



Executive Committee Agenda

Date: Tuesday, June 21, 2022
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

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1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1. Introduction of New Items	
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3. RISE AND REPORT DECISIONS FROM CLOSED MEETING	
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4. ADOPTION OF MINUTES	
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5.3. Islands Trust Conservancy Liaison Update	
6. BYLAWS FOR APPROVAL CONSIDERATION	
None	
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8.2.2.	Trust Area Services	
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9.	NEW BUSINESS	
9.1.	Executive/Trust Council	
9.2.	Trust Area Services	
9.2.1.	LTC Chairs Report on Local Advocacy Topics	
9.3.	Local Planning Services	
9.4.	Administrative Services	
10.	CORRESPONDENCE (for information unless raised for action)	
10.1.	L. Salton re: ban on desalination email dated June 10, 2022	23 - 23
10.2.	M. Welman re: June Trust Council Agenda Item 9.1 - Request for Decision email dated June 12, 2022	24 - 24
10.3.	D. Cunnington re: Expert pans desalination ban nonsense email dated June 12, 2022	25 - 25
10.4.	J. Margison re: My Letter re Trust Policy Directives and Implementation email dated June 8, 2022	26 - 26
10.5.	Emergency Management Trans Mountain re: BC EAO Condition 35 Fate and Behaviour Bitumen Research email dated June 16, 2022	27 - 27
11.	WORK PROGRAM	
11.1.	Review and amendment of current work program	28 - 32
12.	NEXT MEETING	
13.	CLOSED MEETING (if applicable)	
	None scheduled.	
14.	ADJOURNMENT	

Agenda No.	From	Context Notes
3.	Chair Luckham	RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING Chair Luckham to rise and report that at the June 8th closed meeting, the in-camera minutes of May 25th were adopted as presented.
7.1.1	Executive Coordinator	Port Optimization Initiative Presentation - Session Outline Received as a late request from representatives at Vancouver Fraser Port Authority for consideration to add to the Trust Council June agenda.



Executive Committee Minutes of Regular Meeting

Date: June 8, 2022
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Peter Luckham, Chair, Thetis Island Trustee
Dan Rogers, Vice-Chair, Gambier/Keats Island Trustee
Laura Patrick, Vice-Chair, Salt Spring Island Trustee
Sue Ellen Fast, Vice-Chair, Bowen Island Municipal Trustee

Ben McConchie, Trustee, North Pender Island

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Legislative Services (DLS)
Clare Frater, Director, Trust Area Services (DTAS)
Wanda Boden, Acting Director, Administrative Services (A/DAS)
William Shulba, Senior Freshwater Specialist
Kate Emmings, Manager, Islands Trust Conservancy
Sonja Zupanec, Island Planner
Warren Dingman, Manager, Bylaw Compliance and Enforcement
Lori Foster, Executive Coordinator/Recorder

Others Present: 2-3 members of the public attending electronically

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:02 a.m. and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory then introduced elected officials and staff.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items – None

2.2 Approval of Agenda

By general consent, the agenda was approved as presented.

2.2.1 Agenda Context Notes

Presented for information as indicated for items 3; 7.1.4; 7.1.6; and 7.3.6.

3. RISE AND REPORT DECISIONS FROM CLOSED MEETING

Chair Luckham reported that at the May 25th closed meeting, the in-camera minutes of May 4th were adopted as presented.

4. ADOPTION OF MINUTES

4.1 May 25, 2022 draft minutes

By general consent, the minutes were adopted as presented.

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow Up Action List/Director/CAO Updates

Chief Administrative Officer (CAO) Hotsenpiller and directors reviewed their FUAL list items, spoke to emerging issues, recently attended meetings and gave staffing updates.

Wanda Boden was introduced as Acting Director, Administrative Services (A/DAS).

DTAS Frater noted Trust Area Services FUAL item #7, regarding the New Brighton dock on Gambier Island, could be removed; the issue is ongoing with other jurisdictions.

5.2 Local Trust Committee Chair Updates

Local Trust Committee (LTC) chairs gave verbal updates on recently attended and upcoming LTC meetings, applications in progress, and projects status.

5.3 Islands Trust Conservancy (ITC) Liaison Update

5.3.1 ITC/EC July 13 Liaison Meeting Agenda – Briefing

Executive Committee (EC) discussed the upcoming July 13th Islands Trust Conservancy (ITC) Board/EC liaison meeting agenda as presented in the briefing.

By general consent, EC requested the following items be amended/added to the draft agenda:

- Reorder topic items 1 and 4 to follow items 2 and 3,
- Add discussion topic “Biologist support for Regional Planning Committee”,
- Add Trust Council and Policy Statement Amendment Project updates,
- Add ITC funding background material for ministry staff.

6. BYLAWS FOR APPROVAL CONSIDERATION

At 10:14 a.m., Island Planner Zupanec joined the meeting.

6.1 Gabriola Island Local Trust Committee Bylaw No. 308 (housing agreement) – RFD

Vice-Chair Rogers introduced the request for decision (RFD), noted associated correspondence items 10.1 and 10.2, and that follow-up with Snuneynuxw First Nation was pending.

EC discussed the administrative bylaw, that minor adjustments to the housing agreement could be permitted prior to LTC adoption; however, not substantive changes.

EC-2022-073

It was Moved and Seconded,

That the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 308, cited as “Gabriola Island Housing Agreement Bylaw No. 308, 2020”, in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2022-074

It was Moved and Seconded,

That Islands Trust Executive Committee recommend to Gabriola Island Local Trust Committee that before it adopts Bylaw No. 308, that the interests of the Snuneynuxw First Nation in this bylaw are confirmed.

CARRIED

6.2 Bowen Island Municipality LUB Amendment Bylaw No. 581 – RFD

DLS Marlor spoke to the RDF as presented.

EC discussed Islands Trust Policy Statement Directive Policy 5.2.4. raised by Vice-Chair Fast.

EC-2022-075

It was Moved and Seconded,

THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 581 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 581, 2022” is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

Opposed, Vice-Chair Fast

The meeting recessed for a break at 10:55 a.m. and reconvened at 11:07 a.m.

At 11:07 a.m., North Pender Island Trustee Benjamin McConchie joined the meeting.

7. TRUST COUNCIL MEETING PREPARATION

Executive Committee reviewed the following items for inclusion in the June 21-23 Trust Council meeting agenda.

7.1 Executive

7.1.1 March Trust Council draft meeting minutes – Briefing

Forward as presented.

7.1.2 Trust Council Follow-Up Action List (FUAL)

EC confirmed the correct FUAL version was presented in the revised agenda package and that the New Brighton dock item was completed on the EC FUAL.

Forward as amended.

7.1.3 Resolution(s) without Meeting Report

Forward as presented.

7.1.4 Executive Committee Work Program Report

CAO Hotsenpiller noted updates to item 1 and item 4 of the Top Priorities list.

Forward as presented.

7.1.5 Strategic Plan Quarterly Report

At item 1.2 of the report, under comments add “(wildfire resilience)” after the word protection.

Forward as amended.

7.1.6 Continuous Learning Plan

By general consent, EC requested the September 2022 item in the table, 2022-26 Trustee Orientation, be brought to September Trust Council as a briefing and removed from the plan as presented.

Forward as amended.

7.1.7 Chief Administrative Officer's Report

Clarify bullet regarding “local area administrator – South Vancouver Island.”

Forward as amended.

7.1.8 Islands Trust Election Procedures Bylaw, 2008, Amendment Bylaw No. 1, 2022 – RFD

Fix typographical error shown as “e criteria”.

Forward as amended.

7.1.9 2022 Elections Agreements with Regional Districts – RFD

Discussion ensued regarding the Sunshine Coast Regional District/Metro Vancouver agreements which cover the polling locations for Boyer and Passage Islands.

Forward as presented.

7.1.10 Freedom of Information and Protection of Privacy Islands Trust Council Bylaw and Model Bylaw – RFD

Discussion ensued, that each corporate body is required to have a bylaw, which includes Trust Council.

Forward as amended, reviewing reference to “Heads”.

7.2 Delegation Requests

Chair Luckham advised that each delegation would be given 10 minutes to present.

By general consent, all delegation requests (7.2.1 to 7.2.4), forward as presented.

7.2.1 Denman Island Climate Action Network - Patti Willis

7.2.2 Friends of the Gulf Islands - Maxine Leichter

7.2.3 Rewrite of the Trust Policy Statement - Michael Sketch

7.2.4 Requests for Council's Consideration - Jacinthe Eastick

7.3 Trust Area Services

7.3.1 Trust Programs Committee Work Program Report

Forward as presented.

7.3.2 Director of Trust Area Services Report

Forward as presented.

7.3.3 Manager of Islands Trust Conservancy Report

Forward as presented.

7.3.4 March 31, 2022 Audited Financial Statements of the Islands Trust Conservancy – Briefing

By general consent, EC requested this item be placed under consent items in the Administrative session of the Trust Council agenda.

7.3.5 Species at Risk Program Funding and Workshop – Briefing

Forward as presented.

7.3.6 2021/22 Draft Annual Report – RFD

Amend as follows:

- Chair’s section, 3rd paragraph, to mention “considerable economic hardship experienced by businesses on the islands during recovery from the pandemic” and last paragraph speak to complex tapestry of regulations regarding DRIPPA and government to government relations.
- Grammatical correction, pluralize to read “advocacy letters”.

Forward as amended.

7.3.7 Policy Statement Engagement Summary Reports and Next Steps – RFD

Executive Committee discussed the request for decision as presented.

EC-2022-076

It was Moved and Seconded,

That Executive Committee request the recommendation presented in the Policy Statement Engagement Summary Reports and Next Steps RFD be amended to add the words “and forward recommendations to Executive Committee for inclusion in the Trust Council package” at the end of the motion.

CARRIED

By general consent, item 7.5.6 was addressed next as North Pender Trustee McConchie was in attendance to speak to the briefing.

7.5.6 North Pender Local Trust Committee Fees Bylaw – Briefing

Trustee McConchie spoke to the briefing and having further discussion at Trust Council about communications and mechanisms to lower fees regarding the bylaw.

By general consent, forward as presented.

7.4 Administrative Services / Finance

7.4.1 Financial Planning Committee Work Program Report

Forward as presented.

7.4.2 Director of Administrative Services Report

Forward as presented.

7.4.3 March 31, 2022 Islands Trust Audited Financial Statements and Audit Report – RFD

Forward as presented

7.4.4 March 31, 2022 Fiscal Year Financial Results – BRF

Forward as presented.

7.4.5 March 31, 2022 Allocated Financial Statements – Briefing

Forward as presented.

The meeting recessed for lunch at 12:04 p.m. and reconvened at 12:37 p.m.

7.5 Local Planning Services

7.5.1 Regional Planning Committee Work Program Report

Forward as presented.

7.5.2 Director of Local Planning Services Report

Amend table to update Hornby and Gambier bylaws and reference wildfire resiliency.

By general consent, forward as amended.

7.5.3 Policy 5.9.1 Best Management Practices for Delivery of Local Planning Services to Local Trust Committees (amendments) – RFD

Staff will give a presentation to Trust Council to contextualize the request for decision.

Forward as presented.

7.5.4 Delegation of Development Permits – RFD

Forward as presented.

7.5.5 Eelgrass and Kelp Mapping Projects Final Reports – RFD

Discussion regarding implementation, communications and presentation of the reports followed.

Remove track changes.

Forward as amended.

7.6 Trustees Request for Decisions

7.6.1 Provincial Review of Islands Trust - RFD

Forward as presented.

7.6.2 Advocacy for Legislation to Protect Biological Diversity and Ecosystem Health - RFD

Forward as presented.

7.6.3 Establish a Standing Governance Committee of Trust Council – RFD

Forward as presented, see decision in item 7.11.

7.7 Collaboration

7.7.1 Proposed National Marine Conservation Area Reserve for the Southern Strait of Georgia - Session Outline

Forward as presented.

7.8 Trustee Summary Updates

7.8.1 Xwe-etay/Lasqueti Archaeology Project - Trustee Johnston

Forward as presented.

Vice-Chair Fast's electronic connection was dropped at 1:26 p.m. to then reconnected at 1:29 p.m.

7.9 Trust Council Priorities Chart

Forward as presented.

7.10 Draft September Trust Council 3-day schedule

Forward as presented.

7.11 Draft June Trust Council 3-day Schedule

By general consent, amend the schedule as follows:

- Executive section at 3:45 p.m. add item 8.2.1.1, followed by item 7.6.3.
- Move all Administrative Services items to consent agenda, with the exception of Audited Financial Statements RFD and Director's Report.
- Adjust times accordingly.

Forward as amended.

7.12 Draft June 21-23, 2022 Trust Council Agenda

Re-order the agenda as noted in item 7.11.

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated - None

- 8.1.1 Executive - None
- 8.1.2 Trust Area Services - None
- 8.1.3 Local Planning Services - None
- 8.1.4 Administrative Services - None

8.2 Executive Committee Initiated

8.2.1 Executive

8.2.1.1 Review and Implementation of recommendations for the Governance Review, 2022 – Briefing

Change the briefing to Trust Council from CAO and Executive Committee.

EC-2022-077

It was Moved and Seconded,

That Executive Committee advance item 8.2.1.1. Review and Implementation of recommendations for the Governance Review, 2022 – Briefing to the Trust Council agenda as amended.

CARRIED

- 8.2.2 Trust Area Services - None
- 8.2.3 Local Planning Services - None
- 8.2.4 Administrative Services - None

9. NEW BUSINESS

9.1 Executive/Trust Council - None

9.2 Trust Area Services

9.2.1 LTC Chairs Report on Local Advocacy Topics

Executive Committee discussed the following topics:

- Today is World Oceans Day.
- Bowen Island Municipality signed on, joining Trust Council, to proclaim “Year of the Salish Sea June 2022-2023”.
- Fallow deer advocacy continues on Mayne.
- Maxwell Lake (Salt Spring) watershed benefits from grant funds.
- Motorized trails issue at Mt. Gardner (Bowen).

9.3 Local Planning Services - None

9.4 Administrative Services - None

10. CORRESPONDENCE (for information unless raised for action)

10.1 A. Hodson re: Gabriola bylaws email dated May 17, 2022

Received for information.

10.2 J. Eastick re: proposed Gabriola Housing Agreement Bylaw 308 email dated May 19, 2022

Received for information.

10.3 J. Harris re: response requested on Tree Bylaws and Forest Management in the Islands Trust Area email dated May 24, 2022

Also sent by C. Money on May 27, 2022.

Received for information.

10.4 E. Johnson re: Our Shared Water Issues email dated May 30, 2022

Chair Luckham will respond to E. Johnson.

10.5 H. Holm submission to June 21-23, 2022 Trust Council dated June 2, 2022

By general consent, forward to Trust Council agenda package.

10.6 C. Tull re: Support request BC Watershed Security Fund email dated June 2, 2022

By general consent, forward to Trust Council agenda package.

EC-2022-078

It was Moved and Seconded,

That Executive Committee sign on to the request of the BC Watershed Security Fund in furtherance of its advocacy letter of March 18th.

CARRIED

- 10.7 A. Hodson-Deggan re: consider the following 4.2.7. not attainable email dated June 3, 2022**

EC-2022-079

It was Moved and Seconded,

That items 10.7 A. Hodson-Deggan re: consider the following 4.2.7. not attainable email dated June 3, 2022 and 10.12 P. Mertz re: A. Hodson email on water development email dated June 7, 2022 be forwarded to the Trust Programs Committee for consideration in the Trust Policy Statement update.

CARRIED

- 10.8 M. Rondeau re: June 8th EC Support for Letter to Lieutenant Governor email dated June 5, 2022**

By general consent, forward to Trust Council agenda package.

- 10.9 M. Gang re: RFD suggesting a letter to the BC Lieutenant Governor email dated June 5, 2022**

Same letter received from R. McCuaig, Denman Island June 5, 2022

By general consent, forward to Trust Council agenda package.

- 10.10 M. Boland re: Support for requesting a Provincial Review of Islands Trust email dated June 5, 2022**

- 10.11 C. Money re: Support for the RFD letter email dated June 6, 2022**

Received for information.

- 10.12 P. Mertz re: A. Hodson email on water development email dated June 7, 2022**

Received for information.

- 10.13 G. Leroux re: Governance Proposals EC MTG email dated June 7, 2022**

By general consent, forward to Trust Council agenda package.

11. WORK PROGRAM

- 11.1 Review and amendment of current work program**

The Executive Committee work program was reviewed under item 7.1.4. for inclusion in the Trust Council agenda package.

12. NEXT MEETING

The next Executive Committee business meeting is scheduled for June 21, 2022, at 10:00 a.m. to be held electronically.

13. CLOSED MEETING (scheduled)

At 2:21 p.m., the meeting was closed to the public.

EC-2022-080

It was Moved and Seconded,

That the meeting be closed to the public subject to Sections 90(1)(b) and (k) of the Community Charter in order to consider matters of personal information about identifiable individuals who are being considered for a municipal award and, negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public and, that staff attend the meeting.

CARRIED

At 2:58 p.m., the meeting was reopened to the public.

14. ADJOURNMENT

By general consent, at 2:58 p.m., the meeting was adjourned.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder



Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
1 Discuss with the province and report to Trust Council at the December Trust Council meeting on a process to identify potential governance and/or operational change that could be adopted in order to improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. By general consent, at its Dec 16, 2020 meeting, Executive Committee put this item on hold pending review by Trust Programs Committee.	Russ Hotsenpiller	Meeting: 12-Sep-2017 Target: 05-Dec-2017	In Progress
2 That the report Potential legislative and procedure change by the Islands Trust in relation to forest protection - Briefing be brought to a future Executive Committee meeting for next steps.	Russ Hotsenpiller	Meeting: 18-Nov-2020 Target: 07-Sep-2022	In Progress
3 CAO to provide a high-level advice/report with respect to the process of advancing the Governance and Management Review report.	Russ Hotsenpiller	Meeting: 04-May-2022 Target: 21-Jun-2022	Completed
4 Forward Trust Council Meeting Preparation items under Section 7 of the agenda as presented or amended by the Executive Committee to the June Trust Council agenda and correspondence items as indicated under Section 10.	Russ Hotsenpiller	Meeting: 08-Jun-2022 Target: 21-Jun-2022	Completed
5 Bring a briefing to September Trust Council regarding 2022-2026 new term Trust Orientation that covers the Continuous Learning Plan.	Russ Hotsenpiller	Meeting: 08-Jun-2022 Target: 20-Sep-2022	In Progress



Follow Up Action Report

Executive Committee

Director, Administrative Services

Activity	Responsibility	Dates	Status
1 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed 'overspends' for any particular budget item.	Julia Mobbs	Meeting: 21-Oct-2020 Target: 07-Sep-2022	In Progress
2 That more information be brought back regarding the financial implications of Employee & Family Assistance Plan EFAP if the deductible changed to further consider if staff should enrol the new term of trustees in the Union of British Columbia Municipalities (UBCM) enhanced benefits plan with the Employee & Family Assistance Plan add-on.	Julia Mobbs	Meeting: 26-May-2021 Target: 07-Sep-2022	In Progress

Director, Legislative Services

Activity	Responsibility	Dates	Status
1 Staff to draft amendments for replacement of those Trust Council policies deemed as top priority for updating, based on policy review analysis, for consideration of approval by Trust Council. As of March 2022, amendments to 11 out of 17 policies deemed out of date have been adopted.	David Marlor	Meeting: 03-Feb-2021 Target: 23-Sep-2022	In Progress



Follow Up Action Report

Executive Committee

Director, Legislative Services

Activity	Responsibility	Dates	Status
2 Staff review the sponsorship policy and report back recommendations on local trust committee approvals, communications, and funding mechanisms.	David Marlor	Meeting: 14-Apr-2021 Target: 07-Sep-2022	In Progress
3 Advise Gabriola LTC that Bylaw No. 308 was approved by the Executive Committee and, that EC recommends to the LTC that before it adopts the bylaw, that Snuneynuxw First Nation's interests are confirmed.	David Marlor	Meeting: 08-Jun-2022 Target: 21-Jun-2022	Completed
4 Advise Bowen Municipality that Bylaw No. 581 is not contrary or at variance with the Policy Statement directives.	David Marlor	Meeting: 08-Jun-2022 Target: 21-Jun-2022	Completed

Director, Trust Area Services

Activity	Responsibility	Dates	Status
1 Investigate options for local trust committees with respect to being notified of aquaculture and mariculture license changes including changes in species in its negotiation of protocol agreements with the province.	Clare Frater	Meeting: 30-Jan-2019 Target: 07-Sep-2022	In Progress
2 Legislative Monitoring Chart (bi-annually to Trust Council) Staff to produce the Legislative Monitoring briefing every 6 months with the next one being September 2022.	Clare Frater	Meeting: 23-Feb-2022 Target: 20-Sep-2022	Completed



Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
3 Authorize a grant of \$4,500 (from History and Heritage Grants) to Drama Camp Productions in support of the application to host screenings of the movie Dust n Bones and reconciliation discussions on Hornby, Denman (COMPLETE) and Gabriola Islands, subject to support of local trustees and affected local trust committees.	Clare Frater	Meeting: 26-Feb-2020 Target: 07-Sep-2022	In Progress
4 That staff redirect funding approved by resolution EC-2020-032 from its February 26th business meeting for Hornby Island under the History and Heritage grant application, be allocated to a Dust n Bones screening event on Salt Spring Island.	Clare Frater	Meeting: 10-Mar-2020 Target: 07-Sep-2022	In Progress
5 That Trust Council request that the Executive Committee support Bowen Island Municipality in its efforts to oppose recreational use of motorized vehicles on Mount Gardner Crown land, subject to consultation with First Nations.	Clare Frater	Meeting: 17-Jun-2020 Target: 07-Sep-2022	In Progress
6 Ask staff to investigate options for policies or policy updates for formal opportunities for First Nations presentations and engagement at Trust Council meetings.	Clare Frater	Meeting: 27-Oct-2021 Target: 07-Sep-2022	In Progress
7 Staff bring back an amendment to the History, Heritage and Conservation Grants-in-Aid Policy 2.1.14 regarding grant applications with indications about an intake period and maximum amount.	Clare Frater	Meeting: 13-Apr-2022 Target: 08-Jun-2022	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
8 Staff to develop policy regarding s. 8 (2) (h.1) (iii) and (iv) of the Islands Trust Act.	Clare Frater	Meeting: 13-Apr-2022 Target: 08-Jun-2022	In Progress
9 Continue to work with K'ómoks First Nation and Gabriola Historical Society in terms of its funding request and Executive Committee consider ways to allocate funds for such requests.	Clare Frater	Meeting: 04-May-2022 Target: 07-Sep-2022	In Progress
10 Staff to provide advice to the Executive Committee in time for the September Trust Council on alternatives to increase the History Heritage Grants-in-aid funding for the current fiscal year.	Clare Frater	Meeting: 25-May-2022 Target: 07-Sep-2022	In Progress
11 Staff to prepare a letter from the Chair to the Ministry of Forests, Land, Natural Resource Operations advocating for the proper disposal of replaced docks.	Clare Frater	Meeting: 25-May-2022 Target: 07-Jul-2022	In Progress
12 That Executive Committee sign on to the request of the BC Watershed Security Fund in furtherance of its advocacy letter of March 18th.	Clare Frater	Meeting: 08-Jun-2022 Target: 21-Jun-2022	Completed
13 That items 10.7 A. Hodson-Deggan re: consider the following 4.2.7. not attainable email dated June 3, 2022 and 10.12 P. Mertz re: A. Hodson email on water development email dated June 7, 2022 be forwarded to the Trust Programs Committee for consideration in the Trust Policy Statement update.	Clare Frater	Meeting: 08-Jun-2022 Target: 07-Jul-2022	In Progress



Islands Trust

**June 2022 Islands Trust Council
Session Outline
Port Optimization Initiatives**

1:00 p.m. to 1:30 p.m., Wednesday, June 22, 2022

Purpose: To update Trust Council on the engagement with Indigenous groups, local governments, and community stakeholders in spring 2022, about opportunities to increase port efficiency and to help better manage the effects of vessel traffic on local communities.

The update will report on what we heard from participants in this first phase of engagement, as well as plans for subsequent phases.

Resources: Captain Shri Madiwal, Director, Marine Operations and Safety, Harbour Master, Vancouver Fraser Port Authority

TIME	TOPIC	WHO
1:00 p.m. to 1:15 p.m.	Port Optimization Initiatives Engagement Update	Captain Madiwal
1:15 p.m. – 1:30 p.m.	Q & A Discussion	All

BRIEFING

To: Executive Committee **For the Meeting of:** June 21, 2022
From: CAO **Date Prepared:** June 17, 2022
SUBJECT: Minister Meeting Requests for September's UBCM Convention Deadline June 24

PURPOSE: To advise Executive Committee that if members wish to submit meeting requests to the upcoming Union of BC Municipalities [2022 Convention](#) being held in Whistler, September 12-16, the deadline to submit requests is June 24th. The deadline to request meetings with ministry staff is August 23rd.

BACKGROUND:

Minister meetings are granted based on a variety of criteria rather than in the order they are received. The prescribed format for a submission requests clear and detailed information. Typically staff have worked with the chair to craft summaries. See Attachment 1. (Hyperlink) Ministry of Municipal Affairs online meeting request form.

The Minister of Municipal affairs generally receives more meeting requests than his schedule allows and not all meeting requests may be granted.

The Provincial Appointment book provides further details such as, confirming if a topic falls under the mandate of a certain Provincial Ministry, Agency, Commission or Corporation (MACC). See Attachment 2. (Hyperlink) 2022 Provincial Appointment Book.

ATTACHMENT(S):

1. [Ministry of Municipal Affairs online meeting request form](#)
2. [2022 Provincial Appointment Book](#)

FOLLOW-UP: As directed by Executive Committee

Prepared By: Executive Coordinator

Reviewed By/Date: CAO, June 17, 2022

From: Lynnette Salton <[REDACTED]>
Sent: Friday, June 10, 2022 9:15 AM
To: Trustees
Subject: Ban on Desalination

I am a full time resident on Gossip Island. We have been substantially affected by water shortages for the past 5 years. Although we have tanks on our property and store 10,000 gallons of water (2,000 always reserved for fire) which we collect from our roof during the **winter** months, we are forced to remain conservative in **all** aspects of living throughout the summer. Our guests and family know to come showered, we use the outhouse, we do not flush urine in the toilets until necessary, I stop doing laundry and I am very conscious about having plants and a garden that requires water. Our average household consumption is less than 30 gallons a day. We haul over 5 gallon jugs for drinking water, which we purchase from the Galiano Garage. We feel we have taken as many measures as feasible to conserve water.

We feel strongly that there is no evidence to support a ban on desalination. As the climate continues to change and water becomes an even greater source for concern the decision to ban desalination is ludicrous. If your mission is to serve and protect the residents of this community, you have failed by your previous decision on desalination and the use of private docks to utilize home desalination units. We know that this is a critical viable option for us in the near future.

Lynnette Salton
[REDACTED]

From: Mairi Welman <[REDACTED]>
Sent: Sunday, June 12, 2022 7:01 PM
To: Trustees <Trustees@islandstrust.bc.ca>
Cc: Executive Admin <execadmin@islandstrust.bc.ca>
Subject: June Trust Council Agenda Item 9.1 - Request For Decision

Dear Council Trustees;

I am writing to ask you to support the Request For Decision item 9.1 in your June Trust Council agenda.
(<https://islandstrust.bc.ca/document/trust-council-meeting-agenda-5/> page 392)

The Islands Trust is almost 50 years old, and any organization reaching that age needs some kind of tune-up to stay in step with the times.

As you are aware, the way things are being run right now was decided back in 1974, when issues such as the climate emergency, indigenous reconciliation, and housing equity weren't even on the horizon. The Trust was not designed back then with the tools it needs to achieve its stated objectives in this day and age. I believe this was amply demonstrated in your own governance review when the Trustees themselves were revealed to be unable to agree on the meaning of the Trust's own mandate. This lack of clarity, and resulting paralysis, has been having increasingly damaging results on the Trust Islands.

Decisions being made by the Trust today within its out-dated and incomplete governance paradigm have neither preserved or protected the islands or its communities, and instead this has led to many unintended, negative consequences such as:

- increasing environmental degradation and fragmentation of ecosystems
- the disappearance of the unique amenities and rural character the Trust was tasked with preserving
- accelerated non-resident real estate speculation, luxury home development and rural sprawl
- island economies and essential services shrinking due to the severe lack of workforce housing and thus a lack of available employees
- vibrant island arts and farming cultures are failing to renew because island artists and farmers are all becoming elders; younger generations cannot afford to live here
- working families are leaving the islands because of the scarcity of housing options, and the lack of viable economic opportunities

The dysfunction and lack of cohesion between the Trust and other governance structures with jurisdiction on the Islands is the one thing that can be agreed upon by a wide spectrum of people who have differing views on everything from the environment to agriculture to economic development. This is important.

Because the governance mechanism and toolkit is in no way up to handling today's complex issues we should indeed be asking the Province -- which established and owns the Trust Act, and which has reviewed other out of date Acts recently (Mental Health Act and Police Act) -- to review how our islands are governed to see what improvements can be made.

Sincerely,
Mairi Welman
Salt Spring Island
[REDACTED]

I am humbly thankful to live and work in the ancestral and unceded traditional territory of the Hul'qumi'num and SENĆOŦEN speaking peoples. Salt Spring Island is part of the land claim of the Hul'qumi'num First Nations, a collective of Cowichan and Chemainus peoples.

From: Dave Cunnington <[REDACTED]>
Sent: Sunday, June 12, 2022 11:12 AM
To: Lori Foster lfoster@islandstrust.bc.ca

Subject: Re: "Expert pans desalination ban" nonsense

Dear Trustees and Ministers,

I just received the "expert pans desalination ban" flyer in my mail box. I have previously seen the "concerned residents" Facebook posts. I don't have a detailed knowledge of all the topics they raise, but I can recognize BS when I see it. They make innuendos instead of statements: "is the island trust ignoring science?" "Is the island trust putting your home at risk?" "Do they know what they're doing?" They cherry-pick facts and manipulate numbers: "BC government collecting \$6 billion in housing taxes", as if that applies to just the trust area. They use spin: private docks are a safety feature! Desalination solves our freshwater shortages! And everywhere, QR codes, so they can identify me, collect my private data, and propagandize me further.

So, for the record: I support a ban on desalination. I would like the trust to have the power to regulate tree cutting on private land, similar to municipalities. I support placing limits on new private docks and shore cladding.

I am concerned about these "concerned residents" who pretend to represent me. I think the best idea might be for you to just do the opposite of whatever this misleading, manipulative group wants.

Thanks,

David Cunnington, Galiano Island

From: Jennifer Margison <[REDACTED]>
Sent: Wednesday, June 8, 2022 7:18 AM
To: Peter Luckham <pluckham@islandstrust.bc.ca>; Executive Admin <execadmin@islandstrust.bc.ca>
Subject: Fwd: For Distribution: My Letter re Trust Policy Directives and Implementation

To Trust Council Chair Luckham,

I am writing to you in advance of the Executive meeting today. Since your acknowledgement on May 15 of my letter sent on April 12 to the Trust Executive, the Regional Director of Planning and the Trust CAO, I have received no further response and I see my letter is not listed in correspondence for today's meeting, as it has not been for the last two Executive meetings. My letter was written in an attempt to clarify my understanding as an island resident, of the practical application of the Trust Policy Directives, specifically 4.4.2 Freshwater Resources overall and in the Galiano example that I described in my letter. There appears to be widespread confusion about the application of the TPS Directives in development applications and I have not been able to get clarity from my LTC or Planner.

I remain hopeful for a response.

Jennifer Margison

----- Forwarded message -----

From: Jennifer Margison <[REDACTED]>
Date: Wed, May 4, 2022 at 11:53 AM
Subject: Fwd: Letter re Trust Policy Directives and Implementation
To: Peter Luckham <pluckham@islandstrust.bc.ca>

Dear Chair Luckham

I had hoped to receive a response from the Trust Executive to my letter and attachment sent on April 12. However, I see that it is not included in Correspondence in today's Trust Executive meeting. I am wondering why my letter would not be included for the attention of the Executive. I am very interested in gaining a better understanding of the practical application of the Trust Policy Directives (as in the Galiano example that I described in my letter), in order to better understand the current efficacy of the TPS, something I and many Trust Area residents find confusing, and whether or not the proposed draft of the TPS will actually provide any real chance to further the Trust's mandate to "preserve and protect".

Thank you for your attention to this.

Jennifer Margison

From: Emergency_Management – Trans Mountain <Emergency_Management@transmountain.com>
Sent: Thursday, June 16, 2022 12:05 PM
To: information <information@islandstrust.bc.ca>
Subject: BC EAO Condition 35 – Fate & Behaviour Bitumen Research

Good afternoon,

Emergency Management engagement continues to be a priority for Trans Mountain and an important component of the Emergency Management (EM) Program. We value the input received from stakeholders, as your feedback is integral to the ongoing enhancements of many aspects of the EM Program.

As you may be aware, arising from the provincial reconsideration process, in addition to the addition of two new Conditions, the BC EAO amended the scope of consultation for Condition 35 - Fate and Behaviour of Bitumen Research to include potentially affected coastal local governments.

Condition 35 – Fate and Behaviour of Bitumen Research states that Trans Mountain is to prepare a report on the current and future research programs that Trans Mountain is leading, jointly leading, supporting, or is otherwise involved in regarding the behaviour and recovery of heavy oils spilled in freshwater and marine aquatic environments.

Trans Mountain must provide the report to Indigenous groups, the BC Environment Assessment Office (BC EAO), Environment and Climate Change Canada (ECCC), Canada Energy Regulator (CER), Canadian Coast Guard (CCG), BC Ministry of Environment and Climate Change Strategy (MOE), BC Ministry of Natural Gas Development (MNGD), the Oil and Gas Commission (OGC), and Potentially Affected Coastal Local Governments prior to the commencement of Project operations and must provide progress updates one year and every five years after commencement of operations.

We are pleased to provide you with the attached research summary, which includes updates on a number of research initiatives and provides information on a new research initiative Trans Mountain is supporting.

Trans Mountain values and encourages input for consideration into its Emergency Management Program. If you would like to provide feedback or wish to discuss potential research initiatives, I am available at Kelly_Malinoski@transmountain.com or 403.514.6538.

Thank you for your consideration and we look forward to sharing the next update with you in 2023.

Sincerely,

Kelly

Kelly Malinoski
Director, Emergency Management
W: 403.514.6538
Kelly_Malinoski@transmountain.com



Top Priorities Report

Executive Committee

1. *Islands Trust Act Amendments*

Current requests by Trust Council to seek legislative change have substantially occurred.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 26-Oct-2016

2. *Update Islands Trust Policy Statement*

With involvement from Trust Programs Committee as appropriate, co-ordinate a review of the Policy Statement including a First Nations and public engagement process. Project charter approved February 26, 2020. (Strategic Plan 3.1, 4.4 , 5.6, 5.7)

Responsible

Clare Frater

Dates

Target: 15-Sep-2022

3. *Climate Change Emergency*

Matters pertaining to Islands Trust mitigation and adaptation to climate change impacts. (Strategic Plan 3.1)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 05-Jun-2019

4. *Business Response to COVID-19*

As conditions associated with the COVID 19 pandemic have changed, business practice has been amended. As of May 2022, the Safety Plan is no longer in effect, having been replaced by a Communicable Disease Prevention Plan. Also, staff have either returned to the workplace full time or made alternate arrangements via telework agreement.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 15-Apr-2020

Top Priorities Report

Executive Committee

5. *First Nations Reconciliation*

Implementation of the Reconciliation Action Plan. (Strategic Plan Items 4.5 & 4.6)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 02-Sep-2020

5. *Preserve and protect marine ecosystems*

Continue advocacy re: Freighter Anchorages, Trust Council added freighter anchorages to the list of Executive Committee list of top priorities. (Strategic Plan Item 2.1)

Responsible

Clare Frater

Dates

Rec'd: 11-Mar-2021

**Projects Report****Executive Committee****1. *Development of an Islands Trust Communications Strategy*****Responsible****Date Received**

Including development of a new website. (Strategic Plan Item 4.2)

Clare Frater

30-Aug-2017

2. *Marine Advocacy***Responsible****Date Received**

Associated with i.) impact of commercial activities on Southern Resident Killer Whales SRKW (Strat Plan Item 2.1), ii.) oil spills and iii.) anchorages.

Clare Frater

02-Sep-2020

3. *Broadcast Public Meetings***Responsible****Date Received**

Develop the capacity to broadcast public meetings of Local Trust Committees, Council Committees and Trust Council. (Strategic Plan Item 4.1)

Clare Frater

02-Sep-2020

Julia Mobbs

Russ Hotsenpiller

4. *Improve Communications about the Islands Trust***Responsible****Date Received**

Related to Strategic Plan Items 4.1 & 4.2

Clare Frater

30-Aug-2017

5. *NAPTEP regulation changes to increase the percentage of tax exemption***Responsible****Date Received**

Strategic Plan Item 1.3

Clare Frater

02-Sep-2020

Kate Emmings



Projects Report

Executive Committee

6. *Advocate to reduce negative impacts of shellfish aquaculture practices*

Responsible

Date Received

Develop project charter and budget requests to build organizational capacity (knowledge and time) related to shellfish aquaculture advocacy.

16-Aug-2017

7. *Strengthen relations with First Nations*

Responsible

Date Received

MMIWG Calls for Justice Resolutions (Strategic Plan Item 4.6)

21-Oct-2020

1. All staff required to take training related to cultural safety in keeping with the Missing and Murdered Indigenous Women and Girls Calls for Justice.

2. That staff plan education on the Missing and Murdered Indigenous Women and Girls Calls for Justice for trustees and senior staff.

4. Staff to include information about the Missing and Murdered Indigenous Women and Girls Calls for Justice and cultural safety in staff and trustee orientation materials.

5. Draft amendments to the Communications Policy and the Advocacy Policy to address the Missing and Murdered Indigenous Women and Girls Calls for Justice.

8. *Strengthen relations with First Nations*

Responsible

Date Received

Develop a policy regarding referral responses where there is a known archeological site. (Strategic Plan Item 4.7)

26-May-2021

Projects Report

Executive Committee

9. <i>Governance</i>	Responsible	Date Received
Related to Section 5 of the Strategic Plan The possibility of utilizing Section 8(2)(e) of the Islands Trust Act. Responsibilities of trust council: 8(2)For the purpose of carrying out the object of the trust, the trust council may (e) make recommendations to the Lieutenant Governor in Council respecting the determination, implementation and carrying out of policies for the preservation and protection of the trust area and its unique amenities and environment -		21-Jul-2021