGIC PLANNING/ADMINISTRATION

- The Minister of Municipal Affairs is selecting three appointees to serve on the Islands Trust Conservancy Board. The Board hopes that at least two of these appointees will be actively on the Board by the end of August 2021.

3. COVENANT AND PROPERTY ACQUISITIONS

- The Islands Trust Conservancy Board reported that they have entered into a lease agreement with the BC Parks Foundation for Saturnina Island in the Gabriola Island Local Trust Area.
- Ecosystem Protection Specialist Kathryn Martell provided an update for the Crystal Mountain application currently in progress on Galiano Island after recently visiting the site.



ISLANDS TRUST CONSERVANCY REPORT TO LOCAL TRUST COMMITTEES AND BOWEN ISLAND MUNICIPALITY

4. COVENANT AND PROPERTY MANAGEMENT

- The Islands Trust Conservancy Board reviewed the Regional Conservation Plan Progress Report and noted that the recent “heat dome” effect in the Islands Trust Area and the Salish Sea may have had wide-ranging effects on forage fish populations. They agreed that the effects from the event could be something to monitor in the future.

5. COMMUNICATIONS AND OUTREACH

- Islands Trust Conservancy Chair Kate-Louise Stamford discussed her attendance of a recent Saturnina Island event hosted by the BC Parks Foundation, noting that Islands Trust Conservancy leaders (herself and Manager Kate Emmings) were guests and highlighting that the event was well-attended by press, students, and donors. Islands Trust Conservancy Board discussed partnership between Islands Trust Conservancy and the BC Parks Foundation, specifically in terms of the opportunities it provides for securing and managing land and for communications. Further, they discussed the importance of improving the inclusion of Snuneymuxw First Nation in the Saturnina Island process.
- The Islands Trust Conservancy Board discussed a plan to make a statement of support for the Howe Sound UNESCO Biosphere Reserve nomination. The process for a formal declaration has almost been completed.
- The 2020/2021 Annual Report process has been slightly delayed by a delayed financial audit. The Board resolved to hold a special meeting to review the audit results on August 24, 2021.

6. FUNDRAISING AND CONSERVANCY SUPPORT

- During the liaison meeting, Executive Committee members recognized Acting Fundraising Specialist Carla Funk for her work and for her plan to bring national attention to the Conservancy through a legacy giving platform called “Willpower”. They discussed fundraising results, the importance of developing long-term connections, and suggested commissioning a simple infographic to convey that the Conservancy is not competing with smaller local conservation groups; rather, all are working together to protect the land with the Conservancy often feeding funds directly to the smaller conservancies to “kick-start” conservancy projects (i.e., Opportunity Fund).

To find out more about Islands Trust Conservancy and our current goals, to donate to our Opportunity Fund, or to subscribe to email updates, visit our website: <https://islandstrust.bc.ca/conservancy/>



ISLANDS TRUST CONSERVANCY REPORT TO LOCAL TRUST COMMITTEES AND BOWEN ISLAND MUNICIPALITY

Shortcuts here:

- **Goals:** <https://islandstrust.bc.ca/conservancy/conservation-planning/planning-2018-2027/>
- **Opportunity Fund:** (context) <https://islandstrust.bc.ca/conservancy/supporting-local-conservancies/opportunity-fund-grants/> ; (to donate online) <https://islandstrust.bc.ca/donate-to-conservancy/>
- **Request key updates via email:** <https://islandstrust.bc.ca/subscribe/> (NB: by scrolling down, you may also add your home address for a free hardcopy of the Heron newsletter, published three times per year)

Trust Council Quarterly Meeting Schedule
September 21 -23, 2021
Electronic

Monday, September 20		Tuesday, September 21		Wednesday, September 22		Thursday, September 23	
9:00	Executive Committee pre-Trust Council Meeting			9:00 Consent Agenda	Trust Area Services TPC Work Program Legislative Monitoring - BRF Director's Report Islands Trust Conservancy Report pending items	9:00	Closed Meeting
		1:00 Consent Agenda	Land Acknowledgement Call to Order Approval of Agenda General Business Arising Adoption of Minutes, RWM's	Discussion Decision		10:15	BREAK
		1:15	Trustee Roundtable	10:30	BREAK	10:30	Rise and Report Trustee/Summary Updates BC Ferries Advisory Committee Chairs First Nations GINPR Advisory Committee SSIWPA Howe Sound Community Forum Southern Gulf Island Community Forum Baynes Sound Forum Freighter Anchorages Roundtable Update
		2:15	BREAK	10:45 Consent Agenda	Administrative Services FPC Work Program Director's Report pending items		Priorities Chart Proposed December TC Agenda Program Disposition of Delegations and Town Hall Requests Correspondence
		2:30 Consent Agenda	Executive Follow-up Action List (FUAL) Strategic Plan - Update Continuous Learning Plan EC Work Program	Discussion Decision			Strategic Plan Amendments
			CAO Report pending items	12:00	LUNCH		Next Meeting November 30 - December 2, 2021
				1:00	Vessel Drift and Response Analysis Presentation Marta Green - San Juan County	12:00	Adjournment (approx.)
				2:00	New Business Items		
				2:30	BREAK		
		3:30	Select Committee Update	2:45 Consent Agenda	Local Planning Services Regional Planning Committee Work Program Director's Report pending items		
		4:00	BREAK	Discussion Decision			
		7:00 p.m.	Delegations				
		8:00 p.m.	Town Hall	4:00	Place holder		
				5:00	Adjournment (approx.)		
		9:00 p.m.	Recess for the Day				



REQUEST FOR DECISION

To: Executive Committee

For the Meeting of: August 4, 2021

From: Warren Dingman
Bylaw Compliance &
Enforcement Manager

Date Prepared: July 29, 2021

SUBJECT: Amendments to Trust Council Policy 5.5.1 Bylaw Compliance & Enforcement

RECOMMENDATION:

That Executive Committee endorses the proposed amendments to Trust Council Policy 5.5.1 and request staff draft a Request for Decision for the September 2021 Trust Council meeting.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

The revised policy would provide another tool for enforcement of development permit areas without resorting to the Supreme Court of British Columbia.

1 PURPOSE:

The proposed amendments would permit local trust committees to authorize Offence Act prosecutions for serious land use permit contraventions.

2 BACKGROUND:

Executive committee passed the following resolution on May 26th, 2021
That Executive Committee direct staff to draft amendments to the Trust Council Bylaw Compliance and Enforcement Policy (5.5.1) to include the following:

- a. Offence Act Prosecutions are to be used only for serious land use permit contraventions.*
- b. Long-form information may be sworn only after approval by a local trust committee; and*
- c. Executive Committee has approved legal funding for the prosecution; and*
- d. The long-form information has been reviewed and prepared by legal counsel.*

3 ATTACHMENT:

Draft Trust Council Policy 5.5.1

RESPONSE OPTIONS

- 1. That Executive Committee endorses the proposed amendments to Trust Council Policy 5.5.1 and request staff draft a Request for Decision for the September 2021 Trust Council meeting.**
- 2. Alternative:** Receive for information only.

Prepared By: Warren Dingman, Bylaw Compliance and Enforcement Manager

Reviewed By: David Marlor, Director of Local Planning Services

Policy:	5.5.1
Approved By:	Trust Council
Approval Date:	March 11, 1995
Amendment Date(s):	June 6, 1997; June 6, 1998; June 13, 2003; December 5, 2003; December 10, 2004; June 17, 2005; March 10, 2006; March 13, 2019
Policy Holder:	Director of Local Planning Services

BYLAW COMPLIANCE AND ENFORCEMENT

Purpose

The purpose of the bylaw compliance and enforcement program is to support the object of the Islands Trust to preserve and protect the trust area and its unique amenities and environment for the benefit of residents of the trust area and of the province generally by ensuring compliance with Local Trust Committees' Bylaws.

A. Definitions

1. "Long-form information" means a complaint sworn before a Provincial Court judge by a bylaw compliance and enforcement officer

B. Policy

1. COMPLIANCE

- 1.1 Compliance is sought through a combination of education, mediation and enforcement techniques. Bylaw compliance is primarily sought through an attempt to achieve voluntary compliance. Voluntary compliance is indicated by a commitment to corrective action as soon as reasonably possible and the cessation of unlawful activity.

2. BEST PRACTICES MANUAL

- 2.1 The Bylaw Enforcement Manager will maintain a best practices operating manual in accordance with the administrative fairness principles outlined in the BC Ombudsperson's report "[Bylaw Enforcement: Best Practices Guide for Local Governments](#)", March, 2016.

3. COMMENCING INVESTIGATIONS

- 3.1 Bylaw investigations may be commenced and an investigation file opened in one or more of the following circumstances:
 - 3.1.1 in response to written complaints of an alleged contravention made by any person;
 - 3.1.2 bylaw contraventions appear to occur in setbacks from water bodies or in development permit areas;
 - 3.1.3 bylaw contraventions appear to cause health and safety issues;
 - 3.1.4 bylaw contraventions appear to occur as part of a building permit process or other permitting process administered by a local government or the Islands Trust;

- 3.1.5 a referral is received from a permitting agency that identifies alleged land use bylaw contraventions associated with the permit request;
- 3.1.6 advertisements exist for apparently unlawful uses;
- 3.1.7 a Local Trust Committee directs staff to commence an investigation.

4. CLOSING INVESTIGATIONS

- 4.1 Bylaw investigation files can be closed in one or more of the following circumstances:
 - 4.1.1 if no contravention existed;
 - 4.1.2 if compliance has been achieved;
 - 4.1.3 on direction of a Local Trust Committee;
 - 4.1.4 if the Director of Local Planning Services concurs with the Bylaw Enforcement Manager that the contravention is of a minor character and does not suit the public interest to enforce.

5. PRIORITY OF INVESTIGATION

- 5.1 The workload for bylaw investigations will be prioritized as follows:
 - 5.1.1 by specific direction of a Local Trust Committee;
 - 5.1.2 health and safety issues;
 - 5.1.3 adverse environmental impact that could result in irreversible damage if not prevented in a timely fashion;
 - 5.1.4 contraventions of land use bylaws and other bylaws.

6. MEDIATION

- 6.1 Bylaw investigation efforts to gain compliance should be conducted using the principles and techniques employed in mediation.
- 6.2 Persons alleged to have committed contraventions and complainants may be invited to participate in a process designed to:
 - 6.2.1 provide full information and exchange of information;
 - 6.2.2 confirm facts;
 - 6.2.3 explore opportunities for compliance;
 - 6.2.4 negotiate a timeline for compliance;
 - 6.2.5 reach a compliance solution.

7. LEGAL ACTION

- 7.1 If unlawful activity does not cease or if compliance is not achieved, a bylaw enforcement officer may:
 - 7.1.1 issue a bylaw violation notice; or
 - 7.1.2 make recommendations to the Local Trust Committee on how to proceed, including taking civil action or closing the investigation without compliance.
- 7.2 Immediate legal action may be recommended to Local Trust Committees or bylaw violation notices issued if impacts of unlawful activity risk serious harm to persons or the environment.
- 7.3 Offence Act prosecutions may be recommended to the Local Trust Committees under the following conditions:

7.3.1 Offence Act prosecutions are to be used only for serious land use permit contraventions.

7.3.2 A long-form information may be sworn only after approval by a local trust committee; and

7.3.3 Executive Committee has approved legal funding for the prosecution; and

7.3.4 The long-form information has been reviewed and prepared by legal counsel.

8. CONFIDENTIALITY

8.1 Information in regards to a complainant is kept confidential. However, confidentiality cannot be guaranteed should litigation proceed against the violator or where a request for information is received under the *Freedom of Information and Protection of Privacy Act*.

9. LOCAL TRUST COMMITTEES, TRUST COUNCIL, AND TRUSTEES

9.1 Trustees will be immediately advised when a bylaw investigation file is opened indicating the type and area where the contravention is alleged to occur but names and addresses of the complainant and alleged violator will not be communicated.

9.2 Trustees may make a written complaint alleging a bylaw contravention.

9.3 Local Trust Committees and trustees are not to be involved in the investigation of a complaint or the preparation of bylaw enforcement reports.

9.4 Local Trust Committees may make bylaw enforcement policies to direct compliance and enforcement in regards to specific issues.

9.5 Local Trust Committees may request reports about specific investigations or about general enforcement activity in the Local Trust Area.

9.6 Trust Council will be informed of the volume and type of bylaw enforcement files bi-annually.

C. Legislated References

1. *Islands Trust Act*
2. *Offence Act*

D. Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

- [BC Ombudsperson's report "Bylaw Enforcement: Best Practices Guide for Local Governments", March, 2016](#)



REQUEST FOR DECISION

To: Executive Committee

For the Meeting of: August 4, 2021

From: Warren Dingman
Bylaw Compliance &
Enforcement Manager

Date Prepared: July 29, 2021

SUBJECT: Bylaw Enforcement Notice Debt Collection

RECOMMENDATION:

1. That Executive Committee direct staff to draft amendments to the Trust Council Bylaw Compliance and Enforcement Policy (5.5.1) to include the following:
 - a. Debts incurred as the result of default on bylaw notices may be cancelled if the Director of Local Planning Services and the Bylaw Compliance and Enforcement Manager concur that contraventions on the subject property no longer exist, and it is not in the interest of Islands Trust to pursue the debt.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: N/A

1 PURPOSE:

To develop Trust Council policies for the cancellation of debts that are incurred through the use of bylaw enforcement notices.

2 BACKGROUND:

The Committee adopted the following resolution In Camera, and rose and reported, on May 26th:

EC-IC-2021-007

It was Moved and Seconded,

That Executive Committee direct staff to draft amendments to Trust Council policies on how fines and penalties are to be collected, or not collected, under the Bylaw Notice Enforcement system.

The resolution was adopted after consideration of a request by the Denman Island Local Trust Committee to cancel a debt incurred by a property owner subject to enforcement. The property owner believed they had come into compliance with the Land Use Bylaw and should not have received a fine for an on-going contravention. The request to the Local Trust Committee was the only recourse that the property owner had to cancel the debt.

The Local Government Bylaw Notice Enforcement Act gives local government the authority to issue bylaw notices and to collect debts incurred from the issuance of those notices. It provides a means to collect that debt in Small Claims Court. The Act also authorizes appointed screening officers to cancel disputed bylaw notices. There is no regulation within the Act that permits

screening officers to cancel bylaw notices that are in default and where a debt has become due and payable to a local government.

The Bylaw Enforcement Notice (BEN) bylaws that have been adopted by local trust committees appoints screening officers with the authority to deal with disputed bylaw notices through adopted bylaws and policies. None of the current BEN bylaws give the screening officers the power to cancel debt and the local trust committees may not have the authority to enact such regulation. Section 28 of the Islands Trust Act states the following:

(2) Fines and other penalties imposed and collected under or because of a bylaw of a local trust committee must be paid to the trust council.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

The BEN system has now been adopted in 10 Local Trust Areas and the increased use of the system has brought forward concerns from those subject to enforcement that while they have brought their properties in compliance, they still have incurred debt from fines. There are circumstances where debt cancellation may be the most reasonable action.

FINANCIAL:

The goal of the BEN system has never been to actively collect fines and create a revenue stream. The goal has always been compliance and if property owners are cooperative, and have incurred debt through a misunderstanding of the system, or other legitimate reasons, then debt cancellation would ensure that the system is fair. It should also be considered that continued pursuit of a debt may become counterproductive and actually cost the organization money.

POLICY:

The proposed policy amendments would delegate authority to cancel the debt to management and reduce the need for local trust committees or the Executive Committee to make decisions on individual cases.

IMPLEMENTATION/COMMUNICATIONS:

There is no requirement for a communications plan at this time.

4 RELEVANT POLICY:

Bylaw Compliance and Enforcement Policy 5.5.1

RESPONSE OPTIONS

1. Approve the staff recommendation; or

2. Alternative:

Receive for information only.

Prepared By: Warren Dingman, Bylaw Compliance and Enforcement Manager

Reviewed By: David Marlbor, Director of Local Planning Services

From: Peter Johnston
Sent: Thursday, July 22, 2021 8:41 PM
To: EC; Deb Morrison; Russ Hotsenpiller; Lisa Wilcox
Subject: concerns about Policy Statement and Reconciliation

Hello Executive Committee members and TPC chair, CAO and SIPA

I feel a need to express my concern about the Islands Trust Policy Statement and how it includes Reconciliation.

It is not clear from the publicly available documentation how the consultation with First Nations was conducted, or even who was involved in the consultation process. The process seems quite opaque to me, except for what is included in the Policy Statement draft text.

Public correspondence and delegations submissions, largely from settlers, is available. Not so for input from First Nations.

Reconciliation is a process, and I have had my eyes and my heart opened through participating in and learning, largely through Trust Council and LTC discussions, and the educational work that has been done by SIPA Wilcox.

I fear that the draft Policy Statement will not be perceived as a starting point for discussion, but as a solution or settlement, at least for now. I know that the Trust has good intentions, but I think that we need to open a public and general discussion about Reconciliation, rather than present a result or solution. I know that this process will take time, and make it unlikely that the revised Policy Statement can be adopted by TC before the end of this term.

I think it is necessary and wise to encourage discussion and learning about Reconciliation within and between our communities, rather than simply and quickly adopting a Policy Statement that Trust Council feels is adequate. Process is needed, not just a product.

Thank you for your consideration and your energy and efforts in this project, and all of the Trust's work.

Please feel free to forward this email, or to contact me if you would like clarification or more details. I have many specific comments and questions on the draft TPS, which I will submit some time before too long.

Peter
Lasqueti Island Local trustee
250-333-8785

From: Madiwal, Shri <Shri.Madiwal@portvancouver.com>
Sent: Monday, July 26, 2021 2:27 PM
To: Peter Luckham <pluckham@islandstrust.bc.ca>
Cc: EC <ec@islandstrust.bc.ca>; Lalari, Terry <Terry.Lalari@portvancouver.com>; Neilson, Karen <Karen.Neilson@portvancouver.com>
Subject: Port of Vancouver - Operations Update - July 26th, 2021

Hello Peter,

Below is the latest operations update and anchorage status for the port.

The CN and CP rail lines from Kamloops to Vancouver are currently operating under Ministerial Order (MO) 21-06 requirements, which include targeted speed restrictions, increased equipment inspections, and fire prevention measures. Temperatures in the high 30s across southern B.C. are expected by the end of the week, keeping the risk of wildfires high. The evolving fire situation may result in temporary stoppages to rail operations.

The Port of Vancouver continues to experience a high level of on-dock cargo. Last week, import rail footage was at the highest level since rail closures began in early July. Processed railcar volumes to-and-from the coast remain lower than average, but consistent.

The provincial state of emergency effective July 21, 2021 will remain in place until August 4, 2021 and applies to the entire province of B.C. The initial 14-day period may be extended or rescinded as conditions require.

All anchorage class assignments continue to experience heightened demand, however with the movement of rail, we are seeing reduced utilization in SGI anchorages. As of this morning 16 of the 33 anchorages are vacant. In English Bay, we have 4 anchorages reserved for the incoming vessels, and the Indian Arm has three available. We are expecting multiple large vessels over this week, that will be accommodated in English Bay. Vessels in port (at berth and at anchor) can be viewed on the home page of the PortVan eHub app by selecting "Vessels in Port".

We continue to monitor the situation providing **operational updates three days a week or on an as-needed basis.**

Resources:

- **Port import rail on-dock footage summary:** [Import Rail On-dock Footage](#) (updated daily Mon-Fri)
- **PortVan eHub app:** access real-time insights into Port of Vancouver operations via the port's mobile app eHub. Download from the port's website ([eHub](#)) or through the App Store (search for "PortVan eHub" or "Port of Vancouver")
- **Port dashboard:** view updates on import rail performance, truck terminal turn times, and gateway vessel on-time performance through the port's website ([Performance Metrics](#)).
- **Port operations updates:** [Operations Updates](#)
- **Ministerial Order 21-06 (MO 21-06):** [Ministerial Order MO 21-06](#) (issued July 11, 2021)
- **BC Wildfire Dashboard:** [BC Wildfire Dashboard](#)

Please feel free to forward this update within your organization.

Thanks,
Shri

Capt. Shri Madiwal, MM, MBA

Director, Marine Operations & Safety, Harbour Master



Vancouver Fraser Port Authority

100 The Pointe, 999 Canada Place

Vancouver, B.C. Canada V6C 3T4

P: 604.665.9182 | C : 778 772 8057

24/7 Operations Centre: 604.665.9086

portvancouver.com

July 2021

I'd like to share my thoughts on the Policy Statement review and invite your opinions.

The events leading up to this review are indicative of the confusion surrounding the draft Policy Statement. The original motion by the previous Council was to "update" parts 1 & 2, and Schedule 1-definitions. This project was taken on by this Council after some discussion in March, 2019, in which Council increased the scope of the review to include climate change mitigation, resilience and adaption policies, and to recognize First Nations. In September, 2019, Council defeated an RFD seeking to expand the review to the full document and to form task forces to aid in this process. In speaking against the motion, the CAO said (paraphrasing) "it would be a very significant undertaking" and that review of Part 1, 2, and definitions sections "would lay the groundwork for future amendments to Parts 3, 4, and 5, by educating and engaging the public and enabling conversations with First Nations..... and that any changes to Council commitments or directive policies could be controversial in nature and result in demand for engagement (very prescient!).... Far above those available through the \$45,000 project budget." With respect to forming task forces (working groups), the CAO said "the Islands Trust has limited ability to staff or provide support to new committees without removing some other body that is utilizing similar resources". Vice Chair Rogers stated it "would turn back the clock" and therefore inadvisable. In a following meeting, Council defeated a motion to include housing in review but during a Trust Programs Committee meeting, trustee Colburne, during Chair Morrison's absence, introduced a motion to include housing in the review and to give it more prominence. The TPC then established working groups (task forces) to study climate change, First Nations, and housing, in spite of staff's previous concerns about their inability to support or fund them. A full review of the PS has evolved with expanded topics, but without any definitions which staff has now stated are "out of scope of the project."

So what do we have now? A project that has expanded in scope and resources, followed a completely different path from what was originally intended, ignored motions of Council, exceeded the original allocated budget, and taken place without the "education" of, and a perceived lack of engagement from, the public.

I'm not sure how large an appetite Council and/or staff has for making amendments to the draft Policy Statement, but it seems to me we need to make a decision shortly. Clearly many in the public want changes, not only in the process, but in the content. To what degree are we, who ultimately write the policies, prepared to go: minor changes, extensive amendments, or a wholesale re-write?

I personally find the draft too wordy and repetitious. It could also benefit from some re-formatting. If it were simplified and shortened, people will take the time to read it in it's entirety and be able to understand what it represents more easily.

I consider the most pressing issue before us is climate change and the threats it poses to our islands and communities due to extended droughts, an increasing shortage of fresh water, a higher potential for wildfires, and more frequent and intense weather events. In this, we have to accept there is little we can do to mitigate these events except to care for the environment (particularly the CDF ecosystem) and our natural resources. However one wishes to define it, the "carrying capacity" must be considered paramount. Increasing densities, for whatever reason, along with greater expectations of economic growth, in areas with diminishing resources is irresponsible and ignores what led us to this crisis.

Equally notional is our constant reference to “sustainability”. Our communities will never be sustainable. Even as a target the proposition is impossible to meet. Policies encouraging a greater self sufficiency would be more realistic.

Formatting:

We recognize this document is fluid and can be reviewed at any time. That being the case, the focus of this review was to be centered upon our declarations of climate change and Reconciliation. Having these subjects under separate headings provides more focus and a sense of immediacy. Perhaps Part 4 could have some reference to climate change in the heading. In recognizing First Nations as sovereign states, I think Indigenous interests should be written under their guidance. How we as Council members and LTCs interact with those policies should be outlined in the guiding principles of the PS.

Directive Policies:

These policies should be limited to matters that have universal importance throughout the Trust Area. These include protecting the marine and terrestrial environment from the adverse impacts resulting from human activities and development, preserving the rural and natural character of the islands, and protecting Indigenous cultural heritage areas as determined by First Nations Leadership. These policies should be mandatory for all LTCs to include in their OCPs and not, as currently permitted in the Implementation Policy (1.3.1), be allowed to opt out. There should be no policies relating to community needs. These matters should be determined by LTCs as the LGA directs. The Policy Statement is intended to serve the Trust Act, not the LGA. Under the current draft, there is a disconnect between the issues that are of regional importance to Council and those which are in the purview of local communities, and the boundary between them should be made more clear.

I think the draft would be a more credible and honest document if the policies, particularly the directive policies, were limited to those for which the Trust has jurisdiction over. The inclusion of policies that we can not act upon or enforce (such as forestry management, anchorages, and the provision of affordable housing) should be left out or included under a separate heading under advocacy. The suggestion that policies alone can, or may be able to, effect change in these areas is misleading the public.

Advocacy:

I think we need to give some thought to the purpose and effectiveness of advocacy. My sense is that while it may give ourselves some comfort in expressing our position on any number of subjects, we are not having any real influence on the authorities who have jurisdiction. There are other areas we could direct staff time and resources to which we can be more successful in achieving results. That does not mean we should give up advocating but rather be more circumspect in the issues we advocate for. Perhaps advocacy should be formatted under its own section in the draft, with clear strategies and objectives. As an example, I think we should be more forceful in advocating on our own behalf for the necessary legislative changes needed to achieve our mandate.

Governance:

Council should determine the extent to which local autonomy and the role public engagement will play in determining the direction of the Trust. No other protected area continually asks the public how it should manage activities and land use under its authority. It is exactly for this reason that the Trust is not statutorily required to consult the public but do so on our own accord through policy. I believe we have taken this policy to an extreme and feel compelled to ask permission for every step we make. It would be useful if we determined the limitations of public engagement in developing policies affecting the entire Trust Area. My thought has always been that the public should not have direct influence in

the policies Council feels necessary and appropriate to achieve its mandate but property owners should have input in how they are achieved within their community. By not distinguishing these roles, I believe we are showing a lack of fortitude and commitment to the object.

This indecision is evident in the interpretation of the results from the 2050 surveys which indicate the public's overwhelming concern for environmental issues yet the draft PS contains an enhanced section on affordable housing which was low in the survey responses. How does that gel with the public response? Are we serious about listening to the public or do we simply use their input to manipulate support for policies that individual trustees believe to be important? If Council is free to interpret the words "unique amenities", do we have an obligation to confirm that with the public, both inside and outside of the Trust Area? These contradictions harm our credibility and must be clarified. As trustees, we have a dual role and we must differentiate between them carefully. We represent our communities to Council but we also represent Council to our communities. The debate between trustees' commitment to a federal perspective while recognizing the individual needs of our community creates the political nature of our position and it can be incredibly difficult to decide between the two. I suggest that by keeping the federal view paramount, all communities will experience a greater benefit over the long term.

Respectfully,

Steve Wright
South Pender Is. (s,Dayes)

WHO REALLY RUNS THE ISLANDS TRUST?

Earlier in the Islands Trust's rush to push through a new *Policy Statement* to control all future land use in its Gulf Islands jurisdiction, I reported on the Trust's overly-optimistic claim of "engagement" with Indigenous peoples in crafting this new document. As the new Policy Statement contained several new environmental restrictions that are clearly disrespectful of island livability and that could possibly drive a wedge between Indigenous groups and local communities, I questioned whether the onerous new content and rush to promulgate it actually originated with Indigenous peoples - as the Trust claims here.

"It is important to note that First Nations have been working within the timelines outlined below and have an expectation that a new Policy Statement bylaw will be considered for adoption."

- Pg. 27, July 27, 2021 Trust Executive Committee "Request for Decision" from Trust Council

My earlier comment on this was that it appeared to be a disingenuous attempt to use 'responsibility to Indigenous peoples' as a way to force an unrelated wish list of new controls onto island inhabitants. I sincerely doubted that Indigenous peoples would be the source of this mean-spirited action. So I looked further.

I was right. Much of the new Policy Statement and its reference documents read more like an environmental activist handbook than possibly the thoughtful, respectful contributions from Indigenous participants. Fortunately, the Trust has posted (some of) the material it has received in comments, recommendations and, as you'll see below, **instructions** in crafting this new Policy Statement. There is little indication that comments from islanders have been taken to heart but the Trust has listened very carefully to one source. Among the contributors were two submissions from the *Rainforest Conservation Foundation* (RCF):

RCF submission Feb. 7, 2021

https://webfiles.islandstrust.bc.ca/islands/local-trust-areas/01-Islands%202050/Public%20Correspondence/2021-02-07_RaincoastConservationFoundation_R.pdf

RCF submission May 6, 2021

https://webfiles.islandstrust.bc.ca/islands/local-trust-areas/01-Islands%202050/Public%20Correspondence/2021-05-06_RaincoastConservationFoundation_R.pdf.

What was surprising, or perhaps not to those more cynical among us, is that some of the more radical proposals contained in the Policy Statement and its supporting documents can be found in the RCF submissions. The Trust language is remarkably supportive of this RCF direction.

Here are some examples. (**Highlights** are mine.)

1. RCF Submission - Establishing limitation on home floor areas:

"As such, we recommend that: **Residential floor areas are restricted.**"

"We strongly recommend the incorporation of more tangible policies to reduce ecologically destructive development that does not serve the needs of the communities living within the Islands Trust area. For example, **limitations on residential floor area should be implemented across the Islands Trust area.**"

Trust text:

"Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, identify appropriate floor area and lot coverage limits for residential development in their planning area..."

(NOTE: The North Pender Island Local Trust Committee has already (?) acting on this by drawing up a new draft restrictive floor area that will apply to new homes and make many existing homes non-conforming.)

2. RCF Submission - Subjugating Local Trust Committees to centralized instruction:

“current planning processes within the Islands Trust diminishes the Trust-wide responsibility of Trust Council in favour of local (i.e., Island-specific) governance.....While this has seemingly been designed to ensure local policy is specialized to address the unique needs of each individual Island, within the context of the Trust’s object, this delegation of responsibility has more often than not resulted in decisions that directly conflict with that object.”

“Trust Council must advocate for a procedural bylaw under S. 11 of the Islands Trust Act to require effective implementation of directive Trust policy in each local Trust area jurisdiction...”

“...each Trust-wide directive policy should be implemented in the policy and regulatory bylaws of each Local Trust Committee and Trust Executive jurisdiction, save where Trust Council concurs by a majority that a policy in questions not be implemented.”

“Wording and implementation of “directive policies” must be amended to avoid the Official Community Plans (OCPs) and Land-Use Bylaws (LUBs) of individual Islands taking precedence over the overarching mandate of the Trust.”

Trust text: March 21, Islands Trust Council Meeting - “Policy Statement Amendment Project”

“The existence of a coordinating body such as the Islands Trust Council offers an opportunity for truly integrated regional planning, led by local trustees through the regional body of Trust Council...But what about the policy guidance that simply isn’t proactively taken up by LTCs/IMs?...This has led some to recommend that the Policy Statement be more explicit or directive in some of its policy guidance to LTCs/IMs, in thematic areas where Trust Council deems a coordinated regional approach to be necessary...A November 2000 legal opinion commented on the possibility of changing the language of current directive policies (that local trust committees and island municipalities shall “address” certain matters in their plans and regulatory bylaws) to a more mandatory requirement that they include those matters in their regulatory bylaws.”

<https://webfiles.islandstrust.bc.ca/islands/local-trust-areas/01-Islands%202050/First%20Nations%20Engagement/Truth%20Precedes%20Reconciliation%20-%20Page%208%20-%20Policy%20Statement%20Discussion%20Paper.pdf>

3. RCF Submission - Assignment of policy making to the conservancy sector:

“The Islands Trust Conservancy should be given greater jurisdiction to weigh in on land-use and development decisions (this could take the form of being included in the voting structure around directive policies recommended in the point above).”

Trust text:

“3.1.5 Trust Council commits to seek close collaboration and policy alignment with the Islands Trust Conservancy Board, acknowledging the interconnected roles each entity plays in regional conservation planning and in carrying out the Islands Trust Object.”

4. RCF Submission - Elevating the status of objects and subordinated human rights to them (no joke):

“Considering their “preserve and protect” object in combination with their climate emergency declaration, the Islands Trust has a duty of care to recognize and act upon protection of the natural environment. The TPS must be amended to reflect this. This should include an introduction that includes a statement of the interests affected by changes in land use (i.e., **Nature’s interests, First Nations’ interests, residents’ interests, etc.). Followed by a statement of the duty of care to preserve and protect those interests. This recommendation is similar to the actions taken by the Parliament in New Zealand when **they recognized the rights of nature in their declaration of personhood of the Te Awa Tupua River.**”**

Who Runs the Trust? (July 27, 2021)

Trust text:

"Acknowledging the need to shift towards less human-centric and less settler-centric planning paradigms, Trust Council commits to place priority on preserving and protecting the integrity of the environment and Indigenous cultural heritage in the Trust Area."

5. But, perhaps most disturbing is the language in which RCF addressed the Trust in its directives. It is easy to see who really is in charge here as the RCF instructions read like someone scolding a bad child.

"Trust Council **needs to** be accountable..."

"The Islands Trust **must** start accounting for..."

"This **must** be remedied immediately..."

"The Trust **must** boldly move toward..."

"decisions **must** be filtered through an environmental lens..."

"the Trust **needs** to act."

"Trust Council **must** advocate..."

"Wording and implementation of "directive policies" **must** be amended..."

And finally, this most telling statement about RCF authority:

"It is essential that the TPS (*Trust Policy Statement*) provides the pathway to the islands we want to see in 2050."

And there's more.

Although most island residents never got to see and comment on the actual draft Policy Statement until after June 25th (shortly before the July 7th proposed first reading), RCF clearly had a copy in its possession long before that, as evidenced in its earlier submissions where it identified changes in draft language that it wanted to see.

So, who is writing the rules by which we will all live on our islands? Not the local business and property owners who have moved here to enjoy our islands' unique environment and who provide the tax dollars that fund Trust activity. And despite Trust claims, not indigenous peoples. Most alarmingly, not even the Trust itself - the agency that was granted governance by the Province. No, now our island economies and lifestyles have become the experimental playground of unsanctioned social activists and lobby groups.

Ironically, the Trust doesn't seem to realize that, in the way that this is being dictated top-down to us poor ignorant islanders by their self-appointed experts, this is exactly the same colonial patronizing methodology that they claim to be eliminating. And, like the colonial overlords they emulate, they are blind to their own failings.

Ask your own trustees if they agree with this approach. Their answers will be such important information to recall next year at election time.

Dennis Perch
South Pender Island

File: 0110.00

July 29, 2021

Honourable Premier John Horgan
Province of British Columbia
PO Box 9422 Stn Prov Govt
Victoria, BC V8W 9V1

Email: premier@gov.bc.ca

The Honourable Adrian Dix, M.L.A.
Minister of Health
PO Box 9050, Stn Prov Govt
Victoria, BC V8W 9E2

Email: HLTH.Minister@gov.bc.ca

Dear Premier Horgan and Minister Dix:

Re: Improvement to Pre-Hospital Care System

At its July 26, 2021 Regular Council meeting, the Council for the City of Langley adopted the following resolution regarding the above-referenced subject.

WHEREAS local governments have been raising concerns of long delays with ambulance response time and First Responders responding to increasing number of Medical Emergency Service Alarm (MESA) calls due to lack of inadequate number of ambulances being available.

WHEREAS the recent heat wave exacerbated the shortcoming of the pre-hospital care system which created unacceptable delays in ambulance response time.

WHEREAS First Responders had to respond to extraordinary number of Medical Emergency Service Alarm (MESA) calls during the recent heat wave and endured unreasonable delays in response time by the ambulance to release them from the calls.

WHEREAS First Responders play an essential role in the pre-hospital care system and in supporting BC Emergency Health Services (BCEHS) with the delivery of the quickest possible response to patients requiring time-critical care.

WHEREAS the Auditor General of British Columbia's report, published in February 2019, on Access to Emergency Health Services provided recommendations to make transformational changes to the pre-hospital care system.

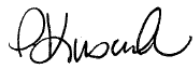
WHEREAS Health Minister Adrian Dix announced on July 14, 2021 to improve ambulance response time by providing funding for 85 new full-time paramedics, 30 fulltime dispatchers, 22 new ambulances, and converting 22 rural ambulance stations to 24/7 ALPHA stations.

THEREFORE, BE IT RESOLVED that the Province of BC and BC Emergency Health Services (BCEHS) immediately allocate the funding to improve ambulance response

time; and to improve coordination with fire departments to support consistent application of medical standards, information sharing, an integrated dispatch system, and improvements to patient care as recommended in the Auditor General report.

BE IT FURTHER RESOLVED that Minister Dix take concrete actions to treat First Responders as an equal and an integral partner of the pre-hospital care system with adequate support (e.g. training) and resources (e.g. cost recovery) in order to achieve this goal; and that this motion be forward to Premier John Horgan; Minister Adrian Dix, Minister of Health; Andrew Mercier, MLA Langley, Susan Wannamaker, Executive Vice President, Clinical Service Delivery, Provincial Health Services Authority; and All municipalities in BC.

Yours truly,
CITY OF LANGLEY



Paula Kusack
Deputy Corporate Officer

cc: Andrew Mercier, MLA Langley
Susan Wannamaker, Executive Vice President, Clinical Service Delivery,
Provincial Health Services Authority
All municipalities in BC.



From: Sue Ellen Fast <sfast@islandstrust.bc.ca>
Sent: Thursday, July 29, 2021 1:55 PM
To: EC <ec@islandstrust.bc.ca>
Subject: Fwd: **Conservation Opportunity on Lasqueti**

FYI - Sue Ellen Begin forwarded message:

From: Carla Funk <cfunk@islandstrust.bc.ca>
Subject: FW: conservation opportunity on Lasqueti
Date: July 29, 2021 at 1:30:52 PM PDT
To: Kate-Louise Stamford <kstamford@islandstrust.bc.ca>, Doug Fenton <dfenton@islandstrust.bc.ca>, Sue Ellen Fast <sfast@islandstrust.bc.ca>
Cc: IslandsTrustConservancyTeam <ITCT@islandstrust.bc.ca>

Hello Board members,
This just arrived from the Lasqueti Island Nature Conservancy (LINC) and BC Parks Foundation.
Such wonderful news for Lasqueti Island and for LINC, as well as for us at ITC in terms of
furthering the "preserve and protect" mandate of the Islands Trust Area.

Cheers,
Carla

Carla Funk (she, her, hers)
Fundraising Specialist
Islands Trust Conservancy
200-1627 Fort Street | Victoria BC V8R 1H8
T 250-405-5171 | islandstrust.bc.ca/conservancy
You can also reach us toll-free via Service BC 1-800-663-7867 | 604-660-2421
[Follow us on Facebook](#)

Protecting islands in the Salish Sea

I am humbly thankful to live and work in the treaty lands and territories of the BOKÉĆEN, K'ómoks, Lək'wəŋən, Lyackson, MÁLEXEL, Qualicum, Quw'utsun Tribes, scáwəðən məsteyəx", Scia'new, səliłwətaʔ, SEMYOME, shishálh, Skwəxwú7mesh, Snaw-naw-as, Snuneymuxw, Spune'luxutth, STÁUTW, Stz'uminus, ʔaʔamen, toq qaymux", Ts'uubaa-asatx, Wei Wai Kum, We Wai Kai, WJOŁŁŁP, WSIKEM, Xeláltxw, Xwémalhkwxu/ʔop qaymux", and x"məðk"əyəm.

From: itcmail <itcmail@islandstrust.bc.ca>
Sent: Thursday, July 29, 2021 12:41 PM
To: IslandsTrustConservancyTeam <ITCT@islandstrust.bc.ca>
Subject: FYI: conservation opportunity on Lasqueti

From: Sheila Harrington
Sent: Thursday, July 29, 2021 11:52 AM
To: Lasqueti Island Nature Conservancy <linc@lasqueti.ca>
Subject: conservation opportunity on Lasqueti

I am forwarding you this information on behalf of Andrew Day, CEO of BC Parks Foundation.

I am happy to share with you that the organization I work for (the BC Parks Foundation) has secured an agreement to purchase and protect 256 acres at the south end of Lasqueti Island, beside Squitty Bay Provincial Park and Salish View.

Young Point (also known as Tahini Cove, and including Poor Man's Rock), is a very unique property, with a pocket of old growth forest, wetlands, rocky headlands, hidden coves, and 5 km of undeveloped shoreline.

Squitty Bay Provincial Park and the Salish View Nature Reserve are next to the Young Point property. If Young Point is purchased and conserved, the three properties will create 375-acres of connected park and protected area.

Lasqueti has very little public protected land. With property prices rising and increased pressure for subdividing land, there's a significant risk that it will be harder and harder to protect lands on places like Lasqueti – especially waterfront. This is a great opportunity to make a difference, now, before it's too late.

Here are a few answers to some of your questions:

Who is leading the effort to purchase and protect Young Point?

- * The BC Parks Foundation will lead the fundraising and communications and issue charitable receipts for gifts. We are grateful for support from the Lasqueti Island Nature Conservancy, and are in close touch with them.

What will happen with the land if the Foundation purchases it?

- * If we are able to successfully conclude the purchase, we will work with BC Parks and the Island Trust Conservancy, with the intention for the land to become part of Squitty Bay Provincial Park and connected with the Salish View Nature Reserve.

Are First Nations involved?

- * We are in touch with the Snaw-naw-as and Tla'amin Nations regarding the purchase of the land, and will continue to work with them as part of designation and planning. This is private land and not part of Treaty negotiations.

Can anyone visit the property now?

- * No. Please respect that the land currently remains privately owned and cannot be accessed by the public.

How much money is needed to purchase it?

* Normally an island property of this size and value would be out of reach for conservation. But we have been able to secure a very favourable purchase price through the generosity of the family, reducing the asking price from \$3.9million to \$2.7million. On top of that, we have been able to secure other funding - including matching funding- so now we only need to raise \$300,000 to secure this extremely rare and valuable property.

When is the deadline for raising the funds?

* Our target is September 30th to secure all funding so we can complete the purchase in October.

Less than half of 1% of low BC coastal plain is still covered by relatively undisturbed old forests. With all the concern about protecting threatened coastal douglas fir ecosystems in BC, this is a fantastic opportunity for Lasquetians to do something right here, expanding our protected areas.

Just think about what life would be like without places like Squitty Bay. It, and the other parks we enjoy in BC, have been created through the hard work and generosity of people like you, who care about where you live. And if there's one thing I know, it's that Lasquetians care about keeping Lasqueti wild and free.

Whatever you can do makes a difference, no matter how much. It all adds up, and you help create something wonderful, something that lives on. When you contribute, your name and spirit become part of the land, forever.

You can find more information and make a difference through this page. <https://bcparksfoundation.ca/projects/enhance/young-point/> or by phoning my colleague Casey Walker at 604-343-3975 x 1. I will be off and on the island in August and look forward to seeing you around.

Yours Truly,

Andrew Day

Ps. Please consider passing this email along to people who have a connection to Lasqueti, or may want this project to be part of their personal life legacy.

--

Andrew Day

CEO

p: 604-343-3975 x 6

m: 778-980-1857



Top Priorities Report

Executive Committee

1. *Islands Trust Act Amendments*

Investigate possibility of amendments to the Islands Trust Act to broaden the Islands Trusts ability to serve its communities and to strengthen its mandate to preserve and protect. (Strategic Plan 5.1)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 26-Oct-2016

2. *Update Islands Trust Policy Statement*

With involvement from Trust Programs Committee as appropriate, co-ordinate a review of the Policy Statement including a First Nations and public engagement process. Project charter approved February 26, 2020. (Strategic Plan 3.1, 4.4 , 5.6, 5.7)

Responsible

Clare Frater

Dates

Target: 15-Sep-2022

3. *Climate Change Emergency*

Matters pertaining to Islands Trust declaring a climate change emergency. (Strategic Plan 3.1)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 05-Jun-2019

4. *Business Response to COVID-19*

Draft and implement safety plan, consider public messaging as needed.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 15-Apr-2020

Top Priorities Report

Executive Committee

5. *First Nations Reconciliation*

Implementation of the Reconciliation Action Plan. (Strategic Plan Items 4.5 & 4.6)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 02-Sep-2020

5. *Preserve and protect marine ecosystems*

Continue advocacy re: Freighter Anchorages, Trust Council added freighter anchorages to the list of Executive Committee list of top priorities. (Strat Plan Item 2.1)

Responsible

Clare Frater

Dates

Rec'd: 11-Mar-2021



Projects Report

Executive Committee

1. *Development of an Islands Trust Communications Strategy*

Including development of a new website. (Strategic Plan Item 4.2)

Responsible

Clare Frater

Date Received

30-Aug-2017

2. *Marine Advocacy*

Associated with i.) impact of commercial activities on Southern Resident Killer Whales SRKW (Strat Plan Item 2.1), ii.) oil spills and iii.) anchorages.

Responsible

Clare Frater

Date Received

02-Sep-2020

3. *Broadcast Public Meetings*

Develop the capacity to broadcast public meetings of Local Trust Committees, Council Committees and Trust Council. (Strategic Plan Item 4.1)

Responsible

Clare Frater
Julia Mobbs
Russ Hotsenpiller

Date Received

02-Sep-2020

4. *Improve Communications about the Islands Trust*

Related to Strategic Plan Items 4.1 & 4.2

Responsible

Clare Frater

Date Received

30-Aug-2017

5. *NAPTEP regulation changes to increase the percentage of tax exemption*

Strategic Plan Item 1.3

Responsible

Clare Frater
Kate Emmings

Date Received

02-Sep-2020



Projects Report

Executive Committee

6. *Advocate to reduce negative impacts of shellfish aquaculture practices*

Develop project charter and budget requests to build organizational capacity (knowledge and time) related to shellfish aquaculture advocacy.

Responsible

Clare Frater

Date Received

16-Aug-2017

7. *Strengthen relations with First Nations*

MMIWG Calls for Justice Resolutions (Strategic Plan Item 4.6)

1. All staff required to take training related to cultural safety in keeping with the Missing and Murdered Indigenous Women and Girls Calls for Justice.

2. That staff plan education on the Missing and Murdered Indigenous Women and Girls Calls for Justice for trustees and senior staff.

4. Staff to include information about the Missing and Murdered Indigenous Women and Girls Calls for Justice and cultural safety in staff and trustee orientation materials.

5. Draft amendments to the Communications Policy and the Advocacy Policy to address the Missing and Murdered Indigenous Women and Girls Calls for Justice.

Responsible

Clare Frater

Date Received

21-Oct-2020

8. *Strengthen relations with First Nations*

Develop a policy regarding referral responses where there is a known archeological site. (Strategic Plan Item 4.7)

Responsible

David Marlor

Date Received

26-May-2021

Projects Report

Executive Committee

9. <i>Governance</i>	Responsible	Date Received
Related to Section 5 of the Strategic Plan The possibility of utilizing Section 8(2)(e) of the Islands Trust Act. Responsibilities of trust council: 8(2)For the purpose of carrying out the object of the trust, the trust council may (e) make recommendations to the Lieutenant Governor in Council respecting the determination, implementation and carrying out of policies for the preservation and protection of the trust area and its unique amenities and environment -		21-Jul-2021